



The Crossroads of South Florida,
We envision a sustainable economy, Let Us Grow Together

CITY OF SOUTH BAY

CITY COMMISSION AGENDA

CITY HALL CHAMBER

TUESDAY, MARCH 5, 2024

335 SW 2ND Avenue

South Bay, FL 33493

www.southbaycity.com

Phone: 561-996-6751 Fax: 561-996-7950

Mayor:

Joe Kyles Sr.

Vice Mayor:

Betty Barnard

Commissioner:

Esther Berry

Commissioner:

Taranza McKelvin

Commissioner:

Albert L. Polk

City Manager:

Leondrae D. Camel

City Attorney:

Burnadette Norris-Weeks

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON AGENDA ITEM

- I. **Consent Agenda Item** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- II. **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- III. **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION: MANNER AND TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall

then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

PLEASE SILENCE ALL CELL PHONES AND PAGERS

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

CITY OF SOUTH BAY

CITY COMMISSION WORKSHOP

CITY HALL CHAMBER
TUESDAY, MARCH 5, 2024
6:30 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION**
 - a. Historical Designation Ordinance Discussion
 - b. State of the City Discussion
 - c. City Manager's Evaluation
 - d. Agenda Items
4. **ADJOURNMENT**

CITY OF SOUTH BAY

REGULAR CITY MEETING AGENDA

CITY HALL CHAMBER
TUESDAY, MARCH 5, 2024
7:00 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS**
3. **PRESENTATIONS AND PROCLAMATIONS (*Up to 5 minutes*)**
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

- a. Regular City Workshop and City Meeting
Approval of City Minutes – February 20, 2024
 - 5.a. Minutes February 20, 2024
- b. Regular City Workshop and City Meeting
Approval of Meeting Agenda - March 5, 2024
6. **RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)**
 - a. **RESOLUTION 12-2024**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING AN AMENDED ETHICS TRAINING POLICY IN ACCORDANCE WITH THE TRAINING REQUIREMENTS OF THE PALM BEACH COUNTY COMMISSION ON ETHICS; REPEALING AND REPLACING ALL RESOLUTIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE
 - 6.a. Ethic's Policy
 - b. **RESOLUTION 13-2024**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA RATIFYING THE CITY MANAGER'S EXECUTION OF AMENDMENT 002 TO THE INTERLOCAL AGREEMENT BETWEEN PALM BEACH COUNTY AND THE CITY OF SOUTH BAY REGARDING THE MODERNIZATION OF COX PARK RECREATIONAL FACILITIES PROJECT; PROVIDING FOR AN EFFECTIVE DATE
 - 6.b. Agreement Amendment 002 Cox Park
 - 6.b. DHED Approval
 - c. **RESOLUTION 14-2024**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA ACKNOWLEDGING THE EVALUATION RESULTS FOR THE PERIOD JANUARY 2023 TO JANUARY 2024 AND

APPROVING A NINTH AMENDMENT TO THE CITY MANAGER
EMPLOYMENT AGREEMENT BETWEEN THE CITY OF SOUTH BAY
AND LEONDRAE D. CAMEL; PROVIDING FOR AN EFFECTIVE DATE

6.c. Ninth Amendment Agreement

7. ORDINANCE

- a. ORDINANCE NO. 01-2024
AN ORDINANCE OF THE CITY OF SOUTH BAY, FLORIDA,
REPEALING AND REPLACING CHAPTER 30, ARTICLE II, SECTION
30-58 ENTITLED, "GENERAL FEE SCHEDULE", OF THE CITY'S CODE
OF ORDINANCES; INCREASING LOCAL BUSINESS TAX FEES;
PROVIDING FOR ADOPTION OF REPRESENTATIONS, PROVIDING
FOR CONFLICTS AND REPEALER; PROVIDING FOR SEVERABILITY;
PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN
EFFECTIVE DATE

7.a. Second Reading

8. ROSENWALD ELEMENTARY SCHOOL

9. FINANCE REPORT

- a. Accounts Payable Report

9.a. AP Report

10. CITY CLERK REPORT

- a. NLC Congressional City Conference 2024 March 11-13, 2024 Washington
D.C.

11. CITY MANAGER REPORT

- a. ITB 2023-003 Update
b. Palm Beach County Infrastructure Surtax Update
c. Legislative Appropriation Update
d. School Traffic Safety Discussion

12. CITY ATTORNEY REPORT

13. FUTURE AGENDA ITEMS

14. COMMISSIONER COMMENTS: FOR THE GOOD OF THE ORDER

15. ADJOURNMENT

CITY OF SOUTH BAY, FL
CITY/BUDGET WORKSHOP AGENDA

CITY HALL CHAMBER
TUESDAY, FEBRUARY 20, 2024
6:30PM

Present:

Mayor Joe Kyles
Vice Mayor Betty Barnard-Phone
Commissioner Esther Berry
Commissioner Taranza Mckelvin
Commissioner Albert Polk

Staff

Leondrae Camel, City Manager
Nepoleon Collins, Interim City Clerk
Burnadette Norris-Weeks, Esq., City Attorney
Massih Saadatmand, Finance Director
Caroline Larris, Neighborhood and Community Services Manager

(Full recording/discussion available through the City Clerk/City website)

1. **CALL TO ORDER at 6:31pm**
2. **ROLL CALL**
3. **DISCUSSION**
 - a. **Neighborhood Infrastructure Advisory and Oversight Committee**
 - b. **Agenda Items**
 - c. **City Manager's Evaluation**
4. **ADJOURNMENT at 6:59pm**

Moved by: Commissioner Mckelvin
Seconded by: Commissioner Berry

CITY OF SOUTH BAY, FL
REGULAR CITY MEETING

CITY HALL CHAMBER
TUESDAY, FEBRUARY 20, 2024
7:00PM

A Regular City Meeting of the City Commission of the City of South Bay, Florida was called to order by Mayor Joe Kyles in the Commission Chambers at 335 S.W. 2nd Avenue, South Bay, Florida on February 20, 2024 at 7:00 p.m.

(Full recording/discussion available through the City Clerk/City website)

Present:

Mayor Joe Kyles

Vice Mayor Betty Barnard-Phone

Commissioner Esther Berry

Commissioner Taranza McKelvin

Commissioner Albert Polk IV

Staff:

Leondrae Camel, City Manager

Nepoleon Collins, Interim City Clerk

Burnadette Norris-Weeks, Esq., City Attorney

Massih Saadatmand, Finance Director

Caroline Larris, Neighborhood and Community Services Manager

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS: NONE**
3. **PRESENTATIONS AND PROCLAMATIONS *(Up to 5 minutes)*: NONE**
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commission. or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- a. Regular City Workshop and City Meeting
Approval of City Minutes-February 6, 2024

5.a Meeting Minutes

- b. Regular City Workshop and City Meeting
Approval of Meeting Agenda-February 20, 2024
Approve Consent Agenda
Moved by: Commissioner Mckelvin
Seconded by: Commissioner Polk

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES-PHONE
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

6. RESOLUTIONS- (Non- Consent) and Quasi-Judicial Hearing, if applicable**a. RESOLUTION NO. 09-2024**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, SUPPORTING ECONOMIC ACTIVITIES IN THE GLADES REGION BY THE LAKE OKEECHOBEE REGIONAL ECONOMIC ALLIANCE OF PALM BEACH COUNTY AND THE BUSINESS DEVELOPMENT BOARD; PROVIDING FOR AN EFFECTIVE DATE

Moved by: Commissioner Polk

Seconded by: Commissioner Berry

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES-PHONE
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

b. RESOLUTION NO. 10-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING THE FORM FOR THE 2024 SOUTH BAY COMMUNITY INPUT SURVEY; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY AND EXPEDIENT ACTION TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE

Moved by: Commissioner Berry

Seconded by: Commissioner Mckelvin

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES-PHONE
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

c. RESOLUTION 11-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE INSTALLATION OF LED LIGHTING AND MOTION LIGHT SWITCH IMPROVEMENTS BETWEEN STONY ELECTRICAL CONTRACTOR LLC AND THE CITY OF SOUTH BAY AS AN EMERGENCY PURCHASE; PROVIDING FOR AN EFFECTIVE DATE

6.c. Stony LLC Agreement

Moved by: Commissioner Polk

Seconded by: Commissioner McKelvin

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES-PHONE
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

7. ORDINANCE

a. ORDINANCE NO. 01-2024

AN ORDINANCE OF THE CITY OF SOUTH BAY, FLORIDA, REPEALING AND REPLACING CHAPTER 30, ARTICLE II, SECTION 30-58 ENTITLED, "GENERAL FEE SCHEDULE", OF THE CITY'S CODE OF ORDINANCES; INCREASING LOCAL BUSINESS TAX FEES; PROVIDING FOR ADOPTION OF REPRESENTATIONS, PROVIDING FOR CONFLICTS AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

7.a. First Reading

Moved by: Commissioner Berry

Seconded by: Commissioner Polk

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES-PHONE
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

8. ROSENWALD ELEMENTARY SCHOOL: Updates

9. FINANCE REPORT

a. Accounts Payable Report

9.a. AP Report

Move to accept finance report

Moved by: Commissioner Berry

Seconded by: Commissioner Polk

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES-PHONE
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Polk	YES

10. CITY CLERK REPORT:

- a. NLC Congressional City Conference 2024 March 11-13, 2024 Washington D.C.

11. CITY MANAGER REPORT

- a. Lighting

12. CITY ATTORNEY REPORT: NONE**13. FUTURE AGENDA ITEMS: Historic Designation Ordinance****14. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER**

- 14.a. Commissioner Taranza Mckelvin
- Thank you
- 14.b. Commissioner Albert Polk
- Thank you, Exhibit Mon, Wed, Fri, Sun 12pm-6pm
- 14.c. Commissioner Esther Berry
- Thank you
- 14.d. Vice Mayor Barnard-Phone
- Thank you
14. e. Mayor Joe Kyles

15. ADJOURNMENT 7:23pm

Moved by: Commissioner Mckelvin

Joe Kyles, Mayor

ATTESTED BY:

South Bay City Clerk

RESOLUTION 12-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING AN AMENDED ETHICS TRAINING POLICY IN ACCORDANCE WITH THE TRAINING REQUIREMENTS OF THE PALM BEACH COUNTY COMMISSION ON ETHICS; REPEALING AND REPLACING ALL RESOLUTIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, on March 19, 2013, through Resolution No. 27-2013, the City Commission of the City of South Bay ("City Commission") adopted an ethics policy for city employees, volunteers, board members and personnel based upon the ethics policy promulgated by the Palm Beach Commission on Ethics at that time; and

WHEREAS, training requirements of the Palm Beach County Commission on Ethics have changed, and it is necessary for the City to update its ethics training policy in the form attached hereto as Exhibit "A": and

WHEREAS, the City Commission of the City South Bay finds that repealing Resolution No. 27-2013 to establish a new policy is in the best interests of the City of South Bay.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are made a specific part of this Resolution.

Section 2. Adoption Amended Ethics Training Policy and Repeal of Resolution No. 27-2013. The City Commission of the City of South Bay hereby repeals Resolution 27-2013 and establishes a new ethics training policy in accordance with the training requirements of the Palm Beach County Commission on Ethics in the form attached hereto as Exhibit "A."

Section 3. Authorization of City Manager. The City Manager is hereby authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED and ADOPTED this 5th day of March 2024.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Del Bosquez, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

CITY OF SOUTH BAY ETHICS TRAINING POLICY

PURPOSE:

The purpose of this policy is to provide guidelines to all personnel regarding required ethics training.

UPDATES:

Future updates to this policy will be the responsibility of the City of South Bay's Human Resources Department. Such designee will act as the liaison between the jurisdiction and the Commission on Ethics (COE). The assigned designee will be the Director of Human Resources. Periodically, the COE may recommend changes, modifications, or updates to the ethics training policy.

POLICY:

According to the Palm Beach County Code of Ethics §2-446(a), *Officials and employees shall be informed of their ethical responsibilities at the start of their public service, and shall receive updates and training materials on ethics issues throughout the span of their public service. The City of South Bay's Human Resources Department shall establish by policy a mandatory training schedule for all officials and employees which shall include mandatory periodic follow-up sessions.* In accordance with these mandates, the following policy and procedure is recommended for adoption by the City of South Bay's City Commission. In accordance with these mandates, the following policy and procedure is recommended for adoption by the City of South Bay's City Commission.

PROCEDURE:

1. All City of South Bay employees and officials (elected and appointed) must participate in the Palm Beach County Code of Ethics training within sixty (60) days of hiring or taking office upon election, reelection, appointment, or reappointment. This training requirement may consist of live training by COE staff, on-line training through use of the training video available on the COE website, or DVD presentation upon request.
2. As part of the required training, all City employees, elected and appointed officials must read the Palm Beach County Code of Ethics. The code is available on the COE website as well as in the *Ethics Pocket Guide*, published by the Commission on Ethics.
3. After initial training, periodic mandatory follow-up training is required for all employees and officials (elected and appointed) every year. The COE will coordinate with the City's Director of Human Resources, to provide timely and effective follow-up training.
4. After completing training and having read the Code of Ethics, all employees, elected and appointed officials shall complete an approved acknowledgment (form, available on the Commission on Ethics website, [http:// www.palmbeachcountyethics.com/forms.htm](http://www.palmbeachcountyethics.com/forms.htm), indicating that they attended a live COE training or viewed the appropriate web-video or approved DVD provided by the COE. The training acknowledgment form must be signed by the employee or official and submitted to Human Resources for inclusion in their personnel file
5. The City's Human Resources Department and designated administrator will coordinate all mandated training and compliance audits with the COE.

6. The policy is effective on March 1, 2024 with a thirty (30) day grace period. All employees and officials who take ethics training and read the Code of Ethics from January 1-February 31 will be considered trained and in compliance with this policy.

EFFECTIVE: MARCH 5, 2024

RESOLUTION 13-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA RATIFYING THE CITY MANAGER'S EXECUTION OF AMENDMENT 002 TO THE INTERLOCAL AGREEMENT BETWEEN PALM BEACH COUNTY AND THE CITY OF SOUTH BAY REGARDING THE MODERNIZATION OF COX PARK RECREATIONAL FACILITIES PROJECT; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Palm Beach County entered into an Agreement (R2022-0707) with the City of South Bay ("City") dated October 1, 2021, to provide Three Hundred Sixty-Eight Thousand Six Hundred Eighty Dollars (\$368,680.00) of Community Development Block Grant ("CDBG") funds for the implementation of improvements at Cox Park in the City of South Bay; and

WHEREAS, on February 21, 2023, through Resolution No. 04-2023, the City entered into Amendment 001 to request additional CDBG funding in the amount of One Hundred Twenty Thousand Four Hundred Twenty-Eight Dollars (\$124,028.00) to complete the work; and

WHEREAS, the project is completed and the City has requested additional time to close out the project and make final payments to the contractor and consultant. The additional time would also allow the City to submit all supporting documentation to the County for one hundred percent (100%) reimbursement of the allocated CDBG funds; and

WHEREAS, both parties agree to modify the original Agreement by entering into Amendment 002 to provide additional time for the closeout of the Cox Park project and request reimbursement from the County, in accordance with the terms and conditions set forth herein is in the best interests of the residents of the City; and

WHEREAS, to avoid further delay, the City Manager executed Amendment 002 on February 16, 2024 and the City Commission of the City of South Bay desires to ratify the City Manager's execution of the amendment; and

WHEREAS, the City Commission finds that ratification of the City Manager's execution of Amendment 002 is in the best interests of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay hereby ratifies the City Manager’s execution of Amendment 002 between Palm Beach County and the City of South Bay regarding the Modernization of Cox Park Recreational Facilities project, attached hereto as Exhibit “A.”

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 5th day of March 5, 2024.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Del Bosquez, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

**AMENDMENT 002 TO THE AGREEMENT
WITH
CITY OF SOUTH BAY**

Amendment 002 with an effective date of January 31, 2024, by and between **Palm Beach County** and the **City of South Bay**.

WITNESSETH:

WHEREAS, Palm Beach County entered into an Agreement (R2022-0707) with the City of South Bay dated October 1, 2021, and as amended by Amendment 001 (R2023-0499) on January 30, 2023, to provide \$492,708 of Community Development Block Grant (CDBG) funds for the implementation of improvements at the Cox Park, in the City of South Bay; and

WHEREAS, the project is completed and the City has requested additional time to close-out the project and make final payments to the contractor and consultant. The additional time would also allow the City to submit all supporting documentation to the County for one hundred percent (100%) reimbursement of the allocated CDBG funds; and

WHEREAS, both parties desire to modify the original Agreement to provide additional time for close-out of the Cox Park project and request reimbursement from the County, in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

A. INCORPORATION OF RECITALS

The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.

B. SECTION 7: TIME OF PERFORMANCE

Replace "January 31, 2024" with "May 31, 2024"

C. EXHIBIT A: SECTION 1-G. PERFORMANCE REQUIREMENTS

Replace the date for 100% Reimbursement Performance Requirement as follows:

- Submit for 100% Reimbursement of remaining CDBG Funds by: May 31, 2024

Except as modified by Amendment 001 and this Amendment 002, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 002 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

IN WITNESS WHEREOF, the Subrecipient has hereunto set its hand the day and year above written and caused this Amendment 002 to be executed.

(SUBRECIPIENT SEAL BELOW)

CITY OF SOUTH BAY

By: _____
Joe Kyles, Sr., Mayor

By: _____
Vinenta Delbosquez, City Clerk

By: _____
Attorney for Municipality
(Signature Optional)

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment 002 on behalf of the County.

**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of Florida
For its BOARD OF COUNTY COMMISSIONERS**

By: _____
Jonathan B. Brown, Director
Dept. of Housing & Economic Development

**Approved as to Form and
Legal Sufficiency**

**Approved as to Terms and Conditions
Dept. of Housing & Economic Development**

By: _____
Howard J. Falcon III
Assistant County Attorney

By: _____
Sherry Howard
Deputy Director



REV. NO. 002

AGREEMENT / MOU REVISION REQUEST

AGREEMENT BETWEEN PALM BEACH COUNTY

AND

City of South Bay

PROJECT AND FUNDING DESCRIPTION (R 2022-0707) and Amendment 01, R2023-0499

Provide Project Name, Funding Amount and brief Project description.

City of South Bay - Cox Park Improvements, funding amount \$492,708. Various improvements at Cox Park located at 791 NW 1st Street, South Bay, FL 33493. The improvements consist of parking lot paving; new concrete pathway/ trail; barrier/ railing/ gate; area lighting; new ADA compliant bathroom fixtures.

REQUESTED REVISION: *Provide name of Subrecipient (Town/City) and requested revision.*

The City of South Bay requests the following revision to the agreement:

Current: Submit for 100% Reimbursement of CDBG funds by January 31, 2024

Requested: Submit for 100% Reimbursement of CDBG funds by April 15, 2024

JUSTIFICATION *Provide description of activities to be undertaken and reason to justify the revision.*

The City has submitted reimbursement requests for \$449,086 equivalent to 91% of the funding. The project is completed and the City requests additional time to make contractor and consultant final payments and to submit the reimbursement request to the County for the balance of the funding.

[Signature], City Manager

Authorized Signatory (Name & Title)

Date

2/16/24

REVISION ACTION

AMENDMENT REQUIRED ☒ YES ☐ NO

IN ACCORDANCE WITH:

SECTION 7. TIME OF PERFORMANCE AND EXHIBIT A: SECTION 1-G. PERFORMANCE REQUIREMENTS, The Expiration date of the Agreement and the requirement of the City to submit request for 100% Reimbursement of CDBG Funds to the County, is extended until May 31, 2024.

ACCEPTANCE OF WRITTEN REQUEST AND APPROVAL OF PROPOSED REVISION

Except as revised by this request, the Agreement remains in full force and effect in accordance with the terms thereof.

By: [Signature]
Jonathan B. Brown, Director
Department of Housing & Economic Development

Date: 2/20/2024

CC Jeffrey Bolton, Director, Contract Development and Quality Control

Bud Cheney, Manager, Capital Improvements Real Estate and Inspection Services

OK Bud 2-20-24

RESOLUTION 14-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA ACKNOWLEDGING THE EVALUATION RESULTS FOR THE PERIOD JANUARY 2023 TO JANUARY 2024 AND APPROVING A NINTH AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT BETWEEN THE CITY OF SOUTH BAY AND LEONDRAE D. CAMEL; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, an employment agreement between the City of South Bay ("City") and Leondrae D. Camel ("Camel") was entered into on March 19, 2013 designating Camel as Interim City Manager; and

WHEREAS, on January 7, 2014 a first amendment was entered into between the parties designating Camel as the official City Manager and providing for a three (3) year term; and

WHEREAS, the City Commission of the City of South Bay ("City Commission") has recently completed a performance evaluation and questionnaire regarding the City Manager's performance; and

WHEREAS, an average score of 3.0 is deemed to be "Satisfactory" but the City Manager received an above average score of 3.704, denoting his performance as "Satisfactory"; and

WHEREAS, on July 19, 2016 a second amendment was entered into between the parties providing for a term ending January 7, 2019, increasing salary from Eighty Thousand Dollars (\$80,000.00) to One Hundred Seven Thousand Nine Hundred Dollars (\$107,900.00) per year; granting an additional 80 hours of vacation time; providing for contribution for Camel into the City's retirement plan as well as other conditions; and

WHEREAS, on May 15, 2018, the City Manager and City Commission entered into a third amendment to the contract between the parties to provide for a bonus for the City Manager in an amount of Twenty Thousand Dollars (\$20,000.00), as determined by the Commission; and

WHEREAS, on December 4, 2018, the City Manager and the City Commission entered into a fourth amendment to the contract between the parties to extend the term of the contract with the City Manager to January 7, 2022; and

WHEREAS, on November 5, 2019, the City Manager and City Commission entered into a fifth amendment to the contract between the parties to increase the salary of the City Manager to One Hundred Twenty-Five Thousand Dollars (\$125,000.00) as determined by the Commission; and

WHEREAS, on March 16, 2021, the City Manager and City Commission entered into a sixth amendment to the contract between the parties for the provisions of a Twenty Thousand Dollars (\$20,000.00) one-time bonus; and

WHEREAS, on January 4, 2022, the City Commission extended the term of the contract with the City Manager to January 7, 2025; and

WHEREAS, on March 1, 2022, the City Manager and City Commission entered into a seventh amendment to the contract between the parties to increase the salary of the City Manager to One Hundred Forty-Five Thousand Dollars (\$145,000.00) as determined by the Commission; and

WHEREAS, on February 7, 2023, the City Manager and City Commission entered into an eighth amendment to the contract between the parties for the provisions of a Ten Thousand Dollars (\$10,000.00) one-time bonus; and

WHEREAS, the City Commission finds that acknowledgment of the results of the City Manager's performance evaluations is an important role of the City Commission.

WHEREAS, the parties desire to enter into a Ninth Amendment consistent with the terms and conditions set forth in the amended agreement attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Acknowledgment of Evaluation Results. The City Commission for the City of South Bay hereby acknowledges the performance evaluations for City Manager, Leondrae D. Camel.

Section 3. Approval of Ninth Amendment to Employment Agreement. The City Commission of the City of South Bay hereby approves the ninth amendment to the

employment agreement between the City of South Bay and Leondrae D. Camel, City Manager, as set forth in Exhibit "A", attached hereto.

Section 3. Effective Date. This Resolution shall be effective immediately upon its adoption.

PASSED and ADOPTED this 5th day of March 2024.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Del Bosquez, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

AMENDMENT TO THE EMPLOYMENT AGREEMENT OF LEONDRAE D. CAMEL

This AMENDMENT TO EMPLOYMENT AGREEMENT (the "Amendment") is dated _____, 2024 (the "Amendment Effective Date"), and is between CITY OF SOUTH BAY, a Florida municipal corporation, through its City Commission ("City") and LEONDRAE D. CAMEL ("Camel"). This Amendment modifies the terms and conditions of the Employment Agreement dated January 7, 2014 between CITY and Mr. Camel (the "Agreement"). Capitalized terms used but not defined herein shall have the meanings ascribed to them in the Agreement.

WHEREAS, an employment agreement between the City of South Bay ("City") and Leondrae D. Camel ("Camel") was entered into on March 19, 2013 designating Camel as Interim City Manager; and

WHEREAS, on January 7, 2014 a first amendment was entered into between the parties designating Camel as the official City Manager and providing for a three (3) year term; and

WHEREAS, on July 19, 2016 a second amendment was entered into between the parties providing for a term ending January 7, 2019, increasing salary from \$80,000.00 to \$107,900.00 per year; granting an additional 80 hours of vacation time; providing for contribution for Camel into the City's retirement plan and other conditions as set forth; and

WHEREAS, on May 15, 2018, the City Manager and City Commission entered into a third amendment to the contract between the parties to either increase the salary of the City Manager to \$__0__ or to provide for a bonus for the City Manager for an amount of twenty thousand dollars (\$20,000), as determined by the Commission; and

WHEREAS, on December 4, 2018, the City Manager and the City Commission entered into a fourth amendment to the contract between the parties to extend the term of the contract with the City Manager to January 7, 2022; and

WHEREAS, on November 5, 2019, the City Manager and City Commission entered into a fifth amendment to the contract between the parties to increase the salary of the City Manager to \$125,000 as determined by the Commission; and

WHEREAS, on March 16, 2021, the City Manager and City Commission entered into a sixth amendment to the contract between the parties for the provisions of a Twenty Thousand Dollars (\$20,000.00) one-time bonus; and

WHEREAS, on January 4, 2022, the City Commission extended the term of the contract with the City Manager to January 7, 2025; and

WHEREAS, on March 1, 2022, the City Manager and City Commission entered into a seventh amendment to the contract between the parties to increase the salary of the City Manager to One Hundred Forty-Five Thousand Dollars (\$145,000.00) as determined by the Commission; and

WHEREAS, on February 7, 2023, the City Manager and City Commission entered into an eighth amendment to the contract between the parties for the provisions of a Ten Thousand Dollars (\$10,000.00) one-time bonus; and

WHEREAS, the parties desire to enter into a ninth amendment consistent with the terms and conditions set forth herein to extend the terms of the contract and increase the City Manager's salary and/or offer a bonus.

IT IS MUTUALLY AGREED by and between City and Mr. Camel as follows:

3. Section II (A). Entitled "Term" shall be amended to state:

This Contract shall be for an additional three (3) year term to terminate on January 7, 2028.

4. Subsection A of Section VI of the Agreement (entitled Compensation) shall be deleted in its entirety and replaced by the following:

The City agrees to pay Mr. Camel for services rendered pursuant to his agreement a bonus/salary amount of \$XXX,XXX. Hereafter the City Commission may adjust the employee's salary by Resolution.

5. Except as expressly set forth herein, all other terms and conditions in the Agreement shall remain in full force and effect. In the event of any inconsistency between the provisions of this Amendment and the provisions of the Agreement, the terms of this Amendment shall prevail.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Amendment Effective Date first above written.

CITY OF SOUTH BAY, a political
subdivision of the State of Florida

LEONDRAE D. CAMEL

By: _____
Joe Kyles, Mayor

ATTEST:

By: _____
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Burnadette Norris-Weeks
City Attorney

ORDINANCE NO. 01-2024

**AN ORDINANCE OF THE CITY OF SOUTH BAY,
FLORIDA, REPEALING AND REPLACING CHAPTER 30,
ARTICLE II, SECTION 30-58 ENTITLED, "GENERAL FEE
SCHEDULE", OF THE CITY'S CODE OF ORDINANCES;
INCREASING LOCAL BUSINESS TAX FEES;
PROVIDING FOR ADOPTION OF REPRESENTATIONS,
PROVIDING FOR CONFLICTS AND REPEALER;
PROVIDING FOR SEVERABILITY; PROVIDING FOR
INCLUSION IN CODE; PROVIDING FOR AN
EFFECTIVE DATE**

WHEREAS, in 1969, the City of South Bay Commission established business tax receipts in accordance with Chapter 205, Florida Statutes; and

WHEREAS, Section 205.0535, Florida Statutes, allows municipalities to increase the rate of local business taxes up to five percent (5%) every other year by ordinance enacted by a vote of a majority plus one vote of the governing body; and

WHEREAS, on July 19, 2022, the City Commission increased the Local Business Tax in accordance with Chapter 205, Florida Statutes.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF
THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:**

Section 1. Adoption of Representations.

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Ordinance.

Section 2. Repealing and Replacing Chapter 30, Article II, Section 30-38, Entitled "General Fee Schedule" in entirety, using the new numbers reflecting an increase for code incorporation as forth below;

Sec. 30-58. General fee schedule.

The amount which shall be paid by the several firms, persons, corporations or associations engaged in or managing businesses, professions or occupations for which a license is required, other than is specifically set forth elsewhere in this Code, are hereby and required as follows:

Business Tax Receipt Fees by Category

A

Aircraft:

School operators, operators for hire or commercial purposes....	\$121.55	<u>\$127.63</u>
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Astrologist, clairvoyant, fortuneteller, mindreader, palmist, phrenologist, etc...	\$182.33	<u>\$191.45</u>
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Auctioneers:

Per day.....	\$22.58	<u>\$23.71</u>
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Per year.....	\$570.14	<u>\$598.65</u>
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[Auto] wreckers and tow cars. Person using what are commonly termed "wreckers" for the purpose of towing or transporting wrecked or disabled automobiles, whether such activity is incidental to or connected with any other business or not, and operating on streets of the city. Proof of insurance coverage shall be confirmed at the time of payment of the tax.

Operating from one to three vehicles.....	\$60.78	<u>\$63.82</u>
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Four to six vehicles.....	\$151.94	<u>\$159.54</u>
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Seven or more vehicles.....	\$244.24	<u>\$256.45</u>
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Auto wrecking company.....	\$114.03	<u>\$119.73</u>
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Automobile or motor vehicle repair shops, engaged in the repair of motor vehicles including painting, top, body, upholstering, window tinting or other repairs.....	\$122.12	<u>\$128.23</u>
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Automobile or motor vehicle storage, impound lot or parking lot where a charge is made:

Five-to ten-car capacity.....	\$15.05	<u>\$15.80</u>
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11- to 20-car capacity.....	\$23.74	<u>\$24.93</u>
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21-to 50-car capacity.....	\$56.15	<u>\$58.96</u>
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51-to 75-car capacity.....	\$75.83	<u>\$79.62</u>
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76-to 100-car capacity.....	\$114.03	<u>\$119.73</u>
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Over 100-car capacity.....	\$151.94	<u>\$159.54</u>
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Automobile service stations, washing, polishing, greasing, lubricating, and like servicing of automobiles, selling gasoline and oil, but not to include repair work or the sale of merchandise where a license tax is otherwise required by this Code.....	\$91.16	<u>\$95.72</u>
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Automobile wrecking or used car parts dealers.....	\$182.33	<u>\$191.45</u>
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Automobiles or motor vehicles:

New car dealers and used car dealers.....~~\$91.16~~ \$95.72

Motorcycles and minibikes:

Dealers.....~~\$91.16~~ \$95.72

Rentals.....~~\$91.16~~ \$95.72

Repairs.....~~\$48.63~~ \$51.06

B

Banks and building or savings and loan association, not within the classification of finance companies, loan companies, money lenders, pawnbrokers, or salary purchasers, except as otherwise provided by law:

With less than \$10,000,000.00 of savings deposits, including time deposits.....~~\$759.69~~ \$797.67

With \$10,000,000.00 and less than \$25,000,000.00, including time deposits...~~\$1,139.39~~ \$1,196.36

With \$25,000,000.00 and less than \$50,000,000.00 of savings deposits, including time deposits..... \$1,519.40 \$1,595.37

With \$50,000,000.00 and over in savings deposits, including time deposits..... ~~\$2,279.08~~ \$2,393.03

Remote service terminal, each location.....~~\$759.69~~ \$797.67

Barbershop or beauty parlor:

One chair.....~~\$34.16~~ \$35.87

Each additional chair.....~~\$11.29~~ \$11.85

Bicycle repairing only..... ~~\$20.55~~ \$21.58

Dealers with repair.....~~\$34.16~~ \$35.87

Combination of dealer and repairing.....~~\$57.02~~ \$59.87

Billboards, \$.05 per square feet minimum tax for each board.....~~\$10.71~~ \$11.25

Boot and shoe repair shop:

Using machinery.....~~\$34.16~~ \$35.87

Repair shop alone, hand workers only.....~~\$22.87~~ \$24.01

Bootblack stand:

In connection with a barbershop or other business.....No charge

Each chair, not connected with other business..... ~~\$11.87~~ \$12.46

Broker, merchandise, lumber and other goods.....~~\$102.74~~ \$107.88

Broker in produce and packinghouse combined.....~~\$114.03~~ \$119.73

C

Candy manufacturers.....~~\$121.54~~ \$127.62

Card writing, cutting or engraving, not connected with other business.....~~\$11.87~~ \$12.46

Cleaning and blocking hats, each.....	\$22.87	<u>\$24.01</u>
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Coin-operated machines: Skill games, pinball machines, pool tables, slot or coin-operated, when legally permitted, each machine.....	\$30.39	<u>\$31.91</u>
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Coin-operated machines, musical-Victrolas, electrical phonographs and other musical devices, for each machine.....	\$91.16	<u>\$95.72</u>
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Contractor:

Engineering (including bridge, bulk heading, drainage and sewer excavating, sewer construction, dredging, irrigation system, seawalls, sidewalks and street grading and paving and similar work).....	\$114.03	<u>\$119.73</u>
General building (all lines except electrical and plumbing).....	\$114.03	<u>\$119.73</u>
Sign painting (including erection of nonelectrical signs).....	\$114.03	<u>\$119.73</u>

Cool drink or ice cream stands, not connected with other business.....	\$34.16	<u>\$35.87</u>
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D

Dairy, retail, per truck.....	\$22.87	<u>\$24.01</u>
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Dancing halls.....	\$114.03	<u>\$119.73</u>
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Dressmaking shops (This shall not be construed to include home dressmaking where no materials are sold for furnished.).....	\$11.87	<u>\$12.46</u>
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E

Electrical light companies.....	\$227.77	<u>\$239.16</u>
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Express companies.....	\$114.03	<u>\$119.73</u>
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F

Fender and body work.....	\$34.16	<u>\$35.87</u>
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Fertilizer factory.....	\$1,033.19	<u>\$1,084.85</u>
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Fruit and vegetable stands, not connected with other business.....	\$34.16	<u>\$35.87</u>
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Fruit and vegetables or other merchandise when sold from freight cars, per car.....	\$22.87	<u>\$24.01</u>
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G

Garage storage, each space.....	\$2.32	<u>\$2.44</u>
Public, for purpose of storing, housing, repairing, and selling automobiles and motor vehicles and accessories and petroleum products.....	\$102.46	<u>\$107.58</u>

Gas companies.....	\$102.46	<u>\$107.58</u>
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Gasoline dealers:

Retail.....	\$57.02	<u>\$59.87</u>
Wholesale.....	\$114.03	<u>\$119.73</u>

Groceries:

Grocery store (less than 5,000 square feet).....	\$243.11	<u>\$255.27</u>
Supermarket (over 5,000 square feet but under 7,500 square feet).....	\$486.20	<u>\$510.51</u>
Supermarket (over 7,500 square feet but under 10,000 square feet).....	\$972.41	<u>\$1,021.03</u>

Gymnasium.....	\$11.29	<u>\$11.85</u>
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H

Halls for hire.....	\$11.29	<u>\$11.85</u>
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Hawkers or street vendors:

Of proprietary or patented articles from house to house or on the streets, per day.....	\$34.16	<u>\$35.87</u>
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Of proprietary or patented medicines, or other preparations purporting to possess medical virtues, per day.....	\$34.16	<u>\$35.87</u>
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Hides, raw wool, furs, skins or feathers, alone.....	\$11.29	<u>\$11.85</u>
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Hotel, rooming house or apartment, etc., containing:

One room up to 19 rooms, per room, per year.....	\$2.32	<u>\$2.44</u>
20 rooms and less than 30 rooms, per year.....	\$46.06	<u>\$48.36</u>
30 rooms and less than 40 rooms, per year.....	\$65.32	<u>\$68.59</u>
40 rooms and less than 50 rooms, per year.....	\$79.59	<u>\$83.57</u>
50 rooms and less than 75 rooms, per year.....	\$91.16	<u>\$95.72</u>
75 rooms and less than 100 rooms, per year.....	\$102.46	<u>\$107.58</u>
100 rooms and less than 150 rooms, per year.....	\$114.03	<u>\$119.73</u>
150 rooms and less than 250 rooms, per year.....	\$125.30	<u>\$131.57</u>
250 rooms or more, per year.....	\$136.89	<u>\$143.73</u>

I

Ice manufacturers or cold storage plant.....	\$114.03	<u>\$119.73</u>
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Insurance, agent (life) for each company represented.....	\$54.99	<u>\$57.74</u>
Agents, any and all other companies, each.....	\$11.29	<u>\$11.85</u>

Insurance company, each company doing business within the city.....	\$54.99	<u>\$57.74</u>
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L

Launderette (ten machines or less).....	\$76.11	<u>\$79.92</u>
Each additional machine.....	\$7.53	<u>\$7.91</u>

Laundries, hand.....	\$22.87	<u>\$24.01</u>
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Laundry and dry cleaning:		
Dry cleaning plant or pressing clothing or pressing club.....	\$106.22	<u>\$111.53</u>
Each employee.....	\$9.55	<u>\$10.03</u>
Lecturer, educational or otherwise when charges are made.....	\$22.87	<u>\$24.01</u>
Locksmiths.....	\$34.16	<u>\$35.87</u>
Lunch or sandwich sold other than from stand.....	\$11.29	<u>\$11.85</u>
M		
Manicurist, face massaging and hair dressing with fingers (no machine):		
In barbershop or beauty parlor.....	\$17.07	<u>\$17.92</u>
Manufacturing or factories:		
Awnings and tents.....	\$109.40	<u>\$114.87</u>
Boxes or containers, except metal manufacturers.....	\$244.24	<u>\$256.45</u>
Broom factories.....	\$85.09	<u>\$89.34</u>
Medicine shows, per day.....	\$114.03	<u>\$119.73</u>
Merchants, wholesale and/or retail dealers in lumber or building materials, storekeepers, druggists, furniture dealers, jewelers, hardware or other goods wares and merchandise having stock and equipment valued:		
Up to \$1,000.00.....	\$45.43	<u>\$47.70</u>
Next \$5,000.00, per \$1,000.00.....	\$11.29	<u>\$11.85</u>
Next \$10,000.00, per \$1,000.00.....	\$5.79	<u>\$6.08</u>
Merry-go-round or other riding devices, per day.....	\$102.46	<u>\$107.58</u>
Messenger service.....	\$22.87	<u>\$24.01</u>
N		
News depot.....	\$11.29	<u>\$11.85</u>
O		
Oil tank delivery wagons, each retail only.....	\$34.16	<u>\$35.87</u>
Optical goods, knives, jewelry, or similar articles, when sold from stands.....	\$34.16	<u>\$35.87</u>
Optician or manufacturer of eye glasses alone, when merchant's tax is not paid on business.....	\$34.16	<u>\$35.87</u>
P		
Parcel delivery.....	\$22.87	<u>\$24.01</u>
Pawnbrokers.....	\$227.77	<u>\$239.16</u>

Pawnbrokers selling other than articles taken on pledge shall be considered merchants. Each person engaging in the business of a pawnbroker or conducting a pawnbroking shop in the city shall keep a record and shall make a daily written report to the law enforcement officers of the city, or other designated city representative, of every article or thing pawned or purchased by him, said report and record to specify the articles or things clear and positive; and such persons aforesaid shall hold their shop open to visitation or inspection by the law enforcement officers of the city. The refusal of any pawnbroker to submit to such visitation or inspection is a violation. Any such violation will be punished as provided in section 1-14.

Peddler or dealer in dry goods, notions, jewelry, medicines, drugs, clothing, groceries, household goods, perfumes, fruit, vegetables, fish, meat, sundries, radio, phonographs, cosmetics or cigarettes:

On foot, per year, each person.....	\$759.69	<u>\$797.67</u>
Or per day, each person.....	\$114.03	<u>\$119.73</u>
From a vehicle, per year, each.....	\$759.69	<u>\$797.67</u>
Or per day, each person.....	\$114.03	<u>\$119.73</u>
Peddlers of ice, each truck per year.....	\$759.69	<u>\$797.67</u>
Or each truck, per day.....	\$114.03	<u>\$119.73</u>

Applicants for business tax receipts shall first comply with the applicable portions of chapter 20.

Provided, peddlers of fresh vegetables and fresh fruit grown by that peddler and possessing a current certificate from a county agent as proof thereof shall be exempt from any business tax as provided by the general state law, providing that the peddler has complied with chapter 20.

Photographers, cameramen, photofinishers, or otherwise engaged in business of taking, finishing or selling photography.....~~\$54.99~~ \$57.74

If cameras, photographic supplies or other merchandise are sold, a merchant's business tax is also required.

In addition to the tax hereinabove provided for, there is hereby levied and imposed upon every person engaged in the occupation of a salesman or solicitor for any photographer, cameraman or other person engaged in the business of portrait enlarging, copying, coloring or finishing, ferrotype or crayon artist whether such salesman or solicitor be resident, transient or itinerant and who solicits orders from the general public for the taking of photographs or exposures therefor, the enlargement, copying, coloring or finishing of portraits or crayon sketches through the sale of coupons, tokens, or other similar device for a valuable consideration or for which an advance deposit of money is paid or delivered to such salesman or solicitor business tax of ~~\$54.99~~ \$57.74 per annum, or any fraction thereof. No salesman or solicitor as mentioned herein shall engage in such activity within the city without paying such tax.

Piano tuners and instrument repairers.....	\$11.29	<u>\$11.85</u>
Plating, gold, silver or nickel.....	\$22.87	<u>\$24.01</u>
Pool tables operating for profit, per table.....	\$22.87	<u>\$24.01</u>
Popcorn or peanut vendors, operating or maintaining a stand.....	\$22.87	<u>\$24.01</u>

Postcard stand, not connected with other business.....	\$22.87	<u>\$24.01</u>
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Produce:

Produce broker and packinghouse.....	\$114.03	<u>\$119.73</u>
Produce brokers, each.....	\$57.02	<u>\$59.87</u>
Packinghouse operator.....	\$114.03	<u>\$119.73</u>

R

Railroad companies.....	\$227.76	<u>\$239.16</u>
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Real estate appraiser.....	\$122.12	<u>\$128.23</u>
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Real estate broker.....	\$151.94	<u>\$159.54</u>
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Salesman.....	\$76.12	<u>\$79.93</u>
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Restaurants, restaurant seating-Chairs, cushions, tables, booths (not counter seats):

1 to 20 chairs.....	\$28.37	<u>\$29.79</u>
21 to 40 chairs.....	\$37.92	<u>\$39.82</u>
41 to 100 chairs.....	\$66.57	<u>\$69.90</u>
Over 100.....	\$142.39	<u>\$149.51</u>

Roller skating rink, per year, in advance.....	\$171.05	<u>\$179.60</u>
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S

Shooting gallery (not to be operated after 11:00 p.m.).....	\$114.03	<u>\$119.73</u>
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Stenographer, public, each stand.....	\$11.29	<u>\$11.85</u>
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Storage, self-service:

Self-service storage facilities as defined FS 83.803(1), per storage unit (but not to exceed \$1,000.00 per building or self-service storage facilities).....	\$18.24	<u>\$19.15</u>
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Storage, warehouse:

Less than 5,000 square feet.....	\$60.78	<u>\$63.82</u>
5,001 to 10,000 square feet.....	\$97.24	<u>\$102.10</u>
10,001 to 15,000 square feet.....	\$122.12	<u>\$128.23</u>
15,001 to 25,000 square feet.....	\$159.18	<u>\$167.14</u>
Over 25,000 square feet.....	\$182.33	<u>\$191.45</u>

T

Tattooing parlor.....	\$227.77	<u>\$239.16</u>
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Telephone and telegraph company.....	\$227.77	<u>\$239.16</u>
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Trophies.....	\$60.78	<u>\$63.82</u>
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Trucks for hire:		
Not more than two tones capacity, each.....	\$11.29	<u>\$11.85</u>
More than two tons and not more than four tons capacity, each.....	\$22.87	<u>\$24.01</u>

Typewriters, repairs.....	\$22.87	<u>\$24.01</u>
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U

U-drive-it companies.....	\$114.03	<u>\$119.73</u>
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V

Veterinary surgeons or persons charging for services as horse or animal doctor.....	\$22.87	<u>\$24.01</u>
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W

Water companies, bottlers of water.....	\$114.03	<u>\$119.73</u>
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Wheelchair for hire, each.....	\$11.29	<u>\$11.85</u>
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Wholesale merchants.....	\$114.03	<u>\$119.73</u>
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Window washer.....	\$11.29	<u>\$11.85</u>
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Section 30-59. Unclassified businesses, professions or occupations.

Except as provided elsewhere in this chapter and except as provided elsewhere in this Code, each person engaged in or carrying on a business, profession or occupation, either wholly or in part, within the city shall pay an annual business tax ~~of \$54.99~~ \$57.74 for each such separate business, profession or occupation engaged in, carried on, practiced or conducted.

Section 3. Severability.

It is declared to be the intent of the City, that if any section, subsection, paragraph, sentence, clause or provision of this Ordinance be held invalid, the remainder of this Ordinance shall not be affected.

Section 4. Inclusion in Code.

It is the intention of the City Commission of the City of South Bay that the provisions of this Ordinance shall at some time in the future become and be made a part of the Code of Ordinances of the City of South Bay and that the sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be

changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

Section 5. Conflict and Repealer.

All ordinances, parts of ordinances or code provisions in conflict herewith are hereby repealed.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon final passage and adoption.

PASSED FIRST READING this ____ day of _____ 2024.

PASSED SECOND READING this ____ day of _____ 2024.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta DelBosquez, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)



City of South Bay

South Bay City Hall
335 SW 2nd Avenue
South Bay, FL 33493
Telephone: 561-996-6751
Facsimile: 561-996-7950

www.southbaycity.com

Commission

Joe Kyles Sr.
Mayor

Betty Barnard
Vice Mayor

Esther E. Berry

Albert Polk

Taranza McKelvin

Leondrae Camel
City Manager

City Clerk
Vincenta DelBosquez

Burnadette Norris-Weeks
City Attorney

"An equal Opportunity
Affirmative Action Employer"

To: Honorable Mayor and Commissioners
From: Massih Saadatmand, Finance Director
Thru: Mr. Leondrae Camel, City Manager
Date: February 28, 2024
Ref: Weekly check register

Enclosed, please find the summary of check register as of February 28, 2024:

General Fund

• Utility:		
	Verizon	\$ 770.62
• CAP Government		3,916.25
• FL Municipal Insurance Trust		43,009.25
• Allie Benefits		9,856.66
• PBC Sheriff		19,601.50
• Purchase		2,399.95
• Payment for various services		2,829.95
• Payroll deductions		4,830.19
• Other		<u>5,251.64</u>
	Total	\$ <u>92,466.01</u>

ARP Act Fund

Payroll	<u>565.16</u>
	\$ <u>565.16</u>

Capital Project Fund

Rosso Site Development	\$ 36,300.52
Colome & Associates	<u>6,209.03</u>
	<u>42,509.55</u>

Sanitation Fund

Waste Management	\$ <u>13,249.92</u>
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The expense classifications are reported in general ledger

AP Check Register Report

City Of South Bay (CSBFND)

2/15/2024 9:55:04 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
15988	1353	NICOLE WESTON	02/15/2024	150.00	
15989	1354	CHELSEA ESTINFORT	02/15/2024	150.00	
15990	AMAZON CAPITAL SERV	AMAZON CAPITAL SERVICES	02/15/2024	481.12	
15991	BELLE GLADE CHAMBER	BELLE GLADE CHAMBER OF COMMERCE	02/15/2024	150.00	
15992	CAP GOVERNMENT	CAP GOVERNMENT	02/15/2024	3,916.25	
15993	EVERGLADES FARM EQU	EVERGLADES EQUIPMENT GROUP	02/15/2024	177.50	
15994	FDOT	FDOT	02/15/2024	17.03	
15995	FEDERAL EXPRESS	FEDERAL EXPRESS	02/15/2024	34.88	
15996	FLORIDA MUNICIPAL IN	FLORIDA MUNICIPAL INSURANCE TRUST	02/15/2024	609.81	
15997	LAKE HARDWARE	LAKE HARDWARE	02/15/2024	309.40	
15998	OFFICE DEPOT CREDIT	OFFICE DEPOT BUSINESS CREDIT	02/15/2024	74.27	
15999	ORIGINAL EQUIPMENT	ORIGINAL EQUIPMENT	02/15/2024	457.66	
16000	PALM BEACH EMBROIDER	PALM BEACH EMBROIDERY USA, INC	02/15/2024	113.00	
16001	SAM KING CATERING	SAMUEL KING	02/15/2024	450.00	
16002	VRC	VRC	02/15/2024	418.62	
				Non-Electronic Transactions:	7,509.54
				Total Transactions:	7,509.54

AP Check Register Report

City Of South Bay (CSBFND)

2/15/2024 1:02:51 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
16003	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	02/15/2024	377.01	
16004	QUADIENT FINANCE USA	QUADIENT LEASING USA, INC.	02/15/2024	468.96	
				Non-Electronic Transactions:	845.97
				Total Transactions:	845.97

AP Immediate Check Register Report

City Of South Bay (CSBFND)

2/21/2024 8:47:25 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
16005	LYNPHAS E. HENRY	LYNPHAS E. HENRY	02/20/2024	450.00	
16006	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	02/20/2024	385.00	
16007	1337	RONNSHEA HANNA	02/20/2024	75.00	
16008	DIAZ ASPHALT LL	DIAZ ASPHALT LLC	02/20/2024	900.00	
Totals:			Total Transactions:		1,810.00

AP Check Register Report

City Of South Bay (CSBFND)

2/23/2024 9:30:32 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
16009	1143	PPLSI	02/23/2024	76.80	
16010	1320	ALLIED BENEFIT SYSTEMS LLC	02/23/2024	9,856.66	
16011	1330	ASSURITY LIFE INSURANCE COMPANY	02/23/2024	1,259.68	
16012	1355	SHAWNTAR ONEAL	02/23/2024	300.00	
16013	4IMPRINT	4IMPRINT	02/23/2024	1,120.04	
16014	AFLAC	AFLAC	02/23/2024	1,685.33	
16015	AMERICAN PUBLIC LIFE I	AMERICAN PUBLIC LIFE INSURANCE COMPANY	02/23/2024	1,216.26	
16016	COLONIAL LIFE PROCES	COLONIAL LIFE	02/23/2024	395.37	
16017	FLORIDA MUNICIPAL IN	FLORIDA MUNICIPAL INSURANCE TRUST	02/23/2024	43,009.25	
16018	IAMAW	IAMAW	02/23/2024	269.28	
16019	LIBERTY NATIONAL	LIBERTY NATIONAL	02/23/2024	284.94	
16020	MUTUAL OF OMAHA	MUTUAL OF OMAHA	02/23/2024	285.19	
16021	PBC SHERIFF'S OFFICE	PALM BEACH COUNTY SHERIFF'S OFFICE	02/23/2024	19,601.50	
16022	UNITED HEALTH CARE	UHS PREMIUM BILLING	02/23/2024	505.10	
16023	WASHINGTON NATIONAL	WASHINGTON NATIONAL INS. CO.	02/23/2024	68.50	
16024	XEROX CORP	XEROX CORPORATION	02/23/2024	224.45	
Non-Electronic Transactions:					80,158.35
Total Transactions:					80,158.35

AP Immediate Check Register Report

City Of South Bay (CSBFND)

2/26/2024 3:04:07 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
16025	1289	ALBERT POLK	02/26/2024	1,051.53	
16026	LEONDRAE D. CAMEL	LEONDRAE D. CAMEL	02/26/2024	320.00	
Totals:			Total Transactions:		1,371.53

AP Check Register Report

City Of South Bay (CSBFND)

2/23/2024 9:19:26 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
352000055169-ACH	1146	VERIZON CONNECT FLEET USA LLC	02/22/2024	189.50	352000055169
Totals:			Electronic Transactions:		189.50
			Total Transactions:		189.50

AP Check Register Report

City Of South Bay (CSBFND)

2/22/2024 11:18:09 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
ACH-9956178127	VERIZON WIRELESS	VERIZON WIRELESS	02/22/2024	581.12	or 9956178127
Totals:			Electronic Transactions:		581.12
			Total Transactions:		581.12

AP Immediate Check Register Report

City Of South Bay (CSBFND)

2/16/2024 9:39:45 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
291	1304	ROSSO SITE DEVELOPMENT INC.	02/16/2024	36,300.52	
292	COLOME & ASSOCIATES,	COLOME & ASSOCIATES, INC.	02/16/2024	6,209.03	
Totals:			Total Transactions :		42,509.55

AP Check Register Report
City Of South Bay (CSBFND)

2/15/2024 10:30:19 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
335	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	2/15/2024	12,789.67	
				Non-Electronic Transactions:	12,789.67
				Total Transactions:	12,789.67

AP Check Register Report
City Of South Bay (CSBFND)

2/27/2024 11:46:10 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
336	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	2/27/2024	460.25	
				Non-Electronic Transactions:	460.25
				Total Transactions:	460.25