



The Crossroads of South Florida,
We envision a sustainable economy, Let Us Grow Together

CITY OF SOUTH BAY

CITY COMMISSION AGENDA

**CITY HALL CHAMBER
TUESDAY, JULY 15, 2025**

335 SW 2ND Avenue
South Bay, FL 33493
www.southbaycity.com
Phone: 561-996-6751 Fax: 561-996-7950

Mayor:	Joe Kyles Sr.
Vice Mayor:	Taranza McKelvin
Commissioner:	Esther Berry
Commissioner:	Albert L. Polk
Commissioner:	Barbara King
City Manager:	Leondrae D. Camel

City Attorney:

Burnadette Norris-Weeks

City Clerk:

Vicenta Washington

[JUSTIFY_INDENT]

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON AGENDA ITEM

- I. **Consent Agenda Item** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- II. **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- III. **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION: MANNER AND TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall

then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

PLEASE SILENCE ALL CELL PHONES AND PAGERS

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

CITY OF SOUTH BAY

CITY COMMISSION WORKSHOP

CITY HALL CHAMBER
TUESDAY, JULY 15, 2025
6:30 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

1. CALL TO ORDER
2. ROLL CALL
3. DISCUSSION
 - a. Agenda Items
4. ADJOURNMENT

CITY OF SOUTH BAY

REGULAR CITY MEETING AGENDA

CITY HALL CHAMBER
TUESDAY, JULY 15, 2025
7:00 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS**
3. **PRESENTATIONS AND PROCLAMATIONS *(Up to 5 minutes)***
 - a. Rosenwald Elementary School Legacy of Excellence Proclamation
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

- a. **Commission Meeting Minutes – June 3, 2025**
 - 5.a. Commission Meeting Minutes
 - b. **Approval of City Commission Meeting Agenda - July 15, 2025**
 - c. **2025 Legislative Session Report (Receive and File)**
 - 5.c. Legislative Session Report
6. **RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)**
 - a. **RESOLUTION NO. 27- 2025**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING THE APPOINTMENT OF BEATRICE CAZEAU ESQ. AS SPECIAL MAGISTRATE FOR THE CITY OF SOUTH BAY; AUTHORIZING EXECUTION OF A SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY STEPS TO EXPEDITE ACTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

 - 6.a. **SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT**
 - 6.a. **CURRICULUM VITAE RESUME**
 - b. **RESOLUTION NO. 28-2025**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

 - 6.b. **DR420 CERTIFICATION OF TAXABLE VALUE**
 - c. **RESOLUTION NO. 29-2025**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROJECT AGREEMENT FOR CONSTRUCTION,

ENGINEERING AND INSPECTION (CEI) SERVICES BETWEEN THE CITY OF SOUTH BAY AND PROFESSIONAL SERVICE INDUSTRIES, INC.; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

6.c. PROJECT AGREEMENT FOR CONSTRUCTION, ENGINEERING AND INSPECTION SERVICES

6.c. PSI SCOPE OF WORK AND PROPOSAL

d. RESOLUTION NO. 30-2025
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING A CO-SPONSORSHIP POLICY AND PROCEDURES FOR ACTIVITIES AND SPECIAL EVENTS IN COLLABORATION WITH NON-PROFIT ORGANIZATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

6.d. SOUTH BAY CO-SPONSORSHIP APPLICATION

e. RESOLUTION NO. 31-2025
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CIVICPLUS FOR THE PROVISION OF COMMUNITY ENGAGEMENT AND GOVERNMENT CONTENT, WORKFLOW AND GENERAL MANAGEMENT SOFTWARE SOLUTIONS, PLATFORMS AND ASSOCIATED SERVICES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

6.e. CIVICPLUS SCOPE OF WORK AND PROPOSAL

f. RESOLUTION NO. 32- 2025
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA ADOPTING A PUBLIC RECORDS REQUEST POLICY, CONSISTENT WITH FLORIDA STATUTES CHAPTER 119; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

6.f. SOUTH BAY PUBLIC RECORDS REQUEST POLICY

g. RESOLUTION NO. 33-2025
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROJECT AGREEMENT FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES BETWEEN THE CITY OF SOUTH BAY AND C.A.P. ENGINEERING, INC.; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

6.g. PROJECT AGREEMENT FOR PROFESSIONAL CIVIL ENGINEERING CONSULTING SERVICES

6.g. CAP WORK ORDER PROPOSAL

- h. RESOLUTION NO. 34-2025**
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ACCEPTING THE BID FROM THE GOODE COMPANIES OF FLORIDA, INC., IN RESPONSE TO RFP 2025-02 FOR RESIDENTIAL SOLID WASTE, BULK WASTE AND RECYCLING COLLECTION SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT BETWEEN THE CITY OF SOUTH BAY AND GOODE COMPANIES OF FLORIDA, INC. FOR RESIDENTIAL SOLID WASTE, BULK WASTE AND RECYCLING COLLECTION SERVICES FOR EXECUTION WITH A CONTRACT TO BEGIN OCTOBER 1, 2025; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

6.h. GCF TECHNICAL RESPONSE TO SOUTH BAY

6.h. GCF TECHNICAL RESPONSE PROPOSAL FORMS TO SOUTH BAY

6.h. GCF COST RESPONSE TO SOUTH BAY

6.h. SOUTH BAY FINAL PROPOSAL RATE

7. ORDINANCE

- a. ORDINANCE NO. 04-2025**
AN ORDINANCE AMENDING ARTICLE XIX ENTITLED "LANDSCAPING REQUIREMENTS" TO APPENDIX "A" OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "ZONING"; SPECIFICALLY CREATING NEW DIVISION 3. ENTITLED "LANDSCAPE IRRIGATION"; CREATING NEWSECTION 19.22 ENTITLED "WATER CONSERVATION FOR LANDSCAPE IRRIGATION"; PROVIDING FOR INTENT AND PURPOSE; DEFINITIONS; APPLICABILITY; YEAR-ROUND LANDSCAPE IRRIGATION CONSERVATION MEASURES; EXCEPTIONS; VARIANCES AND PENALTIES; REPEALING ORDINANCE 01-2021; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

7.a. Original 01-2021 Ordinance

8. ROSENWALD ELEMENTARY SCHOOL

9. FINANCE REPORT

- a. Accounts Payable Report**

9.a. AP REPORT

10. CITY CLERK REPORT
11. CITY MANAGER REPORT
 - a. BROWNFIELD SITE UPDATE 480 US HWY 27 N
 - b. CITY REBRANDING
12. CITY ATTORNEY REPORT
13. FUTURE AGENDA ITEMS
14. COMMISSIONER COMMENTS: FOR THE GOOD OF THE ORDER
15. ADJOURNMENT

PROCLAMATION ROSENWALD ELEMENTARY SCHOOL LEGACY OF EXCELLENCE

- WHEREAS,** In 1951, Rosenwald Elementary Pioneers envisioned an educational culture of excellence; and
- WHEREAS,** The basis for the sustainability of any society is education and in the City of South Bay, the education of our youth is a priority; and
- WHEREAS,** In order to achieve its highest goals, education must not only impart knowledge but also teach the students how to live, forming and strengthening their moral character to make a better life for themselves as individuals and for society as a whole; and
- WHEREAS,** In 1951, Rosenwald Elementary School opened its doors in South Bay, Florida with the support of parents, businesses, leadership and community with a vision to bring education to our children and youth; and
- WHEREAS,** Now, after 5 long years of having been a “C” grade school, Rosenwald Elementary has received the letter grade “A,” proving that we in the City of South Bay with leadership are most fortunate to be able to say our youth made it happen with the staff guiding them along the way; and

NOW, THEREFORE, I, Joe Kyles, Mayor of the City of South Bay, Florida, do hereby proclaim July 15, 2025 as

“Rosenwald Elementary  Celebration Day”

And take great pride in presenting this proclamation to the students, faculty, support staff and parents of Rosenwald Elementary School for this outstanding achievement.

PROCLAIMED this 15th Day of July 2025

ATTESTED BY:

Vicky J. Washington, City Clerk

Joe Kyles, Mayor

Taranza McKelvin, Vice-Mayor

Esther E. Berry, Commissioner

Albert Polk, Commissioner

Barbara King, Commissioner

CITY OF SOUTH BAY, FL
CITY WORKSHOP AGENDA
CITY HALL CHAMBER
TUESDAY, JUNE 3, 2025
6:30PM

Present:

Mayor Joe Kyles
Vice-Mayor Taranza McKelvin
Commissioner Esther Berry
Commissioner Albert Polk

Staff

Leondrae Camel, City Manager
Burnadette Norris-Weeks, City Attorney (Telephone)
Vicenta Washington, City Clerk
Massih Saadatmand, Finance Director
Napoleon Collins, Economic Growth and Development Director

(Full recording/discussion available through the City website)

1. **CALL TO ORDER at 6:30pm**
2. **ROLL CALL**
3. **DISCUSSION**
 - a. Agenda Items
4. **ADJOURNMENT- 6:58pm**

Moved by: Vice-Mayor McKelvin
Seconded by: Commissioner Polk

CITY OF SOUTH BAY, FL
REGULAR CITY MEETING
CITY HALL CHAMBER
TUESDAY, JUNE 3, 2025
7:00PM

A Regular City Meeting of the City Commission of the City of South Bay, Florida was called to order by Mayor Joe Kyles in the Commission Chambers at 335 S.W. 2nd Avenue, South Bay, Florida on May 20, 2025 at 7:02 p.m.

(Full recording/discussion available through the City website)

Present:

Mayor Joe Kyles
Vice-Mayor Taranza McKelvin
Commissioner Esther Berry
Commissioner Albert Polk IV
Commissioner Barbara King

Staff:

Leondrae Camel, City Manager

Burnadette Norris-Weeks, City Attorney

Vicenta Washington, City Clerk

Massih Saadatmand, Finance Director

Nepoleon Collins, Economic Growth and Development Director

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS: NONE**
3. **PRESENTATIONS AND PROCLAMATIONS** (*Up to 5 minutes*):
 - a. Palm Beach County Animal Care and Control – Michele Fox
 - b. Greater South Florida Proclamation
4. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION:**
5. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commission. or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- a. Regular City Workshop and City Meeting

Approval of City Minutes – May 20, 2025**Approve Consent Agenda****Moved by: Vice-Mayor McKelvin****Seconded by: Commissioner Polk**

- b. Regular City Workshop and City Meeting

Approval of Meeting Agenda – June 3, 2025**Approve Consent Agenda****Moved by: Vice-Mayor McKelvin****Seconded by: Commissioner Polk**

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Berry	YES
Commissioner Polk	YES
Commissioner King	YES

6.RESOLUTIONS (Non- Consent) and Quasi-Judicial Hearing, if applicable**a. RESOLUTION 23-2025**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPOINTING JOHNNY TELLECHEA TO THE CAREERSOURCE PALM BEACH COUNTY INC. BOARD; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

Moved by: Commissioner Berry**Seconded by: Vice-Mayor McKelvin**

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Berry	YES
Commissioner Polk	YES
Commissioner King	NO

b. RESOLUTION 24-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING THE DUAL DESIGNATION NAMING OF NW 2ND STREET BETWEEN NW 12TH AVENUE AND NW 11TH AVENUE AS "JARRELL STREET"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR AN EFFECTIVE DATE

Moved by: Commissioner Polk

Seconded by: Commissioner Berry

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Berry	YES
Commissioner Polk	YES
Commissioner King	YES

c. RESOLUTION 25-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ACCEPTING THE ANNUAL COMPREHENSIVE FINANCIAL AND COMPLIANCE REPORT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

Moved by: Vice-Mayor McKelvin

Seconded by: Commissioner Berry

**Note: Letter read by Commissioner King
(Clarification and Objection regarding Audit Approval)**

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Berry	YES
Commissioner Polk	YES
Commissioner King	NO

d. RESOLUTION 26-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING A STATE-FUNDED GRANT AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) AND THE CITY OF SOUTH BAY FOR THE CONSTRUCTION OF SW 11TH AVENUE MLK JR. BLVD SR 80 TO VIRGINIA LANE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

Moved by: Vice-Mayor McKelvin

Seconded by: Commissioner Polk

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Berry	YES
Commissioner Polk	YES
Commissioner King	YES

7. ORDINANCE**a. ORDINANCE 03-2025**

AN ORDINANCE OF THE CITY OF SOUTH BAY, FLORIDA, GRANTING PIVOTAL UTILITY HOLDINGS, INC., A NEW JERSEY CORPORATION, D/B/A FLORIDA CITY GAS, ITS SICESSORS AND ASSIGNS, A NON-EXCLUSIVE NATURAL GAS FRANCHISE, AND IMPOSING PROVISIONS AND CONDITIONS RELATING THERETO; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FLORIDA CITY GAS; PROVIDING FOR AN EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES

Moved by: Vice-Mayor McKelvin

Seconded by: Commissioner Berry

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Berry	YES
Commissioner Polk	YES
Commissioner King	YES

8. ROSENWALD ELEMENTARY SCHOOL**9.FINANCE REPORT****a. Accounts Payable Report****9.a. AP Report****TABLED**

Moved by: Commissioner Berry

Seconded by: Commissioner Polk

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Berry	YES
Commissioner Polk	YES
Commissioner King	YES

10. CITY CLERK REPORT

a. Fantastic Father's Family & Freedom Grill & Chill Cookout June 8, 2 PM - 6 PM

b. Town Hall Meeting June 11 at 6 PM

c. Upcoming Commission Meeting July 15, 2025

11. CITY MANAGER REPORT

a. Holiday Schedule Juneteenth City Hall will be closed

b. FY 2025-2026 Budget Schedule

Approval of Special Meeting Dates September 9, 2025 and September 17, 2025

Moved by: Commissioner Polk

Seconded by: Vice-Mayor McKelvin

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Berry	YES
Commissioner Polk	YES
Commissioner King	YES

12. CITY ATTORNEY REPORT (NONE)

13. FUTURE AGENDA ITEMS (NONE)

14. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER

14.a. Commissioner Albert Polk

- Thank you

14.b. Commissioner Esther Berry

- Thank you

14.c. Commissioner King

- Thank you

14.d. Vice- Mayor McKelvin

- Thank you

14.e. Mayor Joe Kyles

- Thank you

15. ADJOURNMENT 8:26 pm

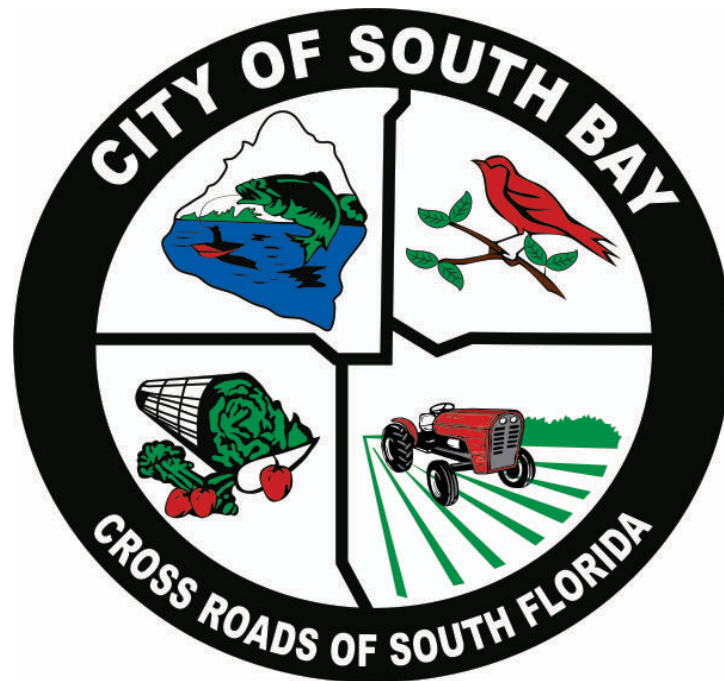
Moved by: Vice-Mayor McKelvin

Joe Kyles, Mayor

ATTESTED BY:

South Bay City Clerk

CITY OF SOUTH BAY 2025 LEGISLATIVE SESSION FINAL REPORT



STATE LEGISLATIVE AFFAIRS

Leondrae D. Camel, City Manager

**Jordan Connors, Legislative
Consultant**

JULY 15, 2025

CITY OF SOUTH BAY CITY COMMISSION



Joe Kyles Sr.
Mayor



Taranza L. McKelvin,
Vice Mayor



Dr. Esther Berry
Commissioner/Treasurer



Albert Polk
Commissioner



Barbara King
Commissioner

2025 Legislative Session Overview

The 2025 Regular Session began on March 4 and, following two extensions, finally adjourned Sine die on June 16. This concluded a 105-day session, well beyond the constitutionally allotted 60 days the Legislature is given to pass a balanced budget. During this period, lawmakers filed 1,989 bills and 1,920 amendments. A total of 269 bills ultimately passed both chambers.

Prolonged negotiations over tax relief drove the significant delay in adjournment. House Speaker Daniel Perez promoted an across-the-board cut to the six percent state sales tax, Governor Ron DeSantis advocated for one-time property tax rebates, and Senate President Ben Albritton favored targeted, non-recurring breaks. In early May, the Governor signaled opposition to the House plan, the Senate reassessed its position, and the impasse halted budget talks until a compromise emerged.

There was also much discussion around property taxes, though no major decisions were made on this subject. Both the Governor and Senate President endorsed crafting a constitutional amendment, to be voted on by Floridians during the 2026 general election, that would reduce or eliminate property taxes. Meanwhile, the Speaker created the House Select Committee on Property Taxes, composed of over 30 members from diverse backgrounds representing various parts of the state. The Select Committee is tasked with evaluating five specific proposals to provide property tax relief and has been given the authority to explore other related ideas as well.

The Legislature eventually approved a \$115.1 billion General Appropriations Act for FY 2025-26, about \$2 billion below last year's pre-veto total and well under the Governor's plan. Spending was trimmed across every major silo to safeguard Florida's long-term fiscal health. The accompanying implementing bill authorizes the Governor's Office of Policy & Budget to review local government financial management and assess compliance with state prohibitions on diversity, equity, and inclusion (DEI) programs, a provision Palm Beach County will be watching closely.

President Albritton's marquee "Rural Renaissance" proposal (SB 110) aimed to channel historic funding toward rural health care, education, infrastructure, and economic development. The bill also made multiple policy changes in these areas to facilitate rural communities' access to much-needed resources. The Senate approved it unanimously, but the House folded its pieces into several omnibus measures that did not pass. The Senate President has already pledged to revive the initiative in 2026.

Breaking with precedent, Speaker Perez did not champion priority legislation this session. Instead, he emphasized reducing what he characterized as bloated

government spending and aimed to reassert the Legislature's role as an independent, co-equal branch of state government. These efforts included a deep review and assessment of the spending and fiscal management of many executive agencies by House budget committees. With a smaller tax package, leaner overall budget, and fewer statewide preemptions, the 2025 Session reflected a cautious pivot toward fiscal restraint even as chamber-to-chamber and inter-branch tensions lengthened the calendar. Property tax relief is already poised to dominate the 2026 policy agenda as legislators pursue long-term strategies to reduce or potentially replace ad valorem levies.

Governor Ron DeSantis signed the state's 2025-2026 budget on June 30 after vetoing \$567 million in programs and projects that were approved by the Legislature. The vetoed funds were transferred to the state's reserves, also known as the "rainy day fund."

The following are the priority appropriations from the 2025 Legislative Session that have direct impacts on South Bay.

SOUTH BAY APPROPRIATIONS

TRANSPORTATION, TOURISM, AND ECONOMIC DEVELOPMENT

SW 11th Avenue Infrastructure Improvement Project

\$1,860,705

This project includes the **reconstruction of deteriorating roadways** and **widened pedestrian sidewalks**, all contributing to public safety and economic opportunity.

TOURISM & ECONOMIC DEVELOPMENT

South Bay Rail Regional Commerce Park Redevelopment Epicenter

\$875,000

Total Project Cost: \$875,000

The City is full steam ahead on its vision to transform the South Bay Park of Commerce into a thriving industrial hub with **direct access to US Highway 27 and the Inland Logistic Center**.

DRAFT THANK YOU LETTER TO GOVERNOR, SENATOR, AND REPRESENTATIVE

The Honorable Ron DeSantis

Governor of Florida

The Capitol

400 S. Monroe St.

Tallahassee, FL 32399

July 15, 2025

Dear Governor DeSantis and Esteemed Members of the Florida Legislature,

On behalf of the City of South Bay, I extend our deepest appreciation for your leadership and unwavering commitment to the future of Florida's rural communities. We are honored and grateful to celebrate the approval of more than **\$2.7 million in state funding** that will directly support two transformational projects in our city.

These critical investments mark a historic turning point for South Bay and will have a lasting impact on our residents and local economy:

- **\$875,000** for the **South Bay Rail Regional Commerce Park Redevelopment Epicenter**, which will drive job creation and industrial growth at a strategically located logistics hub;
- **\$1,860,705** for the **SW 11th Avenue Infrastructure Improvement Project**, enhancing roadway safety and connectivity for families and workers;

As a designated Rural Area of Opportunity and a Rural Area of Critical Economic Concern, South Bay has long faced significant challenges in attracting resources and development. Thanks to your advocacy and support, we now stand on the threshold of a renaissance—one that prioritizes infrastructure, economic opportunity, and public safety.

This investment is more than just funding—it is a bold statement of belief in the potential of small, hardworking communities like ours. We are immensely grateful for your vision and action, and we look forward to building a more connected, prosperous, and resilient South Bay for generations to come.

With sincere gratitude,

Joe Kyles

Mayor

City of South Bay, Florida

RESOLUTION NO. 27- 2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING THE APPOINTMENT OF BEATRICE CAZEAU ESQ. AS SPECIAL MAGISTRATE FOR THE CITY OF SOUTH BAY; AUTHORIZING EXECUTION OF A SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY STEPS TO EXPEDITE ACTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of South Bay ("City") is in need of an independent contractor to serve as a Special Magistrate (also known as Special Master in 2-183, South Bay Code of Ordinances) to specifically preside over code enforcement matters, hear and otherwise rule upon such matters pursuant applicable City Ordinances and Chapter 162, Florida Statutes, related to violations occurring within the City; and

WHEREAS, Section 2-260 of the City's Code of Ordinances regarding purchasing allows the City to waive competitive solicitation upon recommendation of the city manager when in the City's best interest to do so in order to obtain services which cannot be acquired through the normal purchasing process due to insufficient time or the nature of the services; and

WHEREAS, the City is in immediate need of Special Magistrate professional services from a highly qualified individual with the ability to perform the services; and

WHEREAS, the City Commission of the City of South Bay ("City Commission") deems this service vitally important to the residents of the City; and

WHEREAS, the City Commission, upon recommendation of the City Manager and the City Attorney, desires to accept Special Magistrate services from Beatrice Cazeau, an attorney who has years of experience providing said services and is qualified; and

WHEREAS, the City Commission desires to approve the appointment of Beatrice Cazeau Esq. as Special Magistrate pursuant to the terms and conditions set forth in the Contract attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Appointment of Special Magistrate. The City Commission hereby appoints Beatrice Cazeau Esq., as Special Magistrate for the City of South Bay. The City Commission further authorizes execution of the Special Magistrate Services contract consistent with the terms and conditions set forth and attached hereto as Exhibit “A”

Section 3. Authorization of City Manager. The City Manager is hereby authorized to take all necessary steps to expedite action and carry out the aims of this Resolution to secure Special Magistrate services.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 15th day of July 2025.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Washington, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

**SPECIAL MAGISTRATE PROFESSIONAL
SERVICES CONTRACT**

THIS SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT (“Professional Services Contract”) is hereby made and entered into, in duplicate in Palm Beach County, Florida this _____ day of _____ 2025, by and between the City of South Bay, Florida, hereinafter referred to as the “City”, being party of the first part, and Attorney, Beatrice Cazeau, Esq. hereinafter referred to as “Attorney”, party of the second part.

RECITALS

WHEREAS, the City is in need of a special magistrate code enforcement magistrate services; and

WHEREAS, pursuant to Article V, Division 2 of the City of South Bay’s Code of Ordinances, entitled “Special Magistrate Enforcement Procedure”, the Special Magistrate shall be designated by the city commission for a term of two years; shall be an attorney and a member of the Florida Bar; may be removed from office by the city commission upon the filing of written charges and after public hearing and shall preside over code enforcement matters once a month, or more often if necessary; and

WHEREAS, Attorney agrees to familiarize herself and comply with all applicable City ordinances and applicable Florida law.

NOW THEREFORE, in consideration of the mutual covenants and promises herein contained and the mutual exchange of other good and valuable consideration, the receipt of which is hereby acknowledged, it is mutually agreed, promised, and covenanted as follows:

- 1.0 **ENGAGEMENT OF PROFESSIONAL SERVICES.** City does hereby agree to engage and retain Attorney as Special Magistrate, and ATTORNEY does hereby agree to accept such engagement by the City in the capacity of “Special Magistrate” in accordance with the terms, conditions and provisions of Florida Statutes, City of South Bay’s Code of Ordinances and all other applicable provisions of Florida Law.
- 2.0 **TERM OF ENGAGEMENT.** The term of engagement shall commence at the time of execution and shall remain in place for two (2) years, unless sooner terminated in the matter provided for in paragraph 3.0.
- 3.0 **TERMINATION.** The Special Magistrate Professional Services Contract may be terminated at the end of the engagement or upon the filing of written charges and after public hearing.
- 4.0 **SCOPE OF SERVICES.** City and Attorney mutually understand and agree that the scope of legal services to be provided by the Attorney shall be exclusively related to code enforcement matters. Attorney shall work diligently to carry out the requirements of this agreement. Attorney shall attend all code enforcement meetings in a timely manner and prepare reports and orders as necessary.

- 5.0 **PAYMENT FOR PROFESSIONAL SERVICES RENDERED.** Attorney shall be compensated at a flat rate of One Thousand Dollars (\$1,000.00) per Code Enforcement Hearing, inclusive of travel time, for hearings lasting up to five (5) hours. An additional time up to thirty (30) minutes on-site shall be allocated for administrative duties.

For any hearing that exceeds five (5) hours, Attorney shall receive an additional Two Hundred Dollars (\$200.00) per hour for each additional hour, excluding travel. Attorney shall also receive Two Hundred Dollars (\$200.00) per hour for preparation of hearing Orders connected with a hearing up to a limit of four (4) hours.

In the event of termination pursuant to 3.0 of this Professional Services Contract, Attorney shall be entitled to such compensation as shall have accrued on a pro rata basis to the date of said early termination.

Attorney shall submit a monthly billing statement to the City and such statement shall contain the date(s) of services and the hours.

- 6.0 **COST AND EXPENSES.** Costs and expenses are not reimbursable by the City.
- 7.0 **ATTORNEY INDEPENDENCE.** It is important that Attorney be independent and impartial in order to properly perform and provide the professional services to the City. Attorney shall not act as counsel in any lawsuit or other adversary proceeding in which the City is named as an adverse party or in which Attorney takes any adverse position to the City.
- 8.0 **CONFLICT OF INTEREST.** Attorney acknowledges that he/she is familiar with and will at all times comply with the provisions of Florida Statutes, Chapter 112 relating to the Code of Ethics, County Ordinances and City Ordinances as they apply to the attorney.
- 9.0 **PUBLIC RECORDS.** Attorney and City mutually understand that the attorney-client and attorney work-product privileges may protect certain documents and information from voluntary disclosure. However, Attorney and City acknowledge and agree that such documents and information may be disclosed if required by Florida Statutes, Chapter 119 relating to Florida Public Records Acts, or other applicable Florida Law, with prior notice to the City, and appropriate redaction if required; and further that such documents shall be disclosed, with prior notice to the City, if compelled by court order.
- 10.0 **INDEPENDENT CONTRACTOR RELATIONSHIP.** Nothing contained in this Professional Services Contract, or any document executed in connection herewith, shall be construed to create an employer-employee relationship, partnership or joint venture relationship between the City and Attorney. Attorney is an independent contractor and not an employee of the City. The consideration set forth in the Professional Services Contract shall be the sole consideration due Attorney for the

services rendered hereunder. It is understood that the City will not withhold any amounts for payment of taxes from the compensation of the Attorney hereunder.

Attorney will not represent itself to be or hold itself out as an employee of the City and Attorney hereby acknowledges that he or she shall not have the right or entitlement in or to any of the pension, retirement, or other benefit programs now or hereafter available to the City's regular employees. Any and all sums subject to deduction, if any, required to be withheld and/or paid under any applicable state or federal laws shall be Attorney's sole responsibility and Attorney shall indemnify and hold harmless from any and all damages, claims and expenses arising out of or resulting from any claims asserted by any taxing authority as a result of or in connection with said payments.

- 11.0 **INDEMNIFICATION.** Attorney shall at all hereafter agree to indemnify and hold harmless City, its officers (appointed or elected), agents, employees and servants against any and all claims, actions, petitions or disputes or losses of any nature whatsoever, whether in law, equity or administrative, including attorney's fees, cost, expenses, or judgments caused by or arising from or pertaining to Attorney's performance of the scope of services contemplated by this Professional Services Contract, including any and all claims, demands, or causes of actions or damages sustained by any person. The provision of this paragraph shall survive the termination of this Professional Service Contract.
- 12.0 **INSURANCE.** Attorney shall keep and maintain insurance necessary to comply with Section 11.0 of this Agreement.
- 13.0 **NOTICE.** Whenever either party is required to give notice to the other, such notice shall be delivered by United States mail, return receipt requested or by hand delivery addressed to the party for whom it is intended at the place specified by this paragraph. The place for giving notice shall remain the same as set forth in this Professional Services Contract, unless changes in writing and provided in the manner provided by this paragraph. The parties designate the following as the effective persons and place for providing notice to the other:

If to the City at:

Leondrae Camel, City Manager
City of South Bay
335 SW 2nd Avenue
South Bay, FL 33493

With a copy to:

Burnadette Norris-Weeks, Esq.
Law Offices of Burnadette Norris-Weeks,
P.A.
City Attorney
401 NW 7th Avenue
Ft. Lauderdale, FL 33311

If to the Attorney at: Beatrice Cazeau, Esq.
Law Offices of Cazeau & Associates, PLLC
1909 NE 168th St
North Miami Beach, FL 33162-3115

14.0 **MISCELLANEOUS.** This Professional Services Contract sets forth the entire agreement between the parties hereto. Any oral conversations or writing are merged herein and extinguished. No subsequent amendment to this Contract shall be binding upon the City or the Attorney unless reduced to writing and properly signed and executed by both parties.

This Professional Services Contract shall be governed by the laws of the State of Florida. The invalidity or enforceability of any provision of this Agreement shall not affect validity or enforceability of any other provision.

IN WITNESS WHEREOF, the parties have caused this independent Contract/Professional Services Contract to be executed this _____ day of _____ 2025.

Beatrice Cazeau, Esq.
ATTORNEY/ SPECIAL MAGISTRATE

WITNESSES:

STATE OF FLORIDA
COUNTY OF Palm Beach

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 2025
by _____ (name of person making statement).

My Commission Expires:

(Signature of Notary Public-State of Florida)

(Name of Notary Typed, Printed, or Stamped)

Personally known _____ OR Produced Identification _____

Type of Identification Produced _____

IN THE WITNESS OF FOREGOING, the parties have set their hands and seal the day and year first written above.

CITY OF SOUTH BAY, FLORIDA

ATTEST:

City Clerk

City Manager

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

City Attorney

CURRICULUM VITAE

BEATRICE CAZEAU, ESQ.
1909 NE 168th Street
North Miami Beach, FL 33162

Email: beatrice@cazeaulawfirm.com
Telephone: (305) 614-0702
Fax: (305) 381-6808

BAR MEMBERSHIP:

- ◆ Member of the Florida Bar, September 1999

SIGNIFICANT WORK EXPERIENCE

LAW OFFICES OF CAZEAU & ASSOCIATES, PLLC
Principal

Miami, FL
May 2018-Present

- ◆ Managing Attorney
- ◆ Represent clients in the areas of Personal Injury cases, Family Law and Real Estate

ELEVENTH JUDICIAL CIRCUIT COURT OF FLORIDA
Civil Traffic Hearing Officer

Miami, FL
June 2022-Present

- ◆ Preside over all non-injury or non-fatality trials, pre-trials, civil traffic infractions, parking violations and red light cameras.

CITY OF NORTH MIAMI
Special Magistrate

North Miami, FL
October 2012-Present

- ◆ Preside over Code Compliance Hearings and Ticket Appeals
- ◆ Hear testimony and review evidence presented by code enforcement officers and alleged violators
- ◆ Render decisions
- ◆ Assess fines and fees on citations upheld
- ◆ Preside over Red Light Camera Hearings

September 2014-March 2016

CITY OF OPA LOCKA
Special Magistrate

North Miami, FL
August 2022-Present

- ◆ Preside over Code Compliance Hearings and Ticket Appeals
- ◆ Hear testimony and review evidence presented by code enforcement officers and alleged violators
- ◆ Render decisions
- ◆ Assess fines and fees on citations upheld

CITY OF MIAMI GARDENS
Legal Advisor

North Miami, FL
April 2016-Present

- ◆ Serve as Legal Advisor to the Nuisance Abatement Board and Unsafe Structures Board

LAW OFFICES OF CAZEAU, LINTON ROBINSON, LLC
Shareholder

Miami, FL
July 2002-May 2018

- ◆ Managing partner
- ◆ Trial Lawyer
- ◆ Represent hundreds of clients in the areas of personal injury cases, family law, and criminal defense litigation

CITY OF MIAMI GARDENS
Special Master

North Miami, FL
December 2013-April 2016

- ◆ Preside over Code Enforcement Hearings and Massey Hearings
- ◆ Hear testimony and review evidence presented by code enforcement officers and alleged violators
- ◆ Render decisions
- ◆ Assess fines and fees on citations upheld

STATE ATTORNEY'S OFFICE, Eleventh Judicial Circuit
Assistant State Attorney

Miami, FL
August 1999 – July 2002

- ◆ Served as trial lawyer
- ◆ Prosecuted felony and misdemeanor criminal cases from intake through trial
- ◆ Conducted arraignments, jail, Nebia and bond hearings
- ◆ Conducted victim/witness interviews
- ◆ Conducted legal research, prepared motions and drafted memoranda of law
- ◆ Conducted jury selections, cross-examination and presented evidence
- ◆ Conducted and defended depositions
- ◆ Prosecuted cases in the Domestic Violence Unit, Juvenile and Felony divisions

UNIVERSITY OF FORT LAUDERDALE
Adjunct Professor

Lauderhill, FL
August 2000-January 2003

- ◆ Designed curriculum and teaching plans in the areas of pre-law and business ethics
- ◆ Developed course objectives
- ◆ Conducted research and wrote articles for class presentations
- ◆ Integrated knowledge and research from current events into course contents
- ◆ Prepared, conducted and graded exams
- ◆ Evaluated and graded research assignments
- ◆ Met and consulted with students and provided guidance to students

- ♦ Attended faculty meetings, strategic planning sessions, curriculum planning and development sessions

OFFICE OF THE ATTORNEY GENERAL
Consumer Information Specialist

Boston, MA
 August 1997 - April 1998

- ♦ Educated the public about their rights under Massachusetts consumer protection laws
- ♦ Provided consumers with a variety of resources as well as referrals

DEPARTMENT OF SOCIAL SERVICES
Fraud Investigator

Brooklyn, NY
 June 1996 - August 1996

- ♦ Investigated clients receiving public assistance
- ♦ Determined assistance and aid
- ♦ Reduced or denied assistance based on Eligible Verification Review Guidelines

EDUCATION

New England Law

Boston, MA
Juris Doctor, May 1999

Honors: Dean's List (Fall 1997); Black Judges Award Recipient; Charles Hamilton Houston Enrichment Program Honor Society; Women Law Caucus

John Jay College of Criminal Justice

New York, NY
Bachelor of Science, June 1994

Major: Criminal Justice Administration and Planning
 Minor: Criminology and Sociology

TRAINING/SEMINARS

- ♦ Cross-Examination training
- ♦ Jury Selection training
- ♦ Evidence seminar
- ♦ Juvenile Prosecution seminar
- ♦ Gerald T. Bennett Prosecutor/Public Defender Trial Training Program

PRO BONO SERVICE

- ♦ Guardian Ad Litem (2006-Present)

- ◆ Lawyers for Children America (2004-2012)
- ◆ Legal Services of Greater Miami (2008- 2014)

COMMITTEE/BOARDS

- ◆ New England Law| Boston Alumni Admissions Ambassador
- ◆ Member, Broward County Fair Campaign Practices Committee
- ◆ Former Board of Director, Legal Services of Greater Miami, Inc (LSGMI)
- ◆ Founding Member/Formal Executive Director, Haitian American Leadership Organization (HALO)
- ◆ Former Member, Miami Dade County Domestic Violence Advisory Board
- ◆ Former Board of Director, National Bar Association Women Lawyer's Division
- ◆ Past President, Haitian Lawyers Association (HLA)
- ◆ Former Chair, Haitian Bicentennial Ad Hoc Steering Committee
- ◆ Former Host/Producer of "Info Legal" Television show

RESOLUTION NO. 28-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of South Bay ("City") on July 15, 2025, adopted a Proposed Millage Rate for the fiscal year 2025-2026 pursuant to Florida Statutes 200.065; and

WHEREAS, the City has scheduled its first public hearing on the proposed budget and millage rate, as required by Section 200.065, Florida Statutes on September 3, 2025. The City's second and final public hearing on the budget will be held on September 17, 2025, at 7:00 p.m., in the Commission Chambers at City Hall, 335 SW 2nd Ave. South Bay, Florida; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City has been certified by the Palm Beach County, Florida Property Appraiser to the City as One Hundred Nineteen Million, Two Hundred Seventeen Thousand, Seven Hundred and Fifteen Dollars (\$119,217,715.00); and

WHEREAS, having considered the comments of the public regarding the millage rate, the City Commission desires to tentatively adopt a millage rate for Fiscal Year 2025-2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Proposed Millage Rate. The City Commission of the City of South Bay hereby adopts a proposed and tentative millage rate of 6.3089 mills for Fiscal Year 2025-2026, commencing October 1, 2025, through September 30, 2026, which is \$6.30 per \$1,000.00 of taxable property value within the City of South Bay. This millage rate represents a 6.52% increase over the rollback rate of 5.9228 mills.

Section 3. Public Hearing. City has scheduled its first public hearing on the proposed budget and millage rate, as required by Section 200.065, Florida Statutes on September 3,

2025. The City's second and final public hearing on the budget will be held on September 17, 2025, at 7:00 p.m., in the Commission Chambers at City Hall, 335 SW 2nd Ave. South Bay, Florida; and

Section 4. Effective Date. This Resolution shall take effect immediately upon its passage and adoption.

PASSED and **ADOPTED** this 15th day of July 2025.

Joe Kyles, Mayor

Attested

By: _____
Vicenta Washington, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, Esquire
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)



CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2025	County : Palm Beach
Principal Authority : City of South Bay	Taxing Authority : City of South Bay - Operating

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$ 99,597,594	(1)
2.	Current year taxable value of personal property for operating purposes	\$ 16,400,253	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$ 3,219,868	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$ 119,217,715	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$ 12,335	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$ 119,205,380	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$ 111,910,382	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☐ YES ☒ NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, Certification of Voted Debt Millage forms attached. If none, enter 0	☐ YES ☒ NO	Number 0 (9)
SIGN HERE	Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser: Electronically Certified by Property Appraiser		Date : 6/26/2025 8:34:37 AM

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.			
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	6.3089 per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$ 706,031	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$ -0-	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$ 706,031	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$ -0-	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$ 119,205,380	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	5.9228 per \$1000	(16)
17.	Current year proposed operating millage rate	6.3089 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$ 752,133	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	☐ County	☐ Independent Special District	(19)
		☒ Municipality	☐ Water Management District	
20.	Applicable taxing authority (check one)	☒ Principal Authority	☐ Dependent Special District	(20)
		☐ MSTU	☐ Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	☐ Yes	☒ No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT		
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	706,031	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		5.9228 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	706,103	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	752,133	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		6.3089 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		6.52 %	(27)
First public budget hearing		Date :	Time :	Place :
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Title :		Contact Name and Contact Title :	
	Mailing Address :		Physical Address :	
	City, State, Zip :		Phone Number :	Fax Number :

Instructions on page 3

RESOLUTION NO. 29-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROJECT AGREEMENT FOR CONSTRUCTION, ENGINEERING AND INSPECTION (CEI) SERVICES BETWEEN THE CITY OF SOUTH BAY AND PROFESSIONAL SERVICE INDUSTRIES, INC.; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on December 14, 2023, the City of South Bay ("City") issued Request for Qualifications ("RFQ") No. 2023-04 for the purpose of securing qualified vendors to provide Architectural and Engineering Consulting Services for the City; and

WHEREAS, on June 6, 2024, by the adoption of Resolution No. 21-2024, the City Commission approved a new pool of Architectural and Engineering Consultants to provide professional services to the City on an as needed basis; and

WHEREAS, Professional Service Industries, Inc. was procured under the subcategory of General Engineering Services for the NW 10th Avenue and Reconstruction Project and the parties, through mutual negotiation, have agreed upon the Scope of Services pursuant to the Continuing Services Agreement applicable to the provision of such professional services; and

WHEREAS, the City Commission of the City of South Bay finds that authorizing the City Manager to execute the Project Agreement for Construction, Engineering and Inspection (CEI) Services between Professional Service Industries, Inc., an Intertek Company (Intertek-PSI), Inc. and the City of South Bay is in the best interests of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay hereby authorizes the City Manager to execute the Project Agreement for Construction, Engineering and Inspection (CEI) Services between Professional Service Industries, Inc., an Intertek Company (Intertek-PSI) and the City of South Bay, attached

hereto as Exhibit "A." The City Commission further authorizes the City Manager to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon its adoption.

PASSED and **ADOPTED** this 15th day of July 2025.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Washington, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

**PROJECT AGREEMENT FOR
CONSTRUCTION, ENGINEERING AND INSPECTION SERVICES
BETWEEN THE CITY OF SOUTH BAY,
FLORIDA AND
PROFESSIONAL SERVICE INDUSTRIES, INC.**

THIS PROJECT AGREEMENT (the "Agreement") is made and entered into this 15TH day of JULY, 2025 between the **CITY OF SOUTH BAY, FLORIDA**, a Florida municipal corporation with its principal offices located at 335 SW 2nd Ave, South Bay, Florida 33493 (the "City"), and **Professional Service Industries, INC., an Intertek Company (Intertek-PSI)**, a Foreign Profit Corporation, (the "Consultant"), with its principal offices located at 545 E. Alogonquin Road, Arlington Heights, IL 60005.

WITNESSED:

WHEREAS, on December 14, 2023, the City of South Bay ("City") issued Request for Qualifications ("RFQ") No. 2023-04 for the purpose of securing qualified vendors to provide Architectural and Engineering Consulting Services for the City; and

WHEREAS, on June 6, 2024, by the adoption of Resolution No. 21-2024, the City Commission approved a new pool of Architectural and Engineering Consultants to provide professional services to the City on an as needed basis pursuant to RFQ No. 2023-04; and

WHEREAS, the Consultant was procured under the subcategory of General Engineering Services for the NW 10TH Avenue Reconstruction Project, Construction Engineering and Inspection Services and the parties, through mutual negotiation, have agreed upon the Scope of Services pursuant to the Continuing Services Agreement applicable to the provision of such professional services.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein, and the mutual covenants, terms and conditions provided below, the Consultant and the City agree as follows:

1. Contract Documents

The Contract Documents referred to in this Agreement shall be comprised of the following:

1.1 This Agreement (the "Specific Projects" or "Project Agreement") in the Continuing Services Agreement between the parties, including any General Terms and Conditions, Supplementary Conditions, Statement of Work or any other provisions contained within this Agreement;

1.2 A Scope of Services request completed by the Consultant and accepted by the City, attached hereto as **Attachment "A"**;

1.3 The Continuing Services Agreement dated July 15, 2025, between the City and Consultant, the terms and conditions of which shall apply to the provision of Services under this Agreement;

1.4 Any and all applicable addenda, proposals executed and submitted

by the Consultant and accepted by the City, specifications and insurance certificates; and

1.5 All amendments mutually agreed to after execution of this Agreement.

These Contract Documents comprise the entire agreement for the Services agreed to herein between the parties, and incorporated into and made a part of this Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between this Agreement and any other Contract Document(s), this Agreement shall prevail.

2. The Work

Consultant shall furnish all labor, materials and equipment necessary to provide professional Services as specified in the Scope of Services request completed by the Consultant and accepted by the City.

3. Period of Service

The Consultant shall begin work promptly after receipt of a fully executed copy of this Agreement and a letter of Notice to Proceed from the City and shall complete the Project within the time mutually agreed upon, as specified in the Scope of Services request accepted by the City.

4. Compensation

Compensation (the "Contract Sum") for performing the Services related to The Project fee shall not exceed Eighty Thousand Dollars (\$80,000.00) as specified in the Scope of Services request accepted by the City.

5. Payments

51 The City shall pay the Contract Sum to the Consultant subject to the completion of tasks as specified in the Attachment A. The City shall pay the Consultant for work performed subject to the specifications of the job and any additions and deductions by subsequent change order provided in the Contract Documents. All payments shall be governed by the Florida Prompt Payment Act, Chapter 218, Part VII, Florida Statutes.

52 The Consultant shall provide periodic invoices to the City upon completion of a substantial amount of Services relating to the Scope of Services contained within this Agreement. Payment shall be made to the Consultant upon approval of submitted invoices to the City.

6. Termination

The Continuing Services Agreement may be terminated by the City for convenience upon thirty (30) calendar days' written notice to the Consultant. In the event of such termination, any Services performed by the Consultant under the Continuing Services Agreement shall, at the option of the City, become the City's property, and the Consultant shall be entitled to receive compensation for any work completed pursuant to this Agreement to the satisfaction of the City up through the date of termination. Under no circumstances shall City make payment for Services that have not been performed.

This Agreement may be terminated by either party for cause upon five calendar days' written notice to the other should such other party fail to perform in accordance with its material terms through no fault of the party initiating the termination. In the event the Consultant abandons this Agreement or causes it to be terminated by the City, the Consultant shall indemnify and save the City harmless against loss pertaining to this termination. In the event that the Consultant is terminated by the City for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience and the provisions in the paragraph above shall apply.

7. **Default:**

In the event of a default by Consultant, the default provisions contained in the Continuing Services Agreement between the parties shall govern.

8. **Anti-lobbying/No Contingent Fee:**

The provisions of Section 11 of the Continuing Services Agreement shall apply to this Agreement.

9. **Warranties and Guarantees:**

91 The Consultant warrants that its Services are to be performed within the limits prescribed by the City and with the usual thoroughness and competence of the Consultant's architectural and/or engineering profession.

92 The Consultant shall be responsible for technically deficient designs, reports or studies due to negligent acts, errors or omissions. The Consultant shall, upon the request of the City, promptly correct or replace all deficient work due to negligent acts, errors or omissions without cost to the City.

10. **Binding Effect:**

This Agreement shall bind and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors and assigns.

11. **Amendments and Modification:**

No amendments and/or modifications of this Agreement shall be valid unless in writing and signed by each of the parties to the Agreement.

12. **Merger; Amendment:**

This Agreement, including the referenced Contract Documents, and any attachments, constitute the entire agreement between Consultant and City, and all negotiations and oral understandings between the parties are merged herein. This Agreement may be supplemented and/or amended only by a written document executed by both Consultant and City.

13. **Nonassignability:**

Consultant shall not assign, subcontract or transfer any rights or delegate any duties arising under this Agreement without prior written consent of the City, which consent may be withheld by the City in its sole discretion.

14. Notices:

Whenever either party desires to give notice to the other, it shall be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

FOR CONSULTANT:

Professional Service Industries, Inc.
Ernesto Ramos, EI
Project and Branch Manager
6500 NW 12th Avenue, Suite 116
Fort Lauderdale, FL 33309
Telephone: 954-267-0965

FOR CITY:

CITY OF SOUTH BAY
Leondrae Camel
City Manager
335 SW 2nd Avenue
South Bay, FL. 33493
Telephone: 561-996-6751
Facsimile: 561-996-7950

With Copy to:

BURNADETTE NORRIS-
WEEKS, P.A.
City Attorney
401 NW 7th Avenue
Ft. Lauderdale, FL 33311
Telephone: 954-768-9770
Facsimile: 954-768-9790

15. Severability; Waiver:

Any provision in this Agreement that is prohibited or unenforceable under Florida or federal law shall be ineffective to the extent of such prohibitions or unenforceability without invalidating the remaining provisions hereof. Also, the non-enforcement of any provision by either party to this Agreement shall not constitute a waiver of that provision nor shall it affect the future enforceability of that provision or the remainder of this Agreement.

16. Other Provisions:

161 Titles and paragraph headings are for convenient reference and are not a part of this Agreement.

162 In the event of conflict between the terms of this Agreement and any terms or conditions contained in any attached or referenced Contract Documents, the terms in this Agreement shall prevail.

163 No waiver or breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provision, and no waiver shall be effective unless made in writing.

164 Consultant acknowledges that the public shall have access, at all reasonable times, to certain documents and information pertaining to City contracts, pursuant to the provisions of Chapter 119, Florida Statutes. Consultant agrees to maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement and to provide the public with access to public records in accordance with the record maintenance, production and cost requirements set forth in Chapter 119, Florida Statutes, or as otherwise required by Law. Consultant shall ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by Law, for the duration of this Agreement and following completion of this Agreement until the records are transferred to the City.

Unless otherwise provided by Law, any and all reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City. Upon completion of this Agreement, or in the event of termination by either party, and all public records prepared by, or in the possession or control of Consultant, whether finished or unfinished, shall become the property of City and shall be delivered by Consultant to the City Manager, at no cost to the City, within seven days of termination of this Agreement. All such records stored electronically by Consultant shall be delivered to the City in a format that is compatible with the City's information technology systems. Upon completion or termination of this Agreement, Consultant shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure. Any compensation due to Consultant shall be withheld until all documents are received as provided herein.

Consultant's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 561-996-6751, email: sbcityclerk@southbaycity.com OR BY MAIL: City of South Bay – City Clerk's Office, 335 SW 2nd Avenue South Bay, Florida 33493.

[REMAINDER INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective duly authorized representatives the day and year written below.

FOR CITY:

ATTEST:

CITY OF SOUTH BAY

By:

Vicenta Washington, City Clerk

Leondrae D. Camel, City
Manager

Dated: _____

Approved as to form and
legal sufficiency for the
use of and reliance by
the City of South Bay:

City Attorney
Burnadette Norris-Weeks, P.A.

FOR CONSULTANT:

WITNESS:

By:

Print Name:

Print Name: _____

Date: _____

Corporate Seal:



PROPOSAL TO PROVIDE

CONSTRUCTION ENGINEERING & INSPECTIONS

NW 10TH AVENUE ROAD IMPROVEMENTS

ITB NO. 2024-06 | FDOT FPID No. 448101-1-54-01

Submitted to

City of South Bay

335 SW 2nd Ave

South Bay, FL 33493

Mr. Leondrae D. Camel, City Manager

561-996-6751 | camell@southbaycity.com

Submitted By

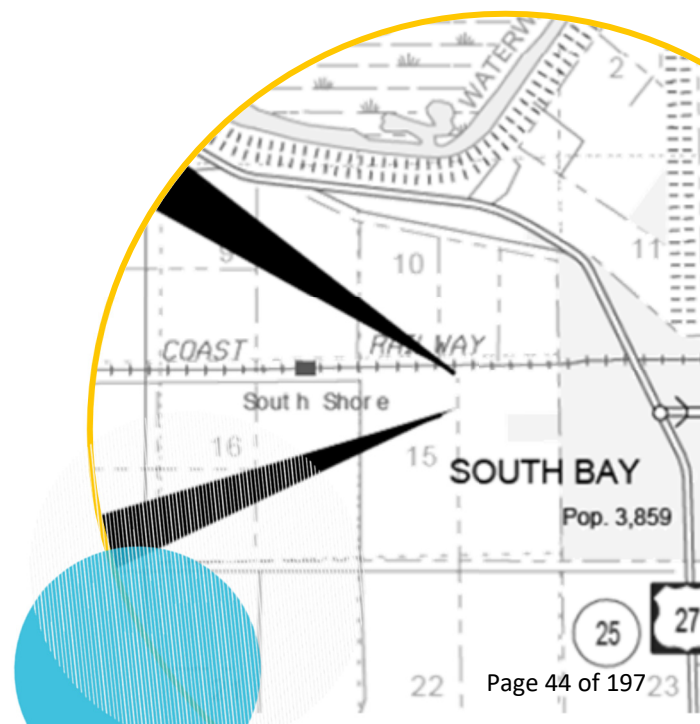
Professional Service Industries, Inc.

an Intertek Company (Intertek-PSI)

6500 NW 12th Avenue, Suite 116

Fort Lauderdale, FL 33309

June 20, 2025



June 20, 2025

Mr. Leondrae D. Camel, City Manager
City of South Bay
335 SW 2nd Ave
South Bay, FL 33493
561-996-6751 | camell@southbaycity.com

RE: ITB NO. 2024-06 (Project 1): NW 10th Avenue Road Improvements from MLK Boulevard to NW 2nd Street
for City of South Bay (FDOT FPID No. 448101-1-54-01)
Proposal to Provide Construction Engineering and Inspection (CEI) Services
(Intertek-PSI Proposal No. 0225-454849)

Mr. Camel:

Professional Service Industries, Inc., an Intertek company (d/b/a Intertek-PSI), is pleased to provide this Lump Sum Proposal to provide Construction Engineering and Inspection Services for the referenced project. This proposal is based upon the information received via email including the plans dtd 10-29-2024.

The required services will be provided under the terms and conditions of our Continuing Services Agreement for Professional Engineering Consulting Services (RFQ No. 2023-04), the terms and scope outlined below, and the subsequent task order issued upon acceptance of this proposal. The Intertek-PSI team is able to provide the field inspections and construction management duties to ensure the successful completion of the project in accordance with plans, specifications, and contractual requirements. We commit to completing the required services in a diligent, expeditious and professional manner.

PROJECT UNDERSTANDING

Intertek-PSI understands that the project involves construction of approximately 1,200 LF of 2 lane road, curbs and sidewalk, driveway harmonization in a 50 LF wide right-of-way. The road, driveways, curbs and sidewalks will be entirely reconstructed. Existing road base will be removed and reconstructed and reinforced with geogrid. Existing sidewalk and driveways within the right-of-way will be replaced with ADA compliant sidewalks and postboxes replaced. The stormwater inlets will be adjusted to match reconstructed profile, and the drainage pipes desilted.

Further, we understand that all the water and road submittals have been taken care off. The construction contract is joint venture with Palm Beach County Water Utilities Department who are completing the install a new water main before the road work begins. The water main work is nearing completion and road construction is preparing to start in July.

SCOPE OF SERVICES

Provide CEI services as the owner's representative, overseeing all aspects of the project, from field inspection and material testing to contract administration, documentation, and closeout – with the goal of ensuring the project is constructed efficiently, safely, and to the specified quality standards. The tasks shall include general administration of construction contract; monitoring construction on a periodic basis to ensure the project is being constructed substantially in accordance with the plans for the work under the contract.

As the City's representative, Intertek-PSI will oversee required testing, review test results, provide weekly construction reports, coordinate between engineers and contractor to resolve construction issues, in preparation for a final certification. We will assist the City with construction inspection, conducting status meetings, review of contractor submittals, review pay applications, and any change orders. Intertek-PSI will also

review the construction for substantial completion and final acceptance, review any required contractor-submitted record drawings, assist with the close-out procedures for construction, and provide certification to appropriate governmental agencies.

1. Construction Inspection (Field):

- **Verify compliance with plans and specifications:** Inspectors are on-site to ensure contractors are building the project according to the approved designs and specifications for roadway, structures, and specialty items.
- **Conduct field surveys:** This includes surveys for initial, final, and progress earthwork quantities, ensuring accurate payment to the contractor.
- **Observe, measure, and record quantities:** Inspectors track and document all materials and work completed for payment purposes, recording field measurements.
- **Monitor traffic control:** Daily checks and documentation of traffic control setups, notifying the contractor of deficiencies.
- **Inspect erosion control:** Daily checks of erosion control measures to ensure compliance with plans and effectiveness.
- **Review materials testing results:** This includes review of results of on-site sampling and testing of construction materials like concrete, asphalt, and soil to ensure they meet specifications.
- **Document field measurements:** Record field measurements in project records for review by the Department or auditors.
- **Prepare and submit daily reports:** Detailed reports of daily activities, inspections, observations, and testing results.
- **Handle field changes/issues:** Address minor field modifications, documenting non-conformances, and coordinating corrective actions with the contractor.
- **Review preplacement inspections:** Before asphalt paving, ensure work items meet specifications or require further investigation.
- **Inspect and report on various construction elements:** This covers a wide range, including structures, pavement, drainage, signage, lighting, and safety systems.

2. Construction Management (Reviewing Pay Requests, Field Changes/COs, Meetings, etc.):

- **Review pay requests (draw requests):** Assess completed work to ensure requested payments accurately reflect the progress and comply with contract requirements.
- **Review and approve change orders:** Evaluate proposals for scope changes, negotiating costs and schedule adjustments, and ensuring the change order is properly documented and approved.
- **Manage the change order process:** Ensure clear procedures, standardized documentation, accurate cost estimation, timely communication, and streamlining of review and approval.
- **Attend and participate in project meetings:** This includes pre-construction conferences and construction progress meetings, ensuring communication and addressing project issues.
- **Coordinate with stakeholders:** Maintain effective communication with contractors, project owners, designers, and other involved parties.
- **Manage project documentation:** Compile and maintain accurate and complete project documentation, including change orders, daily reports, test results, and correspondence.
- **Coordinate final inspections and project closeout:** Ensure the project is completed according to contract requirements and facilitating acceptance.
- **Handle warranty and guarantee issues:** Work with the contractor and owner to address any warranty or guarantee items identified after completion.
- **Review project progress and invoices:** Approve monthly invoices based on verified project progress.
- **Review major design changes:** Ensure that any significant modifications to the plans during construction are reviewed and approved.

DELIVERABLES

Daily Reports: Detailed reports of activities, inspections, observations, and testing results review.

Final Engineering Certification Report

SCHEDULING

Field assignments and scheduling are based upon the construction contractor schedule.

NOTES: 48-hour minimum advanced notice for scheduling. | PSI fees will include any technician standby time.

Overtime (before 6 am and after 6 pm @ 1.5 multiplier) | *Weekends* (Saturdays and Sundays @ 1.5 multiplier)

Federal holidays @ 2.0 multiplier

COMPENSATION

Lump Sum: Not to exceed **(NTE) \$80,000.00** (Based upon a 6-month construction schedule)
Actual work performed will be invoiced monthly.

Unit Rates for Construction Engineering and Inspection (CEI) Services

Sampling, Testing, and Inspection & Supervision Services on City/FDOT Projects

Effective date: 01/01/2025

Verification field testing and lab testing for our VT services will be performed in accordance with FDOT Requirements and Specs for the project.

Laboratory Testing Services (CTQP and CMEC Certified)		
1A	Maximum Density Determination (proctor):	
1B	• AASHTO T-99 (Standard)	\$195/each
	• AASHTO T-180 (Modified)	\$195/each
2	Lime-rock Bearing Ratio Test (FM 5-515)	\$395/each
3	Particle Size Analysis of Soils (FM T-088)	\$65/each
4	Sieve Analysis w/wash 200 (AASHTO T-11 /T-27)	\$65/each
5	Liquid Limit of Soils (FM T-089)	\$60/each
6	Plastic Limit and Plasticity Index of Soils (FM T-90)	\$60/each
7	Organic Content of Soils (FM T-267)	\$55/each
12	Compressive Strength of Concrete cylinders (ASTM C 39)	\$35/each
13	Bulk Specific Gravity (Asphalt)	\$80/each

Field Sampling / Testing / Inspection Services (CTQP Certified)	
Earthwork, Concrete, Paving, and Technician Level I	\$75/hour
Earthwork, Concrete, Paving, and Technician Level II	\$95/hour
Concrete coring (up to 6" diameter) – Field Observations and Supervision	\$95/hour
Asphalt or Lime-Rock Coring – Field Observations and Supervision	\$95/hour
Vibration Monitoring – Field Observations and Supervision	\$75/hour (If needed)

Administrative Services & Support	
Project Administrator	\$145/hour
Final Estimate	\$130/hour
MOT - Observations and Site Supervision	\$95/hour
Clerical	\$65/hour

Note: MOT Review or Final Estimate Review may be provided by a subconsultant firm.

INTERTEK-PSI TEAM

Assigned Personnel:

Ernesto Ramos, EI
R. Morgan Dickinson, PE, SI
Lucet Jonassaint
Jesus Tarre
Javier Corrales Reyes
Ubaldo Meneses
Alexander de Leon Bustillo
Rose Nieves

Project Roles:

Project Manager
Senior Engineer
Lab Manager
Senior Field Inspector
Sr. Technician
Sr. Technician
Sr. Technician
Admin/Clerical

The Intertek-PSI team will provide the field inspections and construction management duties to ensure the successful completion of the project in accordance with plans, specifications, and contractual requirements. We commit to completing the required services in a diligent, expeditious and professional manner. Please contact us if you have any questions or require and additional information.

Sincerely,



Ernesto Ramos, EI
Branch Manager
ernesto.ramos@intertek.com
954-267-0965 (o) | 786-351-0422 (m)



R. Morgan Dickinson, PE, SI
Regional Engineer
morgan.dickinson@intertek.com
954-267-0965 (o) | 303-771-4179 (m)

Attachments: Proposal Authorization Form
Project Data Sheet
Infrastructure Wheel Flyer

PROPOSAL AUTHORIZATION & PAYMENT INSTRUCTIONS

AUTHORIZATION

To execute this proposal, please sign and complete the authorization information below along with applicable payment instructions and return one copy of the authorized proposal to our office.

Authorized By (please print)		Signature	
Title		Firm	
Address			
City	State	Zip Code	Telephone
Date		Purchase Order No./Project Tracking No. (if applicable)	

PAYMENT INSTRUCTIONS

If invoice payment is to be made by a party other than the authorizing party above, please provide the following information for whom the invoices are to be billed:

Firm		Attention	
Address		Title	
City	State	Zip Code	Telephone
Authorizing Party's Relationship to Invoice Payment Party			

If invoices are to be approved other than by the payment party above, please provide the following information for whom the invoices are to be mailed for approval:

Firm		Attention	
Address		Title	
City	State	Zip Code	Telephone
Authorizing Party's Relationship to Invoice Payment Party			

PROFESSIONAL SERVICE INDUSTRIES, INC.
PROJECT DATA SHEET

1. Project Name: _____

2. Project Location: _____

3. Your Job No: _____ Purchase Order No.: _____

4. Project Manager: _____ Telephone No.: _____

5. Distribution of Reports:

() Email To: _____ () Email To: _____

() Email To: _____ () Email To: _____

6. Invoicing Address: _____

Attn: _____

7. Site Contact: _____ Telephone No.: _____

8. Other Pertinent Information: _____

A COMPLETE INFRASTRUCTURE SOLUTION

Everything you need from start to finish - Assurance, Testing, Inspection, and Certification

Environmental Consulting

Providing a variety of environmental services throughout the life cycle of a project including storm water (SWPPP), NEPA studies, wetlands, asbestos/lead-based paint, and hazard assessment, mitigation and remediation.

Geotechnical Engineering

Assuring the site and subsurface conditions meet the criteria for development and construction of the infrastructure project with the ability to mobilize quickly for time sensitive or accelerated schedules.

Due Diligence & Planning Services

Supporting the feasibility and planning stages of a project via geotechnical, environmental and engineering studies with experience in all types of project delivery methods including P3, and engineering services.

Drilling Services

Maintaining one of the largest in-house drill rig fleets in the U.S. to support project geotechnical and environmental drilling requirements.

Laboratory & Materials Diagnostic Services

Offering complete laboratory testing and analytical services for most all types of construction materials provided from office located and dedicated field based project labs.

Construction Materials Testing & Inspection (QC & QA)

Delivering comprehensive field based testing and inspection services of concrete, aggregate, asphalt, soils, steel and more with capability to staff up for larger long term projects.

Non-Destructive Examination & Fab Shop Inspection

Supplying expertise with the knowledge and equipment to perform non-destructive examinations and inspections in the field, on the project site, at the point of manufacture or fabrication, and in the laboratory.

Pavement Engineering & Mix Design

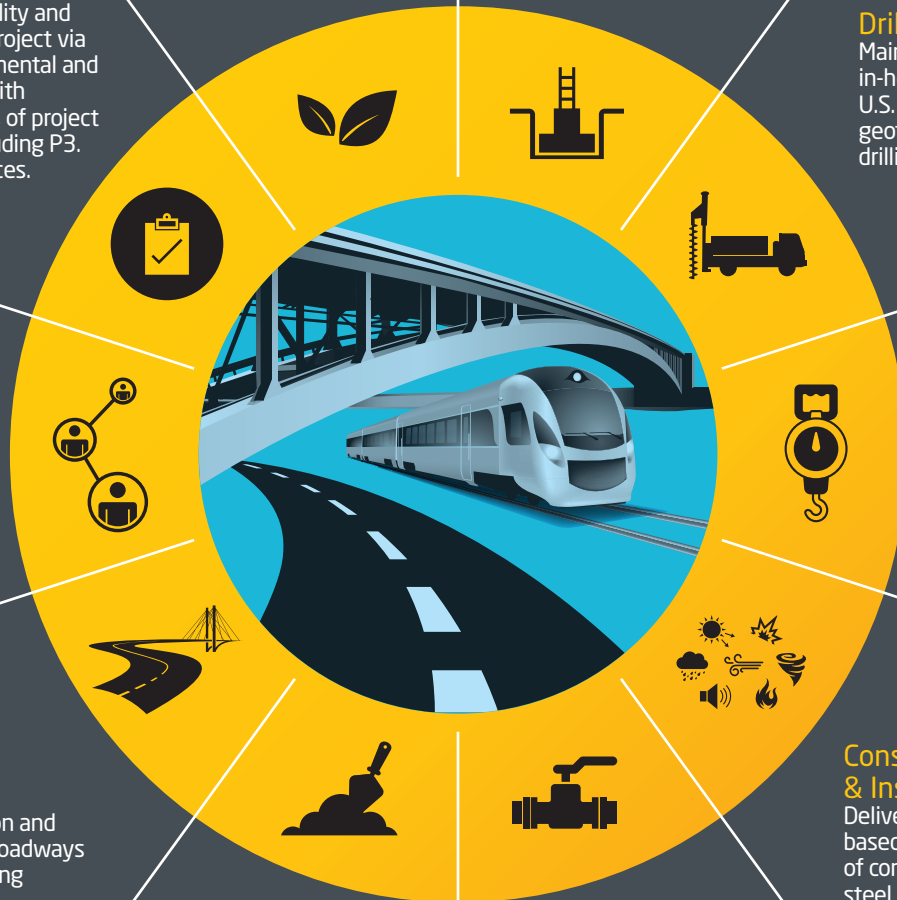
Providing engineering and mix design services to define the characteristics for quality performance of asphalt and concrete for a given application.

Bridge & Roadway Performance Measurement

Supporting the inspection and analysis of bridges and roadways to assure they are meeting acceptable and required performance standards combined with long-term experience as an FHWA contract lab partner.

Operations & Maintenance Support

Assisting with the O&M process to make infrastructure investments last longer and perform better via a variety of engineering, environmental, testing and inspection services.





For over 130 years, Intertek-PSI has been providing engineering, consulting and testing services to the infrastructure sector. We have experience servicing all facets of transportation including highways, roads, bridges, ports, harbors, rail and aviation. Intertek-PSI has significant and proven experience working with the entire transportation team from city and municipal government entities, Port Authorities, DOTs and Federal agencies to other large A/E/C firms, prime consultants, PPPs and design-builders. We understand the unique challenges and pressures facing the transportation industry and how to best assist our clients with solutions to make their projects a success.

As a leader in providing comprehensive solutions to industries around the globe, Intertek-PSI prides itself on bringing the expertise and services necessary for our clients to meet all of their needs across their entire operation. **Our Assurance, Testing, Inspection, and Certification (A.T.I.C.)** suite of services ensures that whatever your needs may be – assurance, testing, inspection, certification, or all of the above, that those needs will be met by Intertek-PSI.



800.WORLD.LAB



icenter@intertek.com



intertek.com/building



Site Selection

A diverse range of services from geotechnical investigations, due diligence, industrial hygiene, and site surveys, for your building environment.



Design Phase

Our expertise offers engineering, consulting, evaluation, and peer review to ensure a well designed project.



Building Product & Construction Materials

The most comprehensive suite of testing and certification services for construction materials and building products.



Construction Project

Vital services throughout the construction process including inspection, testing, monitoring, mock-ups, and consulting.



Building Maintenance

Evaluation of a building's condition through inspection and testing, investigation, and remediation plan development.



Decommissioning & Transfer

Services that expedite and ensure compliance of the transfer or decommissioning of property or building.





ENVIRONMENTAL CONSULTING

GEOTECHNICAL ENGINEERING

CONSTRUCTION MATERIALS TESTING & ENGINEERING

INDUSTRIAL HYGIENE SERVICES

NONDESTRUCTIVE EXAMINATION

BUILDING SCIENCE SOLUTIONS

SPECIALTY ENGINEERING & TESTING SERVICES



954-267-0965 FORT LAUDERDALE



ernesto.ramos@intertek.com



[intertek.com/psi](https://www.intertek.com/psi)

TOTAL QUALITY. ASSURED.

Intertek Total Quality Assurance expertise, delivered consistently with precision, pace and passion, enabling our customers to power ahead safely.

RESOLUTION NO. 30-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPROVING A CO-SPONSORSHIP POLICY AND PROCEDURES FOR ACTIVITIES AND SPECIAL EVENTS IN COLLABORATION WITH NON-PROFIT ORGANIZATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of South Bay ("City") desires to adopt a policy that authorizes co-sponsorship of activities and special events in collaboration with non-profit organizations whose purpose shows, from their bylaws or in operational history, a commitment to recreational, cultural or community service; and

WHEREAS, the City will only consider co-sponsoring a program that meets the criteria set forth in this resolution and serves a public purpose; and

WHEREAS, the City Commission of the City of South Bay ("City Commission") shall approve all co-sponsorships based on the criteria presented in this Resolution and following a completed co-sponsorship application on the proper City form; and

WHEREAS, the City Commission finds that approval of a co-sponsorship policy and procedures for activities and special events with non-profit organizations is in the best interests of the City.

NOW THEREFORE, BE IT DULY RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Co-Sponsorship Policy and Procedures. The City Commission of the City of South Bay hereby approves a co-sponsorship policy and procedures for activities and special events in collaboration with non-profit organizations as follows:

- A. *Prior to City Commission approval of a co-sponsorship application, the City Manager or designee shall review the co-sponsorship application and confirm that the following procedural criteria has been met:*

1. *The non-profit organization's membership is open to the public and does not discriminate in any manner against any person on the basis of race, color, creed, sex, age, national origin or ancestry, religion, pregnancy, physical or mental disability, veteran status, marital status, medical condition, gender identity, sexual orientation or any other category protected by federal, state or local laws.*
 2. *The proposed activity or special event is consistent with the City's recreational, cultural or community priorities and provides public benefit and public purpose.*
 3. *The program does not charge general admission to enter.*
 4. *Fundraising is not the primary purpose of the program. However, the City may consider programs where the sale of goods or services (for example, participant registrations, food sales or pony rides) are sold if the proceeds are dedicated to a recreational purpose. In such case, the City shall be reimbursed by the co-sponsor for the cost of facility rental or park ground fee.*
- B. *The non-profit organization shall submit an application requesting the City co-sponsor an activity or event at least ninety (90) days prior to the program, unless otherwise approved by the City Commission. If the size and/or nature of the program requires a City special event permit, the non-profit organization will be referred to the City's Special Event permit application process by the City Manager or designee.*
- C. *Prior to approval the City Manager or designee shall review the application and confirm the following:*
1. *Minimum requirements established in items #A1 through #A4 in the above policy are met.*
 2. *The proposed event provides a general recreational benefit.*
 3. *The City has available resources and the commitment requested by the non-profit organization is feasible. If the resources requested for the planning and execution of the event are not available as determined by the City Manager, the City shall not co-sponsor the event and the application shall not be forwarded to the City Commission for consideration.*
 4. *The event complies with all applicable City policies and all applicable federal, state, and local laws, including any approvals or permits from other City departments, county government or other government agencies.*
 5. *The requested park facility is available, and the proposed event would not negatively impact on any pre-existing park uses.*

6. *The proposed event is not a political activity, and the proceeds of any fundraising will not be used to support political activity or a political action committee.*
- D. *Co-sponsored Events are not subject to applicable fees in the City Fee Schedule, unless A4 applies.*
- E. *Co-sponsorship does not waive any costs and fees assessed by other City departments not pertaining to recreation that may be associated with the event or any required permits, personnel, or resources provided by those departments.*
- F. *The non-profit organization, their subcontractors, and vendors shall provide proof of public liability and property damage insurance as specified by the City at least 30 days prior to the event.*
- G. *The City will attempt to seek input on co-sponsorship from any applicable Recreational Advisory Boards if the Board can accommodate the item on its agenda within a reasonable time as determined by the City Manager.*
- H. *This policy is limited to co-sponsored events. The use of park facilities for a non-profit organization's meetings and programs are subject to the applicable Fee Schedules in the regular course of City business.*

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 15th day of July 2025.

Joe Kyles, Mayor

ATTEST:

Vicenta Washington, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

CITY OF SOUTH BAY CO-SPONSORSHIP APPLICATION

Date: _____

Authorized Representative's Legal Name and Position

: _____

Please specify name of non-profit organization _____

Address: _____

Phone: _____

Date of Proposed Event: _____

Describe the Proposed Event:

What are you requesting from the City as a part of the co-sponsorship?

Please check where appropriate:

_____ *Is your the non-profit organization's membership is open to the public and one that does not discriminate in any manner against any person on the basis of race, color, creed, sex, age, national origin or ancestry, religion, pregnancy, physical or mental disability, veteran status, marital status, medical condition, gender identity, sexual orientation or any other category protected by federal, state or local laws.*

_____ *Does the program charge general admission to enter.*

_____ *Is fundraising the primary purpose of the program? Note: A check here may disqualify you organization from consideration.*

_____ *Is the proposed event a political activity or will proceeds be used to support a political activity or a political action committee? A check here **will** disqualify your organization from consideration.*

This application must accompany proof of non-profit status.

Person completing this form (PRINT NAME): _____

Signature of Applicant _____

For City Completion Only:

_____ *Is the proposed activity or special event consistent with the City's recreational, cultural or community priorities and provides public benefit and public purpose?*

_____ *Have the minimum requirements established by Resolution _____, items #A1 through #A4 been met?*

_____ *Does the proposed event provide a general recreational benefit?*

_____ *Does the City have available resources and is the commitment requested by the non-profit organization feasible?*

_____ *Does the event comply with all applicable City policies and all applicable federal, state, and local laws, including any approvals or permits from other City departments, county government or other government agencies.*

_____ *Is the requested park facility available in a way that will not negatively impact on any pre-existing park use?*

FEES TO BE CHARGED TO APPLICANT \$_____

The City shall consider the following in applying fees to be charged:

- A. Co-sponsored Events are not subject to applicable fees in the City Fee Schedule, unless A4 of Resolution _____ applies .*
- B. Co-sponsorship does not waive any costs and fees assessed by other City departments not pertaining to recreation that may be associated with the event or any required permits, personnel, or resources provided by those departments.***
- C. The non-profit organization, their subcontractors, and vendors shall provide proof of public liability and property damage insurance as specified by the City at least 30 days prior to the event.*
- D. The City will attempt to seek input on co-sponsorship from applicable Special Events Advisory Board if the Board(s) can accommodate the item on its agenda within a reasonable time as determined by the City Manager.*
- E. This policy is limited to co-sponsored events. The use of park facilities for a non-profit organization's meetings and programs are subject to the applicable Fee Schedules in the regular course of City business.*

Signature of City employee receiving application: _____

Approved By: _____
City Manager, City of South Bay

RESOLUTION NO. 31-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CIVICPLUS FOR THE PROVISION OF COMMUNITY ENGAGEMENT AND GOVERNMENT CONTENT, WORKFLOW AND GENERAL MANAGEMENT SOFTWARE SOLUTIONS, PLATFORMS AND ASSOCIATED SERVICES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, CivicPlus is engaged in the business of developing and providing access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services (the “Services”); and

WHEREAS, the City of South Bay (“City”) desires to engage CivicPlus for certain necessary Services and receive a license subscription for ongoing use of the Services; and

WHEREAS, the City of South Bay (“City”) desires to enter into an Agreement with CivicPlus, Inc. (“CivicPlus”), for the provision of access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services; and

WHEREAS, the City Manager has reviewed this service and determined that said service should be considered a sole source service pursuant to Section 2-260, Article VI, Chapter 2 of the City of South Bay’s Code of Ordinances, with said service being exempted from standard procurement; and

WHEREAS, the City desires to accept the March 10, 2025, quote from CivicPlus, Inc. presented to the City as Quote No. Q-94926-1 for a Municipal Website Central Standard Annual Fee of Four Thousand Two Hundred Seventy-Five Dollars and Sixty-Three Cents (\$4,275.63), as attached hereto as Exhibit “A”; and

WHEREAS, the City Commission of City of South Bay seeks to retain the services of CivicPlus, LLC, as an independent contractor for the provision of stated services and for an initial contract term of one (1) year subject to the notice and termination provisions.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:**

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay hereby authorizes the City Manager to execute the Agreement between the City of South Bay and CivicPlus, LLC, pursuant to Quote No. Q-90550-1 for an initial Standard Annual Fee of Four Thousand Two Hundred Seventy-Five Dollars and Sixty-Three Cents (\$4,275.63), attached Exhibit “A”.

Section 3. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED and ADOPTED this 15th day of July 2025.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Washington, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-94926-1

3/10/2025 10:12 AM

10/1/2025

Client:

City of South Bay, FL

Bill To:

SOUTH BAY CITY, FLORIDA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
				Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Content Migration	All publicly available non-time sensitive published content migrated while maintaining formatting. Spelling & Links check completed.	USD 0.00
1.00	Meeting Migration	All publicly available word / pdf formatted meetings and agendas migrated	USD 0.00
1.00	Group Training	3 seats of pre-scheduled joint training sessions up-to 3-hours per session	USD 0.00
1.00	Migration Standard Implementation	System Modification Implementation	USD 0.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: URL	USD 0.00
1.00	Municipal Websites Central: Starter Hosting and Security Annual Fee	Municipal Websites Central: Module Based Hosting and Security Annual Fee	USD 275.63
1.00	DNS and Domain Hosting Annual Fee	DNS and Domain Hosting Annual Fee: URL	USD 0.00

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Municipal Websites Central : Starter Standard Annual Fee	Municipal Websites Central : Starter Standard Annual Fee	USD 4,000.00

Total Investment - Initial Term	USD 4,275.63
Annual Recurring Services (Subject to Uplift)	USD 4,275.63

Initial Term	10/1/2025 - 9/30/2026, Renewal Term 10/1 each calendar year
Initial Term Invoice Schedule	100% invoiced on Initial Term start date.
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Acceptance of Quote # Q-94926-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

RESOLUTION NO. 32- 2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA ADOPTING A PUBLIC RECORDS REQUEST POLICY, CONSISTENT WITH FLORIDA STATUTES CHAPTER 119; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of South Bay ("City") must comply with Chapter 119, Florida Statutes, concerning requests for public records; and

WHEREAS, it is the policy of the City that all municipal records, except for statutorily exempted records, be open for public inspection by any person desiring to inspect and obtain copies; and

WHEREAS, to City Commission desires to update its public records policy consistent with the requirements set forth in Exhibit "A" hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and are hereby made a specific part of this resolution.

Section 2. Adoption and Approval of Public Records Policy. The City Commission of the City of South Bay hereby adopts and approves a policy records policy pursuant to the terms set forth in Exhibit "A" hereto.

Section 3. Effective Date. This Resolution shall be effective immediately upon its page and adoption.

PASSED and ADOPTED this 15th day of July 2025.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Washington, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

**CITY OF SOUTH BAY
PUBLIC RECORDS REQUESTS POLICY**

1. OBJECTIVE

To establish a policy for ensuring compliance with Florida's Public Records Law and to create a procedure for establishing fees that may be charged in accordance with said law.

2. POLICY STATEMENT

Public records in the custody of the City of South Bay are available for inspection and copying by any person pursuant to Florida's Public Records Law, Chapter 119, Florida Statutes, with the exception of those records specifically exempted or made confidential by law.

3. APPLICABILITY OF POLICY

The public records shall apply to any person, including residents, business owners, city commissioners and city staff requesting records.

4. RECORDS CUSTODIAN

For purposes of this policy, the City Clerk is designated as the public records custodian responsible for gathering all public records from City departments, City officials, contractors or producing relevant documents within the City Clerk's custody and control. The Clerk shall maintain a log or register of all public records requests, whether written or oral, including the date and time a public request is received. The City Clerk shall charge a reasonable deposit for public records when the time involved with producing a records request is unknown, or when the records request is considered voluminous as determined by the City Clerk. Records may be produced as paper copies or in electronically-stored form as an appropriate response.

5. DEFINITION OF PUBLIC RECORDS...."Public records" means all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by the City of South Bay.

6. GENERAL PROCEDURES

- Florida Statutes, Section 119.07(1)(a) requires that access be "at any reasonable time, under reasonable conditions, and under supervision by the custodian of the public records." Thus, the custodian cannot refuse

access to public records unless a specific statutory exemption applies. The custodian must also protect the records from alteration, damage, or destruction. The Custodian of Records may assign a designee in his/her absence.

- Requests for public records placed during an election cycle will require more time. This is subject to change depending on the extent of the request. Large requests will be assessed on an individual basis. If the request exceeds the estimated processing time, the requestor will be notified.
- Payment is required in advance for all public records requests, including instances where a deposit is required. Acceptable forms of payment are credit card, cash, or check. Checks should be made payable to the City of South Bay. All returned check fees will be the responsibility of the requester.
- The requester is not obligated to give his/her name or the reason for the request.
- The custodian may ask but cannot require that the request be made in writing.
- Requests should be verified with the requester to clarify any questions or concerns, and, in the case of large volume requests, to avoid unnecessary expenditures of time and retrieval and/or copying costs.
- Inspection of records shall take place during normal business hours. Records will be made available as quickly as is practical after a request is made. The custodian must advise the requester, to the best of knowledge, when the records will be available if, due to the nature and/or volume of the request, the request cannot be fulfilled at the time of the request.
- Data requests will be given in the media format used by the City of South Bay. Special media format requests will not be honored.
- Extensive use charges will apply for ANY request that exceeds fifteen (15) minutes. This includes tasks such as the time it takes to search for hardcopy records, computer research, remove exempt data, photocopy a record, on-site inspection, photocopy redaction, protect the records during inspection, re-file the records, etc.
- Retention and disposal of public records is in accordance with General Records Schedule shall apply to this policy.

7. ON-SITE INSPECTION OF RECORDS

The City Clerk will provide assistance, free of charge, except when it requires extensive time by personnel involved in providing the records (including the time it takes to search for the records, remove exempt data, photocopy the record (if necessary, for redaction), protect the records during inspection, and re-file the records exceeds 15 minutes. The requester will be charged \$20.00 per hour for any request that exceeds 15 minutes, in addition to the cost of the copies. If, in

the opinion of the City Clerk or his/her designee, the request involves such an extensive use of clerical time that more than one staff member is required to fulfill the request, an additional charge of \$20 per hour for each additional person will be added. A member of our staff will contact the requestor with an estimated time of completion and an estimate of the approximate cost. A deposit in the amount of the estimated cost will be required to initiate the request.

8. COPYING OF RECORDS

The custodian shall furnish a copy of the record as requested. Duplicated copies of not more than 8 ½ inches by 14 inches will be charged at the rate of 15¢ per single sided copy. The charge for each double-sided copy will be 20¢. All other copies will be charged at the actual cost of duplication of the record.

9. TIMELINESS

A. Depending on the extent and nature of the request, the City will make best efforts to respond to all public records requests within fifteen (15) calendar days, excluding federal or state government holidays.

B. The clerk shall report to the City Commission members by memorandum at such time, if any, that an appropriate response has not been provided to a public records request within thirty (30) calendar days, excluding federal and state government holidays.

10. EXTENSIVE USE OF INFORMATION TECHNOLOGY

In accordance with Section 119.07(4)(d), Florida Statutes, *"If the nature or volume of public records requested to be inspected, or copied is ... is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved, or both, the agency may charge, in addition to the actual cost of duplication, a special service charge, which shall be reasonable and shall be based on the cost incurred for such extensive use of information technology resources or the labor cost of the personnel providing the service that is actually incurred by the agency or attributable to the agency for the clerical and supervisory assistance required, or both."* *"Information technology resources" means data processing hardware and software and services, communications, supplies, personnel, facility resources, maintenance, and training.* Special service charge will apply for any request that exceeds 15 minutes.

RESOLUTION NO. 33-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROJECT AGREEMENT FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES BETWEEN THE CITY OF SOUTH BAY AND C.A.P. ENGINEERING, INC.; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on December 14, 2023, the City of South Bay ("City") issued Request for Qualifications ("RFQ") No. 2023-04 for the purpose of securing qualified vendors to provide Architectural and Engineering Consulting Services for the City; and

WHEREAS, on June 6, 2024, by the adoption of Resolution No. 21-2024, the City Commission approved a new pool of Architectural and Engineering Consultants to provide professional services to the City on an as needed basis; and

WHEREAS, C.A.P. Engineering, Inc. was procured under the subcategory of General Engineering Services for the SW 11TH Ave. from MLK Blvd. to Virginia Lane Reconstruction Project and the parties, through mutual negotiation, have agreed upon the Scope of Services pursuant to the Continuing Services Agreement applicable to the provision of such professional services; and

WHEREAS, the City Commission of the City of South Bay finds that authorizing the City Manager to execute the Project Agreement for Architectural and Engineering Consulting Services between C.A.P. Engineering, Inc. and the City of South Bay is in the best interests of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay hereby authorizes the City Manager to execute the Project Agreement for Professional Engineering Consulting Services between C.A.P. Engineering, Inc. and the City of South Bay, attached hereto as Exhibit "A." The City Commission further authorizes the City Manager to take all necessary and expedient action to effectuate

the intent of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon its adoption.

PASSED and **ADOPTED** this 15th day of July 2025.

Joe Kyles, Mayor

ATTEST:

By: _____
Vicenta Washington, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

**PROJECT AGREEMENT FOR
PROFESSIONAL CIVIL ENGINEERING CONSULTING SERVICES
BETWEEN THE CITY OF SOUTH BAY,
FLORIDA AND
C.A.P ENGINEERING, INC.**

THIS PROJECT AGREEMENT (the "Agreement") is made and entered into this 15TH day of JULY, 2025 between the **CITY OF SOUTH BAY, FLORIDA**, a Florida municipal corporation with its principal offices located at 335 SW 2nd Ave, South Bay, Florida 33493 (the "City"), and **C.A.P. ENGINEERING, INC.** a Florida profit corporation, (the "Consultant"), with its principal offices located at 343 ALMERIA AVENUE, CORAL GABLES, FL. 33134

WITNESSED:

WHEREAS, on December 14, 2023, the City of South Bay ("City") issued Request for Qualifications ("RFQ") 2023-04 for the purpose of securing qualified vendors to provide Architectural and Engineering Consulting Services for the City; and

WHEREAS, on June 6, 2024, by the adoption of Resolution No. 21-2024, the City Commission approved a new pool of Architectural and Engineering Consultants to provide professional services to the City on an as needed basis pursuant to RFQ #2023-04; and

WHEREAS, the Consultant was procured under the subcategory of General Engineering Services for the PROFESSIONAL CIVIL ENGINEERING ROADWAY DESIGN PLANS for the Reconstruction Project and the parties, through mutual negotiation, have agreed upon the Scope of Services pursuant to the Continuing Services Agreement applicable to the provision of such professional services.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein, and the mutual covenants, terms and conditions provided below, the Consultant and the City agree as follows:

1. Contract Documents

The Contract Documents referred to in this Agreement shall be comprised of the following:

1.1 This Agreement (the "Specific Projects" or "Project Agreement") in the Continuing Services Agreement between the parties, including any General Terms and Conditions, Supplementary Conditions, Statement of Work or any other provisions contained within this Agreement;

1.2 A Scope of Services request completed by the Consultant and accepted by the City, attached hereto as **Attachment "A"**;

1.3 The Continuing Services Agreement dated June 6, 2024, between the City and Consultant, the terms and conditions of which shall apply to the provision of Services under this Agreement;

1.4 Any and all applicable addenda, proposals executed and submitted by the Consultant and accepted by the City, specifications and insurance

certificates; and

1.5 All amendments mutually agreed to after execution of this Agreement.

These Contract Documents comprise the entire agreement for the Services agreed to herein between the parties, and incorporated into and made a part of this Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between this Agreement and any other Contract Document(s), this Agreement shall prevail.

2. The Work

Consultant shall furnish all labor, materials and equipment necessary to provide professional Services as specified in the Scope of Services request completed by the Consultant and accepted by the City.

3. Period of Service

The Consultant shall begin work promptly after receipt of a fully executed copy of this Agreement and a letter of Notice to Proceed from the City and shall complete the Project within the time mutually agreed upon, as specified in the Scope of Services request accepted by the City.

4. Compensation

Compensation (the "Contract Sum") for performing the Services related to The Project shall be the fee of One Hundred Thirty-Seven Thousand Four Hundred Eighty-Four Dollars (\$137,484.00) specified in the Scope of Services request accepted by the City.

5. Payments

51 The City shall pay the Contract Sum to the Consultant subject to the completion of tasks as specified in the Attachment A. The City shall pay the Consultant for work performed subject to the specifications of the job and any additions and deductions by subsequent change order provided in the Contract Documents. All payments shall be governed by the Florida Prompt Payment Act, Chapter 218, Part VII, Florida Statutes.

52 : The Consultant shall provide periodic invoices to the City upon completion of a substantial amount of Services relating to the Scope of Services contained within this Agreement. Payment shall be made to the Consultant upon approval of submitted invoices to the City.

6. Termination

The Continuing Services Agreement may be terminated by the City for convenience upon thirty (30) calendar days' written notice to the Consultant. In the event of such termination, any Services performed by the Consultant under the Continuing Services Agreement shall, at the option of the City, become the City's property, and the Consultant shall be entitled to receive compensation for any work completed pursuant to this Agreement to the satisfaction of the City up through the date of termination. Under no circumstances shall City make payment for Services that have not been performed.

This Agreement may be terminated by either party for cause upon five calendar days' written notice to the other should such other party fail to perform in accordance with its material terms through no fault of the party initiating the termination. In the event the Consultant abandons this Agreement or causes it to be terminated by the City, the Consultant shall indemnify and save the City harmless against loss pertaining to this termination. In the event that the Consultant is terminated by the City for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience and the provisions in the paragraph above shall apply.

7. **Default:**

In the event of a default by Consultant, the default provisions contained in the Continuing Services Agreement between the parties shall govern.

8. **Anti-lobbying/No Contingent Fee:**

The provisions of Section 11 of the Continuing Services Agreement shall apply to this Agreement.

9. **Warranties and Guarantees:**

91 The Consultant warrants that its Services are to be performed within the limits prescribed by the City and with the usual thoroughness and competence of the Consultant's architectural and/or engineering profession.

92 The Consultant shall be responsible for technically deficient designs, reports or studies due to negligent acts, errors or omissions. The Consultant shall, upon the request of the City, promptly correct or replace all deficient work due to negligent acts, errors or omissions without cost to the City.

10. **Binding Effect:**

This Agreement shall bind and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors and assigns.

11. **Amendments and Modification:**

No amendments and/or modifications of this Agreement shall be valid unless in writing and signed by each of the parties to the Agreement.

12. **Merger; Amendment:**

This Agreement, including the referenced Contract Documents, and any attachments, constitute the entire agreement between Consultant and City, and all negotiations and oral understandings between the parties are merged herein. This Agreement may be supplemented and/or amended only by a written document executed by both Consultant and City.

13. **Nonassignability:**

Consultant shall not assign, subcontract or transfer any rights or delegate any duties arising under this Agreement without prior written consent of the City, which consent may be withheld by the City in its sole discretion.

14. Notices:

Whenever either party desires to give notice to the other, it shall be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

FOR CONSULTANT:

Carlos A. Penin
President
343 Almeria Avenue
Coral Gables, FL 33134
Telephone: 305-448-1711

FOR CITY:

CITY OF SOUTH BAY
Leondrae Camel
City Manager
335 SW 2nd Avenue
South Bay, FL. 33493
Telephone: 561-996-6751
Facsimile: 561-996-7950

With Copy to:

BURNADETTE NORRIS-
WEEKS, P.A.
City Attorney
401 NW 7th Avenue
Ft. Lauderdale, FL 33311
Telephone: 954-768-9770
Facsimile: 954-768-9790

15. Severability; Waiver:

Any provision in this Agreement that is prohibited or unenforceable under Florida or federal law shall be ineffective to the extent of such prohibitions or unenforceability without invalidating the remaining provisions hereof. Also, the non-enforcement of any provision by either party to this Agreement shall not constitute a waiver of that provision nor shall it affect the future enforceability of that provision or the remainder of this Agreement.

16. Other Provisions:

161 Titles and paragraph headings are for convenient reference and are not a part of this Agreement.

162 In the event of conflict between the terms of this Agreement and any terms or conditions contained in any attached or referenced Contract Documents, the terms in this Agreement shall prevail.

163 No waiver or breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provision, and no waiver shall be effective unless made in writing.

164 Consultant acknowledges that the public shall have access, at all

reasonable times, to certain documents and information pertaining to City contracts, pursuant to the provisions of Chapter 119, Florida Statutes. Consultant agrees to maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement and to provide the public with access to public records in accordance with the record maintenance, production and cost requirements set forth in Chapter 119, Florida Statutes, or as otherwise required by Law. Consultant shall ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by Law, for the duration of this Agreement and following completion of this Agreement until the records are transferred to the City.

Unless otherwise provided by Law, any and all reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City. Upon completion of this Agreement, or in the event of termination by either party, and all public records prepared by, or in the possession or control of Consultant, whether finished or unfinished, shall become the property of City and shall be delivered by Consultant to the City Manager, at no cost to the City, within seven days of termination of this Agreement. All such records stored electronically by Consultant shall be delivered to the City in a format that is compatible with the City's information technology systems. Upon completion or termination of this Agreement, Consultant shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure. Any compensation due to Consultant shall be withheld until all documents are received as provided herein.

Consultant's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 561-996-6751, email: sbcityclerk@southbaycity.com OR BY MAIL: City of South Bay – City Clerk's Office, 335 SW 2nd Avenue South Bay, Florida 33493.

[REMAINDER INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective duly authorized representatives the day and year written below.

FOR CITY:

ATTEST:

CITY OF SOUTH BAY

By:

Vicenta Washington, City Clerk

Leondrae D. Camel, City
Manager

Dated: _____

Approved as to form and
legal sufficiency for the
use of and reliance by
the City of South Bay:

City Attorney
Burnadette Norris-Weeks, P.A.

FOR CONSULTANT:

WITNESS:

By:

Print Name:

Print Name: _____

Date: _____

Corporate Seal:



June 16, 2025

Mr. Leondrae D. Camel
City Manager
City of South Bay
335 SW 2nd Avenue
South Bay, FL 33493

Re: Proposal for Professional Engineering Services for FDOT FPID No. 453918-1 City of South Bay SW 11th Avenue Road Reconstruction Improvements from MLK Blvd. to the Virginia Lane Terminus.

Dear Mr. Camel:

We appreciate the opportunity extended to C.A.P. Engineering, Inc. (CAP) by requesting the submittal of this proposal for Professional Civil Engineering Services for the above referenced road project (See attached project map). This project is partly funded by an FDOT SCOP grant. The following Scope of Services is based on the information received from your office and is hereby submitted for your review and approval.

Scope of Services

Task 1: Provide signed and sealed roadway plans for SW 11th Avenue Road Reconstruction Improvements from MLK Blvd. to the Terminus. This Task includes sub-consultant work from MG Vera & Associates (Surveyor) of Jupiter, FL for the site survey; and three (3) soil borings for the geotechnical investigation from TSF Inc. (geotechnical engineer) of West Palm Beach, FL. CAP will coordinate the water & sewer pipeline replacement design and bid package with Palm Beach County Water Utilities Department (PBCWUD) for inclusion with the SW 11th Avenue roadway bid package. The road design standards will follow FDOT standards and PBC standards where applicable.

Task 2: Provide signed and sealed "Signing and Pavement Marking Plans" for the project limits.

Task 3: Provide signed and sealed plans and technical specifications.

Task 4: Prepare a Bid Package including Instructions to Bidders and Bid Forms.

Lump Sum Fee..... \$137,484.00

Deliverables: Signed & sealed plans (Roadway, Signing & Pavement Marking, MOT, SWPPP), Specifications Package, and Bidding Package. CAP will incorporate PBCWUD Water & Sewer bid package with the roadway bid package.



Mr. Leondrae D. Camel
City of South Bay

RE: Proposal for Professional Engineering Services for FDOT FPID No. 453918-1 City of South Bay SW 11th Avenue Road Reconstruction Improvements from MLK Blvd. to the Virginia Lane Terminus.

Page 2

This proposal does not include permitting services and fees, construction observation and inspection services. In addition, any government application fees will be the sole responsibility of the Owner.

Invoices will be sent monthly based on the percentage of completion. The Project is funded by the City of South Bay. We will assist with project progress reports and attend status meetings with the City.

Since 2021, Palm Beach County Water Utilities Department (PBCWUD) has partnered with the City of South Bay to incorporate their water and sewer pipeline replacement projects with the City's road projects under a Joint Participation Agreement (JPA). It is anticipated that PBCWUD will continue to do water and sewer replacement within SW 11th Avenue road design described in Task 1 under a similar JPA. The engineering design and bid coordination effort by CAP with PBCWUD is included in this scope.

CAP's project team has experience with PBCWUD JPA water & sewer project coordination. Our overall experience and successful execution of similar road projects for South Bay over the last 5 years with the same CAP project team will continue to ensure timely and cost-effective completion of this road project.

Should you find this proposal acceptable and wish to direct us to proceed with the work, please execute in the space provided and return it to me. This will serve as our Notice to Proceed and upon receipt, we will begin working on the Scope of Services described herein. If you have any questions, or wish to discuss the proposal further, please contact Mr. Mohan Thampi, PE at (305) 707-5050 or Mr. Carlos del Pino, PE at (954) 931-2601 at your earliest convenience.

Very Truly Yours,
C.A.P. Engineering, Inc.

A handwritten signature in blue ink, reading 'Carlos A. Penin'.

Carlos A. Penin, PE
President

Accepted by:
City of South Bay

Leondrae D. Camel
City Manager

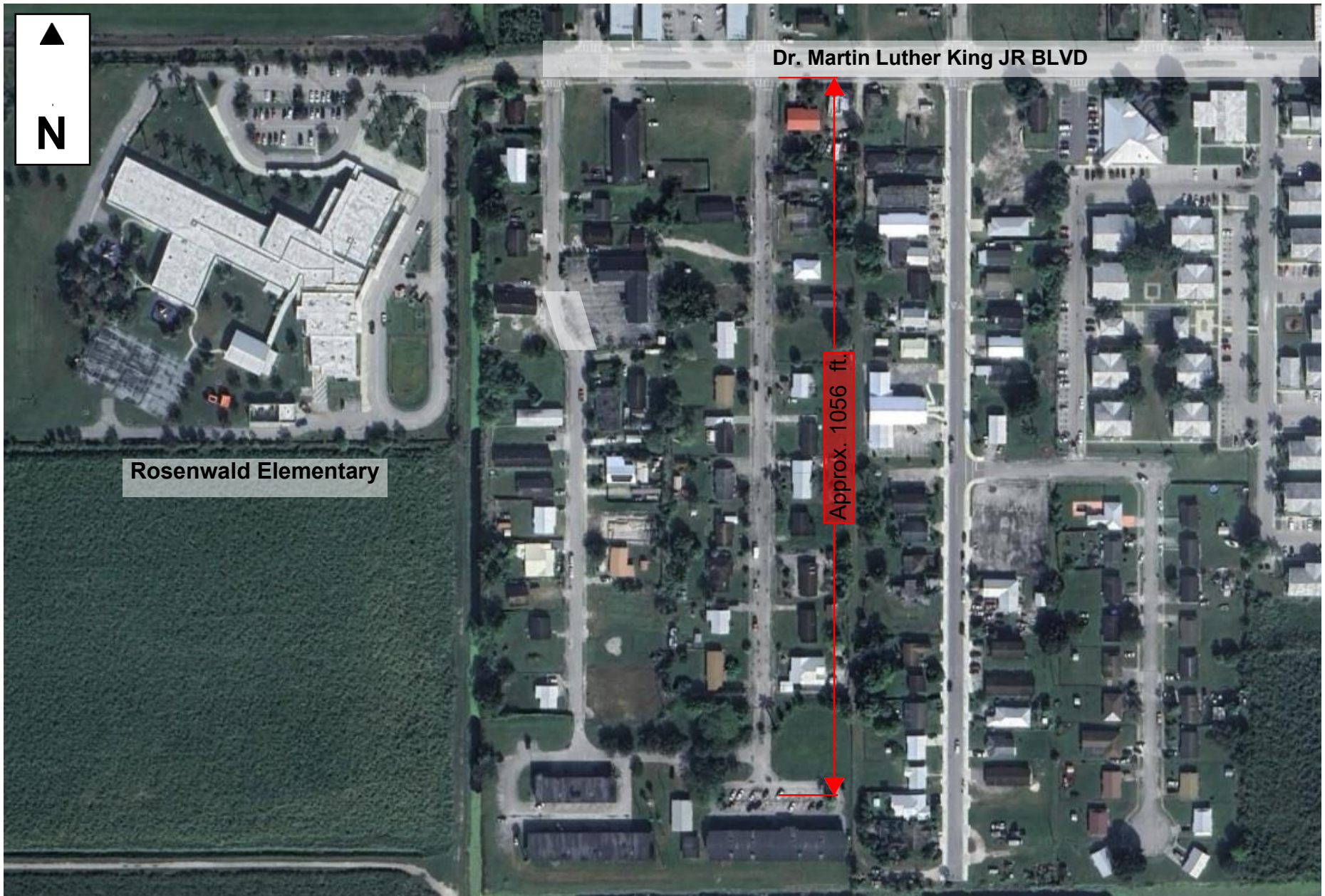
Date

Attachments:

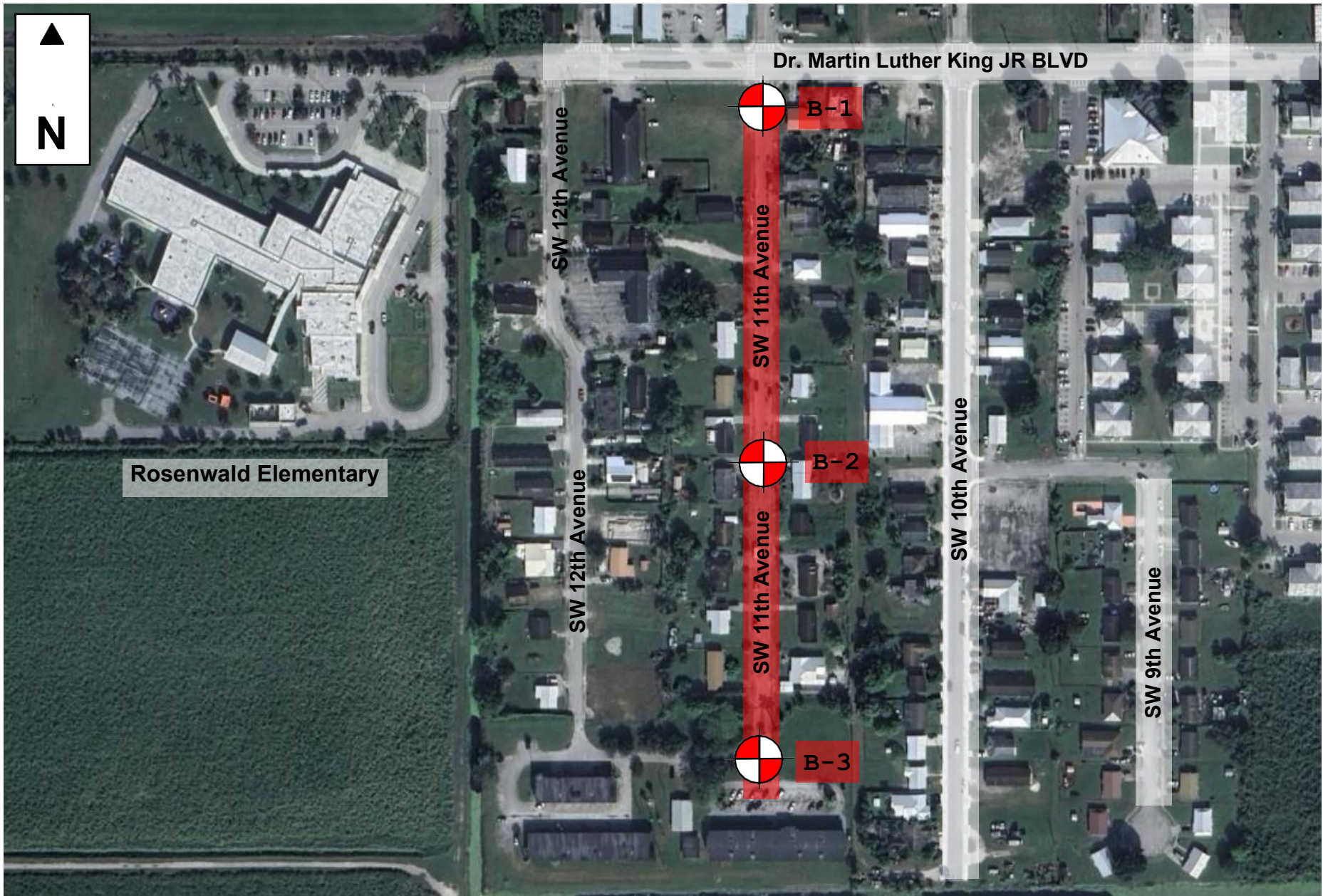
SW 11th Avenue – Project Location Map
SW 11th Avenue – Proposed Boring Locations

File: City of South Bay SW 11th Avenue Road Improvements Proposal

SW 11th Avenue - Project Map



SW 11th Avenue - Proposed Boring Locations



Proposed Boring Location: 

RESOLUTION NO. 34-2025

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ACCEPTING THE BID FROM THE GOODE COMPANIES OF FLORIDA, INC., IN RESPONSE TO RFP 2025-02 FOR RESIDENTIAL SOLID WASTE, BULK WASTE AND RECYCLING COLLECTION SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT BETWEEN THE CITY OF SOUTH BAY AND GOODE COMPANIES OF FLORIDA, INC. FOR RESIDENTIAL SOLID WASTE, BULK WASTE AND RECYCLING COLLECTION SERVICES FOR EXECUTION WITH A CONTRACT TO BEGIN OCTOBER 1, 2025; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on February 25, 2025, the City of South Bay ("City") published a Request for Proposal ("RFP") for residential solid waste, bulk waste and recycling collection services; and

WHEREAS, the ad was published on www.demandstar.com and the City's website; and

WHEREAS, the City issued RFP 2025-02 to consider proposals from qualified firms performing residential solid waste, bulk waste and recycling collection services, with such services set to begin on October 1, 2025; and

WHEREAS, the City received four (4) proposals from the following companies: Panzarella; Big Dog Express; Waste Management; and Goode Companies Florida, Inc.; and

WHEREAS, The Goode Companies of Florida, Inc. submitted the most responsive and responsible proposal for residential solid waste, bulk waste and recycling collection services for the City; and

WHEREAS, the City Manager is recommending that the City enter into an agreement with The Goode Companies of Florida, Inc. for residential solid waste, bulk waste and recycling collection services following negotiations with said company and in a form acceptable to the City Attorney as legally sufficient; and

WHEREAS, the City Commission of the City of South Bay finds that authorizing the City Manager to negotiate an agreement with The Goode Companies of Florida, Inc. for residential solid waste, bulk waste and recycling collection services for the City, and

further authorizing the necessary parties to execute the agreement is in the best interest of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Acceptance of Proposal for Residential Solid Waste Collection. The City Commission of the City of South Bay hereby accepts the proposal submitted by The Goode Companies of Florida, Inc. in response to RFP 2025-02 for residential solid waste, bulk waste and recycling collection services.

Section 3. Authorization of City Manager. The City Commission of the City of South Bay hereby authorizes the City Manager to negotiate an agreement with The Goode Companies of Florida, Inc. for residential solid waste, bulk waste and recycling collection services, and further authorizes execution of a contract in a legally sufficient form acceptable to the City Attorney for services beginning on October 1, 2025.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 15th day of July 2025.

Joe Kyles, Mayor

ATTEST:

Vicenta Washington, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

DRAFT

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

DRAFT



Of Florida

**The Goode Companies
of Florida, Inc.**

2001 Broadway Avenue, Suite 500
Riviera Beach, FL 33404
Will D. Goode, COO
(561) 444-3442
wdgoode@goodecompanies.com

EIN 88-3861831

WEB Site: www.Goodecompanies.com

E-mail: wkgoode@Goodecompanies.com

Provides its

**Technical Response
To**



The City South Bay
City Clerk's Office
335 SW 2nd Avenue
South Bay, FL 33493
Attn: camell@soubaycity.com
(561) 996-6751

May 2, 2025 11:00AM
Solid Waste Removal Services
RFP 2025-02



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Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Transmittal Letter

Attached

ATTACHMENT A

(Page 4 of 6)

TRANSMITTAL LETTER

I, Chantal Ashton, a resident of Port St. Lucie in the State of Florida, DO HEREBY CERTIFY that I am the Clerk/Secretary of

The Goode Companies of Florida, Inc., a corporation duly organized and existing under and by virtue of the laws of the State of Florida; that I have custody of the records of the corporation; and that as of the date of this certification, Will D. Goode holds the title of Chief Operating Officer of the corporation, and is authorized to execute and deliver in the name and on behalf of the corporation the Proposal submitted by the corporation in response to the Request for Proposals for Solid Waste Removal Services ("the RFP") issued by the City of South Bay February 25, 2025 ("the City") on ~~August~~, 2023, as amended; and all documents, letters, certificates and other instruments which have been executed by such officer on behalf of the corporation in connection therewith.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the corporation this 1st day of May, 2025

(Affix Seal Here)



Clerk/Secretary

Note:

- Separate certifications shall be submitted if more than one corporate officer has executed documents as part of the Proposal.
- Proposers shall make appropriate conforming modifications to this Certificate in the event that the signatory's address is outside of the United States.



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Proposal Bond

Attached



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

The Goode Companies of Florida, Inc.
2001 Broadway Avenue, Suite 500
Riviera Beach, FL 33404

SURETY:

(Name, legal status and principal place of business)

Swiss Re Corporate Solutions
America Insurance Corporation
1450 American Lane, Suite 1100
Schaumburg, IL 60173

OWNER:

(Name, legal status and address)

City of South Bay
335 SW 2nd Avenue
South Bay, FL 33493

BOND AMOUNT: Five Percent of the Bid Amount (5%)

PROJECT:

(Name, location or address, and Project number, if any)

RFP 2025-02
Solid Waste Removal Services

Project Number, if any:

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common-law bond.

Signed and sealed this 2nd day of May, 2025


(Witness)

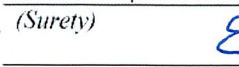

(Witness) Caryn Longenecker, Witness

The Goode Companies of Florida, Inc

(Principal)  (Seal)

(Title)

Swiss Re Corporate Solutions America Insurance Corporation

(Surety)  (Seal)

(Title) Eric J. Follman, Sr., Attorney-in-Fact

Init.

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SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC")
WESTPORT INSURANCE CORPORATION ("WIC")

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

ERIC J. FOLLMAN, SR., LYNN M. WHEELOCK, FERNANDA L. DePAOLANTONIO and SCOTT R. KUZMIC

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

ONE HUNDRED TWENTY-FIVE MILLION (\$125,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By
Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President
of SRCSPIC & Senior Vice President of WIC

By
Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC
& Vice President of WIC



IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

this 23rd day of JANUARY, 2024

State of Illinois
County of Cook



Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation
Westport Insurance Corporation

On this 23rd day of JANUARY, 2024, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SRCSPIC and Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



Christina Manisco
Christina Manisco, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 2nd day of May, 2025.

Jeffrey Goldberg, Senior Vice President &
Assistant Secretary of SRCSAIC and
SRCSPIC and WIC



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Technical Proposal

Executive Summary

The Goode Companies, Inc. (GCI) is a minority owned and operated business, incorporated in the state of Maryland in 1991. With nearly 35 years of waste management experience, GCI's family-owned business has a successful history of professional, efficient and courteous service. Our main office is located in Capitol Heights, Maryland, with satellite offices in Temple Hills, Laurel, Baltimore, Maryland and Palm Beach County Florida. We strive to provide our customers with the most efficient and cost-effective waste disposal service program, designed specifically for their needs.

From our inception, GCI focused on offering the highest quality solid waste collection services, with attention to safety, customer service and the overall satisfaction of our clients which allowed us to grow from a 1-truck operation to now over 200 trucks and 300 employees. We now service over 150,000 residential customers weekly, throughout the state of Maryland, including Howard, Anne Arundel, Montgomery, Prince George's, and Charles Counties, as well as several cities, townships, and municipalities. With our continued growth we began to aspire for expansion.

In 2019 GCI made its way into the Florida marketplace when awarded a Residential Solid Waste and Recycling Collection contract with the Solid Waste Authority of Palm Beach County, FL with over 20,000 residential units serviced. This seven (7) year contract was the start of our commitment to bring our quality of services to the Florida region as we then formed The Goode Companies of Florida, Inc. (GCIF) in August of 2020. Most Recently, GCIF was also awarded a Solid Waste and Recycling Collection Contract with the City of Riviera Beach, FL with over 18,000 residential units serviced. This seven (7) year contract began in October of 2022. Our current local office is just a step away from the City of Riviera Beach, within Palm Beach County and within arm's reach of South Bay.

Our Ownership and Management are highly significantly experienced and highly successful when it comes to contract implementation, phase-in transitions, operational performance, communication and customer satisfaction. Our leadership begins with Mr. Willie K. Goode whom founded GCI and brought it to where we are today. His wealth of experience and aptitude for executing and implementing a strong solid waste management program for many clients with specific needs and requirements is what lays the foundation for our success. His son, Will D. Goode, now COO of GCIF, grew right along with the company. Learning the wealth of knowledge from his father and, with a mind for business and management, continuing the mission to offer quality solid waste management services to residents up and down the east coast. Our Operations Managers, Mr. James Meredith and Mr. Chris Fitts, both with over 30 years of experience, respectively oversee our Florida residential and commercial operations. Each has had tremendous success ensuring our operations are efficient and effective and are up to par with client expectations and compliant with contract requirements.



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



GCIF has developed a culture and expectation for professionalism, efficiency, safety and overall quality of our solid waste collection operation. From the ownership, to management, supervision and down to the frontline crews, we are dedicated to providing our clients with a standard of excellence. GCIF understands the importance of catering to the requirements and specific needs of our clients, which is demonstrated through our reconnaissance and research of the communities which we are perusing. From shadowing collection routes, to observing collection nuances, such as school zones, narrow streets or alleyways, to visiting disposal and recycling facilities, GCIF is committed knowing and understanding our clients' needs. With that said, we have developed an operational approach that includes adequate collection vehicles and equipment, as well as a proven team of frontline personnel, supervision, administration and management, necessary to provide the most cost-effective and high-quality services required in the RFP.

We are pleased to present this proposal for Solid Waste Removal Services for the City of South Bay. GCIF's interest in working with the City is a continuum of services that we have been providing for nearly 35 years for Counties and local municipal governments similar to the City, along with other federal, state, local, private and commercial customers.

The quality of service that we are proposing is currently being enjoyed by the following clients:

- Solid Waste Authority of Palm Beach County (20,000 Units)
- City of Riviera Beach (18,000 Units)
- Prince George's County (48,000 Units)
- Charles County (40,000 Units)
- Howard County (25,000 Units)
- Anne Arundel County (27,000 Units)

As one of the region's premiere waste management providers, we provide competitive rates and top-notch services, including:

Residential	Commercial
Waste Collection	Waste Collection
Recycling Collection	Recycling Collection
Yard Waste Collection	Yard Waste Collection
E-waste collection	C&D Collection
Hand Pick Up	Front End Dumpsters
Special Pick Up	Roll-Off Open Tops and Compactors
Trash Toters	Over the Road Hauling



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02

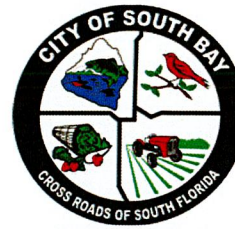


Proposer Team Identification, Qualifications and General Information

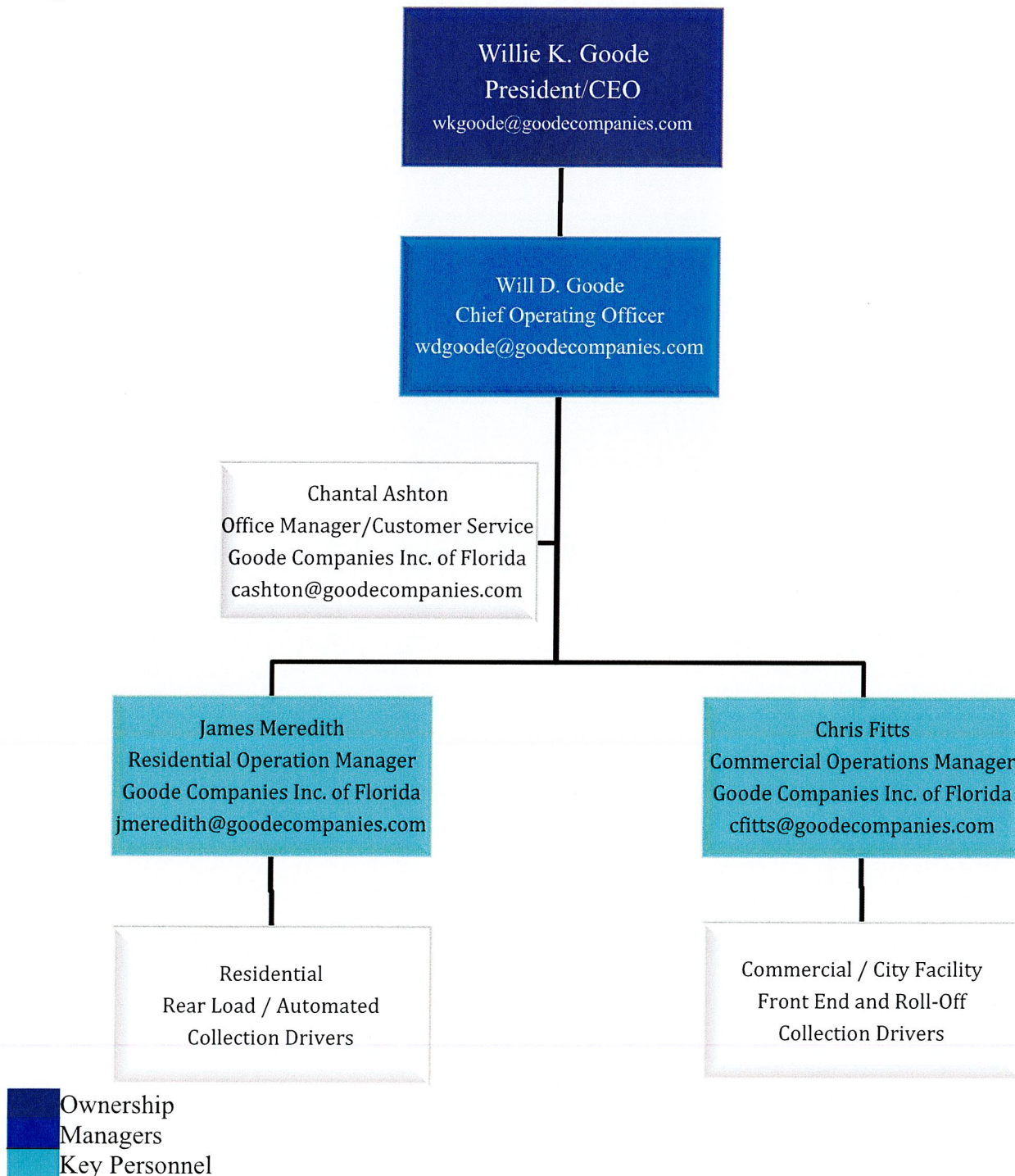
GCIF intends to perform 100% of the required services as a prime contractor with no subcontractors or 3rd party vendors. With our extensive personnel experience along with our significant knowledge and expertise, we are confident that our proposed team are capable of managing the required services. Mr. Willie K. Goode, President and CEO of GCIF will oversee contract implementation, phase-in transition, initial routing and set up of operations, while Mr. Will D. Goode, the COO of GCIF will oversee the contract and ensure all contract requirements and expectations are met.

- GCIF does not have any Subsidiaries or affiliate companies located in the area
- GCIF is structured as a corporation
- Mr. Willie K. Goode, the President and CEO will take financial responsibility
- GCIF will fulfill and perform 100% of the project requirements with no subcontractors,

The following sections outline our personnel and company experience in the area of residential and commercial solid waste collection. GCIF as well as our Ownership comply with the 3-yr prior incorporation, (5) entities similar in size and scope, (10) years of relevant experience in solid waste management, and (7) years of managerial experience on similar projects. Additionally, GCIF nor any officers have any judgments or pending lawsuits, no default or debt of any kind with the City,



Organizational Chart





Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Key Personnel Resumes

GCIF does not discriminate with regard to individual political affiliation, religious beliefs, race, creed, national origin, sex, age or handicap in employment practices.

Every driver and collection specialist is put through mandatory company indoctrination safety training and drug testing. All drivers are certified by the state with a commercial driver's license. All of our employees undergo a rigorous interview process, which requires references, and we promptly check all recommendations. This is followed up by an I-9 screening. All employees must also meet all Florida State and Local safety requirements. Driver candidates are then evaluated for driving, etiquette and knowledge of the metropolitan area prior to hiring. Each GCIF truck is manned by a qualified collection specialist. Each collection specialist will wear appropriate uniforms and safety clothing (gloves, reflective vest, hat). Many of our employees have been with us for multiple years. Our strong retention rate is a reflection of our quality work environment.

Employees are trained in the specific discipline they will work in. This phase provides visual aids, verbal instruction, and on the job training, especially as it applies to collections, litter, transport and off-loading of refuse and recycling materials and safety. Customer service and error-reduction are our number one priorities. Customer service representatives will be trained in the receiving and reporting requirements of this contract. All employees that will have direct contact with Federal, State and Local secure locations will have a background check performed to ensure that they are able to work in and around these locations. By maintaining a "focus on integrity", GCIF employees minimize business risks and liabilities, while maintaining a high standard of personal and professional conduct. This focus on integrity has provided us with a strong foundation on which we've developed a reputation for operational excellence. A brief biography of our experienced waste-management team follows:

President / CEO – Willie K. Goode (1991-Present)

Wkgoode@Goodecompanies.com

Mr. Goode is one of the leading entrepreneurs in the solid waste industry. He started his career in this industry as a teenage helper, then driver, acquiring his first truck before he was 20 years old. Since that time he has built one of the most significant minority owned waste enterprises in the United States. Mr. Goode's institutional knowledge, commitment to reading and studying the waste industry, phenomenal work ethic, no nonsense approach and passion for this business has helped propel GCIF to the success it is today. Mr. Goode makes complex situations seem simple, and he has a knack for identifying solutions when there is a problem. He has the operational, organizational, financial and interpersonal communication skills necessary to continue leading his organization to high levels of achievement. **Mr. Goode oversees all aspects of operational and administrative functions of the company. Mr. Goode is responsible for equipment acquisitions, implementation and initial oversight.**



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



1701 Olive Street
Capitol Heights, MD 20743
(301) 486-7502 | www.goodecompaniesinc.com
wkgood@goodecompanies.com

WILLIE K. GOODE

TITLE/RESPONSIBILITY President/CEO 1991 – Present: The Goode Companies, Inc.

Provides operational and administrative oversight of the company. Responsibilities include; Acquisitions, Equipment Purchases, Business Development, Administration, Contract Implementation, Operational Oversight, Daily oversight of the company

**PROFESSIONAL
ACHIEVEMENTS**

LONGEVITY

Startup company in business for 30 years

EXPERIENCE

Small/Mid-Size Company; Federal, State, County and Local Government
Clients

SKILLS

Entrepreneur
Operational Management
Contract Oversight
Commercial Driver's License

WORK HISTORY

PRESIDENT/CEO, THE GOODE COMPANIES, INC., GREENBELT, MD
July 1991 - Present

EDUCATION

GRADUATE: FRANK W. BALLOU SENIOR HIGH SCHOOL, WASHINGTON, DC



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Administration – Lashene Wilburn (1991-Present)

lwilburn@Goodecompanies.com

Mrs. Wilburn has 30 years of administrative experience. She has a knack for getting things done. **Mrs. Wilburn is responsible for all Administration aspects of the company. Mrs. Wilburn oversees all HR, Accounting, Billing, Customer Service, Sales and Contract Administration.**

1701 Olive Street
Capitol Heights, MD 20743
(301) 486-7502 | www.goodecompaniesinc.com
lwilburn@goodecompanies.com

LASHENE WILLBURN

TITLE/RESPONSIBILITY Administration 1991 – Present: The Goode Companies, Inc.

Provides Management of Administrative duties throughout the company. Responsibilities include: Oversight of; Contract Management, Human Resources, Accounting, Billing, Customer Service, Sales

PROFESSIONAL ACHIEVEMENTS **ADMINISTRATION**
Management of over 6 administrative departments within the company
EXPERIENCE
Has managed company administration for 30 years

SKILLS Administrative Management
Document Preparation
Microsoft Office Tools
Client Retention/Communications

WORK HISTORY **ADMINISTRATION, THE GOODE COMPANIES, INC., GREENBELT, MD**
July 1991 - Present

EDUCATION **GRADUATE: THEODORE ROOSEVELT SENIOR HIGH SCHOOL, WASHINGTON DC**



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Chief Operating Officer – Will D. Goode (2019-Present)

wdgoode@Goodecompanies.com

Mr. Goode has spent most of his life around the Solid Waste industry and has grown through the ranks from Supervisor, Project Manager, Operations, to Assistant VP of Roll-Off Operations, VP and now COO of our Florida Division. **Mr. Goode oversees the day to day operation of our Florida location, which currently services over 38,000 residential units as well as commercial customers.**

5455 Dexter Way
Mangonia Park, FL 33407
(301) 486-7502 | www.goodecompaniesinc.com
wdgoode@goodecompanies.com

WILL D. GOODE

SUMMARY

Mr. Goode is young business professional having worked in the waste management industry gaining unique leadership skills developed through working up the corporate structure of a family run waste management organization. Mr. Goode has a lifetime of waste management knowledge and experience which includes summer jobs throughout high school as a sanitation driver/helper/assistant, supervisor and working up to project manager, operations and, VP of Roll-Off Operations and on to Chief Operating Officer

TITLE/RESPONSIBILITY

Chief Operating Officer 2019 – Present: The Goode Companies, Inc. of Florida

Provides operational oversight of the company's Florida Division. Responsibilities include; Operational Oversight, Business Development, Fleet Maintenance, Customer Relations

PROFESSIONAL ACHIEVEMENTS

OPERATIONAL MANAGEMENT

Manages all Monthly Reports, Customer Relations, Staff Meetings, Oversees, Billing and Collections, Oversees New Hires

EXPERIENCE

Operational Oversight for contracts, including; the Solid Waste Authority of Palm Beach County

SKILLS

Contract Management
Contract Oversight
Accounts Oversight

WORK HISTORY

CHIEF OPERATING OFFICER, THE GOODE COMPANIES, INC., MANGONIA PARK, FL
2019 - Present

VP OF ROLL-OFF OPERATIONS, THE GOODE COMPANIES, INC., GREENBELT, MD
2016 - 2019

ASSISTANT VP OF OPERATIONS, THE GOODE COMPANIES, INC., GREENBELT, MD
2015 - 2016

PROJECT MANAGER, THE GOODE COMPANIES, INC., GREENBELT, MD
2012 - 2015

EDUCATION

GRADUATE: MORGAN STATE UNIVERSITY, BALTIMORE, MD



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Office Manager – Chantal Ashton (2022-Present)

tunderdue@Goodecompanies.com

Ms. Ashton has over 8 years administrative experience. She has a willingness to create a positive and efficient work environment. Ms. Ashton is responsible for all office administrative functions including, HR, Accounting, Billing, and Customer Service.

2001 Broadway Avenue, Suite 500

Riviera Beach, FL 33404

(561) 444-3442 | www.goodecompaniesinc.com

cashton@goodecompanies.com

CHANTAL ASHTON

SUMMARY

Ms. Ashton has over 8 years of Administrative management experience. Not only does Ms. Ashton use her office management expertise to create an efficient operating, she also contributes to a positive and thriving work culture.

TITLE/RESPONSIBILITY

Office Manager 2022 – Present: The Goode Companies, Inc. of Florida

Responsibilities include; Payroll, Human Resources, Accounting, Customer Service, Reporting,

PROFESSIONAL ACHIEVEMENTS

OFFICE MANAGEMENT

Daily oversight of administrative functions of a 34-employee division, successfully managing all aspects of front office functions.

EXPERIENCE

Displays leadership abilities in a high paced work environment

SKILLS

General Office Skills

Paychex

WAM

Peachtree Software

WORK HISTORY

OFFICE MANAGER, THE GOODE COMPANIES, OF FLORIDA INC., RIVIERA BEACH, FL

2019 - Present

TEACHER, AN ACHIEVABLE DREAM ACADEMY, NEWPORT NEWS, VA

2016 - 2019

ADMISSIONS COORDINATOR, STRAYER UNIVERSITY SUITLAND, MD

2013-2016

TEACHER, APPLE GROVE ELEMENTARY, FORT WASHINGTON, MD

2012 - 2013

EDUCATION

GRADUATE: SHAW UNIVERSITY, RALEIGH, NC , 2009



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Residential Operations Manager, James Meredith– (2019-Present)

jmeredith@Goodecompanies.com

Mr. Meredith has over 30 years of experience in Solid Waste and Recycling Experience. Mr. Meredith manages daily oversight of residential operations crews, Supervisors, Drivers, Collectors and Maintenance technicians. **Mr. Meredith will serve as the Contract Manager for this project.**

5455 Dexter Way

Mangonia Park, FL 33407

(301) 486-7502 | www.goodecompaniesinc.com

jmeredith@goodecompanies.com

JAMES MEREDITH

SUMMARY

Mr. Meredith is a 30-year veteran in the solid waste industry. Mr. Meredith is knowledgeable of several aspects of solid waste including, Driver, Recycling Coordinator, Maintenance Supervisor and Operations Manager.

TITLE/RESPONSIBILITY

Operations Manager 2019 – Present: The Goode Companies, Inc. of Florida

Responsibilities include; Daily supervision of operations staff, including supervisors/route monitors, drivers, collectors and maintenance technicians.

PROFESSIONAL ACHIEVEMENTS

OPERATIONAL MANAGEMENT

Manages a crew of 27 employees. Nearly 20,000 residential units serviced, plus commercial routes.

EXPERIENCE

Operational Oversight for contracts, including; the Solid Waste Authority of Palm Beach County

SKILLS

Creating Daily Reports
Conducting Safety Meetings and Training
Route Planning

WORK HISTORY

OPERATIONS MANAGER, THE GOODE COMPANIES, INC., MANGONIA PARK, FL

2019 - Present

MAINTENANCE SUPERVISOR, THE CASTLE GROUP

2017 - 2019

RECYCLING COORDINATOR, SOLID WASTE AUTHORITY

1999 - 2016

SWING DRIVER, WASTE MANAGEMENT/LAIDLAW

1987 - 1999

EDUCATION

GRADUATE: SANTALUCES HIGH SCHOOL, MAY 1987



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Commercial Operations Manager – Chris Fitts (2012-Present)

Cfitts@Goodecompanies.com

Mr. Fitts' primary duties and responsibilities focus on providing operational oversight of commercial operations out of our Florida division. His daily duties include but are not limited to; crew check-in, check out, management oversight and quality control. Mr. Fitts directly oversees the operation of our trucks and employees, ensuring that crews are working together to achieve the desired outcome while maintaining the expected budgetary and efficiency requirements. Mr. Fitts will be the contact for Commercial related concerns

1701 Olive Street
Capitol Heights, MD 20743
(301) 486-7502 | www.goodecompaniesinc.com
cfitts@goodecompanies.com

CHRIS FITTS

TITLE/RESPONSIBILITY	Commercial Operations Manager 1995 – Present: The Goode Companies, Inc. Provides Management of Operations for our Commercial Operations in Florida. Responsibilities include; Operational Oversight, Route Management, Personnel Management, Fleet Management,
PROFESSIONAL ACHIEVEMENTS	COMMERCIAL OPERATIONS MANAGEMENT Has managed over 40 truck routes, drivers and collectors EXPERIENCE Formerly managed our largest division in PG County and also helped to increase production and efficiency of our Baltimore Division
SKILLS	Route Management Personnel Management Fleet Management Commercial Driver's License
WORK HISTORY	OPERATIONS MANAGER, THE GOODE COMPANIES, INC., GREENBELT, MD July 1995 - Present Supervisor, Sharps Trash Removal, Glenarden, MD Jan 1990 – June 1992
EDUCATION	GRADUATE: MORGAN STATE UNIVERSITY '81 – '86, BALTIMORE, MD



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
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History



GCIF's wealth of experience begins from its inception in 1991. Mr. Willie K. Goode carried out his vision of being an entrepreneur and started Goode Trash Removal, Inc. With a background in the industry, working with his father and close friends, Mr. Goode knew there was a need to be met in the field of trash collection. Starting out with one rear load truck, he began servicing private residential customers in Washington, DC. With the help of his brother, sister and close friends that one truck turned into two and three.

In 1995 Goode landed his first residential refuse collection contract in Prince George's County, MD. By 2006 the company had expanded into multiple counties in MD, including Anne Arundel, Howard, Charles and Calvert. Also, by then, the company had expanded its collection operation to include Front End and Roll-Off Commercial collection. With the rising success of his company and the name change to Goode Companies, Inc. (GCI), Mr. Goode's vision of growth and progression continued.

Solid Waste Services Offered

- Residential Refuse and Recycling Collection
- Commercial Refuse and Recycling Collection
- Trucking and Hauling
- Recycling Processing
- Municipal Solid Waste Transfer Operation
- Landfill Operation



Goode Companies, Inc.
Of Florida

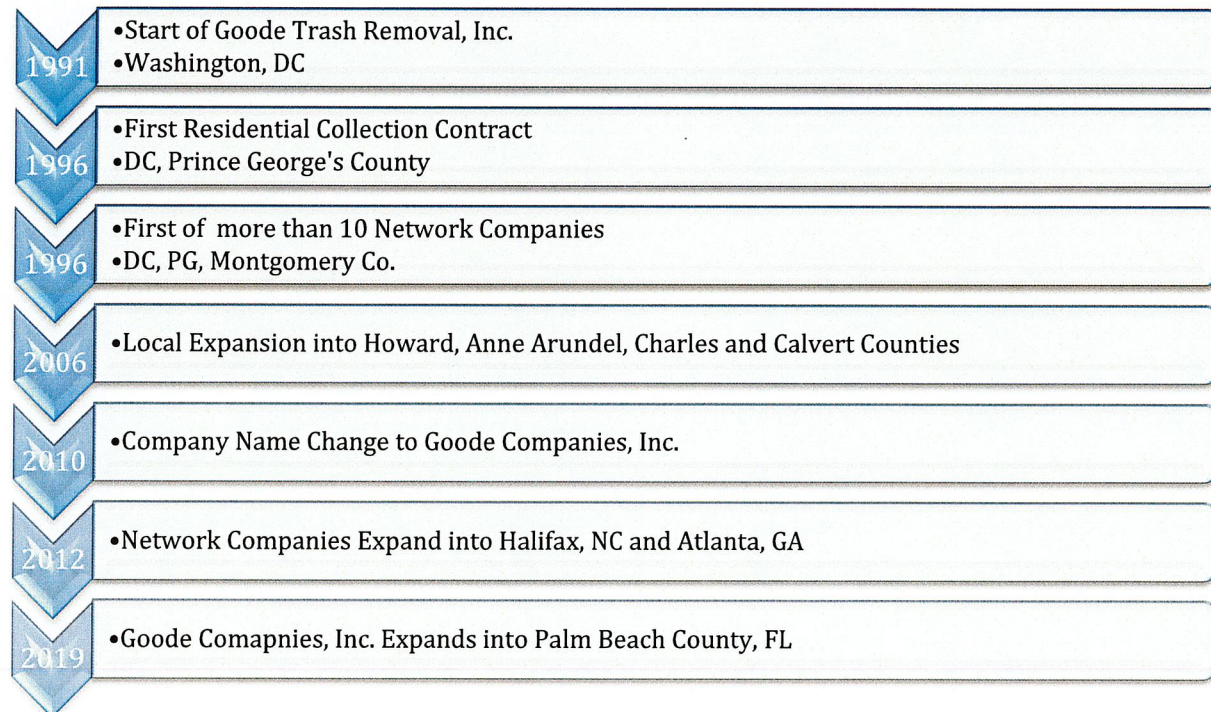
Solid Waste Removal Services
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From 1996 and continuing on, Mr. Goode has teamed with other entrepreneurs to form and manage additional solid waste companies in the Maryland, DC and Virginia area as well as Halifax, NC, Atlanta, GA and Palm Beach, FL. This has created a national network of Solid Waste Management providers that can offer Residential and Commercial Collection, Trucking and Hauling, Recycling Processing,



Municipal Solid Waste Transfer Operations and Landfill Operations. Mr. Goode's experience and increasing wealth of knowledge in the solid waste industry has allowed his companies to become one of the largest privately-owned Solid Waste networks in the Country.



During our span of services, GCI has come to learn the expectations of County and Local Municipal governments for all aspects of the contract requirements. These expectations include; providing efficient, clean and professional collections, timely response to customer service requests, as well as accurate reports, and billing.



Similar Projects

GCIF has been providing Residential waste management services to the Baltimore/Washington corridor and now in Florida for private, county and federal government clients for over 30 years. We have the in-depth knowledge of the requirements and work ethics necessary, and by working with contract management personnel; we've achieved a positive result in performing the day-to-day tasks of refuse and recycling collection services. Details of some of these contracts are listed below:



- Contracting Agency: Solid Waste Authority of Palm Beach County
- Service Type: Solid Waste and Recycling Collection Services
- Contract Value: Est. Over \$4,000,000.00 Ann
- Contract Start Date: October 2019
- Contract Duration: September 2026
- POC Name: Paul Gonsalves
- Customer Address: 7501 North Jog Road, West Palm Beach FL 33412
- POC Phone: (561) 236-1186
- POC Email: sgonsalves@swa.org
- Description of Services: GCIF was awarded a contract for the collection of solid waste and recycling for the Solid Waste Authority of Palm Beach County, FL. Services include residential collection for over 20,000 single family and multi-family units as well as Commercial Front End and Roll-Off collection services.

GCIF was awarded a firm fixed price contract with the Solid Waste Authority of Palm Beach county, FL for the collection of Solid Waste and Recycling materials from residential single and multi-family dwellings as well as commercial front end and roll-off collection. Services are performed 1-2 times per week on a schedule approved by the County.

Contract Highlights

- Front End and Rear Load Collection Services
- Residential and Commercial Refuse and Recycling
- Over 20,000 Residential Units
- 7-year Contract



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



- Contracting Agency: City of Riviera Beach
- Service Type: Residential Refuse and Recycling Services
- Contract Value: Est. \$4,000,000.00 Ann
- Contract Start Date: October 2022
- Contract Duration: September 2032
- POC Name: Douglass Lawson, Mayor
- POC Address: 600 W Blue Heron Blvd. Riviera Beach, FL 33404
- POC Phone: (561) 379-7837
- Description of Services: GCI provides **Refuse**, Recycling, Vegetation and **Bulk** collection services to over 18,000 city Residents

The City of Riviera Beach is GCIF's second contract in the state of Florida. GCIF has grown from an unknown hauler in the state, to a favorite in Palm Beach County. GCIF continues to meet and exceed the expectations of the City representatives and residents.

Contract Highlights

- Rear Load and ASL Residential Collection
- Multi-Family Collection Services
- Commercial Collection Services
- Curbside Refuse, Recycling and Vegetation
- Weekly Collection
- Over 18,000 Units
- 10-year Contract



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



- Contracting Agency: Prince George's County Government
- Service Type: Residential Refuse and Recycling Services
- Contract Value: Est. \$6,301,000.00 Ann
- Contract Start Date: 1995
- Contract Duration: On-Going
- POC Name: Marilyn Rybak, Section Manager
- POC Address: 1220 Caraway Court, Largo, MD 20774
- POC Phone: (301) 883-3635
- Description of Services: GCI provides **Refuse**, Recycling, Yard Waste and **Bulk** collection services to over 48,000 county Residents in 5 different collection areas.

Prince George's County is GCI's longest contract relationship. GCI grew from an unknown county hauler to one of the primary haulers for the County. GCI spearheaded a proposal to implement a route optimization strategy which would save County costs and reduce commercial traffic in residential areas as well as reduce the carbon footprint of commercial vehicles. The route optimization proved to be a success.

Contract Highlights

- Rear Load Residential Collection
- Curbside Refuse, Recycling and Yard Waste
- Weekly Collection
- Over 48,000 Units
- 9-year Contract



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



CHARLES COUNTY MARYLAND
Where Eagles Fly

- Contracting Agency: Charles County, MD
- Service Type: Single Stream Recycling & Yard Waste Collection Services
- Contract Value: Est. Over \$3,000,000.00 Ann
- Contract Start Date: July 2014
- Contract Duration: June 2025
- POC Name: Shanna Reese, Chief of Purchasing
- POC Address: 200 Baltimore St. La Plata, MD 20646
- POC Phone: (301) 645 -0600
- Description of Services: Residential Single Stream Recycling Collection Services to over 40,000 units. GCI was also awarded an additional contract for Yard Waste Collection to over 40,000 units.

GCI has served two consecutive terms with Charles County, servicing Residential Yard Waste collection and recently obtained a second contract to service Residential Recycling. This contract is one of the largest in volume of units serviced, which doubled with the award of the second project. GCI continues to satisfy the expectations of the County.

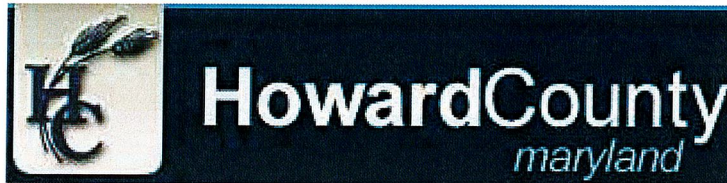
Contract Highlights

- Rear Load Residential Collection
- Curbside Recycling and Yard Waste
- Weekly Collection
- Over 40,000 Units
- 5-year Contracts (Multiple Contracts)



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Contracting Agency:	Howard County, MD
Type:	Residential Refuse and Recycling Collection
Contract Value:	Combined Est. \$2,200,000 Ann.
Start Date:	Various Since May 2006
Duration:	7 years
POC Name:	Alan Wilcom, Chief of Recycling Division
POC Address:	9801 Broken Land Parkway, Columbia, MD 21046
POC Number:	(410) 313-6433
Description of Services:	GCI provides residential curbside Refuse , Single Stream Recycling and Yard-Waste collections to five areas in Howard County. These areas combined make up over 25,000 units serviced weekly.

GCI has served multiple consecutive terms with Howard County, servicing Residential Refuse, Recycle and Yard Waste collection. GCI has held as many as 5 collection zones within the county which is the County's self-determined limit for a single contractor. GCI continues to satisfy the expectations of the County.

Contract Highlights

- Rear Load Residential Collection
- Curbside Refuse, Recycling and Yard Waste
- Weekly Collection
- Over 25,000 Units
- 6-7-year Contracts (Multiple Contracts)



Proposed Approach Collection Services

In order to develop the most efficient and customized operations plan for the City of South Bay, GCIF has performed site visits to observe the current operation, become familiar with the collection areas and neighborhoods, street layouts, traffic patterns, collection challenges as well as disposal facilities. After being immersed in the City's collection operation, we are able to identify the needs and concerns that can be addressed to improve the efficiency of performance going forward. Becoming familiar with all aspects of the City's collection operation is imperative, if the goal is to address the City's needs. The following section will describe our operations plan for this project.

Equipment



GCIF will provide the solid waste, bulk, recycling, and yard waste collection for the residential collection locations, as well as City facility locations if awarded the contract. We will provide late model collection vehicles currently within our fleet for; Refuse and Bulk, Recycling and Vegetation as well as necessary spare equipment. The collection vehicles will consist of Automated Side Loaders and Semi-Automated Rear

Loaders for Refuse and Bulk, Split Body Rear Loaders for Dual Stream Recycling and Grapppler style trucks for Vegetation Collection. Crews will consist of either One driver (if Automatic Side Loader) OR One driver and One to Two collectors if (Semi Automated.) In addition, GCIF will provide two Ford F-150 (electronic) pickup trucks for site supervision.

Service	Make /Model	Year	Body	Capacity	Fuel Type	Quantity Prime/Spare
Refuse/Bulk	Peterbilt or Mack	2022 or newer	McNeilus	28yd	Diesel	1 ASL / 1 RL 1 Spare
Recycling	Peterbilt or Mack	2022 or newer	McNeilus	28yd	Diesel	1 Split Body 1 Spare
Vegetation	Peterbilt or Mack	2022 or newer	McNeilus	28yd	Diesel	1 Grapppler 1 Spare



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
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GCIF will provide solid waste Front Load and Roll-Off collection vehicles to service Commercial accounts. Vehicles will be manned by One driver.

Service	Make /Model	Year	Body	Capacity	Fuel Type	Quantity Prime/Spare
Front End Refuse	Peterbilt or Mack	2022 or newer	McNeilus	28yd	Diesel	1 Prime 1 Spare
Front End Recycling	Peterbilt or Mack	2022 or newer	McNeilus	28yd	Diesel	1 Prime 1 Spare
Roll-Off	Peterbilt or Mack	2022 or newer	Galbreth	N/A	Diesel	1 Prime 1 Spare

Container Equipment

We will ensure all equipment is maintained and inspected regularly to assure minimum downtime. GCIF route staff will also provide inspections of the equipment to ensure that the containers are safe, operational, correctly marked, aesthetically pleasing, and fully functional. During the inspections, we will identify containers that require repair, and/or painting and schedule the necessary services. GCIF will also receive requests from either residents or commercial customers through our three communication options; dedicated phoneline/hotline, dedicated customer service email, or online customer requests via website. All such requests will be received by a GCIF customer service representative. All requests, whether service or container related, will be recorded and tracked to ensure all issues are resolved.





Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
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Methodology

GCIF has proactively performed multiple site visits for reconnaissance and to inspect the current residential services; routes, personnel and equipment used, service days etc. Through this research we have devised an operations plan that will focus on efficiency, cleanliness and minimal changes/disruption to the residents.

GCIF intends to make minimal scheduling changes to the current residential routes, only to average the house counts for each route and to allow for residential growth within each route. GCIF intends to provide a full break down of routing upon an award.





Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
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Operational / Transition Plan

GCI has significant experience with transitioning into commencement of services. Our Ownership and Management have implemented residential collection services in Maryland, North Carolina as well as Florida. Equipment acquisitions (both vehicles and containers), delivery of containers, personnel hiring and training, route planning and training and even community education are all areas that are key to a successful phase-in experience. With support and approval from the City GCI will be able to work with outgoing providers to facilitate a seamless transition.

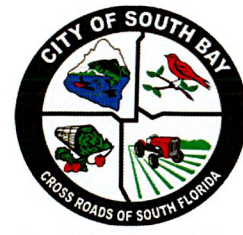
GCI has developed a phase-in plan that will provide an efficient and seamless transition of service from an incumbent contractor to our implementation of services, should GCIF receive an award. This transition is assuming about 120 days from an award to the start of services which is projected for December 2025.

Deliverable	Time - Frame	Respondent
Award of Services	City's Discretion	City of South Bay
Post Award Meeting	Within 2 weeks of Award	South Bay / GCIF
Acquisition of Collection Equipment (Provide to City)	Within 2 weeks of Award	GCIF President
Acquisition of Container Equipment (Provide to City)	Within 2 weeks of Award	GCIF President
Submit Key Personnel Information for Approval	Within 2 weeks of Award	GCIF Ops Manager
Submit all required documentation, bonds, permits	Within 2 weeks of Award	GCIF Ops Manager
Submit Residential Routing for City Approval	Within 30 days of Award	GCIF Ops Manager
Hold employment event for local frontline personnel	Within 30 days of Award	GCIF Ops and HR
Review candidates and hire local frontline personnel	Within 30 days of Award	GCIF Ops and HR
Implement safety and health training (orientation)	Within 30 days of Start	GCIF Safety and HR
Implement route training (Supervisors and Frontline)	Within 15 days of Start	GCIF Ops Team
Receive Collection Equipment (Rental or current)	Within 15 days of Start	GCIF President
Receive Container Equipment	Within 15 days of Start	GCIF President
Deliver All Residential Carts / Commercial Dumpsters	Within 15 days of Start	GCIF Ops Manager
Start of Services	Directed by South Bay	GCIF
Monitor Residential and Commercial Services	Monthly	GCIF Ops Manager
Submit Performance Reports for City's Approval	Monthly	GCIF Ops Manager
Performance Meetings	Monthly	South Bay / GCIF
Phase-In Complete (Post Transition Meeting)	Quartely	South Bay / GCIF



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Education

GCIF is focused on environmental awareness and community involvement. GCIF is proud to be involved in the communities we serve. Not only are we present as we provide daily collections, but we also like to be a presence in the community, attending community events, back to school events etc., providing recycling literature, promotional recycling materials, and educational brochures (see samples below). We also disseminate community and recycling information on our website as well as postings on social media platforms. As it relates to recycling participation, GCIF is also available to partner with the City to develop more opportunities to increase participation and educating City residents on more possibilities for recycling.





Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Financial Capacity

With nearly 35 years of experience in Solid Waste Management servicing projects similar in size and scope to the City; GCIF has formed relationships with Financial Institutions as well as equipment vendors and suppliers. With these relationships, GCIF has the financial backing and capacity to procure equipment and implement services promptly and efficiently. Please see the attached financial support letter.



April 2025

RE: Bid by The Goode Companies of Florida, Inc. (the "Company")

To whom it may concern,

Umpqua Bank ("Bank") currently provides loan products and other traditional banking products to the Company and its affiliated entities. As of the date of this letter, the Company has access, either directly or through its affiliates, to up to \$2,000,000 Operating Lines of Credit and up to \$1,500,000 Equipment Facility.

If the Company were awarded the contract, Umpqua Bank would consider additional lending facilities pursuant to financial qualifications. The Company's experienced senior management team provides additional support for financing and the Bank would have a strong desire to support any such increased requirements.

Please feel free to contact me with any questions.

Regards,

Derek X. Jasso, Senior Vice President

derekjasso@umpquabank.com

(562) 631-6137

Note: effective March 1, 2023, Umpqua Holdings Corporation and Columbia Banking System, Inc. completed its merger. Below is snapshot of each individual entity as of February 2023.

Umpqua Holdings Corporation

Columbia Banking System, Inc.

\$30.6B assets	\$26.6B deposits
\$22.6B loans & leases	\$4.6B market cap

\$20.9B assets	\$18.0B deposits
\$10.6B loans & leases	\$2.9B market cap

S&P Rating:

Short-term/Commercial Paper: A-3

Long-term Issuer: BBB- (Q5)

As-of date: 10/14/21

Fitch Rating:

Short-term/Commercial Paper: F2

Long-term Issuer: BBB+ (ON)

As-of date: 12/30/21

Assets, deposits, and loans & leases as of 12/31/21; market cap as of 2/1/22

Umpqua Bank | Member FDIC | NMLS 401867 | Equal Housing Lender | SBA Preferred Lender



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



RFP Forms and Attachments

- Attachment A: Bidders Contact Information
- Attachment B: References
- Attachment C: Public Entity Crimes
- Attachment D: ADA
- Attachment E: Business Entity Affidavit
- Attachment F: Foreign Corporation
- Attachment G: W9
- Attachment H: Workers Compensation
- Attachment I: Ownership Disclosure Affidavit
- Attachment J: Drug Free Workplace
- Attachment K: Employee Background Verifications Affidavit
- Attachment L: Scrutinized Companies Affidavit
- Attachment M: Non-Conflict of Interest Statement
- Attachment N: E-Verify

ATTACHMENT A
(Page 1 of 6)

City of South Bay, Florida

PROPOSAL FORMS

Solid Waste Removal Services

RFP 2025-02

Proposal Due: Friday, May 2, 2025

For Information Contact:

The Purchasing Division
[.camell@southbaycity.com](mailto:camell@southbaycity.com)

Release Date: Tuesday, February 25, 2025

Submitted by: The Goode Companies of Florida, Inc.
(Company name)

ATTACHMENT A

(Page 2 of 6)

Project: Solid Waste Removal Services
Contract Identification: RFP 2025-02
Bids submitted to: Office of the City Clerk
City of South Bay
335 SW 2nd Avenue
South Bay, Florida, 33493

1. The undersigned PROPOSER proposes and agrees, if this Bid/Proposal is accepted, to enter into an agreement with City in the form included in the contract documents to perform and furnish all work as specified or indicated in the contract documents for the contract price and within the contract time indicated in this Bid/Proposal and in accordance with the other terms and conditions of the contract documents.
2. Proposer accepts all of the terms and conditions of the advertisement of Request for Proposal and Instruction to Proposers including, without limitation, those dealing with the Bid/Proposal requirements. This Bid/Proposal will remain in full force for one hundred and twenty (120) days from the date of the Bid/Proposal opening. Proposer will sign and submit an agreement with the Bonds and other documents required by the Bidding Requirements within fifteen days after the City's notice of award.
3. In submitting this Bid/Proposal, Proposer represents, as more fully set forth in the Agreement that:
 - a. Proposer has examined copies of all plans, and bidding documents, contract specifications and instruction to proposers.
 - b. Proposer has familiarized itself with the nature and extent of the Contract Documents, work site, locality, local conditions and the laws and regulations that in any manner may affect the cost, progress, performance or furnishing of the work.
 - c. Proposer has studied carefully all reports and drawings of the project and the physical conditions of the project site areas and accepts the extent of the technical data contained in such reports and drawings upon which Proposer is entitled to rely.
 - d. Proposer has correlated the results of his/her studies and reviews, observations, investigations, explorations, tests, and studies with the terms and conditions of the contract documents.
 - e. Proposer has given City written notice of all conflicts, errors or discrepancies that is has discovered in these documents and the written resolution thereof by City is acceptable to Proposer.
 - f. This Bid/Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporate and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false Bid, and Proposer has not sought by collusion to obtain for itself any advantage over any other Proposer or the City.
4. Bid/Proposal Copies
ONE (1) ORIGINAL (UNBOUND) COPY, THREE (3) BOUND PHOTOCOPIES and ONE (1) ELECTRONIC COPY (Flash Drive) of the Proposal should be submitted to the City of South Bay, City Hall, 335 SW 2nd Ave, South Bay, Florida 33493, to the attention of the Office of the City Clerk.
5. Addenda, Additional Information-Contact Purchasing Division
Any addenda or answers to written questions supplied by the City to participating Proposers become part of this Request for Proposal and the resulting contract. The Bid Form shall be signed by an authorized company representative dated and returned with the proposal Bid.

ATTACHMENT A*(Page 3 of 6)*

No negotiations, decisions or actions shall be initiated or executed by the Proposer as result of any discussions with any City employee. Only those communications which are in writing from the City may be considered as a duly authorized expression. Also, only communications from proposer that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of the proposer.

Specific questions related to the Scope of Services requested shall be directed in writing to the City of South Bay - Purchasing Division. Questions must be emailed to camell@southbaycity.com, who may respond in kind with copies to all Proposers. **The deadline for submission of questions is Monday, April 21, 2025 at 3:00 PM (EST).**

The successful proposer shall be required to execute a City contract covering the scope of services to be provided and setting forth the duties, rights and responsibilities of the parties. This contract must be executed by the successful proposer prior to recommendation of award and presentation to the City Commission.

6. Checklist of documents to be included in submittal.

✓	Proposal Form (Completed and Signed)
✓	Transmittal Letter
✓	Reference Form
✓	Public Entity Crimes (PEC) Form
✓	ADA Affidavit
✓	Business Entity Affidavit
✓	Bidder's Foreign (Non-Florida) Corporate Statement (If applicable)
✓	W-9, Request for Taxpayer Identification Number
✓	Proof of Workers Compensation Insurance or Exemption
✓	Proof of Liability Insurance
✓	Ownership Disclosure Affidavit
✓	Drug-Free Workplace Certificate
✓	Employee Background Verification Affidavit
✓	Scrutinized Companies Affidavit
✓	Non-Conflict of Interest Statement
✓	E-Verify Form
✓	City Facilities
✓	Bond Form(s)

ATTACHMENT A

(Page 5 of 6)

Bidder's Contact Information

Name of Company: The Goode Companies of Florida, Inc.

Address: 2001 Broadway Avenue Suite 500
Riviera Beach, FL 33404

Type of Business Corporation

Company's Website: www.GCI-Florida.com

Authorized Signatory Contact: Will D. Goode

Title: Chief Operating Officer

Tel: (561) 444-3442 Mobile: (240) 882-9747

Email Address (Required): wdgoode@goodecompanies.com

Primary Contact: Willie K. Goode

Title: President

Tel: (301) 486-7502 Mobile: (786) 566-1171

Email Address (Required): wkgoode@goodecompanies.com

Additional Contact & Title: Auturo Evans

Tel: (301) 486-7502 Mobile: (301) 802-7003

Email Address (Required): aevans@goodecompanies.com

Remit to Address: 2001 Broadway Avenue Suite 500 Riviera Beach, FL 33404

Remit to Contact: Name: Will D. Goode Tel: (240) 882-9747

Remit to Email: wdgoode@goodecompanies.com

ATTACHMENT A

(Page 6 of 6)

**COST PROPOSAL SHEET
FOR
Solid Waste Removal Services
MUST BE SUBMITTED IN A SEPARATE, SEALED ENVELOPE**

Notes:

1. Unit prices shall be shown and where there is an error in extension of prices, the unit price shall govern.
2. Alternate proposals will not be considered unless authorized in the RFP document.

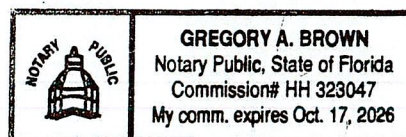
Submitted by: Will D. Goode
(Print)

Authorized Signature: *Will D. Goode*
(Sign)

Title: Chief Operating Officer

Company Name: The Goode Companies of Florida, Inc.

STATE: FLORIDA	COUNTY: <u>Palm Beach</u>
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> , by: <u>Will D. Goode</u> Name of person making statement	
(NOTARY SEAL)	<u><i>[Signature]</i></u> Signature of Notary Public - State of Florida <u>Gregory A. Brown</u> Name of Notary Typed, Printed, or Stamped
Personally Known ☐	OR Produced Identification ☒
Type of Identification Produced <u>FLDL</u>	



ATTACHMENT B REFERENCES

All references shall be from entities/companies regularly engaged in the business of providing the goods and/or services as described in this solicitation. **CITY OF SOUTH BAY STAFF SHALL NOT BE USED AS A CLIENT REFERENCE.**

1. ENTITY/COMPANY NAME: Solid Waste Authority of Palm Beach County
ADDRESS: 7501 N Jog Road West Palm Beach, FL 33412
CONTACT NAME & TITLE: Paul Gonsalves, Director/CIS
TELEPHONE: (561) 236-1186
E-MAIL (REQUIRED): sgonsalves@swa.org
CONTRACT PERIOD: FROM: October 2019 TO: September 2026

2. ENTITY/COMPANY NAME: City of Riviera Beach
ADDRESS: 600 W Blue Heron Blvd Riviera Beach, FL 33404
CONTACT NAME & TITLE: Douglass Lawson, Mayor
TELEPHONE: (561) 379-7837
E-MAIL (REQUIRED): dlawson@rivierabeach.org
CONTRACT PERIOD: FROM: October 2022 TO: September 2032

3. ENTITY/COMPANY NAME: Sierra Container
ADDRESS: 6160 SW Highway 200 Suite 110 Ocala, FL 34476
CONTACT NAME & TITLE: Rob Eck, Vice President
TELEPHONE: (352) 461-3788
E-MAIL (REQUIRED): rob@sierracontainer.com
CONTRACT PERIOD: FROM: 2022 TO: 2032

This page shall be completed **IN FULL** and submitted with your bid/proposal.

ATTACHMENT C

(Page 1 of 2)

**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A
NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the CITY OF SOUTH BAY, FLORIDA

by: Will D. Goode, Chief Operating Officer

(print individual's name and title)

for: The Goode Companies of Florida, Inc.

(print name of entity submitting sworn statement)

whose business address is: 2001 Broadway Avenue, Suite 500 Riviera BEach, FL 33404

and (if applicable) its Federal Employer Identification Number (FEIN) is: 883861831

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____ - _____ - _____).

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- a) A predecessor or successor of a person convicted of a public entity crime; or
- b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers,

ATTACHMENT C

(Page 2 of 2)

directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

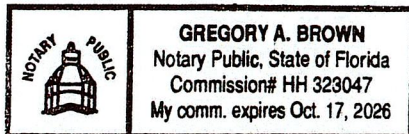
6. Based on information and belief, the statement that I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies).

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, not any affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ This entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



Willie Goode
Signature

STATE:	FLORIDA
COUNTY:	Palm Beach
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> , by: <u>Willie Goode</u>	
	<i>Name of person making statement</i>
(NOTARY SEAL)	<i>Signature of Notary Public - State of Florida</i> <u>Gregory A Brown</u>
	<i>Name of Notary Typed, Printed, or Stamped</i>
Personally Known ☐	OR Produced Identification ☒
Type of Identification Produced <u>FL DL</u>	

ATTACHMENT D**AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL
AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the CITY OF SOUTH BAY, FLORIDA

by: Will D. Goode, Chief Operating Officer

(print individual's name and title)

for: The Goode Companies of Florida, Inc.

(print name of entity submitting sworn statement)

whose business address is: 2001 Broadway Avenue, Suite 500 Riviera Beach, FL 33404

and (if applicable) its Federal Employer Identification Number (FEIN) is: 883861831

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____ - _____.)

I, being duly first sworn state:

That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:

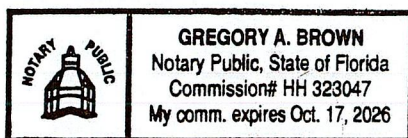
The Rehabilitation Act of 1973, 229 USC Section 794;

The Federal Transit Act, as amended 49 USC Section 1612;

The Fair Housing Act as amended 42 USC Section 3601-3631.

Willie Goode

Signature



STATE:	FLORIDA
COUNTY:	Palm Beach
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> by: <u>Willie Goode</u>	
	Name of person making statement
	<u>[Signature]</u>
	Signature of Notary Public - State of Florida
(NOTARY SEAL)	<u>Gregory A Brown</u>
	Name of Notary Typed, Printed, or Stamped
Personally Known _____	OR Produced Identification ☒
Type of Identification Produced	<u>FLDL</u>

ATTACHMENT E**BUSINESS ENTITY AFFIDAVIT**

I, Will D. Goode, being first duly sworn state:

The Goode Companies, of Florida, Inc.
2001 Broadway Avenue, Suite 500 riviera Beach, FL 33404

The full legal name and business address of the person(s) or entity proposing to contract or transact business with the City of South Bay ("City") are (Post Office addresses are not acceptable), as follows:

883861831

Federal Employer Identification Number (FEIN) (If none, Social Security Number)

The Goode Companies of Florida, Inc.

Name of Entity, Individual, Partners or Corporation

Doing Business As (If same as above, leave blank)

2001 Broadway Avenue Suite 500 Riviera Beach FL 33404
 Street Address City State

Florida August 24, 2020

State and Date of Incorporation:

Willie Goode

Signature of Affiant

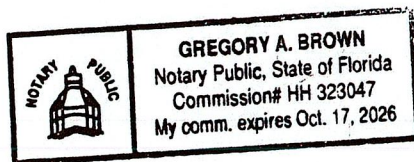
Date

Will D. Goode

Print Name

Date

5/11/2025



STATE:	FLORIDA
COUNTY:	<u>Palm Beach</u>
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> by: <u>Willie Goode</u>	
	<i>Name of person making statement</i>
(NOTARY SEAL)	<u>[Signature]</u>
	<i>Signature of Notary Public - State of Florida</i>
	<u>Gregory A Brown</u>
	<i>Name of Notary Typed, Printed, or Stamped</i>
Personally Known	<u>OR</u> Produced Identification ☒
Type of Identification Produced	<u>FLDL</u>

ATTACHMENT F

FOREIGN (NON-FLORIDA) CORPORATION MUST COMPLETE THIS FORM
 DEPARTMENT OF STATE CORPORATE CHARTER NO. _____

If your corporation is exempt from the requirements of Section 607.1501, Florida Statutes, YOU MUST CHECK BELOW the reason(s) for the exemption. Please contact the Department of State, Division of Corporations at (850) 245-6051 for assistance with corporate registration or exemptions. 607.1501 Authority of foreign corporation to transact business required.

- (1) A foreign corporation may not transact business in this state until it obtains a certificate of authority from the Department of State.
- (2) The following activities, among others, do not constitute transacting business within the meaning of subsection one (1):

The _____	(a) Maintaining, defending, or settling any proceedings.	_____ list of
_____	(b) Holding meetings of the board of directors or shareholders or carrying on other activities concerning internal corporate affairs.	
_____	(c) Maintaining bank accounts.	
_____	(d) Maintaining officers of agencies for the transfer, exchange, and registration of the corporation's own securities or maintaining trustees or depositories with respect to those securities.	
_____	(e) Selling through independent contractors.	
_____	(f) Soliciting or obtaining orders, whether by mail or through employees, agents or otherwise, if the orders	
_____	(g) Creating or acquiring indebtedness, mortgages, and security interests in real or personal property.	
_____	(h) Securing or collecting debts or enforcing mortgages and security interests in property securing the debts.	
_____	(i) Transacting business in interstate commerce.	
_____	(j) Conducting an isolated transaction that is completed within 30 days and that is not one in the course of repeated transactions of a like nature.	
_____	(k) Owning and controlling a subsidiary corporation incorporated in or transacting business within this state or voting the stock of any corporation which it has lawfully acquired.	
_____	(l) Owning a limited partnership interest in a limited partnership that is doing business within this state, unless such limited partner manages or controls the partnership or exercises the powers and duties of a general partner.	
_____	(m) Owning, without more, real or personal property.	

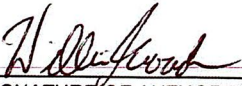
activities of subsection (2) is not exhaustive.

- (3) This section has no application to the question of whether any foreign corporation is subject to service of process and suit in this state under any law of this state.

Please check one of the following if your firm in NOT a corporation:

- (I) _____ Partnership, Joint Venture, Estate or Trust
 (II) _____ Sole Proprieties of Self Employed

NOTE: This sheet MUST be enclosed with your bid if you claim an exemption or have checked I or II above, your firm will be considered a corporation and subject to all requirements listed herein.



 SIGNATURE OF AUTHORIZED AGENT OF PROPOSER

The Goode Companies, of Florida, Inc.

 PROPOSER'S LEGAL NAME

Attachment G

Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.		
2 Business name/disregarded entity name, if different from above The Goode Companies of Florida, Inc.		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.		
☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate		
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶		
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		
☐ Other (see instructions) ▶		
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)		5 Address (number, street, and apt. or suite no.) See instructions. 2001 Broadway Avenue, Suite 500
6 City, state, and ZIP code Riviera Beach, FL 33404		Requester's name and address (optional)
7 List account number(s) here (optional)		
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.		
Social security number 88 - 3861831		or Employer identification number 88 - 3861831
Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.		
Sign Here	Signature of U.S. person ▶ <i>Willie K. Goode</i>	Date ▶ 5/1/2025
General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following: • Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See <i>What is backup withholding</i> , later.		

Cat. No. 10231X

Form W-9 (Rev. 10-2018)

Attachment H

REQUEST FOR PROOF OF WORKERS COMPENSATION INSURANCE OR EXEMPTION

Dear Provider of Services or Goods:

In order to provide services or goods to City of South Bay, we require that you provide us either proof of workers' compensation coverage or proof of exemption.

Workers compensation insurance is required of all employers in Florida that employ 4 or more part or full time employees. In the event that you are an employer in the construction industry, you are required to have workers' compensation insurance if you employ one or more workers. Corporate officers and sole proprietors are included when calculating the number of employees. Note: Corporate officers may claim exemption from workers' compensation coverage on themselves only, by filing *Form DWC 250, Notice of Election to Be Exempt*. This form can be found at <http://fldfs.com/WC/forms.html>.

If you meet the above criteria to be exempt, you MUST provide us with one of the following:

1. If your business is a sole proprietorship or unincorporated business: provide us a Verification of Automatic Exempt Certificate. This verification is a letter that is issued by the State of Florida Department of Financial Services. To receive a letter from the State, complete the following directions: 1) Call the National Council of Compensation Insurance 1-800-622-4123, Option 5, and ask them for the class code for your type of business. 2) Once you have received this code, call the Department of Financial Services at 1-850-413-1601 and provide them your business name, class code, mailing address, and contact phone number. They will send you the Verification of Automatic Exempt Certificate. 3) Provide us a copy of the Verification of Automatic Exempt Certificate.
2. If your business is a corporation (including a professional association or limited liability company), and you are not required to have workers' compensation insurance as per the requirements as outlined above, you must complete the attached Workers Compensation Exemption Affidavit, have it notarized, and return the original to us.

If you are an employer that meets the requirements of workers compensation and needs to obtain coverage, contact your current business insurance agent, or you may use the following resources to locate an agent: www.faja.com, www.piafl.org/wc-info.pdf, or call (850) 893-8245.

Please be reminded that the furnishing of this information to City of South Bay is a non-negotiable requirement to perform services for us. Failure to provide this timely may result in either termination of your services or delay of payment for services. Your workers compensation Certificate of Coverage, Workers Compensation Exemption Affidavit, or Verification of Automatic Exempt Certificate must be submitted to the Purchasing Division located at City Hall, 335 SW 2nd Ave, South Bay, Florida 33493, or emailed to camell@southbaycity.com.

ATTACHMENT I
OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

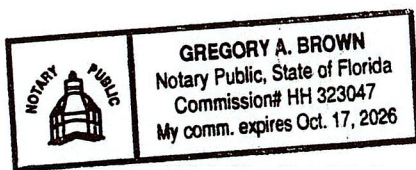
<u>Full Legal Name</u>	<u>Address</u>	<u>Ownership</u>
Willie K. Goode	2001 Broadway Ave, Suite 500 Riviera Beach	60 %
Adrienne Goode	2001 Broadway Ave, Suite 500 Riviera Beach	25 %
Patrick Carter	2001 Broadway Ave, Suite 500 Riviera Beach	15 %

2. The full legal names and business address of any other individual (other than subcontractors, materialmen, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial or otherwise) in the contract or business transaction with the City are (Post Office addresses are not acceptable), as follows:

None

Willie Goode
 Signature of Affiant

Will D. goode
 Print Name
5/1/2025
 Date



STATE:	FLORIDA
COUNTY:	<u>Palm Beach</u>
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> by: <u>Willie Goode</u>	
	<i>Name of person making statement</i>
(NOTARY SEAL)	<u>[Signature]</u> <i>Signature of Notary Public - State of Florida</i> <u>Gregory A Brown</u> <i>Name of Notary Typed, Printed, or Stamped</i>
Personally Known _____	OR Produced Identification ☒
Type of Identification Produced <u>FL DL</u>	

ATTACHMENT J**DRUG FREE WORKPLACE CERTIFICATE**

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, (**print or type name of firm**)

The Goode Companies of Florida, Inc.

1. Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
2. Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
3. Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
4. Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, pleas of guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than THREE (3) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
5. Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6. Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

"As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".

Willie Goode

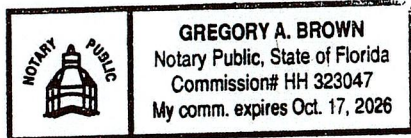
Signature of Affiant

Will D. Goode

Print Name

Date

5/1/2025



STATE:	FLORIDA
COUNTY:	Palm Beach
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> by: <u>Willie Goode</u>	
Name of person making statement	
<u>[Signature]</u>	
Signature of Notary Public - State of Florida	
<u>Gregory A Brown</u>	
Name of Notary Typed, Printed, or Stamped	
(NOTARY SEAL)	
Personally Known _____	OR Produced Identification ☒
Type of Identification Produced	<u>FLDL</u>

ATTACHMENT K

EMPLOYEE BACKGROUND VERIFICATION AFFIDAVIT

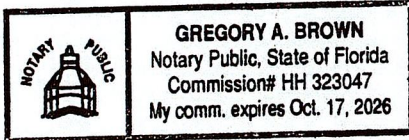
I, Will D. Goode of The Goode Companies of Florida, Inc., attest that all personnel used in
(Print Name) (Company Name)

the performance of this work have had a criminal background check with a passing grade and have been drug tested with a passing grade and are legally documented to work in the United States.

Will D. Goode
Signature of Affiant

Will D. Goode
Print Name

5/1/2025
Date



STATE: **FLORIDA**
COUNTY: Palm Beach

Sworn to (or affirmed) and subscribed before me this 1 day of May, 2025, by: Willie Goode
Name of person making statement

[Signature]
Signature of Notary Public - State of Florida
Gregory A Brown
Name of Notary Typed, Printed, or Stamped

(NOTARY SEAL)

Personally Known ☐ OR Produced Identification ☒

Type of Identification Produced FL DL

ATTACHMENT L

Scrutinized Companies Affidavit
CERTIFICATION PURSUANT TO FLORIDA STATUTE § 287.135

I, Will D. Goode, Chief Operating Officer, on behalf of, The Goode Companies of Florida, Inc.

Print Name and Title

Company Name

certify that The Goode Companies of Florida, Inc. does not:

Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and

2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

The Goode Companies of Florida, inc.

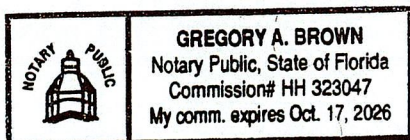
COMPANY NAME

Will D. Goode, COO

PRINT NAME & TITLE

Will D. Goode
SIGNATURE

STATE:	<u>FLORIDA</u>
COUNTY:	<u>Palm Beach</u>
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> by: <u>Willie Goode</u>	
Name of person making statement	
(NOTARY SEAL)	<u>Gregory A Brown</u>
	Signature of Notary Public - State of Florida
	Name of Notary Typed, Printed, or Stamped
Personally Known	☐ OR ☒ Produced Identification
Type of Identification Produced	<u>FL DL</u>



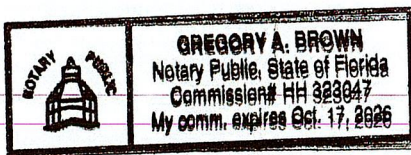
ATTACHMENT M**NON-CONFLICT OF INTEREST STATEMENT**

1. A. I am the Chief Operating Officer of The Goode Companies of Florida, Inc. with a
[Insert Title] [Insert Company Name]
- a. local office in Riviera Beach and principal office in Riviera Beach.
2. The entity hereby submits a proposal/offer in response to **RFP 2025-02, SOLID WASTE REMOVAL SERVICES.**
3. The AFFIANT has made diligent inquiry and provided the information in this statement affidavit based upon its full knowledge.
4. The AFFIANT states that only one submittal for this solicitation has been submitted and tendered by the appropriate date and time and that said above stated entity has no financial interest in other entities submitting a proposal for the work contemplated hereby.
5. Neither the AFFIANT nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion or collusive activity, or otherwise taken any action which in any way restricts or restrains the competitive nature of this solicitation, including but not limited to the prior discussion of terms, conditions, pricing, or other offer parameters required by this solicitation.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise prohibited from participation in this solicitation or any contract to follow thereafter by any government entity.
7. Neither the entity nor its affiliates, nor anyone associated with them, have any potential conflict of interest because and due to any other clients, contracts, or property interests in this solicitation or the resulting project.
8. I hereby also certify that no member of the entity's ownership or management or staff has a vested interest in any City Division/Department/Office.
9. I certify that no member of the entity's ownership or management is presently applying, actively seeking, or has been selected for an elected position within City of South Bay City government.
10. In the event that a conflict of interest is identified in the provision of services, I, the undersigned, will immediately notify the City in writing.

By the signature(s) below, I/we, the undersigned, as authorized signatory to commit the firm, certify that the information as provided in this attachment is true and correct at the time of submission.

Willie Goode
Signature of Affiant

Will D. Goode, COO
Printed Name & Title of Affiant



STATE:	FLORIDA
COUNTY:	Palm Beach
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> by: <u>Willie Goode</u>	
Name of person making statement	
<u>GPB</u>	
Signature of Notary Public - State of Florida	
<u>Gregory A Brown</u>	
Name of Notary Typed, Printed, or Stamped	
(NOTARY SEAL)	
Personally Known	OR Produced Identification ☒
Type of Identification Produced	FL DL

ATTACHMENT N
(Page 1 of 2)

E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES

TO BE RETURNED WITH PROPOSAL

Project Name: Solid Waste Removal Services

Project No.: RFP 2025-02

1. Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. "Contractor" includes, but is not limited to, a vendor or consultant.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

"E-Verify system" means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

2. Effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- a) All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub vendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of South Bay. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of South Bay; and
- c) Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

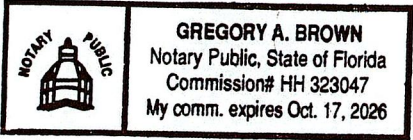
3. Contract Termination

- a) If the City has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.

ATTACHMENT N
(Page 2 of 2)

- b) If the City has a good faith belief that a subcontractor knowingly violated s. 448.095 (2), but the Contractor otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.
- c) A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
- d) Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.
- e) If the contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name:	The Goode Companies of Florida, Inc.
Authorized Signature:	<i>Willie Goode</i>
Print Name:	Will D. Goode
Title	Chief Operating Officer
Date:	5/1/2025
Phone:	561-444-3442



STATE:	FLORIDA
COUNTY:	Palm Beach
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> by: <u>Willie Goode</u>	
	<i>Willie Goode</i> Name of person making statement
(NOTARY SEAL)	<i>Gregory A Brown</i> Signature of Notary Public - State of Florida
	<u>Gregory A Brown</u> Name of Notary Typed, Printed, or Stamped
Personally Known _____ OR Produced Identification ☒	
Type of Identification Produced <u>FL DL</u>	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hilb Group of NJ, LLC - Martens Johnson 6227 Executive Blvd Rockville MD 20852	CONTACT NAME: Rachel Halterman PHONE (A/C, No, Ext): (301) 363-2808 E-MAIL ADDRESS: rhalterman@hilbgroup.com FAX (A/C, No): (301) 881-1137																					
INSURED The Goode Companies of Florida, Inc. P.O. Box 10841 Riviera Beach FL 33404	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Chesapeake Employers' Insurance Company</td><td>11039</td></tr><tr><td>INSURER B:</td><td>Navigators Specialty Insurance Co</td><td>36056</td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Chesapeake Employers' Insurance Company	11039	INSURER B:	Navigators Specialty Insurance Co	36056	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:** WC/Poll 24-25**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	Y	WC 3247428 00	06/15/2024	06/15/2025 ☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Pollution - Project Rubicon RaceTrac #2627			NY24ECPX01215NC	08/15/2024	08/15/2025	Occurrence/Aggregate \$2,000,000 Deductible \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Solid Waste Removal Services RFP 2025-02

Waiver of subrogation in favor of The City of South Bay, its officials, employees, agents, and volunteers when required by written contract, in accordance with the policy provisions, where permissible by law, and with regard to work performed by the named insured in association with the above-noted project/location.

CERTIFICATE HOLDER**CANCELLATION**City of South Bay, Florida
335 SW 2nd Avenue

South Bay

FL 33493

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Acrisure Southeast Partners Insurance Services LLC
1317 Citizens Blvd
Leesburg FL 34748

CONTACT NAME: Certificates
PHONE (A/C, No, Ext): 800-407-4077 **FAX (A/C, No):** 321-752-7980
E-MAIL ADDRESS: services@rrl-ins.com

License#: L089001
GOODCOM-01

INSURED
The Goode Companies of Florida, Inc
2001 Broadway #500
Riviera Beach FL 33403

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Security National Insurance Co	19879
INSURER B : Lloyds of London	
INSURER C : Century Surety Company	36951
INSURER D : Kinsale Insurance Company	38920
INSURER E : Trisura Insurance Company	22225
INSURER F :	

COVERAGES**CERTIFICATE NUMBER:** 1243997059**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC ☐ OTHER:	Y	Y	SES180997402	10/1/2024	10/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
E	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y	Y	MIW-BUR21C027-231	10/1/2024	10/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$	Y	Y	CCP-1264162-1	10/7/2024	10/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Physical Damage Excess			KPB-2024-324 0100330920-0	10/1/2024 10/23/2024	10/1/2025 10/1/2025	Stated Amount Excess \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of South Bay is an additional insured with respect to general liability to include Waiver of Subrogation when required by written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION 30**

The City of South Bay
335 SW 2nd Avenue
South Bay FL 33493

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Of Florida

**The Goode Companies
of Florida, Inc.**

2001 Broadway Avenue, Suite 500
Riviera Beach, FL 33404
Will D. Goode, COO
(561) 444-3442
wdgoode@goodecompanies.com

EIN 88-3861831

WEB Site: www.Goodecompanies.com

E-mail: wkgoode@Goodecompanies.com

Provides its

**Cost Response
To**



The City South Bay
City Clerk's Office
335 SW 2nd Avenue
South Bay, FL 33493
Attn: camell@soubaycity.com
(561) 996-6751

May 2, 2025 11:00AM
Solid Waste Removal Services
RFP 2025-02



Goode Companies, Inc.
Of Florida

Solid Waste Removal Services
RFP 2025-02



Proposal Form

Attached

ATTACHMENT A

(Page 6 of 6)

**COST PROPOSAL SHEET
FOR
Solid Waste Removal Services
MUST BE SUBMITTED IN A SEPARATE, SEALED ENVELOPE**

Notes:

1. Unit prices shall be shown and where there is an error in extension of prices, the unit price shall govern.
2. Alternate proposals will not be considered unless authorized in the RFP document.

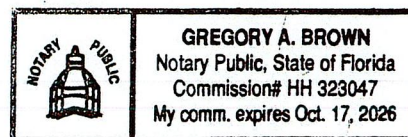
Submitted by: Will D. Goode
(Print)

Authorized Signature: *Will D. Goode*
(Sign)

Title: Chief Operating Officer

Company Name: The Goode Companies of Florida, Inc.

STATE: FLORIDA
COUNTY: <u>Palm Beach</u>
Sworn to (or affirmed) and subscribed before me this <u>1</u> day of <u>May</u> , 20 <u>25</u> , by: <u>Will D. Goode</u> Name of person making statement
 Signature of Notary Public - State of Florida
(NOTARY SEAL) <u>Gregory A Brown</u> Name of Notary Typed, Printed, or Stamped
Personally Known ☐ OR Produced Identification ☒
Type of Identification Produced <u>FLDL</u>



PROPOSAL FORM – PRICE PROPOSAL

SOLID WASTE, BULK WASTE AND RECYCLING COLLECTION SERVICES

THE UNDERSIGNED PROPOSER, having familiarized itself with the specifications in the Invitation to Propose, and all laws, regulations and other factors affecting performance of the work, and having satisfied itself of the expense and difficulties attended in the performance of a contract, **HEREBY PROPOSES AND AGREES**, if this Proposal No. 2025-02, Solid Waste, Bulk Waste and Recycling Collection Services is accepted, to enter into a contract to perform under all terms and conditions as stated herein for the following price:

City-Wide							
	RESIDENTIAL	(in words)	UNIT COST PER MONTH	(numbers)	UNIT	ESTIMATED NO. UNITS ***	EXTENSION (numbers)
	a. Solid Waste Curbside Two (2) times per week*		DOLLARS	(\$19.95)	DWELLING	924	\$ 18,433.80
	b. Solid Waste Containerized two (2) times per week**		DOLLARS	(\$22.25)	DWELLING	924	\$ 20,559.00
	c. Vegetative Curbside one (1) time per week		DOLLARS	(\$ 8.15)	DWELLING	924	\$ 7,530.60
	d. Recycling Curbside one (1) time per week		DOLLARS	(\$ 10.25)	DWELLING	924	\$ 9,471.00
	e. Recycling Containerized annual average of one and one half (1-1/2) times per week		DOLLARS	(\$ 11.50)	DWELLING	924	\$ 10,626.00
	RESIDENTIAL TOTAL MONTHLY COST						\$ 66,620.40
							Multiply by Twelve (12)
	TOTAL ANNUAL RESIDENTIAL PROPOSAL						\$ 799,444.80
	TOTAL ANNUAL COMMERCIAL PROPOSAL (SEE DETAIL PAGE 2 OF 3)						\$ 150,540.00
	TOTAL ANNUAL RESIDENTIAL AND COMMERCIAL PROPOSAL						\$ 949,984.80

* Residential Cart Maintenance monthly fee of \$2.10 per curbside unit collected by the CITY and paid to the Contractor

** The norm for residential solid waste containerized collection service is two (2) times per week; however, frequency of service may be varied as specified in the Franchise Agreement.

**SOLID WASTE, BULK WASTE AND
RECYCLING COLLECTION
ANNUAL COMMERCIAL SOLID WASTE
COLLECTION**

FRONTLOAD SOLID WASTE SERVICE (12,480 annual cubic yards)

Multiplied by \$ 8.50 per cubic yard set collection rate \$
106,080.00

ROLL-OFF COMPACTOR (156 annual pulls)

Multiplied by \$ 285.00 per pull set rate \$ 44,460.00

CITYWIDE

**TOTAL ESTIMATED ANNUAL COMMERCIAL
SOLID WASTE COLLECTION PROPOSAL** \$ 150,540.00

Residential	Unit Cost Per Month	Unit
a. Solid Waste Curbside	\$ 19.95	Dwelling
b. Solid Waste Containerized	\$ 19.95	Dwelling
C. Veg Curbside	\$ 8.15	Dwelling
d. Recycling Curbside	\$ 10.25	Dwelling
e. Recycling Containerized	\$ 10.25	Dwelling

Estimated No Units	
	572
	352
	572
	572
	352
Residential Monthly Cost	

Total Annual Residential Proposal
Total Annual Commercial Proposal
Total Annual Residential & Commercial Proposal

Extension (numbers)	
\$	11,411.40
\$	7,022.40
\$	4,661.80
\$	5,863.00
\$	3,608.00
\$	32,566.60

Multiply by 12

\$	390,799.20
\$	150,540.00
\$	541,339.20

ORDINANCE NO. 04-2025

AN ORDINANCE AMENDING ARTICLE XIX ENTITLED "LANDSCAPING REQUIREMENTS" TO APPENDIX "A" OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "ZONING"; SPECIFICALLY CREATING NEW DIVISION 3. ENTITLED "LANDSCAPE IRRIGATION"; CREATING NEW SECTION 19.22 ENTITLED "WATER CONSERVATION FOR LANDSCAPE IRRIGATION"; PROVIDING FOR INTENT AND PURPOSE; DEFINITIONS; APPLICABILITY; YEAR-ROUND LANDSCAPE IRRIGATION CONSERVATION MEASURES; EXCEPTIONS; VARIANCES AND PENALTIES; REPEALING ORDINANCE 01-2021; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the South Florida Water Management District (District) has the responsibility and exclusive authority under Chapter 373, Florida Statutes (F.S.), for regulating the consumptive use of water; and

WHEREAS, the District has promulgated Chapter 40E-2, Florida Administrative Code (F.A.C.), for the consumptive use of water which includes Rule 40E-2.061, F.A.C., General Consumptive Use Permits by Rule, regulating landscape irrigation at a single family dwelling or duplex, and Rule 40E-2.071, F.A.C., Noticed General and Individual Permits, regulating larger landscape irrigation users; and

WHEREAS, the District promulgated and amended Chapter 40E-24, F.A.C., requiring year-round irrigation conservation measures; and

WHEREAS, Chapter 40E-24, F.A.C., applies to all users as defined in subsection 40E-24.101 (14), F.A.C., including permitted and exempt users under Chapter 40E-2, F.A.C., unless indicated otherwise therein; and

WHEREAS, Chapter 40E-24, F.A.C., calls for year-round and permanent landscape irrigation restrictions, separate and independent from water

shortage declarations, in accordance with Chapter 40E-21, F.A.C.; and

WHEREAS, Chapter 40E-24, F.A.C., applies to all landscape irrigation regardless of whether the water comes from ground or surface water, from a private well or pump, or from a public or private utility; and

WHEREAS, Rule 40E-24.301, F.A.C., provides that local governments may adopt a landscape irrigation ordinance that achieves water conservation consistent with Rule 40E-24.201, F.A.C., including variance and enforcement procedures; and

WHEREAS, it is the desire of the City Commission of the City of South Bay to implement and adopt measures consistent with Rules 40E-24.201 and 40E-24.301, F.A.C. of the South Florida Water Management District.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA:

Section 1. Adoption of Representations.

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

Section 2. Amending Article XIX, entitled "Landscaping Requirements" to Appendix "A" of the City of South Bay's Code of Ordinances entitled "Zoning", specifically creating new Division 3 entitled "Landscape Irrigation" Requirements, by creating Division 3. Entitled "Landscape Irrigation" creating new Section 19.22 entitled "Water Conservation for Landscape Irrigation" to read as follows:

Division 3. - Landscape Irrigation.

Section 19.22 - Water Conservation for Landscape Irrigation.

A. INTENT AND PURPOSE

It is the intent and purpose of this Code to establish a regulatory framework which will protect the water resources of the City of South Bay and to implement procedures to promote water conservation through the efficient use of landscape irrigation by assisting the South Florida Water Management District in the implementation of its mandatory year-round landscape irrigation conservation measures pursuant to Chapter 40E-24, Florida Administrative Code. This Code will increase water use efficiency; prevent and curtail wasteful irrigation practices by providing mandatory landscape irrigation

conservation measures; and prohibit the operation of irrigation systems in a manner causing water to be wasted.

B. DEFINITIONS

For the purpose of this Ordinance, the following terms, phrases, words, and their derivatives shall have the meaning listed below. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural.

- (1) "Address" means the "house number" (a numeric or alphanumeric designation) that, together with the street name, describes the physical location of a specific property. This includes "rural route" numbers but excludes post office box numbers. If a lot number in a mobile home park or similar community is used by the U.S. Postal Service to determine a delivery location, the lot number shall be the property's address. If a lot number in a mobile home park or similar residential community is not used by the U.S. Postal Service (e.g., the park manager sorts incoming mail delivered to the community's address), then the community's main address shall be the property's address. If a property has no address, it shall be considered "even-numbered."
- (2) "Agriculture" means the growing of farm products including, but not limited to, sugar cane, vegetables, citrus and other fruits, pasture land, sod or nursery stock including, but not limited to, ornamental foliage and greenhouse plants.
- (3) "Athletic Play Area" means all golf course fairways, tees, roughs, greens, and other athletic play surfaces; including, football, baseball, soccer, polo, tennis, and lawn bowling fields, and rodeo, equestrian and livestock arenas.
- (4) "Code Enforcement" means any authorized agent or employee of the County whose duty is to ensure compliance with the provisions of this Ordinance. including, but not limited to, law enforcement code inspectors and designated employees of the County.
- (5) "Consumptive Use Permit" (CUP) means a permit issued pursuant to Chapter 40E-2, F.A.C., authorizing the consumptive use of water.
- (6) "District" means the South Florida Water Management District, a government entity created under Chapter 373, F.S.

- (7) "Even Numbered Address" means an address ending in the numbers 0, 2, 4, 6, 8, or rights-of-way or other locations with no address, or the letters A- M.
- (8) "Existing landscaping" means any landscaping which has been planted and in the ground for more than ninety (90) days.
- (9) "Landscaping" means shrubbery, trees, lawns, sod, grass, ground covers, plants, vines, ornamental gardens and such other flora not intended for resale, which are situated in such diverse locations as residential landscapes, recreation areas, cemeteries, public, commercial and industrial establishments, public medians, and rights-of-way, except athletic play areas.
- (10) "Landscape Irrigation" means the outside watering of shrubbery, trees, lawns, sod, grass, ground covers, plants, vines, ornamental gardens and such other flora not intended for resale, which are planted and situated in such diverse locations as residential landscapes, recreation areas, cemeteries, public, commercial and industrial establishments, public medians, and rights-of-way, except athletic play areas.
- (11) "Low Volume Hand Watering" means the watering of landscape by one (1) person, with one (1) hose, fitted with a self-canceling or automatic shutoff nozzle.
- (12) "Low Volume Irrigation" means the use of equipment and devices specifically designed to allow the volume of water delivered to be limited to a level consistent with the water requirement of the plant being irrigated, and to allow that water to be placed with a high degree of efficiency in the root zone of the plant. The term also includes water used in mist houses and similar establishments for plant propagation. Overhead irrigation and flood irrigation are not included.
- (13) "Micro-irrigation" means the application of small quantities of water on or below the soil surface as drops or tiny streams of spray through emitter or applicators placed along a water delivery line. Micro-irrigation includes a number of methods or concepts, such as bubbler, drip, trickle, mist or microspray and subsurface irrigation.
- (14) "New landscaping" means any landscaping which has been planted in the ground for ninety (90) days or less.
- (15) "Odd Numbered Address" means an address ending in the numbers 1, 3, 5, 7, 9, or the letters N-Z.

- (16) "Reclaimed Water" means wastewater that has received at least secondary treatment and basic disinfection, and is reused after flowing out of a wastewater treatment facility as defined by Rule 62-40.210, F.A.C.
- (17) "User" means any person, individual, firm, association, organization, partnership, business trust, corporation, company, agent, employee, or other legal entity whether natural or artificial, the United States of America, and the State and all political subdivisions, regions, districts, municipalities, and public agencies thereof, which directly or indirectly takes water from the water resource, including uses from private or public utility systems, uses under water use permits issued pursuant to Chapter 40E-2, F.A.C., or uses from individual wells or pumps.
- (18) "Wasteful and Unnecessary" means allowing water to be dispersed without any practical purpose to the water use; for example, excessive landscape irrigation, leaving an unattended hose on a driveway with water flowing, allowing water to be dispersed in a grossly inefficient manner regardless of the type of water use; for example, allowing landscape irrigation water to unnecessarily fall onto pavement, sidewalks, and other impervious surfaces; or allowing water flow through a broken or malfunctioning water delivery or landscape irrigation system.
- (19) "Water Resource" means any and all water on or beneath the surface of the ground, including natural or artificial watercourses, lakes, ponds, or diffused surface water, and water percolating, standing, or flowing beneath the surface of the ground.
- (20) "Water Shortage" means when the District determines there is the possibility that insufficient water will be available to meet the present and anticipated needs of the users, or when conditions are such as to require a temporary reduction in total use within a particular area to protect water resources from serious harm. A water shortage usually occurs due to drought.
- (21) "Water Shortage Emergency" means when the District determines the provisions listed in Part II of Chapter 40E-21, F.A.C., are not sufficient to protect the public health, safety, or welfare, the health of animals, fish, or aquatic life, a public water supply, or commercial, industrial, agricultural, recreational, or other reasonable-beneficial uses.

C. APPLICABILITY

The provisions of this Ordinance shall apply to each user providing landscape

irrigation from all water resources within the boundaries of the City of South Bay with the following exceptions:

- (a) The use of reclaimed water, which may or may not be supplemented from another source;
- (b) Irrigation at agricultural and nursery operations; and
- (c) Irrigation of athletic play areas.

D. YEAR-ROUND LANDSCAPE IRRIGATION CONSERVATION MEASURES

The City of South Bay adopts the rules of the South Florida Water Management District, listed in Subsection 40E-24.201 (1)-(6), F.A.C., including subsequent additions or corrections which are set out as follows:

- (24) The year-round landscape irrigation conservation measures contained in this Ordinance are applicable to all users including permitted and exempt users under Chapter 40E-2, F.A.C., unless otherwise indicated. These conservation measures apply to all water resources, unless otherwise indicated. In addition to the requirements of this Section, all permitted users under Chapter 40E-2, F.A.C., are required to maintain compliance with all CUP conditions and terms, including requirements to implement water conservation practices.
- (25) It shall be the duty of each user to keep informed as to the landscape irrigation conservation measures within this Ordinance which affect each particular water use.
- (26) In addition to the specific conservation measures, all wasteful and unnecessary water use, as defined herein, is prohibited.
- (27) The following requirements shall apply to all users, unless specified herein:
 - (a) Landscape irrigation shall be prohibited between the hours of 10:00 a.m. and 4:00 p.m., except as otherwise provided.
 - (b) Irrigation of existing landscaping shall comply with the following provisions:
 - i. Even numbered addresses, as defined in Section 2(5), installations with irrigation systems that irrigate both even and odd addresses within the same zones, such as multi-family units and homeowners' associations, and rights-of-way or other locations with no address shall

have the opportunity to accomplish necessary landscape irrigation three (3) days a week, only on Tuesday, Thursday and/ or Sunday.

11. Odd numbered addresses, shall have the opportunity to accomplish necessary landscape irrigation three (3) days a week, only on Monday, Wednesday and Saturday.

(c) Irrigation of new landscaping shall comply with the following provisions:

- i. New landscaping may be irrigated once on the day it is installed without regard to the normally allowable watering days and times. Irrigation of the soil immediately prior to the installation of the New Landscaping is allowed without regard to the normally allowable watering days and times.
- ii. A ninety (90) day establishment period begins on the day the New Landscaping is installed. The New Landscaping shall be installed within a reasonable time from the date of purchase, which may be demonstrated with a dated receipt or invoice.
- iii. Irrigation of New Landscaping which has been in place for thirty (30) days or less may be accomplished on Monday, Tuesday, Wednesday, Thursday, Saturday, and Sunday.
- iv. Irrigation of New Landscaping which has been in place for thirty-one (31) to ninety (90) days may be accomplished on Monday, Wednesday, Thursday, and/ or Saturday.
- v. Irrigation of New Landscaping is limited to areas only containing the New Landscaping only. An entire zone of an irrigation system shall only be utilized for Landscape Irrigation under this Subsection if the zone contains at least 50% New Landscaping. If a zone contains less than 50% New Landscaping, or if the new landscaping is in an area that will not typically be irrigated by an irrigation system, only the individual new plantings are eligible for additional irrigation. Targeted watering may be accomplished by low volume hand watering, as defined in Section 2(10), or any appropriate method which isolates and waters only the New Landscaping.

- (28) Any water shortage, declared pursuant to Chapter 40E-21, F.A.C., which are more restrictive than a measure contained within this Ordinance, shall supersede this Ordinance for the duration of the applicable water shortage declaration.
- (29) Any User who purchases and installs an automatic Landscape Irrigation system must properly install, maintain, and operate technology that inhibits or interrupts operation of the system during periods of moisture in accordance with Section 373.62, F.S.

E. EXCEPTIONS

Landscaped Irrigation scheduling shall be subjected to the following exceptions in accordance with Rule 40E-24.201, F.A.C.:

- (30) Landscape irrigation systems may be operated during restricted days and/ or times for cleaning, maintenance, and repair purposes with an attendant on site in the area being tested. Landscape Irrigation systems may routinely be operated for such purposes no more than once per week, and the run time for any one (1) test should not exceed ten (10) minutes per zone.
- (31) Landscape Irrigation for the purpose of watering-in fertilizers, insecticides, pesticides, fungicides and herbicides, where such watering-in is recommended by the manufacturer, or by federal, state or local law, or best management practices, shall be allowed under the following conditions:
 - (a) Such watering-in shall be limited to one (1) application, unless the need for more than one (1) application is stated in the directions for application specified by the manufacturer; and
 - (b) Such watering-in shall be accomplished during normally allowable watering days and times set forth in Subsection 4(4)(a) and (b), unless a professional licensed applicator has posted a temporary sign containing the date of application and the date(s) of needed watering- in activity.
- (32) Any plant material may be watered using Low Volume Irrigation, as defined in Section 2(11), Micro-irrigation, as defined in Section 2(12), Low Volume hand watering method, rain barrels, cisterns, or other similar rain- harvesting devices without regard to the watering days or times allowed pursuant to this Section Ordinance.

F. VARIANCES

- (33) A variance from the specific day or days identified in Subsection 4(4)(6) may be granted by the City of South Bay if strict application of the restrictions would lead to unreasonable or unfair result; provided the applicant demonstrates with particularity that compliance with the schedule will result in substantial economic, health, or other hardship on the applicant or those served by the applicant. If granted, the applicant shall be required to post a notice at each parcel to which the variance pertains. Relief may be granted only upon a demonstration that such hardship exists, is peculiar to the person or the affected property, is not self-imposed, and further demonstrates that granting the variance would be consistent with the general intent and purpose of this Ordinance.
- (34) The City of South Bay recognizes all irrigation variances or waivers issued by the District under Rule 40E-24.501, F.A.C.
- (35) In the absence of a declaration of water shortage or water shortage emergency within all or any part of the City of South Bay by the District's Governing Board or Executive Director, the listed landscape irrigation restrictions shall be subject to enforcement action. Any violation of the provisions of Section 4 and 5 shall be a violation of this Section.
- (36) The City of South Bay authorizes law enforcement officials having jurisdiction in the area governed by this Ordinance, to enforce the provisions of this Ordinance. In addition, the City Manager may delegate this Ordinance's enforcement responsibility to agencies and departments within the City of South Bay government.

G. PENALTIES

Violations of any provision of this Ordinance may be punished pursuant to Section 162.21, F.S., as amended, as a civil infraction as set forth in the code

enforcement citation ordinance of City of South Bay, Ordinance No. 01-2021 be amended from time to time.

OR

- (37) Violation of any provision of this Ordinance shall be subject to the following penalties:
- (a) For a first violation, a written warning/fine not to exceed \$0.00.
 - (b) For a second violation, a fine not to exceed 100.00.
 - (c) For subsequent violations, a fine not to exceed \$500.00.
- (38) Each day in violation of this Ordinance shall constitute a separate offense. Law enforcement officials and others as delegated may provide violators with no more than one (1) written warning. In addition to the civil penalties provided, the City of South Bay may take any other appropriate legal action, including, but not limited to, injunctive action to enforce the provisions of this article.

Section 3. Conflict & Repealer.

All ordinances, parts of ordinances or code provisions in conflict herewith ordinance are hereby repealed, including Ordinance 01-2021 of the City of South Bay's Code of Ordinances.

Section 4. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions of the Code or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 5. Inclusion in Code.

It is the intention of the City Commission of the City of South Bay that the provisions of this Ordinance shall at some time in the future become and be made a part

of the Code of Ordinances of the City of West Park and that the sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon final passage and adoption.

PASSED AND ADOPTED on first reading the ____ day of _____ 2025.

PASSED AND ADOPTED on second reading the ____ day of _____ 2025.

Joe Kyles, Mayor

ATTEST:

Vicenta Washington, City Clerk

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

ORDINANCE NO. 01-2021

AN ORDINANCE AMENDING ARTICLE XIX, APPENDIX A - ZONING OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "LANDSCAPING REQUIREMENTS", BY CREATING NEW DIVISION 3. ENTITLED "LANDSCAPE IRRIGATION" AND SECTION 19.22 ENTITLED "WATER CONSERVATION FOR LANDSCAPE IRRIGATION", FOR THE PURPOSE OF IMPLEMENTING YEAR-ROUND LANDSCAPE IRRIGATION MEASURES IMPOSED BY PALM BEACH COUNTY ORDINANCE CHAPTER 27 ARTICLE VI.; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the South Florida Water Management District (District) has the responsibility and exclusive authority under Chapter 373, Florida Statutes (F.S.), for regulating the consumptive use of water; and

WHEREAS, the District has promulgated Chapter 40E-2, Florida Administrative Code (F.A.C.), for the consumptive use of water which includes Rule 40E-2.061, F.A.C., General Consumptive Use Permits by Rule, regulating landscape irrigation at a single family dwelling or duplex, and Rule 40E-2.071, F.A.C., Noticed General and Individual Permits, regulating larger landscape irrigation users; and

WHEREAS, the District promulgated and amended Chapter 40E-24, F.A.C., requiring year-round irrigation conservation measures; and

WHEREAS, Chapter 40E-24, F.A.C., applies to all users as defined in subsection 40E-24.101(14), F.A.C., including permitted and exempt users under Chapter 40E-2, F.A.C.; and

WHEREAS, Chapter 40E-24, F.A.C., calls for year-round and permanent landscape irrigation restrictions, separate and independent from water shortage declarations, in accordance with Chapter 40E-21, F.A.C.; and

WHEREAS, Chapter 40E-24, F.A.C., applies to all landscape irrigation regardless of whether the water comes from ground or surface water, from a private well or pump, or from a public or private utility; and

WHEREAS, Rule 40E-24.301, F.A.C., provides that local governments may adopt a landscape irrigation ordinance that achieves water conservation consistent with Rule 40E-24.201, F.A.C., including variance and enforcement procedures; and

WHEREAS, Palm Beach County has adopted year-round and permanent landscape irrigation restrictions promulgated by the District through Rules 40E-24.201 and 40E-24.301, F.A.C.; and

WHEREAS, it is the desire of the City Commission of the City of South Bay to implement and adopt measures imposed by Palm Beach County in accordance with Rules 40E-24.201 and 40E-24.301, F.A.C. of the South Florida Water Management District.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations.

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Ordinance.

Section 2. Amending Article XIX., Chapter 27, "Landscaping Requirements", by creating Division 3. Entitled "Landscape Irrigation" and Section 19.22 entitled "Water Conservation for Landscape Irrigation" to read as follows:

Division 3. – Landscape Irrigation.

Section 19.22 – Water Conservation for Landscape Irrigation.

A. INTENT AND PURPOSE

It is the intent and purpose of this Code to establish a regulatory framework which will protect the water resources of the City of South Bay and to implement procedures to promote water conservation through the efficient use of landscape irrigation by assisting Palm Beach County in the implementation of its mandatory year-round landscape irrigation conservation measures pursuant to Chapter 27 – Water, Sewers and Sewage Disposal, Article VI. – Water and Irrigation Conservation, Sections 27-111. through 27-117. ("Article VI."). The County's Article VI. – Water and Irrigation Conservation, is in substantial compliance with Rules 40E-24.201 and 40E-24.301, Florida Administrative Code. This Code will increase water use efficiency; prevent and curtail wasteful irrigation practices by providing mandatory landscape irrigation conservation measures; and prohibit the operation of irrigation systems in a manner causing water to be wasted.

B. DEFINITIONS

For the purpose of this Ordinance, the following terms, phrases, words, and their derivatives shall have the meaning listed below. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural.

- (1) "Address" means the "house number" (a numeric or alphanumeric designation) that, together with the street name, describes the physical location of a specific property. This includes "rural route" numbers, but excludes post office box numbers. If a lot number in a mobile home park or similar community is used by the U.S. Postal Service to determine a delivery location, the lot number shall be the property's address. If a lot number in a mobile home park or similar residential community is not used by the U.S. Postal Service (e.g., the park manager sorts incoming mail delivered to the community's address), then the community's main address shall be the property's address. If a property has no address, it shall be considered "even-numbered."
- (2) "Athletic Play Area" means all golf course fairways, tees, roughs, greens, and other athletic play surfaces; including, football, baseball, soccer, polo,

tennis, and lawn bowling fields, and rodeo, equestrian and livestock arenas.

- (3) "Consumptive Use Permit" (CUP) means a permit issued pursuant to Chapter 40E-2, F.A.C., authorizing the consumptive use of water.
- (4) "District" means the South Florida Water Management District, a government entity created under Chapter 373, F.S.
- (5) "Even Numbered Address" means an address ending in the numbers 0, 2, 4, 6, 8, or rights-of-way or other locations with no address, or the letters A-M.
- (6) "Existing landscaping" means any landscaping which has been planted and in the ground for more than ninety (90) days.
- (7) "Landscaping" means shrubbery, trees, lawns, sod, grass, ground covers, plants, vines, ornamental gardens and such other flora not intended for resale, which are situated in such diverse locations as residential landscapes, recreation areas, cemeteries, public, commercial and industrial establishments, public medians, and rights-of-way, except athletic play areas, as defined in Section 2(2).
- (8) "Landscape Irrigation" means the outside watering of shrubbery, trees, lawns, sod, grass, ground covers, plants, vines, ornamental gardens and such other flora not intended for resale, which are planted and situated in such diverse locations as residential landscapes, recreation areas, cemeteries, public, commercial and industrial establishments, public medians, and rights-of-way, except athletic play areas.
- (9) "Law Enforcement Officials" means the City of South Bay Code Enforcement Department.
- (10) "Low Volume Hand Watering" means the watering of landscape by one (1) person, with one (1) hose, fitted with a self-canceling or automatic shutoff nozzle.
- (11) "Low Volume Irrigation" means the use of equipment and devices specifically designed to allow the volume of water delivered to be limited to a level consistent with the water requirement of the plant being irrigated, and to allow that water to be placed with a high degree of efficiency in the root zone of the plant. The term also includes water used in mist houses and similar establishments for plant propagation. Overhead irrigation and flood irrigation are not included.

- (12) "Micro-irrigation" means the application of small quantities of water on or below the soil surface as drops or tiny streams of spray through emitter or applicators placed along a water delivery line. Micro-irrigation includes a number of methods or concepts, such as bubbler, drip, trickle, mist or microspray and subsurface irrigation.
- (13) "New landscaping" means any landscaping which has been planted in the ground for ninety (90) days or less.
- (14) "Odd Numbered Address" means an address ending in the numbers 1, 3, 5, 7, 9, or the letters N-Z.
- (15) "Reclaimed Water" means wastewater that has received at least secondary treatment and basic disinfection, and is reused after flowing out of a wastewater treatment facility as defined by Rule 62-40.210, F.A.C.
- (16) "User" means any person, individual, firm, association, organization, partnership, business trust, corporation, company, agent, employee, or other legal entity whether natural or artificial, the United States of America, and the State and all political subdivisions, regions, districts, municipalities, and public agencies thereof, which directly or indirectly takes water from the water resource, including uses from private or public utility systems, uses under water use permits issued pursuant to Chapter 40E-2, F.A.C., or uses from individual wells or pumps.
- (17) "Wasteful and Unnecessary" means allowing water to be dispersed without any practical purpose to the water use; for example, excessive landscape irrigation, leaving an unattended hose on a driveway with water flowing, allowing water to be dispersed in a grossly inefficient manner regardless of the type of water use; for example, allowing landscape irrigation water to unnecessarily fall onto pavement, sidewalks, and other impervious surfaces; or allowing water flow through a broken or malfunctioning water delivery or landscape irrigation system.
- (18) "Water Resource" means any and all water on or beneath the surface of the ground, including natural or artificial watercourses, lakes, ponds, or diffused surface water, and water percolating, standing, or flowing beneath the surface of the ground.
- (19) "Water Shortage" means when the District determines there is the possibility that insufficient water will be available to meet the present and anticipated needs of the users, or when conditions are such as to require a

temporary reduction in total use within a particular area to protect water resources from serious harm. A water shortage usually occurs due to drought.

- (20) "Water Shortage Emergency" means when the District determines the provisions listed in Part II of Chapter 40E-21, F.A.C., are not sufficient to protect the public health, safety, or welfare, the health of animals, fish, or aquatic life, a public water supply, or commercial, industrial, agricultural, recreational, or other reasonable-beneficial uses.

C. APPLICABILITY

The provisions of this Ordinance shall apply to each user, as defined in Section B.(16), providing landscape irrigation from all water resources within the boundaries of the City of South Bay with the following exceptions:

- (a) The use of reclaimed water, which may or may not be supplemented from another source;
- (b) Irrigation at agricultural and nursery operations; and
- (c) Irrigation of athletic play areas.

D. YEAR-ROUND LANDSCAPE IRRIGATION CONSERVATION MEASURES

The City of South Bay adopts the rules of the South Florida Water Management District, listed in Subsection 40E-24.201 (1)-(6), F.A.C., including subsequent additions or corrections which are set out as follows:

- (1) The year-round landscape irrigation conservation measures contained in this Ordinance are applicable to all users including permitted and exempt users under Chapter 40E-2, F.A.C., unless otherwise indicated. These conservation measures apply to all water resources, unless otherwise indicated. In addition to the requirements of this Section, all permitted users under Chapter 40E-2, F.A.C., are required to maintain compliance with all CUP conditions and terms, including requirements to implement water conservation practices.
- (2) It shall be the duty of each user to keep informed as to the landscape irrigation conservation measures within this Ordinance which affect each particular water use.
- (3) In addition to the specific conservation measures, all wasteful and unnecessary water use, as defined in Section 2(17), is prohibited.
- (4) The following requirements shall apply to all users, unless specified in Section 3 or Section 5.
 - (a) Landscape irrigation shall be prohibited between the hours of 10:00 a.m. and 4:00 p.m., except as otherwise provided.

- (b) Irrigation of existing landscaping shall comply with the following provisions:
 - i. Even addresses, as defined in Section 2(5), installations with irrigation systems that irrigate both even and odd addresses within the same zones, such as multi-family units and homeowners' associations, and rights-of-way or other locations with no address shall have the opportunity to accomplish necessary landscape irrigation two (2) days a week, only on Thursday and/or Sunday from 5:00 p.m. to 9:00 a.m.
 - ii. Odd addresses, as defined in Section 2(13), shall have the opportunity to accomplish necessary landscape irrigation two (2) days a week, only on Wednesday and/or Saturday from 5:00 p.m. to 9:00 a.m.
- (c) Irrigation of new landscaping shall comply with the following provisions:
 - i. New landscaping may be irrigated once on the day it is installed without regard to the listed watering days and times. Irrigation of the soil immediately prior to the installation of the new landscaping is allowed without regard to the normal watering days and times.
 - ii. A ninety (90) day establishment period begins on the day the new landscaping is installed. The new landscaping shall be installed within a reasonable time from the date of purchase, which may be demonstrated with a dated receipt or invoice.
 - iii. Irrigation of new landscaping which has been in place for thirty (30) days or less may be accomplished on Monday, Tuesday, Wednesday, Thursday, Saturday, and/or Sunday.
 - iv. Irrigation of new landscaping which has been in place for thirty-one (31) to ninety (90) days may be accomplished on Monday, Wednesday, Thursday, and/or Saturday.
 - v. Irrigation of new landscaping is limited to areas only containing the new landscaping. An entire zone of an irrigation system shall only be utilized for landscape irrigation under this Subsection if the zone contains at least 50% new landscaping. If a zone contains less than 50% new landscaping, or if the new landscaping is in an area that will not typically be irrigated by an irrigation system, only the individual new plantings are eligible for additional irrigation. Targeted watering may be accomplished by low volume hand watering, as defined in Section 2(10), or any appropriate method which isolates and waters only the new landscaping.
- (5) Any water shortage, as defined in Section 2(19), restrictions or other measures declared pursuant to Chapter 40E-21, F.A.C., or related District

Governing Board or Executive Director orders which are more restrictive than a measure contained within this Ordinance, shall supersede this Ordinance for the duration of the applicable water shortage declaration.

E. EXCEPTIONS

Landscaped and grass areas shall be irrigated consistent with the year-round landscape irrigation measures imposed by Palm Beach County, subject to the following exceptions:

- (1) Landscape irrigation systems may be operated during restricted days and/or times for cleaning, maintenance, and repair purposes with an attendant on site in the area being tested. Landscape irrigation systems may routinely be operated for such purposes no more than once per week, and the run time for any one (1) test should not exceed ten (10) minutes per zone.
- (2) Landscape irrigation for the purpose of watering-in fertilizers, insecticides, pesticides, fungicides and herbicides, where such watering-in is recommended by the manufacturer, or by federal, state or local law, or best management practices, shall be allowed under the following conditions:
 - (a) Such watering-in shall be limited to one (1) application, unless the need for more than one (1) application is stated in the directions for application specified by the manufacturer; and
 - (b) Such watering-in shall be accomplished during normally allowable watering days and times set forth in Subsection 4(4)(a) and (b), unless a professional licensed applicator has posted a temporary sign containing the date of application and the date(s) of needed watering-in activity.
- (3) Any plant material may be watered using low volume irrigation, as defined in Section 2(11), micro-irrigation, as defined in Section 2(12), low volume hand watering method, rain barrels, cisterns, or other similar rain-harvesting devices without regard to the watering days or times allowed pursuant to this Section.

F. VARIANCES

- (1) A variance from the specific day or days identified in Subsection 4(4)(b) may be granted by the City of South Bay if strict application of the restrictions would lead to unreasonable or unfair result; provided the applicant demonstrates with particularity that compliance with the schedule will result in substantial economic, health, or other hardship on the applicant or those served by the applicant. If granted, the applicant shall be required to post a notice at each parcel to which the variance pertains. Relief may be granted only upon a demonstration that such hardship exists,

is peculiar to the person or the affected property, is not self-imposed, and further demonstrates that granting the variance would be consistent with the general intent and purpose of this division.

- (2) The City of South Bay recognizes all irrigation variances or waivers issued by the District under Rule 40E-24.501, F.A.C.

G. ENFORCEMENT

- (1) In the absence of a declaration of water shortage or water shortage emergency within all or any part of the City of South Bay by the District's Governing Board or Executive Director, the listed landscape irrigation restrictions shall be subject to enforcement action. Any violation of the provisions of Section 4 and 5 shall be a violation of this Section.
- (2) The City of South Bay authorizes law enforcement officials, as defined in Section 2(9), having jurisdiction in the area governed by this Ordinance, to enforce the provisions of this Ordinance. In addition, the City Manager may delegate this Ordinance's enforcement responsibility to agencies and departments within the City] of South Bay government.

H. PENALTIES

Violations of any provision of this Ordinance may be punished pursuant to Section 162.21, F.S., as amended, as a civil infraction as set forth in the code enforcement citation ordinance of City of South Bay, Ordinance No. _____, as may be amended from time to time.

OR

- (1) Violation of any provision of this Ordinance shall be subject to the following penalties:
 - (a) For a first violation, a [written warning/fine not to exceed \$____.00].
 - (b) For a second violation, a fine not to exceed \$____.00.
 - (c) For subsequent violations, a fine not to exceed \$500.00.
- (2) Each day in violation of this Ordinance shall constitute a separate offense. Law enforcement officials and others as delegated may provide violators with no more than one (1) written warning. In addition to the civil penalties provided, the City of South Bay may take any other appropriate legal action, including, but not limited to, injunctive action to enforce the provisions of this article.

Section 3. Conflict & Repealer.

All Ordinances, parts of Ordinances or code provisions in conflict with this Ordinance are hereby repealed.

Section 4. Severability.

If any provision of this Ordinance or the application thereof to any person or - circumstance is held invalid, such invalidity shall not affect other provisions of the Code or applications of this Ordinance that can be given effect without the invalid provision or -application, and to this end the provisions of this Ordinance are declared to be severable.

Section 5. Inclusion in Code.

It is the intention of the City Commission of the City of South Bay that the provisions of this Ordinance shall at some time in the future become and be made a part of the Code of Ordinances of the City of South Bay and that the sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon final passage and adoption.

PASSED FIRST READING this 17th day of August 2021.

PASSED SECOND READING this 07th day of September 2021.

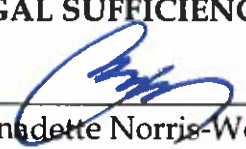
ATTEST:

By: 

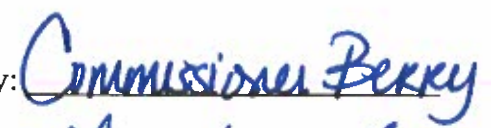
Natalie Malone, City Clerk


Joe Kyles, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:


Burnadette Norris-Week, P.A.
City Attorney

Moved by:


Seconded by: 

VOTE:

Commissioner Berry	☒	(Yes)
Commissioner McKelvin	☐	(Yes)
Commissioner Wilson	☒	(Yes)
Vice-Mayor Barnard	☒	(Yes)
Mayor Kyles	☒	(Yes)

☐	(No)
☐	(No)
☐	(No)
☐	(No)
☐	(No)



City of South Bay

South Bay City Hall
335 SW 2nd Avenue
South Bay, FL 33493
Telephone: 561-996-6751
Facsimile: 561-996-7950

www.southbaycity.com

Commission

Joe Kyles Sr.
Mayor

Taranza McKelvin
Vice Mayor

Esther E. Berry

Albert Polk

Barbar King

Leondrae Camel
City Manager

City Clerk
Vincenta Del Bosquez

Burnadette Norris-Weeks
City Attorney

To: Honorable Mayor and Commissioners

From: Massih Saadatmand, Finance Director

Thru: Mr. Leondrae Camel, City Manager

Date: July 8, 2025

Ref: Weekly check register

Enclosed, please find the summary of check register as of July 8, 2025:

General Fund

- Utility:

Verizon	\$ 535.78
FPL	7,243.49
Comcast	3,106.39
PBCWU Dept	2,850.12

• Bank of America	2,782.65
• CAP Government	2,632.50
• PBC Sheriff	20,385.58
• Unicus	10,000.00
• Marathon	2,963.31
• FL Municipal Ins	54,799.00
• Signia by Hilton	4,195.00
• FL Blue	11,600.23
• Coastal Network	4,899.98
• City of Belle Glade	5,000.00
• Purchase	4,154.45
• Payment for various services	6,931.36
• Payroll deductions	3,768.32
• Other	6,080.11

Total \$ 153,928.27

Capital Project Fund

Huurr Homes	\$ 410,223.68
CAP Government	<u>4,830.00</u>
	415,053.68

Sanitation Fund

Waste Management	<u>\$ 74,856.69</u>
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The expense classifications are reported in general ledger

"An equal Opportunity
Affirmative Action Employer"

AP Check Register Report

City Of South Bay (CSBFND)

6/2/2025 11:23:55 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
16994	1284	UNICUS RAIL AND CONSULTING SERVICES	06/02/2025	10,000.00	
16995	CAP GOVERNMENT	CAP GOVERNMENT	06/02/2025	2,632.50	
16996	FPL	FPL	06/02/2025	7,243.49	
Non-Electronic Transactions:					19,875.99
Total Transactions:					19,875.99

AP Immediate Check Register Report

City Of South Bay (CSBFND)

6/2/2025 3:17:44 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
16997	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	06/02/2025	520.00	
Totals:			Total Transactions:		520.00

AP Immediate Check Register Report

City Of South Bay (CSBFND)

6/3/2025 4:01:59 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
16998	1433	HARLEM TENANTS ASSOCIATION	06/03/2025	1,500.00	
Totals:			Total Transactions :		1,500.00

AP Check Register Report

City Of South Bay (CSBFND)

6/6/2025 12:48:25 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
16999	1072	PARTY JAM RENTAL LLC	06/06/2025	650.00	
17000	1426	BRYAN CRAWFORD	06/06/2025	300.00	
17001	INDEPENDENT NEWSPAF	INDEPENDENT NEWSMEDIA INC.USA	06/06/2025	110.16	
17002	MARATHON/MEX BANK	WEX BANK	06/06/2025	2,963.31	
17003	PBC WATER UTILITIES	PALM BEACH COUNTY WATER UTILITIES	06/06/2025	2,850.12	
				Non-Electronic Transactions:	6,873.59
				Total Transactions :	6,873.59

AP Immediate Check Register Report

City Of South Bay (CSBFND)

6/13/2025 2:47:25 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17004	ANDRE L. HAMILTON	ANDRE L. HAMILTON	06/13/2025	1,750.00	
Totals:			Total Transactions :		1,750.00

AP Check Register Report

City Of South Bay (CSBFND)

6/13/2025 3:57:28 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17005	1364	DREW BEINHAKER, ESQUIRE	06/13/2025	202.90	
17006	COASTAL NETWORK SOL	COASTAL NETWORK SOLUTIONS, LLC	06/13/2025	3,399.98	
17007	FEDERAL EXPRESS	FEDERAL EXPRESS	06/13/2025	21.14	
17008	ICMA MEMBERSHIP RENE	ICMA	06/13/2025	886.60	
17009	ORIGINAL EQUIPMENT	ORIGINAL EQUIPMENT	06/13/2025	490.43	
17010	PBC SHERIFF'S OFFICE	PALM BEACH COUNTY SHERIFF'S OFFICE	06/13/2025	20,385.58	
17011	TIRE SERVICE PLUS CO	TIRE SERVICE PLUS CO	06/13/2025	615.00	
17012	VICENTA DEL BOSQUEZ	VICENTA J. WASHINGTON	06/13/2025	100.00	
				Non-Electronic Transactions:	26,101.63
				Total Transactions :	26,101.63

AP Immediate Check Register Report

City Of South Bay (CSBFND)

6/18/2025 8:45:20 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17013	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	06/18/2025	273.00	
Totals:			Total Transactions :		273.00

AP Check Register Report

City Of South Bay (CSBFND)

6/18/2025 2:48:59 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17014	AMAZON CAPITAL SERV	AMAZON CAPITAL SERVICES	06/18/2025	639.95	
17015	BANK OF AMERICA, NA	BANK OF AMERICA	06/18/2025	2,782.65	
17016	HOME DEPOT CREDIT SE	HOME DEPOT CREDIT SERVICES	06/18/2025	197.93	
				Non-Electronic Transactions:	3,620.53
				Total Transactions:	3,620.53

AP Check Register Report

City Of South Bay (CSBFND)

6/23/2025 3:25:11 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17017	COASTAL NETWORK SOL	COASTAL NETWORK SOLUTIONS, LLC	06/23/2025	1,500.00	
17018	FLORIDA MUNICIPAL IN	FLORIDA MUNICIPAL INSURANCE TRUS	06/23/2025	54,799.00	
17019	JORDAN CONNORS GRO	JORDAN CONNORS GROUP, INC	06/23/2025	1,666.66	
17020	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	06/23/2025	283.53	
17021	TIRE SERVICE PLUS CO	TIRE SERVICE PLUS CO	06/23/2025	345.00	
17022	XEROX CORP	XEROX CORPORATION	06/23/2025	303.88	
				Non-Electronic Transactions:	58,898.07
				Total Transactions:	58,898.07

AP Immediate Check Register Report

City Of South Bay (CSBFND)

6/26/2025 9:05:40 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17023	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	06/26/2025	315.00	
Totals:			Total Transactions :		315.00

AP Check Register Report

City Of South Bay (CSBFND)

6/26/2025 3:37:43 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17024	1055	IWORQ SYSTEMS INC	06/26/2025	500.00	
17025	1143	PPLSI	06/26/2025	34.90	
17026	1312	SIGNIA BY HILTON ORLANDO BONNET	06/26/2025	4,195.00	
17027	1330	ASSURITY LIFE INSURANCE COMPANY	06/26/2025	744.97	
17028	1388	ENK GARAGE DOOR SERVICE INC.	06/26/2025	635.00	
17029	1394	FLORIDA BLUE	06/26/2025	11,600.23	
17030	AFLAC	AFLAC	06/26/2025	1,553.18	
17031	BELLE GLADE WHOLESAL	BIG LAKE SNACK SALES, INC	06/26/2025	182.21	
17032	COLONIAL LIFE PROCES	COLONIAL LIFE	06/26/2025	259.81	
17033	KAUFFS SIGNS & LETTE	KAUFFS SIGNS & LETTERING	06/26/2025	505.60	
17034	LAKE HARDWARE	LAKE HARDWARE	06/26/2025	68.02	
17035	LIBERTY NATIONAL	LIBERTY NATIONAL	06/26/2025	284.94	
17036	MUTUAL OF OMAHA	MUTUAL OF OMAHA	06/26/2025	364.28	
17037	PRIMESTAR DIGITAL NET	PRIMESTAR DIGITAL NETWORK	06/26/2025	585.00	
17038	SEASON TO SEASON, LLC	SEASON TO SEASON PEST MANAGEMENT	06/26/2025	250.00	
17039	SOLSTICE BENEFITS IN	SOLSTICE	06/26/2025	619.12	
17040	STITCH WORK PLUS	STITCH WORK PLUS	06/26/2025	281.25	
17041	TIRE SERVICE PLUS CO	TIRE SERVICE PLUS CO	06/26/2025	359.99	
17042	WASHINGTON NATIONAL	WASHINGTON NATIONAL INS. CO.	06/26/2025	68.50	
				Non-Electronic Transactions:	23,092.00
				Total Transactions:	23,092.00

AP Check Register Report
City Of South Bay (CSBFND)

6/27/2025 11:58:30 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17043	1425	GRAINGER	06/27/2025	971.80	
				Non-Electronic Transactions:	971.80
				Total Transactions:	971.80

AP Check Register Report

City Of South Bay (CSBFND)

7/1/2025 11:36:07 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
17044	AMERICAN PUBLIC LIFE I	AMERICAN PUBLIC LIFE INSURANCE COMPANY	07/01/2025	1,256.45	
17045	CITY OF BELLE GLADE	CITY OF BELLE GLADE	07/01/2025	5,000.00	
17046	LAKE HARDWARE	LAKE HARDWARE	07/01/2025	138.51	
17047	1408	VECTOR DISEASE CONTROL INTERNATIONAL	07/01/2025	99.53	
Non-Electronic Transactions:					6,494.49
Total Transactions:					6,494.49

AP Check Register Report

City Of South Bay (CSBFND)

6/13/2025 3:26:27 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
330	CAP GOVERNMENT	CAP GOVERNMENT	06/13/2025	4,830.00	
				Non-Electronic Transactions:	4,830.00
				Total Transactions:	4,830.00

AP Check Register Report

City Of South Bay (CSBFND)

6/2/2025 1:42:34 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
326	1374	HUURR HOMES LLC	06/02/2025	12,790.64	
Non-Electronic Transactions:					12,790.64
Total Transactions:					12,790.64

AP Check Register Report

City Of South Bay (CSBFND)

6/2/2025 2:09:17 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
327	1374	HUURR HOMES LLC	06/02/2025	159,016.55	
				Non-Electronic Transactions:	159,016.55
				Total Transactions:	159,016.55

AP Immediate Check Register Report

City Of South Bay (CSBFND)

6/2/2025 2:48:45 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
328	1374	HUURR HOMES LLC	06/02/2025	4,375.68	
Totals:			Total Transactions :		4,375.68

AP Check Register Report

City Of South Bay (CSBFND)

6/13/2025 2:33:18 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
329	1374	HUURR HOMES LLC	06/13/2025	64,942.70	
				Non-Electronic Transactions:	64,942.70
				Total Transactions:	64,942.70

AP Check Register Report
City Of South Bay (CSBFND)

6/23/2025 10:07:08 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
331	1374	HUURR HOMES LLC	06/23/2025	169,098.11	
Non-Electronic Transactions:					169,098.11
Total Transactions :					169,098.11

AP Check Register Report

City Of South Bay (CSBFND)

6/10/2025 11:24:53 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
377	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	6/10/2025	28,832.81	
				Non-Electronic Transactions:	28,832.81
				Total Transactions:	28,832.81

AP Check Register Report

City Of South Bay (CSBFND)

6/17/2025 10:14:46 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
378	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	6/17/2025	15,682.88	
				Non-Electronic Transactions:	15,682.88
				Total Transactions:	15,682.88

AP Check Register Report
City Of South Bay (CSBFND)

6/27/2025 2:31:54 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	Classification
379	WASTE MANAGEMENT	WASTE MANAGEMENT INC. OF FLORIDA	6/27/2025	30,341.00	
				Non-Electronic Transactions:	30,341.00
				Total Transactions:	30,341.00