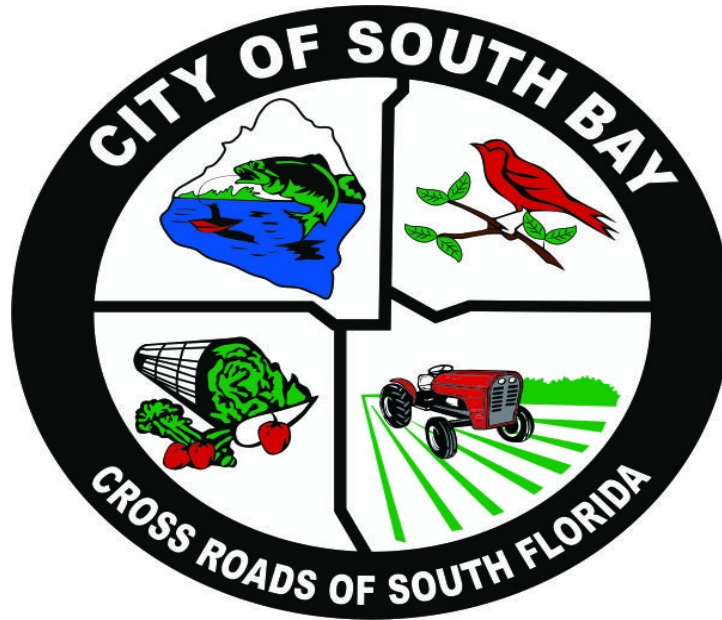




The Crossroads of South Florida,
We envision a sustainable economy, Let Us Grow Together

CITY OF SOUTH BAY

CITY COMMISSION AGENDA

CITY HALL CHAMBER

TUESDAY, MAY 3, 2022

335 SW 2ND Avenue

South Bay, FL 33493

www.southbaycity.com

Phone: 561-996-6751 Fax: 561-996-7950

Mayor:

Joe Kyles Sr.

Vice Mayor:

Betty Barnard

Commissioner:

Esther Berry

Commissioner:

Taranza McKelvin

Commissioner:

John Wilson

City Manager:

Leondrae D. Camel

City Attorney:

Burnadette Norris-Weeks

City Clerk:

Natalie Malone

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON AGENDA ITEM

- I. **Consent Agenda Item** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- II. **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- III. **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION: MANNER AND TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

PLEASE SILENCE ALL CELL PHONES AND PAGERS

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

CITY OF SOUTH BAY

CITY WORKSHOP AGENDA

CITY HALL CHAMBER

TUESDAY, MAY 3, 2022

6:30 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **DISCUSSION**

3.a. **Presentation:**

Keren-Esther Hosksins, Chief Executive Officer
Rise and Shine Christian Academy Inc.

3.b. **Agenda Items**

4. **ADJOURNMENT**

CITY OF SOUTH BAY

REGULAR CITY MEETING AGENDA

CITY HALL CHAMBER

TUESDAY, MAY 3, 2022

7:00 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.

1. CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF VOTING CONFLICTS

3. PRESENTATIONS AND PROCLAMATIONS (*Up to 5 minutes*)

3.a. Proclamation:

53rd Annual Professional Municipal Clerks Week

May 1 - May 7, 2022

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

5. CONSENT AGENDA

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

5.a. , Regular City Workshop and City Meeting

Approval of City Minutes –April 19, 2022

5.b. Regular City Workshop and City Meeting

Approval of Meeting Agenda -May 03, 2022

6. RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)

7. ORDINANCE

7.a. ORDINANCE NO. 03-2022

Second and Final Reading

A ORDINANCE OF THE CITY COMMISSION FOR THE CITY OF

SOUTH BAY, FLORIDA, AMENDING CHAPTER 10 OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "ELECTIONS", SPECIFICALLY AMENDING ARTICLE II, SECTION 10- 27 ENTITLED "ABSENTEE BALLOTING" TO CHANGE THE TITLE TO "SUPERVISOR OF ELECTIONS" AND TO DEFINE THE CITY'S SUPERVISOR OF ELECTIONS AS THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS; TO AMEND ARTICLE III, OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "CANDIDATES" TO SPECIFICALLY AMEND SECTION 10-50 ENTITLED "QUALIFYING DATES" TO CHANGE THE TIME OF QUALIFYING FROM NOT LATER THAN 30 DAYS PRIOR TO THE ELECTION, NOR MORE THAN 60 DAYS PRIOR TO THE ELECTION TO NO LATER THAN THE 95th DAY BEFORE THE ELECTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE

8. **ROSENWALD ELEMENTARY SCHOOL**
9. **FINANCE REPORT**
 - 9.a. Accounts Payable Report
10. **CITY CLERK REPORT**
11. **CITY MANAGER REPORT**
12. **CITY ATTORNEY REPORT**
13. **FUTURE AGENDA ITEMS**
14. **COMMISSIONER COMMENTS: FOR THE GOOD OF THE ORDER**
15. **ADJOURNMENT**



Glades Region IT Scholarship

G.R.I.T.S

Glades Region IT Scholarship

Information technology is responsible for such a large portion of our workforce, business operations and personal access to information that it comprises much of our daily activities. Whether you are storing, retrieving, accessing or manipulating information, IT greatly impacts our everyday lives.

Rise and Shine in Partnership with CompTIA



1 - G.R.I.T.S are available to low-income residents in the Glades region.

-
- *IT Foundations*
 - *Comp TIA A+*

- *Comp TIA Network+*
 - *Comp TIA Security+*
-

Four exciting IT paths to advance economic opportunity in the Glades

Rise and Shine Christian Academy Inc. is a 501(c)3. Our mission is to be an invaluable resource to the residents of the Glades region.

- *Our primary purpose is to provide the space and the resource to obtain IT certifications*
 - *We work as a team to achieve our goals*
 - *We are committed and dedicated in our mission to succeed.*
-

A CompTIA Security+ entry level makes on average \$53,588 per year, CompTIA A+ 38,248 per year, CompTIA Network+ 53,689 per year



-
- *We embrace diversity and inclusion in technology*
 - *Advancing Economic opportunity to combat poverty among low-income residents.*
 - *We welcome your support in our mission to provide G.R.I.T.S*
-

We thank you for your support!



-
- *Poverty and long term unemployment are the challenges we face.*
 - *G.R.I.T.S are a part of the solution. A step in the right direction.*
-



- *Poverty and long term unemployment are the challenges we face.*
- *G.R.I.T.S are a big part of the solution. A step in the right direction*

CITY OF SOUTH BAY, FL
CITY WORKSHOP
CITY HALL CHAMBER
TUESDAY, APRIL 19, 2022
6:30PM

Present:

Mayor Joe Kyles
Vice-Mayor Betty Barnard
Commissioner Esther Berry

Staff:

Natalie Malone, City Clerk
Leondrae Camel, City Manager
Massih Saadatmand, Finance Director
Burnadette Norris-Weeks, Esq., City Attorney

(Full recording/discussion available through the City Clerk/City website)

1. **CALL TO ORDER at 6:30pm**
2. **ROLL CALL**
3. **DISCUSSION**

3.a. Presentation: *Larry Diamond*
Tri-City Beta Initiative

3.b. Agenda Items

4. **ADJOURNMENT**

CITY OF SOUTH BAY, FL
REGULAR CITY MEETING

CITY HALL CHAMBER
TUESDAY, APRIL 19, 2022
7:00PM

A Regular City Meeting of the City Commission of the City of South Bay, Florida was called to order by Mayor Joe Kyles in the Commission Chambers at 335 S.W. 2nd Avenue, South Bay, Florida on April 19, 2022 at 7:00 p.m.

(Full recording/discussion available through the City Clerk/City website)

Present:

Mayor Joe Kyles
Vice-Mayor Betty Barnard
Commissioner Esther Berry

Staff:

Natalie Malone, City Clerk
Leondrae Camel, City Manager
Massih Saadatmand, Finance Director
Burnadette Norris-Weeks, Esq., City Attorney

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS: NONE**
3. **PRESENTATIONS AND PROCLAMATIONS** *(Up to 5 minutes)*
 - 3.a. Mental Health Awareness Month, Proclamation
Acceptance and Remarks by Annie Ifill
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
 - 4.a. Theodore Green, City Issues
5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commission. or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

 - 5.a. Regular City Workshop and City Meeting
Approval of City Minutes – April 05, 2022
 - 5.b. Regular City Workshop and City Meeting
Approval of Meeting Agenda- April 19, 2022

Moved By: Commissioner Berry
Second By: Vice Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

6. RESOLUTIONS- (Non- Consent) and Quasi-Judicial Hearing, if applicable)

6.a. RESOLUTION 15-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE MAYOR TO EXECUTE AN AMERICAN RESCUE PLAN ACT (ARPA) SUBRECIPIENT GRANT AGREEMENT WITH KTM YOUTH AND COMMUNITY NETWORK, INC.; PROVIDING AN EFFECTIVE DATE

*Motion made to amend each resolution (15-2022 through 20-2022)
to include the total award dollar amount*

Moved By: Commissioner Berry
Second By: Vice-Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

*Approved with an amendment to include the award amount
of \$10,000.00*

Moved By: Commissioner Berry
Second By: Vice-Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

6.b. RESOLUTION 16-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE MAYOR TO EXECUTE AN AMERICAN RESCUE PLAN ACT (ARPA) SUBRECIPIENT GRANT AGREEMENT WITH BELEGANT CREATIVEEVENTS LLC; PROVIDING AN EFFECTIVE DATE

Approved with an amendment to include the award amount of \$3,500.00 in the resolution

Moved By: Commissioner Berry

Second By: Vice-Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

6.c. RESOLUTION NO. 17-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE MAYOR TO EXECUTE AN AMERICAN RESCUE PLAN ACT (ARPA) SUBRECIPIENT GRANT AGREEMENT WITH LATANGELA EPPS HOME HEALTH; PROVIDING AN EFFECTIVE DATE

Approved with an amendment to include the award amount of \$10,000.00

Moved By: Commissioner Berry

Second By: Vice-Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

6.d. RESOLUTION NO. 18-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE MAYOR TO EXECUTE AN AMERICAN RESCUE PLAN ACT (ARPA) SUBRECIPIENT GRANT AGREEMENT WITH VILLA LAGO CHILD DEVELOPMENT CENTER, INC.; PROVIDING AN EFFECTIVE DATE

Approved with an amendment to include the award amount of \$10,000.00

Moved By: Commissioner Berry
Second By: Vice-Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

6.e. RESOLUTION NO. 19-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE MAYOR TO EXECUTE AN AMERICAN RESCUE PLAN ACT (ARPA) SUBRECIPIENT GRANT AGREEMENT WITH LONG ISLAND FOOD MARKET, INC.; PROVIDING AN EFFECTIVE DATE

Approved with an amendment to include the award amount of \$10,000.00

Moved By: Commissioner Berry
Second By: Vice-Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

6.f. RESOLUTION NO. 20-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE MAYOR TO EXECUTE AN AMERICAN RESCUE PLAN ACT (ARPA) SUBRECIPIENT GRANT AGREEMENT WITH RISE AND SHINE CHRISTIAN ACADEMY, INC; PROVIDING AN EFFECTIVE DATE

Approved with an amendment to include the award amount of \$10,000.00

**Moved By: Commissioner Berry
Second By: Vice-Mayor Barnard**

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

6.g. RESOLUTION NO. 21-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS AND PROJECTS PROCUREMENT POLICIES AND PROCEDURES; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY AND EXPEDIENT ACTION TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE

**Moved By: Vice-Mayor Barnard
Second By: Commissioner Berry**

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	ABSENT
Commissioner Wilson	ABSENT

7. ORDINANCE

7.a. ORDINANCE NO. 03-2022:

First Reading

A ORDINANCE OF THE CITY COMMISSION FOR THE CITY OF SOUTH BAY, FLORIDA, AMENDING CHAPTER 10 OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "ELECTIONS", SPECIFICALLY AMENDING ARTICLE II, SECTION 10-27 ENTITLED "ABSENTEE BALLOTING" TO CHANGE THE TITLE TO "SUPERVISOR OF ELECTIONS" AND TO DEFINE THE CITY'S SUPERVISOR OF ELECTIONS AS THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS; TO AMEND ARTICLE III, OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "CANDIDATES" TO SPECIFICALLY AMEND SECTION 10-50 ENTITLED "QUALIFYING DATES" TO CHANGE THE TIME OF QUALIFYING FROM NOT LATER THAN 30 DAYS PRIOR TO THE ELECTION, NOR MORE THAN 60 DAYS PRIOR TO THE ELECTION TO NO LATER THAN THE 95th DAY BEFORE THE ELECTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

Mayor Kyles announced:

- Ordinance 03-2022 is *open to the Public for questions and/or comments:*

No questions and/or comments were made by the public

- Ordinance 03-2022 is *open to the Commission for discussion*

Moved By: Vice-Mayor Barnard

Second By: Commissioner Berry

8. ROSENWALD ELEMENTARY SCHOOL

9. FINANCE REPORT

- 9.a. Accounts Payable Report- April 14, 2022

10. CITY CLERK REPORT

- 10.a.** Second Chance Brunch
Date: April 09, 2022
- 10.b.** Palm Beach County Water Utilizes Department
Outreach Engagement:
Date: April 20, 2022
- 10.c.** People of Purpose Second Annual Job and BBQ Family Affair
Date: April 23, 2022 at Tanner Park
Time: 10:00am-2:00pm

11. CITY MANAGER REPORT

- 11.a.** Work around City Hall
- 11.b.** Mayor's Ball- June 04, 2022
- 11.c.** Muck City Hall of Fame- June 05, 2022 at Dolly Hand
- 11.d.** Bi- Bipartisan Bill
- 11.e.** Federal Earmarks
- 11.f.** Dumpster Art Program

12. CITY ATTORNEY REPORT**13. FUTURE AGENDA ITEMS****14. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER**

- 14.a. Commissioner Esther Berry**
 - Have a pleasant evening
- 14.b. Vice Mayor Betty Barnard**
 - Have a wonderful evening
- 14.c. Mayor Joe Kyles**
 - 4/20/22 Rapid Recovery and Federation of Families event
 - Acknowledging Mrs. Marcia Andrews (4/22/22) from 5pm to 7pm at the Lomax Harrelle Pavilion in Belle Glade, FL
 - Recent meeting with Lakeside Hospital staff
 - Thank you to everyone

15. ADJOURNMENT

Joe Kyles, Mayor

ATTESTED BY:

Natalie Malone, City Clerk

ORDINANCE NO. 03-2022

A ORDINANCE OF THE CITY COMMISSION FOR THE CITY OF SOUTH BAY, FLORIDA, AMENDING CHAPTER 10 OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "ELECTIONS", SPECIFICALLY AMENDING ARTICLE II, SECTION 10-27 ENTITLED "ABSENTEE BALLOTING" TO CHANGE THE TITLE TO "SUPERVISOR OF ELECTIONS" AND TO DEFINE THE CITY'S SUPERVISOR OF ELECTIONS AS THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS; TO AMEND ARTICLE III, OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "CANDIDATES" TO SPECIFICALLY AMEND SECTION 10-50 ENTITLED "QUALIFYING DATES" TO CHANGE THE TIME OF QUALIFYING FROM NOT LATER THAN 30 DAYS PRIOR TO THE ELECTION, NOR MORE THAN 60 DAYS PRIOR TO THE ELECTION TO NO LATER THAN THE 95th DAY BEFORE THE ELECTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Article VIII, Section 2 of the Florida Constitution and Chapter 166 of Florida Statutes, the City of South Bay ("City") has been granted a broad exercise of home rule powers granted by the constitution which includes the power and authority to enact regulations for valid governmental purposes that are not prohibited by general or special law; and

WHEREAS, in order to secure the effective and efficient cost-effective administration of future elections, the City of South Bay desires to amend its Code of Ordinances to coincide with requests made by the Palm Beach Supervisor of Elections to all municipalities to enhance countywide election uniformity by amending qualifying dates for elections to be held not later than the 95th day before an election; and

WHEREAS, in order to create election efficiency and establish a single canvassing board, municipalities have further been requested by the Palm Beach County Supervisor of Elections to strongly consider making the Palm Beach County Supervisor of Elections the city's official Supervisor of Elections for purposes of conducting city elections, with the exception that the City Clerk would still be the qualifying officer for municipal elections; and

WHEREAS, Section 10-50 of the City of South Bay's Code of Ordinances

currently sets the period of time during which candidates for elective offices of the city for both general and special elections may qualify as not later than 30 days prior to the election, nor more than 60 days prior to the election. Further, neither the city clerk nor any other city employee or city official shall accept applications from any person for any elective city office, except during the period of time set forth in this section, of the year in which the election is held; and

WHEREAS, the City desires to amend its qualifying dates to a qualifying period of no later than the 95th day before Election Day in order to allow the Palm Beach County Supervisor sufficient time to send out absentee ballots to overseas citizens; and

WHEREAS, the Palm Beach County Supervisor of Elections currently conducts all City of South Bay elections in accordance with Florida law and the absentee balloting provisions that are outlined in Section 10-27 of the City of South Bay's Code of Ordinances is now obsolete; and

WHEREAS, the City desires to amend Section 10-27 of the City of South Bay Code of Ordinances to designate the Palm Beach County Supervisor of Elections as the City of South Bay's Supervisor of Elections, with the exception that the City Clerk would still be the qualifying officer for municipal elections; and

WHEREAS, Section 101.75, Florida Statutes, allows municipalities to change the date of any municipal election to a date concurrent with any statewide or countywide election, notwithstanding any provision of local law or municipal charter and this Ordinance is intended to apply to presidential preference primary elections or run-off elections in the event of tie; and

WHEREAS, in order to save costs and time related to the conduct of elections, the City of South Bay desires to amend its code of ordinances to designate the Palm Beach County Supervisor of Elections as the official Supervisor of Elections for the City of South Bay; and

WHEREAS, the City Commission finds that revising the qualification dates and establishing the Palm Beach County Supervisor of Elections as the official Supervisor of Elections for the City of South is in the best interests of the residents of South Bay.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations.

The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Ordinance.

Section 2. Amending Chapter 10 “Elections”, Article II “Procedure”, Section 10-27 entitled “Absentee Balloting” to change title to “Supervisor of Elections” and to read as follows with all other provisions of this section remaining the same:

Sec. 10-27 Supervisor of Elections~~*Absentee Balloting*~~

~~*The city hereby adopts by reference the provisions of F.S. §§ 101.6105 through 101.694, as amended; in such sections, the term “supervisor of elections” for the City of South Bay shall be interpreted to mean the Palm Beach County Supervisor of Elections city clerk. The City Clerk shall be considered the qualifying officer for municipal elections.*~~

Section 3. Amending Chapter 10 “Elections”, Article III “Candidates”, Section 10-50 entitled “Qualifying Dates” to read as follows with all other provisions of this section remaining the same:

The period of time during which candidates for elective offices of the city for both general and special elections may qualify is hereby established as not later than 30 days prior to the election, nor more than 60 days prior to the election. the 95th day before Election Day. Neither the city clerk nor any other city employee or city official shall accept applications from any person for any elective city office, except during the period of time set forth in this section. This section shall also apply to elections conducted at the same time as a presidential preference primary or a run-off election in the event of tie.

Section 4. Conflict & Repealer.

All ordinances, parts of ordinances or code provisions in conflict herewith ordinance are hereby repealed.

Section 5. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions of the Code or applications of this Ordinance that can be given effect without the invalid provision or application and to this end the provisions of this Ordinance are declared to be severable.

Section 6. Inclusion In Code.

It is the intention of the City Commission of the City of South Bay that the provisions of this Ordinance shall at some time in the future become and be made a part of the Code of Ordinances of the City of South Bay and that the sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed.

Section 7. Effective Date.

This Ordinance shall take effect immediately upon final passage and adoption.

PASSED FIRST READING this ____ day of _____ 2022.

PASSED SECOND READING this ____ day of _____ 2022.

Joe Kyles, Mayor

ATTEST:

By: _____
Natalie Malone, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Vice Mayor Bernard	_____ (Yes)	_____ (No)
Vice-Mayor Wilson	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)



Dear Municipal Clerks, Commissions, and Councils,

Congratulations to those of you who participated in a successful 2021 election cycle! The recent March Elections demonstrated the municipalities' commitment to democracy and to the voters of Palm Beach County. We were honored to work with you.

The Palm Beach County Supervisor of Elections office (SOE) is committed to facilitating secure, transparent, and accurate elections. To that end, due to updates in Florida Law in recent years, we have determined that certain changes in municipal charters and ordinances are necessary to ensure the efficient and cost-effective administration of future elections.

Qualifying Dates

To accommodate statutory vote-by-mail requirements, the SOE strongly recommends that each municipality who has not already done so amend its qualifying period so that its qualifying period ends on or before the 95th day before Election Day.

For example, qualifying for the March 8, 2022 election would end no later than Friday, December 3, 2021, allowing the SOE staff to program the necessary elections, create and proofread the ballot language, submit ballot templates to participating municipalities for approval, print vote-by-mail ballots, and prepare those ballots for mailing. We mail the military and overseas ballots 45 days before the election.

Failure to amend the qualifying period may result in the inability of the SOE to accommodate the elections of those municipalities. Our system does not allow us to "close" or move forward one city at a time, so any delay by one municipality results in our inability to move forward with the others.

Runoff Elections

While many municipalities no longer hold runoff elections, several still maintain provisions requiring a majority vote to win an election. Many municipalities have mentioned to us that the runoff elections are detrimental to their budgets because often the municipality has not budgeted for that expense. With so few holding runoff elections, the municipality does not benefit from the same degree of cost sharing as a Uniform Municipal Election that is held simultaneously with other municipalities. The county does not fund the municipal elections.

Please understand that we are happy to hold runoff elections, but are cognizant of the cost burden it places on municipalities. If you determine that you no longer wish to have runoff elections, please revise your charters or ordinances accordingly.



Polling Locations

It has come to our attention that some charters include provisions requiring specific polling locations or specifying that polling locations be within city or town limits. While this may not present an issue for stand-alone elections, when municipalities wish to participate in uniform or countywide elections, this becomes logistically problematic and expensive, if not impossible. The SOE urges municipalities to remove any provisions to this effect, as it will be impossible to guarantee specific polling locations in future elections if the municipality is joining a countywide election.

Single Canvassing Board for Uniform Municipal Elections

The final question presented for consideration by the municipalities is the designation of the Palm Beach County Supervisor of Elections as the official Supervisor of each Uniform Municipal Election, such that one single Canvassing Board may be empowered to canvass all of the municipal elections held simultaneously on a given day. The municipal clerks would still be qualifying officers for their municipality's candidates.

This is an optional service, and each municipality can make its own determination as to whether they want to designate the Palm Beach County Supervisor of Elections as the official Supervisor of their election. As required under the Florida election laws, at least one (1) member of the Canvassing Board is required to be present during activities such as the pre-election testing of tabulation equipment (the Logic and Accuracy test), opening, tabulation, duplication, and the canvassing of ballots. A municipality may choose to maintain its own Canvassing Board; however, if they choose to do so, the Supervisor of Elections may elect not to serve as a Canvassing Board member for that municipality.

In some municipalities, an election may be required in order to make these changes. The Secretary of State has called for a Special Primary Election on November 2, 2021, for the U.S. House of Representatives District 20 seat. While this district may not include a municipality that would be required to have an election, we will be happy to accommodate a municipality that wishes to do so. (If the municipality is within Congressional District 20, it would also result in a cost savings to that municipality.) Please let the Supervisor of Elections know by July 15, 2021, whether your municipality plans to participate in the November 2, 2021 election. We will not be able to hold an election outside of this date.



Wendy Sartory Link
Palm Beach County Supervisor of Elections
www.pbcelections.org

Again, congratulations on a successful election season. The Palm Beach County Supervisor of Elections looks forward to many future elections in partnership with our local governments.

Sincerely,

Wendy Sartory Link
Supervisor of Elections Palm Beach County

240 South Military Trail, West Palm Beach, FL 33415 | Post Office Box 22309, West Palm Beach, FL 33416
Telephone: 561.656.6200 | Fax Number: 561.656.6287



City of South Bay

South Bay City Hall
335 SW 2nd Avenue
South Bay, FL 33493
Telephone: 561-996-6751
Facsimile: 561-996-7950

www.southbaycity.com

Commission

Joe Kyles Sr.
Mayor

Betty Barnard
Vice Mayor

Esther E. Berry

John Wilson

Taranza McKelvin

Leondrae Camel
City Manager

City Clerk
Natalie Malone

Burnadette Norris-Weeks
City Attorney

"An equal Opportunity
Affirmative Action Employer"

To: Honorable Mayor and Commissioners
From: Massih Saadatmand, Finance Director
Thru: Mr. Leondrae Camel, City Manager
Date: April 29, 2022
Ref: Weekly check register

Enclosed, please find the summary of check register as of April 29, 2022

General Fund

• Utility:		
	Verizon	\$ 293.24
• Homeless Coalition of PBC		3,000.00
• Bank of America		2,893.26
• Bagsin Bulk		7,875.36
• Cardno, Inc		5,835.53
• Jordan Connors		1,666.66
• Purchased of supplies, materials and parts		333.74 ^A
• Payment for various services		1,620.00 ^B
• Other		150.00
	Total	<u>\$ 23,667.79</u>

ARP Act Fund

Subrecipient Grants	\$ 53,500.00
Stony Electric	3,743.00
Samuel King	800.00
A Flag Pole Co	2,397.00
Payroll	1,963.44
	<u>\$ 62,403.44</u>

Sanitation Fund

Waste Management	<u>\$ 15,055.16</u>
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AP Immediate Check Register Report

City Of South Bay (CSBFND)

4/14/2022 3:25:04 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
14226	KINGS TUTORING AND MI	KINGS TUTORING AND MENTORING FOUNDATION II	4/14/2022	150.00
Totals:			Total Transactions:	150.00

AP Check Register Report

City Of South Bay (CSBFND)

4/20/2022 10:18:49 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
14227	BANK OF AMERICA, NA	BANK OF AMERICA	4/20/2022	2,893.26
14228	SAM KING CATERING	SAMUEL KING	4/20/2022	800.00
Non-Electronic Transactions:				3,693.26
Total Transactions:				3,693.26

AP Check Register Report

City Of South Bay (CSBFND)

4/21/2022 8:53:01 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
14229	1047	BAGSINBULK	4/21/2022	7,875.36
Non-Electronic Transactions:				7,875.36
Total Transactions:				7,875.36

AP Check Register Report

City Of South Bay (CSBFND)

4/21/2022 3:36:10 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	
14230	1031	UNITED RENTALS	4/21/2022	420.00	B
14231	1044	A FLAG AND FLAG POLE CO	4/21/2022	2,397.00	
14232	1046	LONG ISLAND FOOD MARKET, INC	4/21/2022	10,000.00	
14233	1048	LATANGELA EPPS HOME HEALTH	4/21/2022	10,000.00	
14234	1049	VILLA LAGO CHILD DEVELOPMENT CENTER	4/21/2022	10,000.00	
14235	1052	RISE AND SHINE CHRISTIAN ACADEMY INC	4/21/2022	10,000.00	
14236	B ELEGANT CREATIVE EV	BELEGANT CREATIVE EVENTS LLC	4/21/2022	3,500.00	
14237	BRIAN MOORE	Brian Moore	4/21/2022	700.00	B
14238	CARDNO	CARDNO, INC	4/21/2022	5,835.53	
14239	HOME DEPOT CREDIT SE	HOME DEPOT CREDIT SERVICES	4/21/2022	153.79	A
14240	JORDAN CONNORS GROU	JORDAN CONNORS GROUP, INC	4/21/2022	1,666.66	
14241	KINGS TUTORING AND MI	KTM YOUTH AND COMMUNITY NETWORK INC	4/21/2022	10,000.00	
14242	PRIMESTAR DIGITAL NET	PRIMESTAR DIGITAL NETWORK	4/21/2022	500.00	B
14243	VERIZON WIRELESS	VERIZON WIRELESS	4/21/2022	293.24	
14244	WOLFF'S LAWN	WOLFF LAWN MACHINE INC	4/21/2022	179.95	A
Non-Electronic Transactions:				65,646.17	
Total Transactions:				65,646.17	

AP Check Register Report

City Of South Bay (CSBFND)

4/25/2022 9:57:09 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
14245		HOMELESS COALITION O HOMELESS COALITION OF PALM BEACH COUNTY IN	4/25/2022	3,000.00
Non-Electronic Transactions:				3,000.00
Total Transactions:				3,000.00

AP Check Register Report

City Of South Bay (CSBFND)

4/26/2022 11:54:17 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
14246	STONY ELECTRICAL LLC	THELUSCA GERARD	4/26/2022	3,743.00
Non-Electronic Transactions:				3,743.00
Total Transactions :				3,743.00

AP Check Register Report

City Of South Bay (CSBFND)

4/19/2022 11:28:54 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
277	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	4/19/2022	15,055.16
Non-Electronic Transactions:				15,055.16
Total Transactions:				15,055.16