



The Crossroads of South Florida,
We envision a sustainable economy, Let Us Grow Together

CITY OF SOUTH BAY

CITY COMMISSION AGENDA

CITY HALL CHAMBER

TUESDAY, APRIL 4, 2023

335 SW 2ND Avenue

South Bay, FL 33493

www.southbaycity.com

Phone: 561-996-6751 Fax: 561-996-7950

Mayor:

Joe Kyles Sr.

Vice Mayor:

Betty Barnard

Commissioner:

Esther Berry

Commissioner:

Taranza McKelvin

Commissioner:

Albert L. Polk

City Manager:

Leondrae D. Camel

City Attorney:

Burnadette Norris-Weeks

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON AGENDA ITEM

- I. **Consent Agenda Item** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- II. **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- III. **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION: MANNER AND TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall

then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

PLEASE SILENCE ALL CELL PHONES AND PAGERS

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

CITY OF SOUTH BAY

CITY COMMISSION WORKSHOP

CITY HALL CHAMBER
TUESDAY, APRIL 4, 2023
6:30 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

1. CALL TO ORDER
2. ROLL CALL
3. DISCUSSION
 - a. Agenda Items
4. ADJOURNMENT

CITY OF SOUTH BAY

REGULAR CITY MEETING AGENDA

CITY HALL CHAMBER
TUESDAY, APRIL 4, 2023
7:00 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS**
3. **PRESENTATIONS AND PROCLAMATIONS (*Up to 5 minutes*)**

- a. SMART STRATEGIC PLAN (COMMISSIONER BERRY)

4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**

5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

- a. Regular City Workshop and City Meeting

- Approval of City Minutes –**

- 5.a. COMMISSION MEETING MINUTES FOR MARCH 21, 2023

- b. Regular City Workshop and City Meeting

- Approval of Meeting Agenda - APRIL 4, 2023**

- c. RESOLUTION 12-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA RATIFYING THE CITY MANAGER'S SUBMISSION OF A STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY INFRASTRUCTURE REPAIR GRANT FOR FISCAL YEAR 2023; PROVIDING FOR AN EFFECTIVE DATE

- 5.c. Application

- d. RESOLUTION 13 - 2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, RATIFYING THE CITY MANAGER'S SUBMISSION OF A FLORIDA DEPARTMENT OF TRANSPORTATION SMALL COUNTY OUTREACH PROGRAM (SCOP) FUNDING GRANT APPLICATION FOR FISCAL YEAR 2025; PROVIDING FOR AN EFFECTIVE DATE

- 5.d. SCOP 2023 SW 11TH RURAL ROADWAY ASSISTANCE

- 5.d. SUMMARY ROADWAY QUALITY

6. **RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)**

- a. RESOLUTION NO. 14-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE ATTACHED STATE-FUNDED SUPPLEMENTAL GRANT AGREEMENT NUMBER 2 BETWEEN THE STATE OF

FLORIDA DEPARTMENT OF TRANSPORTATION AND THE CITY OF
SOUTH BAY; PROVIDING FOR AN EFFECTIVE DATE

6.a. AMENDMENT NO 2 FOR APPROVAL AND EXECUTION

7. ORDINANCE

8. ROSENWALD ELEMENTARY SCHOOL

9. FINANCE REPORT

a. Accounts Payable Report

9.a. AP REPORT

10. CITY CLERK REPORT

11. CITY MANAGER REPORT

12. CITY ATTORNEY REPORT

13. FUTURE AGENDA ITEMS

14. COMMISSIONER COMMENTS: FOR THE GOOD OF THE ORDER

15. ADJOURNMENT

CITY OF SOUTH BAY, FL
CITY WORKSHOP AGENDA

CITY HALL CHAMBER
TUESDAY, March 21, 2023
6:30PM

Present:

Mayor Joe Kyles
Vice-Mayor Betty Barnard
Commissioner Esther Berry
Commissioner Taranza McKelvin
Commissioner John Wilson

Staff:

Vicky Del Bosquez, City Clerk
Leondrae Camel, City Manager
Burnadette Norris-Weeks, Esq., City Attorney
Massih Saadatmand, Finance Director
Caroline Larris, Community Engagement Coordinator
Joe Shannon, Code Enforcement Officer
Aiyana Bent, Navigation Coordinator
Gabriel Horta, Fleet Manager

(Full recording/discussion available through the City Clerk/City website)

1. **CALL TO ORDER at 6:30pm**
2. **ROLL CALL**
3. **DISCUSSION**
 - a. Solid Waste Collection Rate
 - b. Agenda Items
5. **ADJOURNMENT at 6:58pm**

CITY OF SOUTH BAY, FL
REGULAR CITY MEETING

CITY HALL CHAMBER
TUESDAY, March 21, 2023
7:00PM

A Regular City Meeting of the City Commission of the City of South Bay, Florida was called to order by Mayor Joe Kyles in the Commission Chambers at 335 S.W. 2nd Avenue, South Bay, Florida on February 21, 2023 at 7:00 p.m.

(Full recording/discussion available through the City Clerk/City website)

Present:

Mayor Joe Kyles
Vice-Mayor Betty Barnard
Commissioner Esther Berry
Commissioner Taranza McKelvin

Staff:

Vicky Del Bosquez, City Clerk
Leondrae Camel, City Manager
Burnadette Norris-Weeks, Esq., City Attorney
Massih Saadatmand, Finance Director
Caroline Larris, Community Engagement Coordinator
Joe Shannon, Code Enforcement Officer
Aiyana Bent, Navigation Coordinator
Gabriel Horta, Fleet Manager
Nepoleon Collins, Economic Development Director

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS: NONE**
3. **PRESENTATIONS AND PROCLAMATIONS** *(Up to 5 minutes):*
 - a. John E. Wilson
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION:**
 - a. Annie Ifill, Healthier Glades
 - b. Jeffrey Willis, MCA Total Experience

Donate to MCA Total Experience

Moved By: Commissioner Berry

Seconded By: Commissioner McKelvin

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

5. CONSENT AGENDA

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commission, or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- 5.a.** Regular City Workshop and City Meeting: February 21, 2023
Approval of City Minutes: February 21, 2023

- 5b.** Regular City Workshop and City Meeting
Approval of Meeting Agenda – March 21, 2023
Moved by: Vice Mayor Barnard
Seconded by: Commissioner Wilson

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Wilson	YES

6. RESOLUTIONS- (Non- Consent) and Quasi-Judicial Hearing, if applicable)

6.a. RESOLUTION NO. 08-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING THE CERTIFIED RESULTS OF THE REGULAR ELECTION HELD ON MARCH 14, 2023 FOR CITY COMMISSION SEAT 1, CITY COMMISSION SEAT 3 AND CITY COMMISSION SEAT 5; PROVIDING FOR AN EFFECTIVE DATE

Moved by: Vice Mayor Barnard

Seconded by: Commissioner Wilson

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Wilson	YES

6.b. 2023 Uniform Municipal Election Results

6.c. Swearing-In Ceremony

6.d. Annual City Commission Reorganization

Nomination and Selection of Mayor

Moved by: Commissioner Mckelvin

Seconded by: Commissioner Berry

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

Nomination and Selection of Vice Mayor

Moved by: Commissioner Mckelvin

Seconded by: Commissioner Berry

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

Nomination and Selection of Treasurer

Moved by: Vice Mayor Barnard

Seconded by: Commissioner Mckelvin

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

Motion to Retain City Clerk

Moved by: Commissioner Berry

Seconded by: Vice Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

Motion to Retain City Attorney

Moved by: Commissioner Berry

Seconded by: Vice Mayor Barnard

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

6.e. RESOLUTION NO. 09-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN REBEL RECOVERY FLORIDA INC AND THE CITY OF SOUTH BAY FOR MOBILE HEALTH SUPPORT SERVICES; PROVIDING FOR AN EFFECTIVE DATE

6.e. MOU Agreement with Rebel

Moved By: Vice Mayor Barnard

Second By: Commissioner Berry

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

6.f. Resolution 10-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE CITY MANAGER TO EXECUTE AN EMERGENCY PURCHASE AGREEMENT BETWEEN STEVEN G. BINES LLC AND THE CITY OF SOUTH BAY FOR AIR CONDITIONING UNIT REPLACE WITHIN THE CITY HALL BREAK ROOM; PROVIDING FOR AN EFFECTIVE DATE

6.f. South Bay Agreement (Steven G. Bines LLC)

Moved By: Commissioner Berry

Second By: Commissioner McKelvin

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	NO
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

6.g. Resolution 11-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN EMERGENCY PURCHASE AGREEMENT BETWEEN DIAZ ASPHALT LLC AND THE CITY OF SOUTH BAY FOR ROADWAY REPAIR IN THE CITY OF SOUTH BAY; PROVIDING FOR AN EFFECTIVE DATE

6.g. Agreement (Diaz Asphalt LLC)

Moved By: Commissioner Mckelvin

Seconded By: Commissioner Berry

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

7. ORDINANCE: NONE**8. ROSENWALD ELEMENTARY SCHOOL:**

- a. Major Williams, Scholarship
- b. Bruce Hightower, Leadership Award

9. FINANCE REPORT

- a. Accounts Payable Report
 - 1. AP Report March 21, 2023

10. CITY CLERK REPORT

- a. NLC Congressional City Conference March 26-29, 2023
- b. Great American Clean-up April 15, 2023 at Tanner Park 8am-12pm

11. CITY MANAGER REPORT

- a. Re-naming Bayfest
- b. Habitat for Humanity

RV Program

Moved By: Vice Mayor Barnard

Seconded By: Commissioner Mckelvin

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

12. CITY ATTORNEY REPORT:

- a. Commissioner John E. Wilson

13. FUTURE AGENDA ITEMS

- a. Strategic Smart Planning (5 survey questions)

14. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER

14.a. Commissioner Taranza McKelvin

- Thank you, Announcements

14.b. Commissioner Albert L. Polk IV

- Thank you, Acknowledgements

14.c. Commissioner Esther Berry

- Thank you

14.d. Vice Mayor Betty Barnard

- Thank you, Acknowledgements

14.e. Mayor Joe Kyles

Thank you, Acknowledgements

-

15. ADJOURNMENT 8:53pm

Joe Kyles, Mayor

ATTESTED BY:

South Bay City Clerk

RESOLUTION 12-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA RATIFYING THE CITY MANAGER'S SUBMISSION OF A STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY INFRASTRUCTURE REPAIR GRANT FOR FISCAL YEAR 2023; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of South Bay ("City") is desirous of redeveloping property located at the South Bay Park of Commerce within the City; and

WHEREAS, the City Manager previously submitted a State of Florida Department of Economic Opportunity Grant ("Grant") on an expedited basis in order to meet the grant deadline of March 13, 2023, attached as Composite Exhibit "A"; and

WHEREAS, this grant will support the City's efforts to create a full design package signed and sealed plans for infrastructure improvement planning and design at City's Industrial Logistics Park of Commerce; and

WHEREAS, the City Commission desires to ratify the submission of the State of Florida Department of Economic Opportunity Infrastructure Repair Grant; and

WHEREAS, City Commission finds that ratification of the submission of the State of Florida Department of Economic Opportunity Grant is in the best interests of the residents of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay hereby authorizes and ratifies the City Manager's submission of a State of Florida Department of Economic Opportunity Grant to the Florida Department of Economic Opportunity for redevelopment consideration of a parcel of land located at South Bay Park of Commerce within the City, as attached hereto as Composite Exhibit "A." The City

Manager is further authorized to take all necessary and expedient action to carry out the intent of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 4th day of April 2023.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Del Bosquez, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)



Florida Rural Infrastructure Fund Statewide Program

Application for Funding

Applicant: City of South Bay
(Name of Applicant)

Project Title: Industrial Logistics Park of Commerce
(Name of Project)

State Fiscal Year 2022-2023

Application Date: March 13, 2023

Mailing Address: Department of Economic Opportunity
Bureau of Small Cities and Rural Communities
107 East Madison Street – MSC 400
Tallahassee, Florida 32399-6508

Telephone: (850) 717-8405

Web: <http://www.floridajobs.org/RIF>

Contents

Application Form

- Part I – Applicant Profile
- Part II – Project Description and Timeline
- Part III – Economic Narrative
- Part IV – Project Budget
- Part V – Sources and Uses of Non-RIF Funds
- Part VI – Participating Party Information (if applicable)
- Part VII – Procurements (if applicable)
- Part VIII – Application Authorization

Application Instructions

- Part I – Applicant Profile
- Part II – Project Description and Timeline
- Part III – Economic Narrative
- Part IV – Project Budget
- Part V – Sources and Uses of Non-RIF Funds
- Part VI – Participating Party Information (if applicable)
- Part VII – Procurements (if applicable)
- Part VIII – Application Authorization

Part I – Applicant Profile

Applicant Contact Information:

Entity Name: City of South Bay			
Street Address: 335 SW 2 nd Ave			
Mailing Address (if different):			
City: South Bay	Zip Code: 33493	County: Palm Beach	
Main Telephone: (561) 996-6751	Main Facsimile: (561) 996-7950	Federal ID Number: 596000429	
Unique Entity Identifier in SAM.gov:		Entity's Name in SAM.gov: City of South Bay	

Chief Elected Official: Joe Kyles	Title: Mayor
Telephone: (561) 996-6751	Facsimile: (561) 996-7950
E-mail Address: kylesj@southbaycity.com	

Chief Financial Officer: Massih Saadatmand	Title: Finance Director
Telephone: (561) 996-6751	Facsimile: (561) 996-7950
E-mail Address: saadatmandm@southbaycity.com	

Applicant Project Contact: Leondrae D. Camel	Title: City Manager
Street Address: 335 SW 2 nd Ave	
City: South Bay	Zip Code: 33493
Direct Telephone: (561) 996-6751	Facsimile: (561) 996-7950
E-mail Address: camell@southbaycity.com	

Application Preparer Information	
Preparer's Name: Napoleon Collins	Organization Preparing Application: ☒ Local Government ☐ Private Company ☐ Regional Planning Council
Street Address: 335 SW 2 nd Avenue	
City: South Bay	State: FL Zip Code: 33493
Telephone: 5619966751	Facsimile: 5619967950
E-mail Address: ncollins@southbaycity.com	

Consultant Information (if applicable)	
Consultant's Name:	☐ Private Company ☐ Regional Planning Council
Street Address:	
City:	State: Zip Code:
Telephone:	E-mail Address:

Demographics and Area Data		
U.S. Congressional District Number: 20	Florida Senate District Number: 26	Florida House District Number: 94
Total Population: 4860	Unemployment Rate: 2.20%	Poverty Rate: 11.6 %
Source: 2020 Decennial Census	Source: DEO	Source: DEO
Source Date: 12/2022	Source Date: 12/2022	Source Date: 12/2022

Indicate what RIF grant category is being applied for: ☐ Total Project Participation Grant ☒ Project Planning and Preparation Grant ☐ Preclearance Review Grant		
Indicate the total amount of RIF funding being requested: \$300,000		
If the proposed project is located in a Rural Area of Opportunity (RAO), indicate which one: (See list of RAOs in application instructions.) ☐ Northwest RAO ☒ South Central RAO ☐ North Central RAO		
Answer the following questions by clicking on the correct check box.		
Historic Preservation Will the project impact a building, public improvement, or planned open space that is 50 or more years old? If yes, include the documentation specified in the application instructions.	☐ Yes ☒ No	
Interlocal Agreement For local government applicants: will project activities require an interlocal agreement? If yes, the interlocal agreement(s) must be included.	☐ Yes ☒ No	
Regulatory Action Are improvements being made in this project to inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth? If yes, include a copy of the letter citing the regulatory action.	☐ Yes ☒ No	
Catalyst Site Is the project related to preclearance review and also located within a catalyst site as defined in Section 288.061, Florida Statutes? If yes, include a map showing the boundary of the catalyst site and the project boundary within.	☐ Yes ☒ No	
Comprehensive Plan Is the proposed project consistent with the applicant's Comprehensive Plan? The answer must be yes in order for the project to be funded through the RIF program and supporting documentation must be included with the application.	☒ Yes ☐ No	
State of Financial Emergency Is the local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50 – 218.504, Florida Statutes?	☐ Yes ☒ No	

Part II – Project Description and Timeline

Project Description

Describe the proposed project in no more than three sentences:

The City of South Bay is seeking funding for the infrastructure planning and designing of the City's Industrial Logistics Park of Commerce on site water, wastewater and storm water plan.

Clearly summarize the proposed project as outlined in the application instructions.

The primary goal of the City of South Bay Industrial Park Project infrastructure improvement plan will enhance the probability of attracting the best developer along with it being consistent with the goals of the City in that the Project will, among other things:

- (a) increase Capital Investment and ultimately support sustainable job growth could create 300 permanent job; create significant new ad valorem taxes, including significant new tax revenues for the public-school system; help meet the overall community goal of business development and growth in South Bay; create induced and indirect job effects which will have a positive impact on local small businesses; and promote and encourage private capital investment in excess of \$20,000,000.00.

Explain how the proposed project infrastructure meets the following criteria as "necessary" infrastructure investment:

1. Responsive to an identified need to achieve or maintain an adequate minimum level of service, and
2. Cost-effective means for meeting that need, taking into account available alternatives.

For broadband Internet infrastructure projects only:

Projects must be designed to provide service to households and businesses with an identified need for additional broadband Internet infrastructure investment, such as lack of access to a connection that reliably meets or exceeds symmetrical 100 Mbps download and upload speeds, lack of affordable access to broadband Internet service, or lack of reliable broadband Internet service.

Describe how the broadband Internet service need was determined for the proposed project.

N/A

Describe how you will partner with one or more dealers registered with the Department of Revenue as a provider of communications services in Florida, and ensure a publicly noticed competitive selection process.

N/A

Proposed Timeline

Task/Activity Description	Task/Activity Duration	Deliverable
Task 1/ Consultant Procurement	90 days	Executed agreement with a qualified consultant
Task 2/Final Design and Bid Documents	220 days	Create a full design package(s), signed and sealed by a Professional Engineer (PE) licensed in the State of Florida, including engineering drawings, specifications, construction cost estimate, surveys, and any other reports, documents, or information relevant to this project and meet all local current hurricane code ratings, local codes and building codes. Obtain copies of all permit applications, correspondence with permitting

Part III – Economic Narrative

Provide a summary of the project's economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area.

This project would have a regional impact within the South Central Rural Area Opportunity. The number of jobs produced will create a positive fiscal impact, and long-term economic viability of the region. The targeted area will also remain attractive for companies to relocate to the area while promoting additional economic benefits for Florida families.

Describe the proposed project's potential for enhanced job creation and/or increased capital investment, including but not limited to the following information:

- The nature of the business activities which will be conducted at the site of, or which relate to the project.
- Description of the capital investment in real and personal property – do not include product inventory.

- (a) The proposed project shall result in the retention of at least 150 Permanent Jobs by within five (5) years of the completion of the Project and the creation of at least an average of 10 New Jobs each year thereafter for up to ten (10) years or a total of 100 additional New Jobs within 10 years of completion of the Project with an average hourly wage of \$26.36 (equivalent to an annual salary of \$54,828.80). The project induced and indirect job effects which will have a positive impact on local small businesses; and promote and encourage private capital investment in excess of \$20,000,000.00.

Describe the level of public and private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will have ripple effects on the area's economy.

This project will allow local businesses, contractors, and residents to be put first in the employment and contracting areas. This will boost the community value and economic viability in the area.

Part IV – Project Budget

Provide a breakdown of the total budget for the proposed project, including both RIF funding and other sources of funding.

ACTIVITY/TASK	RIF FUNDS	OTHER FUNDING SOURCES	TOTAL
Administration	\$	\$	\$
Engineering	\$	\$	\$
Additional Engineering	\$	\$	\$
Project Planning Preparation	\$300,000	\$	\$300,000
Preclearance Review Activities	\$	\$	\$
Acquisition	\$	\$	\$
Wastewater Infrastructure	\$	\$	\$
Stormwater Improvements	\$	\$	\$
Water System Infrastructure	\$	\$	\$
Broadband Internet Infrastructure	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$	\$	\$

Provide an explanation of how the total infrastructure costs for the proposed project were estimated.

N/A

Part V – Sources and Uses of Non-RIF Funds

Source	Amount Contributed	Type (Loan, Grant, Local Government Funds, Donated Land, or Other Funding)
	\$	
	\$	
	\$	

	\$	
	\$	
Totals	\$	

Part VI – Participating Party Information (if applicable)

Complete and attach a [Participating Party Information Form](#) for each entity creating or retaining jobs as a result of this project.

Part VII – Procurements (if applicable)

Administrative Costs Will the applicant be using RIF funds to pay for administrative costs?	☒ Yes	☐ No
If yes, will administrative funds be used to pay for third-party professional services?	☒ Yes	☐ No
If yes, have professional services already been procured? (Include the documentation outlined in the application instructions.)	☐ Yes	☒ No

Engineering Costs Will the applicant be using RIF funds to pay for engineering costs?	☒ Yes	☐ No
If yes, will engineering funds be used to pay for third-party professional services?	☒ Yes	☐ No
If yes, have professional services already been procured? (Include the documentation outlined in the application instructions.)	☐ Yes	☒ No

Part VIII – Application Authorization

I, the undersigned chief elected official or authorized representative of the applicant, certify that to the best of my knowledge:

- a. This application is in all respects fair and submitted in good faith without collusion or fraud;
- b. If selected through this application process, the recipient will work in good faith and in partnership with the Department of Economic Opportunity to manage its grant in a timely and accurate manner;
- c. The information in this application is accurate; and,
- d. The undersigned is duly authorized to bind the entity represented in this application.

Signature of Chief Elected Official or Designee
Signature: 
Typed Name and Title: Joe Kyles Mayor
Date: 3/13/2023
If signed by a person other than the chief elected official, a signature authorization must be included.

Signature of Application Preparer if not an employee of the Applicant
Signature: 
Typed Name and Title: Napoleon Collins
Name of Firm or Agency: City of South Bay

RESOLUTION 13 - 2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, RATIFYING THE CITY MANAGER'S SUBMISSION OF A FLORIDA DEPARTMENT OF TRANSPORTATION SMALL COUNTY OUTREACH PROGRAM (SCOP) FUNDING GRANT APPLICATION FOR FISCAL YEAR 2025; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of South Bay ("City") is seeking to obtain Florida Department of Transportation funds to reconstruct SW 11th Avenue; and

WHEREAS, the City Manager previously submitted a State of Florida Department of Transportation Small County Outreach Program Funding Grant ("Grant") on an expedited basis in order to meet the grant deadline of March 17, 2023, attached as Composite Exhibit "A"; and

WHEREAS, this grant will support the City's efforts to address the extraordinary measures the City is taking to protect the health, safety and welfare of the City; and

WHEREAS, the City Commission desires to ratify the submission of the State of Florida Department of Transportation Small County Outreach Program Funding Grant; and

WHEREAS, City Commission finds that ratification of the submission of the State of Florida Department of Transportation Small County Outreach Program Funding Grant is in the best interests of the residents of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, AS FOLLOWS:

Section 1. **Adoption of Representations.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. **Authorization of City Manager.** The City Commission of the City of South Bay hereby authorizes and ratifies the City Manager's submission of a State of Florida Department of Transportation Small County Outreach Program Funding Grant to the

Florida Department of Transportation for the reconstruction of SW 11th Avenue, attached hereto as Composite Exhibit "A." The City Manager is further authorized to take all necessary and expedient action to carry out the intent of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 4th day of April 2023.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Del Bosquez, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)



FLORIDA DEPARTMENT OF TRANSPORTATION
RURAL ROADWAY ASSISTANCE
CONSOLIDATED FUNDING APPLICATION

PROJECT TITLE: RECONSTRUCTION OF SW 11TH AVENUE

Priority Ranking Number: 1

Applicants must provide FDOT with the agency's or the MPO/TPO priority ranking for each project.

APPLICANT INFORMATION

A. Agency Name:	CITY OF SOUTH BAY		
B. Agency Contact:	LEONDRAE D. CAMEL		
Title:	CITY MANAGER		
Mailing Address:	335 SW 2 ND AVENUE		
	<i>Street Address</i>		
	SOUTH BAY	FL	33493
	<i>City</i>	<i>State</i>	<i>Zip Code</i>
Telephone:	561-996-6751		
Email Address:	CAMELL@SOUTHBAYCITY.COM		

PROGRAM

Select the Rural Roadway Assistance program that you wish to apply for.

Note: Not all project types are eligible for every program.

- ☐ Small County Outreach Program (SCOP)
- ☒ Small County Outreach Program for Rural Areas of Opportunities (SCOP-Municipalities)
- ☐ Small County Road Assistance Program (SCRAP)

ELIGIBILITY CRITERIA

Note: Eligible transportation facilities shall be publicly owned and maintained.

ROAD JURISDICTION (Check all that apply):

- ☒ On the municipal or community road system
- ☐ On the County road system
- ☐ Combination of on and off the State Highway system.
- ☒ The maintaining agency has an established pavement management plan including this roadway.

ELIGIBILITY CRITERIA (Check all that apply):

- ☒ The physical condition of the roadway necessitates improvements requested.
- ☐ The road is located in a fiscally constrained County.
- ☒ The road is used as an evacuation route (as shown on <https://www.floridadisaster.org/planprepare/disaster-preparedness-maps/>).
- ☐ The road has high levels of agricultural travel.
- ☒ The road is considered a major arterial route.
- ☒ The road is considered a feeder road.

PROJECT TYPE

**Note: Not all project types are eligible activities for each program*

The Department has determined that the benefits of certain low-cost safety features greatly exceed the cost to construct these features.

The following low-cost safety features must be included on flush shoulder rural roadways with posted speeds of 50mph or greater:

1. Pavement markings materials per [FDOT Design Manual, Chapter 230](#).
2. Audible and Vibratory Treatments per [FDOT Design Manual, Chapter 210](#) and [FDOT Standard Plans, Index 546-020](#).

- ☐ **ROAD RESURFACING/RESTORATION** - Work to mill and resurface or place additional layers of surfacing on highway pavement, shoulders, and bridge decks; and necessary incidental work to extend the structural integrity of these features for a substantial period of time. Work must meet **Florida Greenbook** standards.
- ☒ **ROAD RECONSTRUCTION** - Improve or upgrade existing facilities to meet **Florida Greenbook** standards without increasing capacity. Includes the widening of existing lanes and the addition of paved shoulders to an existing paved road.
- ☐ **PAVING UNPAVED ROADS** - Paving of an existing lime rock or dirt road.
- ☐ **SAFETY IMPROVEMENTS** - Construct roadway related safety improvements to mitigate crashes.

Additional consideration will be given to projects that include safety features in addition to those required above and listed on the following website:

1. Proven FHWA Safety Countermeasures. <https://safety.fhwa.dot.gov/provencountermeasures/>

- ☐ **REPAIR OR REHABILITATION OF BRIDGES** - Bridge replacement is not eligible.
- ☐ **LANE ADDITION** - Adding through lane(s) to an existing paved road. **Capacity improvements are not an eligible activity for SCOP-Municipalities projects.*
- ☐ **ADD TURN LANES** - Adding auxiliary lanes to an existing paved road.
- ☒ **DRAINAGE IMPROVEMENTS** - Addressing road related drainage improvements.
- ☐ **INTERSECTION IMPROVEMENTS** - Reconstructing, adding, or upgrading signals.

ROADWAY CHARACTERISTICS

A. Roadway Condition:

Describe the physical condition of the roadway for which funding is being requested:

Longitudinal cracks running a course approximately parallel to the centerline of the roadway. These cracks are result from earth movements, particularly on embankments. Depressions found on SW 11th Avenue can mainly be attributed to movement of the roadway base and subbase. Consolidation or lateral movement under traffic in one or more of the underlying courses, or by displacement in the surface layer itself can cause similar depressions. These current conditions are currently causing drainage deficiencies that further affect the longevity of the road.

Describe the applicant's efforts to keep the roads within its jurisdiction in satisfactory condition:

The City of South Bay Public Works Department street division and Engineering Division will provide ongoing maintenance of this roadway and connectors.

B. Detailed Project Description (Include: name of roadway(s) for which funding is requested, type(s) and scope of work to be performed, project/roadway features, customary roadway use and anticipated changes, special project considerations, and other key information):

This project will consist of the design, reconstruction/rebuilt and CEI services of SW 11th Avenue from Virginia Lane to Martin Luther King Jr Blvd, which consist of the replacement of curb and gutter and widening of existing sidewalk from 4' to 5'. The existing pavement will be reconstructed by removing the asphalt the base and replaced with geo textile material, 12" of Lime-rock base and 2 of asphalt". The corridor will have new signing and pavement

markings to meet the Manual on Uniform Traffic Control Devices (MUTCD) standards. The existing drainage system will be de-silted including all laterals and inlets. The reconstructed pavement will include new sub base, base and asphalt and utilize geo-textile material to alleviate the poor soil conditions typically in the area. The front and back slopes will be re-graded and re-sodded to facilities drainage. The corridor will have signing and pavement marking to meet MUTCD standards.

C. Project Length (In Miles): 0.41667 miles

D. Project Limits

South or West Termini:
MLK Blvd

North or East Termini:
Virginia Lane

☒ A location map is attached (required).

E. Resurfacing, Reconstruction, or Widening of Existing Paved Roads:

Number of Lanes:	Existing: 2	
Lane Width (ft.):	Existing: 20	
Paved Shoulder Width (ft.):	Existing: 16	Proposed:
Proposed Safety Edge:	Yes: ☒ No: ☐	

F. Dirt Road Paving:

Number of Lanes:	Existing:	
Lane Width (ft.):	Existing:	
Paved Shoulder Width (ft.):	Existing:	Proposed:
Proposed Safety Edge:	Yes: ☐ No: ☐	

G. Typical Section:

☒ Typical sections are attached. Include a Typical Section depicting existing and proposed features and dimensions and right of way lines. Summarize any special project characteristics in the project scope description above.

Provide additional details such as required Design Variations for typical section here, as needed.

H. Right of Way:

- ☒ No Right-of-Way acquisition is proposed.
- ☐ Existing right-of-way width from C/L in feet:

Describe the existing right-of-way ownerships along the project; when the right-of-way was obtained; and how ownership is documented, i.e., plats, deeds, prescriptions, easements:

Check all that apply if ownership is by more than one instrument:

- ☐ Former DOT Right of Way (*Right of Way was conveyed to County prior to June 10, 1995*)
- ☒ Plat (*Ownership is documented via plat of a city or subdivision*)
- ☐ Deed (*Ownership is documented via one or more deeds, frequently shown on a right of way map*)
- ☒ Maintenance Map (*Maintenance Map is already filed*)
- ☐ Maintenance Map in Progress (*Maintenance map in works*)
- ☐ Prescriptive Use (*Roadway presumed dedicated in accordance with FS 95.361*)
- ☐ Other (*Explain below*):

Select all work types included in the project described in the application, including work types that will not be supported by the requested funds; and identify the funding source for all non-FDOT supported activities, and the importance of the non-FDOT supported activity to the overall success of the project.

Note: *Not all project types are eligible activities for each program*

BRIDGES

- ☐ Repair or Rehabilitation and meets eligibility criteria in Section 1.
- ☐ No work to existing bridge is proposed.
- ☒ There is not a bridge within the project limits.

Please explain:

ROADWAY:

- ☐ Existing curb and gutter to remain
- ☐ Widen for bike-lane
- ☐ Re-stripe for bike lane
- ☐ Sidewalk or shared use path

Please explain:

MEDIAN:

- ☒ No existing median
- ☐ Existing median width:
- ☐ Proposed median width:

Please explain:

DRAINAGE/PERMIT

- ☐ Existing closed drainage system to remain.
- ☐ Existing open drainage system to remain.
- ☒ No new drainage proposed.
- ☐ Drainage improvements required:

Please explain:

SAFETY IMPROVEMENTS

- ☒ Upgrade or add signage
- ☐ Upgrade or add guardrail
- ☒ Clear zone violations mitigation
- ☒ Existing cross slope or super-elevation corrections
- ☐ Upgrade or add guardrail
- ☒ Upgrade or add pavement markings (reference FDOT Design Manual)
**Required on flush shoulder rural roadways with posted speeds of 50mph or greater.*
- ☐ Upgrade or add Audible and Vibratory Treatments (reference FDOT Design Manual)
**Required on flush shoulder rural roadways with posted speeds of 50mph or greater.*
- ☐ Add Safety Edge where there are no paved shoulders
- ☐ Add proven FHWA Safety Countermeasure(s): *(insert countermeasure here)*

Please explain:

ADA

- ☐ No modifications proposed.
- ☒ Verified all crosswalks, sidewalks, curb ramps and other pedestrian features for compliance with ADA standards.
- ☐ ADA improvements required:

Please explain:

SCHOOL ZONE

- ☐ Existing flashing school zone signal.
- ☐ Existing school zone signs without flashing beacons.
- ☐ High emphasis cross walk at un-signalized crossing, determine if signal warranted.
- ☐ No school zones within the project limits.

Please explain:

UTILITIES

- ☐ Sub-surface relocation is required.
- ☒ Utility Coordination is required.
- ☐ No utility relocation required.

Please explain:

RAILROAD

- ☐ Rail crossing within project limits.
- ☐ Replace all railroad signal equipment and gates.
- ☒ There is no railroad owned or operated right of way within the project limits.

Please explain (*Owner must be identified*):

PROJECT COSTS

Include all costs and funding sources, including costs not eligible for FDOT reimbursement.

A. MATCHING FUNDS

Are matching funds proposed and committed for this project?

Note: Applicants for SCOP funding must provide 25% of the project costs. This requirement can only be waived in counties that qualify under the Rural Economic Development Initiative (REDI) Program.

Yes: ☐ No: ☒

Is the applicant eligible for and requesting waiver of any required match? Yes: ☒ No: ☐

If matching funds are proposed, explain the source and any limitations of those funds:

B. COST ESTIMATE

Provide a summary of the estimated costs for the work proposed.

PHASE OF WORK	GRANT FUNDS Requested	LOCAL FUNDS Committed
Design ¹	\$150,000	\$
Construction	\$2,045,238.95	\$
Consultant Engineering Inspection (CEI) ¹	\$140,000	\$
Other:	\$	\$
TOTAL ESTIMATED PROJECT COSTS:	\$2,335,238.95	\$

- ☒ Detailed Design and Construction cost estimate is attached. (Use template provided with application materials in GAP.)

Design Estimates should provide details for each activity. Construction Estimates should use FDOT typical pay items to allow for verification of eligible project costs. **Estimate should be prepared and signed by a Professional Engineer.**

Note¹: Pursuant to Section 337.14(7), F.S., design and CEI services cannot be performed by the same entity.

PROJECT IMPLEMENTATION

A. Will the project be maintained by applicant?

Yes: ☒ No: ☐

If not, describe how will the project be maintained and attach any existing agreements with the maintenance entity:

B. Will the project delivery be managed by the applicant?

Yes: ☒ No: ☐

If not, provide the contact information for the managing agency:

C. Design to be conducted by:

- ☐ Agency staff
- ☐ County staff
- ☒ FDOT pre-qualified consultant ¹
- ☐ Non-FDOT pre-qualified consultant ¹

D. CEI to be conducted by:

- ☐ Agency staff
- ☒ County staff
- ☐ FDOT pre-qualified consultant ¹
- ☐ Non-FDOT pre-qualified consultant ¹

Note 1: Pursuant to Section 337.14(7), F.S., design and CEI services cannot be performed by the same entity.

E. Is the project consistent with the applicable local government comprehensive plan?

Yes: ☒ No: ☐ (Explain below):

F. Is the project included in the MPO Long Range Transportation Plan (LRTP)?

Yes: ☒ No: ☐ (Explain below):

Certification of Project by Agency

I hereby certify that the proposed project herein described is supported by City of South Bay (applicant) and that said entity:

- (1) Shall provide any required local funding for cost overruns and/or non-participating project costs;
- (2) Shall enter into the State Funded Grant Agreement with the Florida Department of Transportation to perform the work;
- (3) Shall certify that no additional right of way is required to perform the work;
- (4) Has the legal right to construct the project within the identified right of way;
- (5) Shall acquire necessary permits required to construct the project;
- (6) Is responsible for all costs associated with utility relocation(s); and
- (7) Shall support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable and that City of South Bay (applicant) will follow through on the project once programmed in the Florida Department of Transportation's Work Program. I understand that failure to deliver the project within the fiscal year programmed and/or significant increases in estimated costs could cause the project to be removed from the Work Program and/or significantly increase the Agency's local funds participation.



Applicant Signature

Leondrae D. Camel

Name

City Manager

Title

March 17, 2023

Date



Additional Applicant Signature *If Applicable

Joe Kyles

Name

Mayor

Title

March 17, 2023

Date

SW 11TH AVENUE

SUMMARY ROADWAY QUALITY

The overall pavement quality found on SW 11TH avenue is severe with poor rideability. Significant depressions on the roadway and curbs are present which contribute to ponding water and poor drainage. In addition to previous patch work, there is a section of the road that appears to have been filled with asphalt millings. Sidewalks were found to be in poor shape and in noncompliance with ADA standards. Areas of sidewalk are broken from cars crossing traffic. Some locations sidewalk lean back with occasional slab protruding from the ground creating a tripping hazard. In addition, several longitudinal, transverse and shrinkage cracks on the roadway were found, showing poor pavement quality. Several potholes are still notorious on the road.

Among the three repair methods previously described, it is feasible to consider applying options 1,2, or 3.







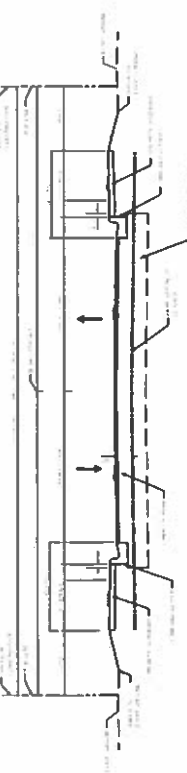
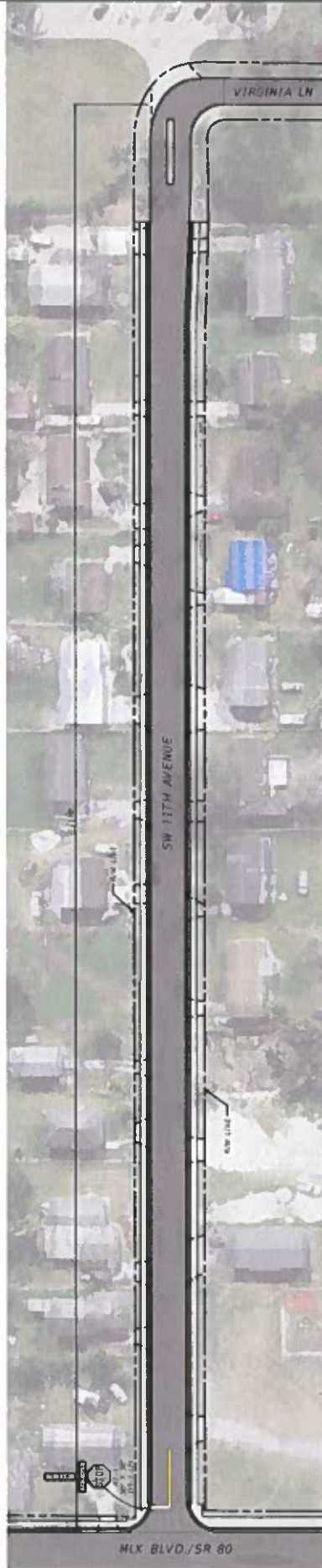




PREPARED FOR THE CITY OF SOUTH BAY

PROPOSED SW 11TH AVENUE RECONSTRUCTION

SW 11TH AVENUE FROM MLK BLVD. TO VIRGINIA LN



NOTE:
1. THIS MAP IS FOR THE CITY OF SOUTH BAY TO BE USED FOR THE PURPOSE OF THE CITY OF SOUTH BAY.
2. THIS MAP IS NOT A LEGAL DOCUMENT AND DOES NOT CONSTITUTE A CONTRACT.

RESOLUTION NO. 14-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE ATTACHED STATE-FUNDED SUPPLEMENTAL GRANT AGREEMENT NUMBER 2 BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND THE CITY OF SOUTH BAY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Florida Department of Transportation (“FDOT”), has created the Small County Outreach Program (“SCOP”) pursuant to Section 339.2818, Florida Statutes, for the purpose of offering funding assistance to resurface or reconstruct roadways within small counties and municipalities encompassing rural areas of critical concern; and

WHEREAS, FDOT has determined that the transportation project described in the attached funding agreement is necessary to facilitate economic development and growth within the State of Florida; and

WHEREAS, the City of South Bay and FDOT now desire to execute an Amendment to the SCOP Agreement in the form of a State-Funded Grant Supplemental Agreement that modifies the construction schedule of the initial SCOP Agreement; and

WHEREAS, the City Commission of the City of South Bay has determined that it is in the best interests of the residents of the City of South Bay to allow the City Manager to execute the State-Funded Grant Supplemental Agreement, attached hereto as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. **Adoption of Representations.** The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. **Authorization of City Manager.** The City Commission of the City of South Bay hereby authorizes the City Manager to execute the attached State-Funded Grant Supplemental Grant Agreement Number 2, attached hereto as Exhibit “A.” The City Manager is further authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 4th day of April 2023.

*Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Del Bosquez, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

**STATE-FUNDED GRANT
SUPPLEMENTAL AGREEMENT**

SUPPLEMENTAL NO.

2

CONTRACT NO.

G-1599

FPN

442025-1-54-01Recipient: CITY OF SOUTH BAY

This Supplemental Agreement ("Supplemental"), dated _____ arises from the desire to supplement the State-Funded Grant Agreement ("Agreement") entered into and executed on February 19, 2019, as identified above. All provisions in the Agreement and supplements, if any, remain in effect except as expressly modified by this Supplemental.

The parties agree that the Agreement is to be amended and supplemented as follows:

This amendment extends the term of this Agreement. Paragraph 3 of the Agreement is amended as follows:

This Agreement shall commence upon full execution by both Parties and the Recipient shall complete the Project on or before December 31, 2023. If the Recipient does not complete the Project within this time period, the Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Recipient and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The Recipient acknowledges that no funding for the Project will be provided by the State under this Agreement for work on the Project that is not timely completed and invoiced in accordance with the terms of this Agreement, or for work performed prior to full execution of the Agreement. Notwithstanding the expiration of the required completion date provided in the Agreement and the consequent potential unavailability of any unexpended portion of State funding to be provided under the Agreement, the Recipient shall remain obligated to complete all aspects of the Project identified in Exhibit "A" in accordance with the remaining terms of the Agreement, unless otherwise agreed by the Parties, in writing.

Reason for this Supplemental and supporting engineering and/or cost analysis:

The City of South Bay has experienced delays in construction activities due to Palm Beach County Water & Utilities Division's (PBCWUD) replacement of water main & sewer system project. This Supplemental Agreement extends the terms of the State Funded Grant Agreement from June 30, 2023 to December 31, 2023, in order to align with the revised construction schedule and to avoid agreement expiration prior to project completion. In order for the construction of SW 10th Avenue to be completed, Palm Beach County's Water & Utility water main & sewer system project has to be constructed beforehand. The water main and sewer system project has encountered significant material delays.

**STATE-FUNDED GRANT
SUPPLEMENTAL AGREEMENT**

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date(s) below.

AGENCY

City of South Bay

By: _____

Print Name: _____

Title: _____

Date: _____

As approved by the Board on:

Attest:

City Clerk

Legal Review:

City Attorney

FDOT

State of Florida, Department of Transportation

By: _____

Print Name: STEVEN C. BRAUN, P.E.Title: Director of Transportation Development

Date: _____

FDOT Legal Review:

Office of the General Counsel

See attached Encumbrance Form for date of
funding approval by Comptroller



City of South Bay

South Bay City Hall
335 SW 2nd Avenue
South Bay, FL 33493
Telephone: 561-996-6751
Facsimile: 561-996-7950

www.southbaycity.com

Commission

Joe Kyles Sr.
Mayor

Betty Barnard
Vice Mayor

Esther E. Berry

Albert Polk

Taranza McKelvin

Leondrae Camel
City Manager

City Clerk
Vicky Del Bosquez

Burnadette Norris-Weeks
City Attorney

To: Honorable Mayor and Commissioners
From: Massih Saadatmand, Finance Director
Thru: Mr. Leondrae Camel, City Manager
Date: March 30, 2023
Ref: Weekly check register

Enclosed, please find the summary of check register as of March 30, 2023

General Fund

- Utility:

Comcast	\$ 955.83
• City of Belle Glade	2,083.33
• JLH Associates	2,030.00
• PBC Supervisor election	9,212.58
• Purchased of supplies, materials and parts	729.84 A
• Payment for various services	1,999.40 B
• Other	2,626.83 D
Total	\$ 19,637.81

ARP Act Fund

Home repair	\$ 2,000.00
Andre Hamilton	7,150.00
Payroll	3,657.37
	<u>\$ 12,807.37</u>

Capital Project Fund

Hinterland Group	\$ 16,732.25
CAP Government	12,701.25
Colome & Associates	27,480.61
	<u>\$ 56,914.11</u>

Sanitation Fund

Waste Management	\$ 12,614.86
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"An equal Opportunity
Affirmative Action Employer"

AP Check Register Report

City Of South Bay (CSBFND)

3/20/2023 2:33:31 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH PAYMENT 3-20-	COMCAST	COMCAST	3/20/2023	192.80
Totals:			Electronic Transactions:	192.80
			Total Transactions:	192.80

AP Check Register Report

City Of South Bay (CSBFND)

3/17/2023 10:18:06 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	
15190	1151	COURTNEY BLAND	3/17/2023	150.00	D
15191	1186	DARLENE DUNNING	3/17/2023	2,000.00	
15192	1244	PHOTOS BY WARREN	3/17/2023	200.00	B
15193	1268	PAMS PLUMBING	3/17/2023	175.00	
15194	4IMPRINT	4IMPRINT	3/17/2023	233.75	
15195	CITY OF BELLE GLADE	CITY OF BELLE GLADE	3/17/2023	2,083.33	
15196	CLARKE	CLARKE	3/17/2023	602.70	B
15197	COMCAST BUSINESS	COMCAST	3/17/2023	763.03	
15198	COMMERCIAL PRINTERS	COMMERCIAL PRINTERS, INC	3/17/2023	276.10	B
15199	EVERGLADES FARM EQU	EVERGLADES EQUIPMENT GROUP	3/17/2023	62.02	A
15200	FDOT	FDOT	3/17/2023	3.16	D
15201	FEDERAL EXPRESS	FEDERAL EXPRESS	3/17/2023	101.85	B
15202	JLH ASSOCIATES	JLH ASSOCIATES	3/17/2023	2,030.00	
15203	LAKE HARDWARE	LAKE HARDWARE	3/17/2023	421.96	A
15204	PBC LEAGUE OF CITIES	PALM BEACH COUNTY LEAGUE OF CITIES	3/17/2023	450.00	D
15205	PBC WATER UTILITIES	PALM BEACH COUNTY WATER UTILITIES	3/17/2023	760.67	
15206	PRIMESTAR DIGITAL NET	PRIMESTAR DIGITAL NETWORK	3/17/2023	410.00	B
15207	TRC FARM INDUSTRIAL	TRC FARM & INDUSTRIAL SUPPLY INC	3/17/2023	213.57	A
				Non-Electronic Transactions:	10,937.14
				Total Transactions:	10,937.14

AP Check Register Report

City Of South Bay (CSBFND)

3/24/2023 11:45:59 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
15212	1170	EDJVON MCCALL	3/24/2023	150.00
15213	1274	ANGIE FIELDS	3/24/2023	150.00
15214	BELLE GLADE WHOLES	BIG LAKE SNACK SALES, INC	3/24/2023	32.29
15215	FSA	FLORIDA STORMWATER ASSOCIATION	3/24/2023	480.00
15216	PBC SUPERVISOR OF EL	PALM BEACH COUNTY SUPERVISOR OF ELECTIONS	3/24/2023	9,212.58
Non-Electronic Transactions:				10,024.87
Total Transactions:				10,024.87

AP Immediate Check Register Report

City Of South Bay (CSBFND)

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Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
15208	JOE KYLES	JOE KYLES	3/21/2023	161.00
15209	VICENTA DEL BOSQUEZ	VINCENTA DEL BOSQUEZ-TAYLOR	3/21/2023	161.00
15210	BETTY BARNARD	BETTY BARNARD	3/21/2023	161.00
15211	ANDRE L. HAMILTON	ANDRE L. HAMILTON	3/21/2023	7,150.00
Totals:			Total Transactions:	7,633.00

AP Check Register Report

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Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
307	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	3/17/2023	12,614.86
Non-Electronic Transactions:				12,614.86
Total Transactions:				12,614.86

AP Check Register Report

City Of South Bay (CSBFND)

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Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
258	CAP GOVERNMENT	CAP GOVERNMENT	3/24/2023	12,701.25
259	COLOME & ASSOCIATES,	COLOME & ASSOCIATES, INC.	3/24/2023	27,480.61
Non-Electronic Transactions:				40,181.86
Total Transactions:				40,181.86

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City Of South Bay (CSBFND)

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Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
257	1069	HINTERLAND GROUP INC	3/17/2023	16,732.25
Totals:			Total Transactions :	16,732.25