



The Crossroads of South Florida,  
We envision a sustainable economy, Let Us Grow Together

# **CITY OF SOUTH BAY**

## **CITY COMMISSION AGENDA**

**CITY HALL CHAMBER**

**TUESDAY, SEPTEMBER 17, 2024**

335 SW 2<sup>ND</sup> Avenue

South Bay, FL 33493

[www.southbaycity.com](http://www.southbaycity.com)

Phone: 561-996-6751 Fax: 561-996-7950

**Mayor:**

**Joe Kyles Sr.**

**Vice Mayor:**

**Taranza McKelvin**

**Commissioner:**

**Esther Berry**

**Commissioner:**

**Albert L. Polk**

**Commissioner:**

**Barbara King**

**City Manager:**

**Leondrae D. Camel**

**City Attorney:**

**Burnadette Norris-Weeks**

# RULES OF PROCEDURE

## WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

## SPEAKING ON AGENDA ITEM

- I. **Consent Agenda Item** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- II. **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- III. **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

## SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

## ADDRESSING THE COMMISSION: MANNER AND TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall

then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

## **APPEALS**

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **DECORUM**

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

## **PLEASE SILENCE ALL CELL PHONES AND PAGERS**

## **CONTACT INFORMATION**

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

## **AMERICANS WITH DISABILITY ACT**

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

# CITY OF SOUTH BAY

## CITY COMMISSION WORKSHOP

CITY HALL CHAMBER  
TUESDAY, SEPTEMBER 17, 2024  
6:30 PM

---

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

---

1. CALL TO ORDER
2. ROLL CALL
3. DISCUSSION
  - a. Agenda Items
4. ADJOURNMENT

# CITY OF SOUTH BAY

## REGULAR CITY MEETING AGENDA

CITY HALL CHAMBER  
TUESDAY, SEPTEMBER 17, 2024  
7:00 PM

---

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.

---

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS**
3. **PRESENTATIONS AND PROCLAMATIONS *(Up to 5 minutes)***

- a. FLM Executive Director Scott Dudley
- b. Alpha Phi Alpha Fraternity Inc.  
Men of Tomorrow  
Adrian Dowdell
- c. National Recovery Month (Rebel Recovery Florida)

4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**

5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

- a. Regular City Workshop and City Meeting  
**Approval of City Minutes –September 3, 2024**
- b. Regular City Workshop and City Meeting  
**Approval of Meeting Agenda -September 17, 2024**
- 5.b. Meeting Minutes

6. **RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)**

- a. RESOLUTION 39-2024  
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING THE OFFICIAL RENAMING OF THE TANNER PARK RECREATIONAL CENTER TO THE ESTHER E. BERRY EMERGENCY SHELTER AND COMMUNITY CENTER; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
- b. RESOLUTION NO. 40-2024  
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPOINTING MEMBERS TO THE PARKS AND RECREATIONAL ADVISORY COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE
- 6.b. Resolution 15-2021 Advisory Committee

7. **ORDINANCE**

8. **ROSENWALD ELEMENTARY SCHOOL**

9. **FINANCE REPORT**

- a. Accounts Payable Report
- 9.a. AP REPORT

10. CITY CLERK REPORT
11. CITY MANAGER REPORT
12. CITY ATTORNEY REPORT
13. FUTURE AGENDA ITEMS
14. COMMISSIONER COMMENTS: FOR THE GOOD OF THE ORDER
15. ADJOURNMENT

CITY OF SOUTH BAY, FL  
**CITY WORKSHOP AGENDA**

CITY HALL CHAMBER  
TUESDAY, SEPTEMBER 3, 2024  
6:30PM

**Present:**

Mayor Joe Kyles  
Vice-Mayor Taranza McKelvin  
Commissioner Esther Berry  
Commissioner Albert Polk  
Commissioner Barbara King

**Staff**

Leondrae Camel, City Manager  
Burnadette Norris-Weeks, City Attorney  
Massih Saadatmand, Finance Director  
Vicenta Del Bosquez, City Clerk  
Nepoleon Collins, Economic and Business Development Manager  
*(Full recording/discussion available through the City website)*

1. **CALL TO ORDER at 6:30pm**
2. **ROLL CALL**
3. **DISCUSSION**
  - a. **Agenda Items**
4. **ADJOURNMENT at 6:59pm**

**Moved by: Vice-Mayor McKelvin**  
**Seconded by: Commissioner Berry**

CITY OF SOUTH BAY, FL  
**REGULAR CITY MEETING**

CITY HALL CHAMBER  
TUESDAY, SEPTEMBER 3, 2024  
7:00PM

A Regular City Meeting of the City Commission of the City of South Bay, Florida was called to order by Mayor Joe Kyles in the Commission Chambers at 335 S.W. 2<sup>nd</sup> Avenue, South Bay, Florida on September 3, 2024 at 7:00 p.m.

*(Full recording/discussion available through the City website)*

**Present:**

Mayor Joe Kyles  
 Vice-Mayor Taranza McKelvin  
 Commissioner Esther Berry  
 Commissioner Albert Polk IV  
 Commissioner Barbara King

**Staff:**

Leondrae Camel, City Manager  
 Burnadette Norris-Weeks, City Attorney  
 Massih Saadatmand, Finance Director  
 Vicenta Del Bosquez, City Clerk  
 Napoleon Collins, Economic and Business Development Manager

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS: NONE**
3. **PRESENTATIONS AND PROCLAMATIONS** (*Up to 5 minutes*):
  - a. **Greg Parks, RED SPEED USA**
    - 3.a. **Red Speed School Zone**
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION:**
5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commission. or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- a. Regular City Workshop and City Meeting

**Approval of Meeting Agenda-August 6, 2024**

**Approve Consent Agenda**

**Moved by: Commissioner Berry**

**Seconded by: Commissioner Polk**

- b. Regular City Workshop and City Meeting

**Approval of Meeting Agenda -September 3, 2024**

**Approve Consent Agenda**

**Moved by: Commissioner Berry**

**Seconded by: Commissioner Polk**

| COMMISSION          | VOTE |
|---------------------|------|
| Mayor Kyles         | YES  |
| Vice-Mayor McKelvin | YES  |
| Commissioner Berry  | YES  |
| Commissioner Polk   | YES  |
| Commissioner King   | YES  |

**a. RESOLUTIONS 36-2024(Non- Consent) and Quasi-Judicial Hearing, if applicable**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ADOPTING AND FUNDING OF THE TENTATIVE MUNICIPAL BUDGET OF THE CITY OF SOUTH BAY, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025.**

**Moved by: Vice- Mayor McKelvin**

**Seconded by: Commissioner Polk**

| <b>COMMISSION</b>          | <b>VOTE</b> |
|----------------------------|-------------|
| <b>Mayor Kyles</b>         | <b>YES</b>  |
| <b>Vice-Mayor McKelvin</b> | <b>YES</b>  |
| <b>Commissioner Berry</b>  | <b>YES</b>  |
| <b>Commissioner Polk</b>   | <b>YES</b>  |
| <b>Commissioner King</b>   | <b>YES</b>  |

**b. RESOLUTION NO. 37-2024**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT FOUR LANDSCAPE MAINTENANCE MEMORANDUM OF AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE**

**6.b. RaceTrac MMOA**

**Moved by: Commissioner Berry**

**Seconded by: Commissioner Polk**

| <b>COMMISSION</b>          | <b>VOTE</b> |
|----------------------------|-------------|
| <b>Mayor Kyles</b>         | <b>YES</b>  |
| <b>Vice-Mayor McKelvin</b> | <b>YES</b>  |
| <b>Commissioner Berry</b>  | <b>YES</b>  |
| <b>Commissioner Polk</b>   | <b>YES</b>  |
| <b>Commissioner King</b>   | <b>YES</b>  |

**c. RESOLUTION NO. 38-2024**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE ATTACHED NEIGHBORHOOD ENGAGEMENT AND TRANSFORMATION GRANT PROGRAM AGREEMENT BETWEEN PALM BEACH COUNTY AND THE CITY OF SOUTH BAY; PROVIDING FOR AN EFFECTIVE DATE**

**6.c. NEAT Agreement**

Moved by: Commissioner Polk  
Seconded by: Vice-Mayor McKelvin

| COMMISSION          | VOTE |
|---------------------|------|
| Mayor Kyles         | YES  |
| Vice-Mayor McKelvin | YES  |
| Commissioner Berry  | NO   |
| Commissioner Polk   | YES  |
| Commissioner King   | YES  |

7.ORDINANCE(NONE)

8. ROSENWALD ELEMENTARY SCHOOL

9. FINANCE REPORT

a. Accounts Payable Report

9.a. To Approve August 23, 2024 Weekly Check Registry.

Moved by: Commissioner Berry  
Seconded by: Vice-Mayor McKelvin

| COMMISSION          | VOTE |
|---------------------|------|
| Mayor Kyles         | YES  |
| Vice-Mayor McKelvin | YES  |
| Commissioner Berry  | YES  |
| Commissioner Polk   | YES  |
| Commissioner King   | YES  |

10. CITY CLERK REPORT

a. NLC City Summit, Tampa Bay November 11<sup>th</sup> -13<sup>th</sup>.

11. CITY MANAGER REPORT

a. Budget Preparation Schedule for September 18, 2024

b. Employee Health Benefits

12. CITY ATTORNEY REPORT (NONE)

13. FUTURE AGENDA ITEMS

**14. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER**

- 14.a. Commissioner Albert Polk
  - Thank you
- 14.b. Commissioner Esther Berry
  - Thank you
- 14.c. Commissioner King
  - Thank you
- 14.d. Vice- Mayor McKelvin
  - Thank you
- 14.e. Mayor Joe Kyles
  - Thank you

**15. ADJOURNMENT 8:52 pm**

Moved by:

---

Joe Kyles, Mayor

**ATTESTED BY:**

---

South Bay City Clerk

## RESOLUTION 39-2024

### A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING THE OFFICIAL RENAMING OF THE TANNER PARK RECREATIONAL CENTER TO THE ESTHER E. BERRY EMERGENCY SHELTER AND COMMUNITY CENTER; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS**, the Mayor and City Commissioners of the South Bay ("City") desire to recognize Esther E. Berry for her twenty-five (25) years of dedicated service to the City by renaming the Tanner Park Recreational Center to the "Esther E. Berry Emergency Shelter and Community Center"; and

**WHEREAS**, Esther E. Berry has played an instrumental role in some of the City's major accomplishments; and

**WHEREAS**, throughout her political career she has continuously engaged in outreach within the City by ensuring that the City services reach residents in a broad way; and

**WHEREAS**, the renaming of a building to specifically recognize Esther E. Berry by renaming the Tanner Park Recreational Center to the "Esther E. Berry Emergency Shelter and Community Center" is in the best interests of the residents of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, AS FOLLOWS:**

**Section 1.** Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

**Section 2.** Approval of the Renaming of The Tanner Park Recreational Center. The City Commission of the City of South Bay hereby approves renaming the Tanner Park Recreational Center to the "Esther E. Berry Emergency Shelter and Community Center."

**Section 3.** Authorization of City Manager. The City Manager is authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

**Section 3.** Effective Date. This Resolution shall be effective immediately upon its adoption.

**PASSED** and **ADOPTED** this 17<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Joe Kyles, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Vicenta Del Bosquez, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Week, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

|                     |             |            |
|---------------------|-------------|------------|
| Commissioner Berry  | _____ (Yes) | _____ (No) |
| Commissioner King   | _____ (Yes) | _____ (No) |
| Commissioner Polk   | _____ (Yes) | _____ (No) |
| Vice-Mayor McKelvin | _____ (Yes) | _____ (No) |
| Mayor Kyles         | _____ (Yes) | _____ (No) |

**RESOLUTION NO. 40-2024**

**A RESOLUTION OF THE CITY COMMISSION OF THE  
CITY OF SOUTH BAY, FLORIDA, APPOINTING  
MEMBERS TO THE PARKS AND RECREATIONAL  
ADVISORY COMMITTEE; PROVIDING FOR AN  
EFFECTIVE DATE**

**WHEREAS**, on May 4, 2021, the City Commission of the City of South Bay ("City Commission") passed and adopted Resolution 15-2021, establishing a Parks and Recreational Advisory Committee for the City of South Bay ("City"); and

**WHEREAS**, the City Commission desires to appoint four (4) members to the Parks and Recreational Advisory Committee, in accordance with Resolution 15-2021; and

**WHEREAS**, the City Commission finds that appointing four (4) members to the Parks and Recreational Advisory Committee is in the best interests of the residents of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:**

**Section 1.**    Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

**Section 2.**    Appointment of Members. The City Commission of the City of South Bay hereby appoints the following members to the Parks and Recreational Advisory Committee:

- (1)    Betty Barnard
- (2)    Lavern Edwards
- (3)    Beverly Lee
- (4)    Deloris Bethea

**Section 3.**    Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

**PASSED and ADOPTED** this 17th day of September 2024.

\_\_\_\_\_  
Joe Kyles, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Vicenta Del Bosquez, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Week, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

|                     |             |            |
|---------------------|-------------|------------|
| Commissioner Berry  | _____ (Yes) | _____ (No) |
| Commissioner King   | _____ (Yes) | _____ (No) |
| Commissioner Polk   | _____ (Yes) | _____ (No) |
| Vice-Mayor McKelvin | _____ (Yes) | _____ (No) |
| Mayor Kyles         | _____ (Yes) | _____ (No) |

## **RESOLUTION 15-2021**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE CITY MANAGER TO ESTABLISH A PARKS AND RECREATIONAL ADVISORY COMMITTEE; PROVIDING FOR APPOINTMENT OF MEMBERS; PROVIDING FOR DUTIES; PROVIDING FOR REMOVAL FROM MEMBERSHIP; PROVIDING FOR ADVISORY NATURE OF COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, issues of providing quality recreational offerings to the public through the Parks and Recreational Department have been of concern to the City of South Bay; and

**WHEREAS**, the City Commission of the City of South Bay ("City Commission") and other interested parties desire to formally establish a City Parks and Recreation Advisory Committee; and

**WHEREAS**, the Committee is intended to establish the framework for Parks and Recreational needs including; making recommendations on the development and implementation of a master plan for facilities and reviewing policies and matters of concern pertaining to all recreation facilities; and

**WHEREAS**, the Committee may further serve in an advisory capacity on matters pertaining to the youth, adult and senior residents and present plans encouraging their healthy, moral, physical and mental development; and

**WHEREAS**, the City Parks and Recreational Advisory Committee will provide various duties and functions to assist the City Commission on matters relating to parks and recreation; and

**WHEREAS**, such a Committee will be instrumental in providing promotion and stimulation of public interest in the City's recreational facilities.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, AS FOLLOWS:**

**Section 1. Adoption of Representations.**

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

**Section 2. Establishment of Committee; Composition of Membership.**

The Parks and Recreational Committed is hereby established. The members of this Committee shall be appointed for a term of one (1) year and shall be composed of no more than five (5) individuals who are residents of the City of South Bay and appointed by the City Commission based upon special knowledge, skills or interest in parks and recreation.

Members of the Committee may consist of but not limited to the following:

- (a) Business Sector Representative
- (b) Youth and Family Representative
- (c) School Representative
- (d) Senior Representative
- (e) Special Needs Representative

**Section 3. Appointment of Members.**

The Committee shall appoint a Chairman and a Vice-Chairman for its own membership by majority vote. The Chairman will preside at all meetings except the Vice-Chairman will preside in the absence of the Chairman. Regular meetings may be held monthly and special meetings may be held, as necessary. The Chairman and/or majority of the membership may set meeting dates and times. City staff shall provide public notice requirements, minute taking and record keeping.

**Section 4. Duties.**

The duties and responsibilities of the Parks and Recreation Advisory Committee are hereby outlined and the duties and responsibilities of such committee shall be as follows:

- (a) Encourage healthy lifestyles for City of South Bay residents of all ages and fitness levels;
- (b) Monitor, review, and prepare recommendations to City Commission consistent with the City of South Bay plan, including the Parks Master Plan, for the programming and facilities of the City's Parks and Recreation Facilities;
- (c) Prepare recommendations to City Commission for the long-term financial stability for the maintenance and programming of the City's Parks and

Recreation facilities, including evaluating the feasibility of establishing a "501(c)3" not-for-profit corporation, e.g., "Friends of South Bay Parks and Recreation;"

(d) Prepare recommendations to City Commission regarding recruiting, recognizing and utilizing volunteers to provide citizens rewarding volunteer opportunities and improving the quality of the City's recreational programming;

(e) Promote memberships for the City of South Bay Recreation Center and Senior Center;

(f) Review and advise local traditions and recreational usage patterns and offer guidance when departures from these norms are contemplated;

(g) Stimulate community members to participate in various programs by showing the values to be derived from their participation;

(h) All of the foregoing shall be consistent with the City of South Bay's master plan.

#### **Section 5. Removal from Membership.**

Committee members shall be subject to removal from the Committee for missing three (3) consecutive Committee meetings or four (4) total meetings during any fiscal year. The members shall serve at the pleasure of the Commission and may be suspended and removed at the discretion of the City Commission. Any member who becomes a candidate for public elective office, or becomes an employee of the city, shall automatically forfeit membership.

#### **Section 6. Advisory Action of Committee.**

All actions and recommendations of the City Parks and Recreation Advisory Committee shall be advisory in nature and shall not be binding upon either the City or the City Commission. Any and all actions and/or recommendations of the Committee shall be communicated directly to the City Commission at a duly noticed meeting of the City Commission.

#### **Section 7. Authorization of City Manager.**

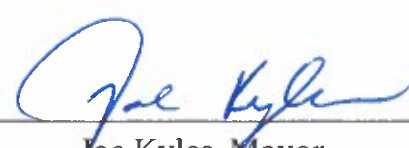
The City Commission of the City of South Bay hereby authorizes the City Manager to establish a Parks and Recreational Advisory Committee to serve the City Commission, in an advisory capacity.

**Section 8.** Effective Date. This Resolution shall become effective immediately upon adoption.

**PASSED** and **ADOPTED** this 4th day of May 2021.

**ATTEST:**

By:   
Natalie Malone, City Clerk

  
Joe Kyles, Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

  
Burnadette Norris-Week, P.A.  
City Attorney

Moved by: Commissioner Wilson

Seconded by: Vice-Mayor Barnard

VOTE:

|                       |                                     |       |                          |      |
|-----------------------|-------------------------------------|-------|--------------------------|------|
| Commissioner Berry    | <input type="checkbox"/>            | (Yes) | <input type="checkbox"/> | (No) |
| Commissioner McKelvin | <input checked="" type="checkbox"/> | (Yes) | <input type="checkbox"/> | (No) |
| Commissioner Wilson   | <input checked="" type="checkbox"/> | (Yes) | <input type="checkbox"/> | (No) |
| Vice-Mayor Barnard    | <input checked="" type="checkbox"/> | (Yes) | <input type="checkbox"/> | (No) |
| Mayor Kyles           | <input checked="" type="checkbox"/> | (Yes) | <input type="checkbox"/> | (No) |



## City of South Bay

South Bay City Hall  
335 SW 2<sup>nd</sup> Avenue  
South Bay, FL 33493  
Telephone: 561-996-6751  
Facsimile: 561-996-7950

[www.southbaycity.com](http://www.southbaycity.com)

### Commission

Joe Kyles Sr.  
Mayor

Taranza McKelvin  
Vice Mayor

Esther E. Berry

Albert Polk

Barbara King

Leondrae Camel  
City Manager

City Clerk  
Vicky Del Bosquez

Burnadette Norris-Weeks  
City Attorney

To: Honorable Mayor and Commissioners  
From: Massih Saadatmand, Finance Director  
Thru: Mr. Leondrae Camel, City Manager  
Date: September 12, 2024  
Ref: Weekly check register

Enclosed, please find the summary of check register as of September 12, 2024

#### General Fund

- Utility:

|                   |              |
|-------------------|--------------|
| Comcast           | \$ 1,554.02. |
| Verizon           | 770.69       |
| PBC Water Utility | 2,743.51     |

|                                              |                     |
|----------------------------------------------|---------------------|
| • Total Solution                             | 58,000.00           |
| • Purchased of supplies, materials and parts | 460.43              |
| • Payment for various services               | 595.49              |
| • Payroll deductions                         | 76.80               |
| • Other                                      | <u>1,316.26</u>     |
| Total                                        | \$ <u>65,517.20</u> |

#### ARP Act Fund

Payroll \$ 1,695.49

#### Sanitation Fund

Waste Management \$ 43,513.86

"An equal Opportunity  
Affirmative Action Employer"

The expense classifications are reported in general ledger

**AP Check Register Report**  
City Of South Bay (CSBFND)

8/29/2024 3:11:32 PM

Page 1

| Check Number | Vendor Number | Vendor Name                      | Check Date | Check Amount                 | Classification |
|--------------|---------------|----------------------------------|------------|------------------------------|----------------|
| 16419        | 1152          | MT. CALVARY FIRST BAPTIST CHURCH | 08/29/2024 | 100.00                       |                |
|              |               |                                  |            | Non-Electronic Transactions: | 100.00         |
|              |               |                                  |            | Total Transactions:          | 100.00         |

# AP Check Register Report

City Of South Bay (CSBFND)

8/30/2024 2:09:38 PM

Page 1

| Check Number                 | Vendor Number          | Vendor Name                            | Check Date | Check Amount | Classification |
|------------------------------|------------------------|----------------------------------------|------------|--------------|----------------|
| 16420                        | 1143                   | PPLSI                                  | 08/30/2024 | 76.80        |                |
| 16421                        | AMERICAN PUBLIC LIFE I | AMERICAN PUBLIC LIFE INSURANCE COMPANY | 08/30/2024 | 1,216.26     |                |
| 16422                        | WALMART (CAPITAL ONE)  | CAPITAL ONE                            | 08/30/2024 | 73.26        |                |
| Non-Electronic Transactions: |                        |                                        |            |              | 1,366.32       |
| Total Transactions:          |                        |                                        |            |              | 1,366.32       |

**AP Check Register Report**  
City Of South Bay (CSBFND)

9/3/2024 11:35:03 AM

Page 1

| Check Number | Vendor Number | Vendor Name          | Check Date                                 | Check Amount                 | Classification |
|--------------|---------------|----------------------|--------------------------------------------|------------------------------|----------------|
| 16423        |               | TOTAL SOLUTION CONTR | TOTAL SOLUTION CONTRACTORS, INC 09/03/2024 | 58,000.00                    |                |
|              |               |                      |                                            | Non-Electronic Transactions: | 58,000.00      |
|              |               |                      |                                            | Total Transactions:          | 58,000.00      |

# AP Check Register Report

City Of South Bay (CSBFND)

9/6/2024 1:13:34 PM

Page 1

| Check Number | Vendor Number       | Vendor Name                       | Check Date | Check Amount                        | Classification |
|--------------|---------------------|-----------------------------------|------------|-------------------------------------|----------------|
| 16424        | CLARKE              | CLARKE                            | 09/06/2024 | 595.49                              |                |
| 16425        | EVERGLADES FARM EQU | EVERGLADES EQUIPMENT GROUP        | 09/06/2024 | 254.00                              |                |
| 16426        | LAKE HARDWARE       | LAKE HARDWARE                     | 09/06/2024 | 10.78                               |                |
| 16427        | ORIGINAL EQUIPMENT  | ORIGINAL EQUIPMENT                | 09/06/2024 | 122.39                              |                |
| 16428        | PBC WATER UTILITIES | PALM BEACH COUNTY WATER UTILITIES | 09/06/2024 | 2,743.51                            |                |
|              |                     |                                   |            | <b>Non-Electronic Transactions:</b> | 3,726.17       |
|              |                     |                                   |            | <b>Total Transactions :</b>         | 3,726.17       |

# AP Check Register Report

City Of South Bay (CSBFND)

9/10/2024 10:14:33 AM

Page 1

| Check Number      | Vendor Number | Vendor Name | Check Date               | Check Amount | Classification |
|-------------------|---------------|-------------|--------------------------|--------------|----------------|
| ACH-8535114780441 | COMCAST       | COMCAST     | 09/10/2024               | 234.91       | ach-1081-924   |
| ACH-8535115010000 | COMCAST       | COMCAST     | 09/10/2024               | 433.66       | ACH-9978-924   |
| Totals:           |               |             | Electronic Transactions: |              | 668.57         |
|                   |               |             | Total Transactions:      |              | 668.57         |

# AP Check Register Report

City Of South Bay (CSBFND)

8/28/2024 10:09:56 AM

Page 1

| Check Number     | Vendor Number    | Vendor Name                   | Check Date               | Check Amount | Classification |
|------------------|------------------|-------------------------------|--------------------------|--------------|----------------|
| ACH-211588475    | COMCAST BUSINESS | COMCAST                       | 08/28/2024               | 885.45       | ACH-8475       |
| ACH-614000055863 | 1146             | VERIZON CONNECT FLEET USA LLC | 08/28/2024               | 189.50       | ACH-5863       |
| ACH-9970992133   | VERIZON WIRELESS | VERIZON WIRELESS              | 08/28/2024               | 581.19       | ACH-2133       |
| Totals:          |                  |                               | Electronic Transactions: |              | 1,656.14       |
|                  |                  |                               | Total Transactions:      |              | 1,656.14       |

# AP Check Register Report

City Of South Bay (CSBFND)

8/26/2024 11:53:07 AM

Page 1

| Check Number | Vendor Number    | Vendor Name                      | Check Date | Check Amount                 | Classification |
|--------------|------------------|----------------------------------|------------|------------------------------|----------------|
| 351          | WASTE MANAGEMENT | WASTE MANAGEMENT INC. OF FLORIDA | 8/26/2024  | 5,369.75                     |                |
|              |                  |                                  |            | Non-Electronic Transactions: | 5,369.75       |
|              |                  |                                  |            | Total Transactions:          | 5,369.75       |

# AP Check Register Report

City Of South Bay (CSBFND)

9/6/2024 2:46:05 PM

Page 1

| Check Number                 | Vendor Number    | Vendor Name                      | Check Date | Check Amount | Classification |
|------------------------------|------------------|----------------------------------|------------|--------------|----------------|
| 352                          | WASTE MANAGEMENT | WASTE MANAGEMENT INC. OF FLORIDA | 09/06/2024 | 25,354.58    |                |
| Non-Electronic Transactions: |                  |                                  |            |              | 25,354.58      |
| Total Transactions:          |                  |                                  |            |              | 25,354.58      |

**AP Check Register Report**  
City Of South Bay (CSBFND)

9/11/2024 3:11:33 PM

Page 1

| Check Number | Vendor Number    | Vendor Name                      | Check Date | Check Amount                 | Classification |
|--------------|------------------|----------------------------------|------------|------------------------------|----------------|
| 353          | WASTE MANAGEMENT | WASTE MANAGEMENT INC. OF FLORIDA | 9/11/2024  | 12,789.53                    |                |
|              |                  |                                  |            | Non-Electronic Transactions: | 12,789.53      |
|              |                  |                                  |            | Total Transactions:          | 12,789.53      |