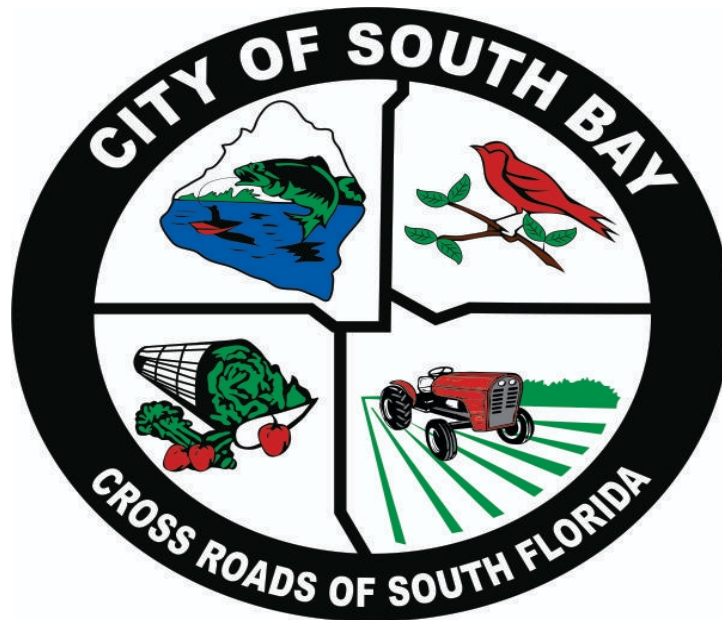




The Crossroads of South Florida,
We envision a sustainable economy, Let Us Grow Together

CITY OF SOUTH BAY

CITY COMMISSION AGENDA

**CITY HALL CHAMBER
TUESDAY, JULY 21, 2026**

335 SW 2ND Avenue
South Bay, FL 33493
www.southbaycity.com
Phone: 561-996-6751 Fax: 561-996-7950

Mayor:	Joe Kyles Sr.
Vice Mayor:	Taranza McKelvin
Commissioner:	Betty Barnard
Commissioner:	Barbara King
Commissioner:	Albert L. Polk
City Manager:	Leondrae D. Camel

City Attorney:

Burnadette Norris-Weeks

City Clerk:

Olivia Mejia

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON AGENDA ITEM

- I. **Consent Agenda Item** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- II. **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- III. **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION: MANNER AND TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall

then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

PLEASE SILENCE ALL CELL PHONES AND PAGERS

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

CITY OF SOUTH BAY

CITY COMMISSION WORKSHOP

CITY HALL CHAMBER
TUESDAY, JULY 21, 2026
6:30 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION**
 - a. Affordably Lavish Foundation - Christina Anthony
 - b. Agenda Items
4. **ADJOURNMENT**

CITY OF SOUTH BAY

REGULAR CITY MEETING AGENDA

CITY HALL CHAMBER
TUESDAY, JULY 21, 2026
7:00 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS**
3. **PRESENTATIONS AND PROCLAMATIONS (*Up to 5 minutes*)**
4. **ROSENWALD ELEMENTARY SCHOOL**
5. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
6. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

a. Commission Meeting Minutes - June 2, 2026

6.a. Meeting Minutes

b. Approval of City Commission Agenda - July 21, 2026

7. RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)

a. RESOLUTION NO. 26-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2026, THROUGH SEPTEMBER 30, 2027, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

7.a. DR420-2026

b. RESOLUTION NO. 27-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, CANCELING THE TUESDAY, AUGUST 18, 2026, AND TUESDAY, NOVEMBER 3, 2026 REGULARLY SCHEDULED CITY COMMISSION MEETINGS DUE TO THE 2026 PRIMARY AND GENERAL ELECTIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

7.b. Election Dates & Deadlines - PBC Elections

c.

RESOLUTION NO. 28-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A FACILITY USAGE AGREEMENT, ATTACHED HERETO AS EXHIBIT "A", BETWEEN FEDERATION OF FAMILIES OF FLORIDA, INC. AND THE CITY OF SOUTH BAY FOR FACILITY USE

AT TANNER PARK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

7.c. Facility Use Agreement (Federation of Families)

d. RESOLUTION NO. 29-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN AGREEMENT FOR INFORMATION TECHNOLOGY SERVICES BETWEEN THE CITY OF SOUTH BAY AND COASTAL NETWORK SOLUTIONS, LLC FOR TECHNICAL SUPPORT OF THE CITY'S COMPUTER NETWORK, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

7.d. IT Services Agreement

7.d. CNS LLC Full Response to RFP

e. RESOLUTION NO. 30-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SOUTH BAY AND LIGHTING BY DESIGN OF FLORIDA LLC FOR THE PROVISIONS OF HOLIDAY DECORATIONS/LIGHTING INSTALLATION AND TREE TRIM WITHIN THE CITY, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

7.e. Holiday Decorating Agreement -Lighting by Design

7.e. Proposal 2026 City of South Bay

7.e. TT Proposal 2026 City of South Bay

f. RESOLUTION NO. 31-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN HOUSE OF GRACE INTERNATIONAL INC. AND THE CITY OF SOUTH BAY FOR THE PROVISION OF FOOD DISTRIBUTION AND OTHER COMMUNITY SERVICES ON A MONTHLY BASIS CONSISTENT WITH EXHIBIT "A" ATTACHED HERETO; PROVIDING FOR AN ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

7.f. MOU Agreement with House of Grace

7.f. About-House of Grace

g. RESOLUTION 32-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ACCEPTING THE TWENTY-FIRST ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT BETWEEN THE CITY OF SOUTH BAY AND RIC L. BRADSHAW, SHERIFF OF PALM BEACH COUNTY, FLORIDA, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

7.g. LESA-South Bay 21st Addendum

8. ORDINANCE

a. ORDINANCE NO. 06-2026

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AMENDING CHAPTER 10 ENTITLED "ELECTIONS", ARTICLE III, SECTION 10-49 ENTITLED "QUALIFICATIONS" TO REQUIRE THAT EACH CANDIDATE FOR CITY COMMISSION BE A RESIDENT OF THE CITY FOR AT LEAST ONE (1) YEAR PRIOR TO QUALIFYING FOR ELECTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

8.a. FIRST READING

9. FINANCE REPORT

a. Accounts Payable Report

9.a. July 15, 2026 Weekly Check Register

10. CITY CLERK REPORT

a. Next Commission Meeting - August 4, 2026

b. FLC 2026 Annual Conference -August 13-15, 2026

c. Backpack Giveaway Event — Saturday, August 1,2026

11. CITY MANAGER REPORT

a. Proposed Charter Amendment

12. CITY ATTORNEY REPORT

13. FUTURE AGENDA ITEMS
14. COMMISSIONER COMMENTS: FOR THE GOOD OF THE ORDER
15. ADJOURNMENT

CITY OF SOUTH BAY, FL
CITY WORKSHOP AGENDA
CITY HALL CHAMBER
TUESDAY, JUNE 2, 2026
6:30 PM

Present:

Mayor Joe Kyles
Vice-Mayor Taranza McKelvin
Commissioner Albert Polk IV
Commissioner Betty Barnard
Commissioner Barbara King

Staff

Leondrae Camel, City Manager
Burnadette Norris-Weeks, City Attorney
Aiyana Bent, Deputy City Clerk
Massih Saadatmand, Finance Director
Cristal Chavarria, Administrative Assistant
Andrew Mann, Code Enforcement Officer
Rose Hyppolite, Manager of People Operations and Executive Administration

(Full recording/discussion available through the City website)

1. **CALL TO ORDER at 6:30pm**

2. **ROLL CALL**

3. **DISCUSSION**
a. Agenda Items

4. **ADJOURNMENT- 6:51 pm**

Moved by: Vice-Mayor McKelvin

Seconded by: Commissioner Polk

CITY OF SOUTH BAY, FL
REGULAR CITY MEETING
CITY HALL CHAMBER
TUESDAY, JUNE 2, 2026
7:00 PM

A Regular City Meeting of the City Commission of the City of South Bay, Florida was called to order by Mayor Joe Kyles in the Commission Chambers at 335 S.W. 2nd Avenue, South Bay, Florida on June 2, 2026 at 7:00 p.m.

(Full recording/discussion available through the City website)

Present:

Mayor Joe Kyles
 Vice-Mayor Taranza McKelvin
 Commissioner Albert Polk IV
 Commissioner Betty Barnard
 Commissioner Barbara King

Staff:

Leondrae Camel, City Manager
 Burnadette Norris-Weeks, City Attorney
 Aiyana Bent, Deputy City Clerk
 Massih Saadatmand, Finance Director
 Cristal Chavarria, Administrative Assistant
 Andrew Mann, Code Enforcement Officer
 Rose Hyppolite, Manager of People Operations and Executive Administration

1. **CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE**
2. **DISCLOSURE OF VOTING CONFLICTS: NONE**
3. **PRESENTATIONS AND PROCLAMATIONS** (*Up to 5 minutes*):
 - a. Scholarship Awards
 - b. UNICUS Rail and Consulting – Eric Goodman and Laura Goodman
 - c. HCT Certified Public Accountants and Consultants, LLC – Roderick Harvey, FY 2025 Audit Report
4. **ROSENWALD ELEMENTARY SCHOOL**
5. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION:** See recording
6. **CONSENT AGENDA**

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commission. or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- a. Regular City Workshop and City Meeting
Approval of City Minutes – May 19, 2026

Approve City Minutes

Moved by: Commissioner Barnard

Seconded by: Commissioner Polk

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Polk	YES
Commissioner Barnard	YES
Commissioner King	YES

- b. Regular City Workshop and City Meeting
Approval of Meeting Agenda – June 2, 2026

Approve Consent Agenda

Moved by: Commissioner Barnard

Seconded by: Commissioner Polk

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Polk	YES
Commissioner Barnard	YES
Commissioner King	YES

7. RESOLUTIONS (Non- Consent) and Quasi-Judicial Hearing, if applicable

a. RESOLUTION NO. 24-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ACCEPTING THE ANNUAL COMPREHENSIVE FINANCIAL AND COMPLIANCE REPORT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2025; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

**Moved by: Vice-Mayor McKelvin
Seconded by: Commissioner Barnard**

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Polk	YES
Commissioner Barnard	YES
Commissioner King	NO

b. RESOLUTION NO. 25-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, APPOINTING BRENDA BRYANT TO THE CAREERSOURCE PALM BEACH COUNTY, INC. BOARD OF DIRECTORS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

**Moved by: Commissioner Barnard
Seconded by: Vice-Mayor McKelvin**

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Polk	YES
Commissioner Barnard	YES
Commissioner King	YES

8. ORDINANCE

a. ORDINANCE 04-2026

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AMENDING ARTICLE XX, SECTION 20.13 (L) OF THE CITY'S CODE OF ORDINANCES ENTITLED "PROHIBITED SIGNS", DELETING THE RIGHT-OF-WAY DISTANCE REQUIREMENTS FOR SAID SECTION; DELETING AND REPLACING ARTICLE XX, SECTION 20.14 OF THE CITY'S CODE OF ORDINANCES ENTITLED "SIGNS CONTINGENT ON SPECIAL REGULATIONS" WITH NEW TITLE "TEMPORARY POLITICAL SIGNS AND TEMPORARY NONCOMMERCIAL SIGNS"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

Motion to set the time frame for removal of election signs to five (5) days
after general elections

Moved by: Commissioner King

Seconded by: Commissioner Polk

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Polk	YES
Commissioner Barnard	YES
Commissioner King	YES

Second Reading

Moved by: Vice-Mayor McKelvin

Seconded by: Commissioner King

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Polk	YES
Commissioner Barnard	YES
Commissioner King	YES

b. ORDINANCE 05-2026

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AMENDING CHAPTER 6, SECTION 6-20 OF THE CITY OF SOUTH BAY'S CODE OF ORDINANCES ENTITLED "PERMIT FEE SCHEDULE" TO PROVIDE FOR CERTAIN FEE INCREASES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

Second Reading

Moved by: Commissioner Polk

Seconded by: Vice-Mayor McKelvin

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Polk	YES
Commissioner Barnard	YES
Commissioner King	YES

9.FINANCE REPORT**a. Accounts Payable Report****9.a. May 29, 2026 Weekly Check Register****10. CITY CLERK REPORT****a. Upcoming Commission Meetings****10.b. July 21, 2026****11. CITY MANAGER REPORT****a. State Legislative Update****b. Budget Preparation Schedule****Budget Workshops to start at 6:00 PM****Moved by: Commissioner Polk****Seconded by: Vice-Mayor McKelvin**

COMMISSION	VOTE
Mayor Joe Kyles	YES
Vice-Mayor McKelvin	YES
Commissioner Polk	YES
Commissioner Barnard	YES
Commissioner King	YES

12. CITY ATTORNEY REPORT (NONE)**13. FUTURE AGENDA ITEMS (NONE)****14. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER****14.a. Commissioner Barbara King**

- Thank you

14.b. Commissioner Betty Barnard

- Thank you

14.c. Commissioner Albert Polk

- Thank you

14.d. Vice-Mayor McKelvin

- Thank you

14.e. Mayor Joe Kyles

- Thank you

15. ADJOURNMENT 8:19 pm**Moved by: Vice-Mayor McKelvin**

Joe Kyles, Mayor**ATTESTED BY:**

South Bay City Clerk

RESOLUTION NO. 26-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2026, THROUGH SEPTEMBER 30, 2027, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of South Bay ("City") on July 21, 2026, adopted a Proposed Millage Rate for the fiscal year 2026-2027 pursuant to Florida Statutes 200.065; and

WHEREAS, the City has scheduled its first public hearing on the proposed budget and millage rate, as required by Section 200.065, Florida Statutes, to be held on September 8, 2026. The City's second and final public hearing on the budget will be held on September 22, 2026 at 6:00 p.m. in the Commission Chambers at City Hall, 335 SW 2nd Ave. South Bay, Florida; and

WHEREAS, the gross taxable value for operating purposes do not exempt from taxation within the City of South Bay has been certified by the Palm Beach County, Florida Property Appraiser to the City of South Bay as One Hundred Twenty-Seven Million, Four Hundred Ninety-Two Thousand, Nine Hundred Forty-Three Dollars (\$127,492,943.00); and

WHEREAS, having considered the comments of the public regarding the millage rate, the City Commission of the City of South Bay desires to tentatively adopt a millage rate for Fiscal Year 2026-2027.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Proposed Millage Rate. The City Commission of the City of South Bay hereby adopts a proposed and tentative millage rate of 6.3089 mills for Fiscal Year 2026-2027, commencing October 1, 2026, through September 30, 2027, which is \$6.30 per \$1,000.00 of taxable property value within the City of South Bay. This millage rate represents a 7.29% increase over the rollback rate of 5.8801 mills.

Section 3. Public Hearing. City has scheduled its first public hearing on the proposed budget and millage rate, as required by section 200.65, Florida Statutes on September 8, 2026. The City's second and final public hearing on the budget will be held on September 22, 2026, at 6:00 p.m., in the Commission Chambers at City Hall, 335 SW 2nd Ave. South Bay, Florida.

Section 4. Effective Date. This Resolution shall take effect immediately upon its passage and adoption.

PASSED and **ADOPTED** this 21st day of July 2026.

Joe Kyles, Mayor

Attested

By: _____
Olivia Mejia, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Barnard	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)



CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2026	County : Palm Beach
Principal Authority : City of South Bay	Taxing Authority : City of South Bay - Operating

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	106,904,415	(1)
2.	Current year taxable value of personal property for operating purposes	\$	17,551,475	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	3,037,053	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	127,492,943	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	16,245	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	127,476,698	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	118,812,384	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☐ YES ☒ NO	Number 0	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	☐ YES ☒ NO	Number 0	(9)
SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser: Electronically Certified by Property Appraiser	Date : 6/25/2026 6:36:29 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		6.3089 per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	749,575	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	-0-	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	749,575	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	-0-	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	127,476,698	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		5.8801 per \$1000	(16)
17.	Current year proposed operating millage rate		6.3089 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	804,340	(18)

19.	TYPE of principal authority (check one)	☐ County	☐ Independent Special District	(19)
		☒ Municipality	☐ Water Management District	
20.	Applicable taxing authority (check one)	☒ Principal Authority	☐ Dependent Special District	(20)
		☐ MSTU	☐ Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	☐ Yes	☒ No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	749,575	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		5.8801 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	749,671	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	804,340	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		6.3089 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		7.29 %	(27)
First public budget hearing		Date :	Time :	Place :
		9/8/2026	6:00 PM EST	335 SW 2nd Ave South Bay 33493
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Title :		Contact Name and Contact Title :	
	Mailing Address :		Physical Address :	
	City, State, Zip :		Phone Number :	Fax Number :

Instructions on page 3

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

“Principal Authority” is a county, municipality, or independent special district (including water management districts).

“Taxing Authority” is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check “Yes” if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check “Yes” if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. “Dependent special district” (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

“Independent special district” (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

“Non-voted millage” is any millage not defined as a “voted millage” in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.

RESOLUTION 27-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, CANCELING THE TUESDAY, AUGUST 18, 2026, AND TUESDAY, NOVEMBER 3, 2026 REGULARLY SCHEDULED CITY COMMISSION MEETINGS DUE TO THE 2026 PRIMARY AND GENERAL ELECTIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of South Bay ("City Commission") has regularly scheduled city commission meetings for on Tuesday, August 18, 2026, and Tuesday, November 3, 2026; and

WHEREAS, the City Commission desires to cancel the regularly scheduled City Commission meetings now set to take place Tuesday, August 18, 2026 and November 3, 2026, due to a conflict with the Primary and General Election; and

WHEREAS, the City Commission finds that canceling the stated meetings would be in the best interests of the residents of the City of South Bay.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Canceling of Commission Meetings. The City Commission of the City of South Bay hereby cancels the regularly scheduled City Commission meetings now set for August 18, 2026, and November 3, 2026, due to the 2026 Primary and General Elections.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 21st day of July 2026.

Joe Kyles, Mayor

ATTEST:

By: _____
Olivia Mejia, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Barnard	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

Election Dates & Deadlines

2026 Primary Election

- **Election Day** - Tuesday, August 18, 2026, 7:00 am to 7:00 pm
- **Deadline to register to vote or change party affiliation** - Monday, July 20, 2026
- **Deadline to request that a Vote-by-Mail ballot be mailed to you** - Thursday, August 6, 2026, at 5:00 pm
- **Early Voting** - Saturday, August 8, through Sunday, August 16, from 7:00 am until 7:00 pm
- **Deadline to return your Vote-by-Mail ballot** - Tuesday, August 18, 2026, at 7:00 pm to our Main Office or at 5:00 pm to a Branch Office or Secure Ballot Intake Station

2026 General Election

- **Election Day** - Tuesday, November 3, 2026, 7:00 am to 7:00 pm
- **Deadline to register to vote** - Monday, October 5, 2026
- **Deadline to request that a Vote-by-Mail ballot be mailed to you** - Thursday, October 22, 2026, at 5:00 pm
- **Early Voting** - Monday, October 19, through Sunday, November 1, from 7:00 am until 7:00 pm
- **Deadline to return your Vote-by-Mail ballot** - Tuesday, November 3, 2026, at 7:00 pm to our Main Office or at 5:00 pm to a Branch Office or Secure Ballot Intake Station

Contact Us

If you have any questions, please contact our office directly.

General Inquiries:

Email Our Office

(561) 656-6200

PLEASE NOTE: Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. Florida Statute 668.6076.

RESOLUTION NO. 28-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A FACILITY USAGE AGREEMENT, ATTACHED HERETO AS EXHIBIT "A", BETWEEN FEDERATION OF FAMILIES OF FLORIDA, INC. AND THE CITY OF SOUTH BAY FOR FACILITY USE AT TANNER PARK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of South Bay ("City") desires to enter into a Facility Usage Agreement between the Federation of Families of Florida, Inc. and the City; and

WHEREAS, pursuant to the Agreement, the City, at no charge, will provide space within the Tanner Park Community Center, located at 105 Dr. Martin Luther King Jr Blvd., South Bay, FL 33493, for a community food distribution program; and

WHEREAS, the Agreement shall be effective for a period of one (1) year from the date of execution and may be terminated with thirty (30) days written notice. The Agreement may be renewed with the agreement of the City Commission; and

WHEREAS, the City Commission of the City of South Bay finds that entering into a Use of Facility Agreement between the City and Federation of Families of Florida Inc. is in the best interests of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay hereby authorizes the City Manager to execute the Agreement between Federation of Families of Florida, Inc. and the City of South Bay for facility use at Tanner Park, attached hereto as Exhibit "A". The City Manager is further authorized to take all necessary and expedient action to carry out the aims of this Resolution.

Section 3. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED and **ADOPTED** this 21st day of July 2026.

Joe Kyles, Mayor

ATTEST:

By: _____
Olivia Mejia, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Barnard	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

PARKS AND RECREATION DEPARTMENT
FACILITY USAGE AGREEMENT

This Agreement is made on this _____ day of _____, 2026 by and between the CITY OF SOUTH BAY (hereinafter "CITY") a Political Subdivision of the State of Florida, and **Federation of Families of Florida, Inc.** (hereinafter "USER"), a 501C-3 non-profit entity, whose Federal Tax ID Number is **52-2313668**, for the use of certain park recreational facilities within the City, as more particularly described herein.

WHEREAS, the City owns and/or operates certain parks, athletic fields, buildings and facilities which are intended for recreational purposes and other lawful programs authorized by City; and

WHEREAS, the City desires to offer the use of Tanner Park for food distribution to USER; and

NOW THEREFORE, in consideration of the mutual terms and conditions, the Parties agree as follows:

1. The foregoing "Whereas" clauses are hereby confirmed as being true and correct and are hereby incorporated into this Agreement as a part thereof.
2. The City agrees to allow User to utilize the City's recreational facilities to include the use of bathrooms for the time period and manner specified in Appendix "A" attached hereto and under the terms of this Agreement.
3. The parties agree that User shall establish, in conjunction with the Parks and Recreation Director, a written Operational Plan for use.
4. The parties agree that activities sponsored and/or operated by the City's Parks and Recreation Department shall have first priority for use of said facilities, notwithstanding any other provisions of this Agreement.

Obligations of User

5. User shall comply with all statutes, City ordinances, rules, orders, regulations and requirements of the Federal, State, County and City government as may be applicable to the use of such recreational facilities, for the safety of the public and the correction, prevention and abatement of nuisances or other grievances in connection with the use of the facilities hereunder.
6. User shall indemnify and hold harmless the City from and against all claims, suits, actions, damages, or causes of action arising during the term of this agreement for any personal injury, loss of life or damage to the property sustained by reason or as a result of the use of the facilities (including the use of bathroom facilities) for which this Agreement is entered into, or its agents, employees, invitees, participants and all other persons, and from and against all costs,

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attorney's fees, expenses and liabilities incurred in or by reason of defense of any such claim, suit or action, and the investigation thereof. Nothing in this agreement shall be deemed to affect the rights, privileges and immunities of cities and counties as are set forth in Section 768.28, Florida Statutes.

7. User shall provide at its own cost and expense, a comprehensive liability insurance policy insuring the City against claims for bodily injury, death and property damage an the amount of no less than Five Hundred Thousand Dollars (\$500,000.00) for each occurrence, or an another amount as determined by the City Administrator. The City of South Bay shall be named as an additional insured under the terms of the policy and shall be provided with a standard form of certificate of insurance at least seven (7) days before the implementation of this Agreement, which shall contain a requirement for thirty (30) calendar days prior notice of cancellation to the City in the event of cancellation thereof.
8. User agrees that it shall be solely responsible for all costs and/or expenses associated with, or as a result of, its operation under this Agreement. User further agrees that it shall be responsible for obtaining any and all licenses, permits, or certificates required to operate under this Agreement, including the costs associated therewith.
9. User agrees that it shall not discriminate against any person on the basis of race, color, religion or gender in its use of the aforementioned facilities.
10. User agrees that it shall not make, or permit to be made, any structural changes or improvements to the aforementioned facilities, including the bathrooms, except upon written approval of the City. Any changes or improvements made with written approval of the City shall remain as part of the facility at the end of the term of this Agreement.
11. User shall provide at each facility for the duration of each event, as indicated on Appendix "A", a First Aid kit in a form acceptable to the City. Evidence of such provision shall be provided to the Parks and Recreation Superintendent or his/her designee prior to the commencement of each activity, or as deemed necessary by the Parks and Recreation Superintendent.
12. User shall require that all officials, coaches, teachers, volunteers and instructors undergo background screening prior to supervising children, and furnish the City with verification that background checks have been completed. The background checks must be performed by a company or agency approved by the City and within thirty (30) days from the start of the Agreement.
13. User shall provide the Parks and Recreation Superintendent with a calendar of activities for each specific use as part of the Operational Plan. Said plan shall be due within five (5) days from the execution of this Agreement.

Obligations of City

14. City will provide daily regular maintenance of the facilities to the extent that the use is generally consistent with the maintenance required before the start of this Agreement. In the event the maintenance is unusually higher than before the start of the Agreement, City shall bill the reasonable cost of the extra maintenance to USER and USER shall pay for said extra maintenance within thirty (30) days.
15. City may, in its sole discretion, limit the use of the facilities to prevent overuse, misuse or abuse the facilities.
16. City reserves the right to determine the suitability of any other facility for use under this Agreement. City shall bear no responsibility, nor shall User seek any redress, for User's inability to use a facility as provided herein, when, in the reasonable determination of the City, a facility (or facilities) is deemed to be unsuitable for use for any period of time.
17. At all times, City shall administer and enforce all applicable City codes, policies and procedures. City shall take such action as is necessary to prevent misuse of the facilities and/or misconduct by participants.
18. City reserves the right to cancel, reschedule or change the location for any activities held at any of the City's facilities. The City may attempt to provide an alternative location for User if facilities are not available, but City is under no obligation to provide such replacement facilities to User.
19. City may, through the Parks and Recreation Superintendent, from time to time, issue a key to a City recreation facility to an authorized representative of User but is under no obligation to do so. Duplication of keys by User will result in revocation of all key privileges and changing of all affected locks at the User's expense.

Term of Agreement

20. Either party may terminate this Agreement, with or without cause, upon thirty (30) days written notice to the other party.
21. This Agreement shall be effective for one (1) year from the date of execution. This Agreement may be renewed, however, any such modifications shall not be binding upon either party unless made in writing and accepted by both parties.

Additional Provisions

22. User may not sell alcoholic beverages without the expressed written permission of CITY.
23. The CITY'S representative/liaison during the performance of this Agreement shall be King Kindred, Director of Parks and Recreation, telephone no. 561-996-6751. The USER'S representative/liaison during the performance of this Agreement shall be Cynthia Jenkins,

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telephone no. _561-644-4440_.

24. Notwithstanding this Agreement, or any Agreement to the contrary, User acknowledges and agrees that in the event City and User desire to use a City facility at the same time, or in the event that any similar usage conflict develops, City shall have priority over User for the use of said facility.
25. If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Agreement, the City shall be entitled to recover reasonable attorney's fees, expenses and court costs, including appellate fees incurred in that action or proceeding, in addition to any other relief to which the City may be entitled.
26. This Agreement and its attachments constitute the sole and only Agreement of the parties and sets forth the rights, duties, and obligations of each party. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect.
27. The services to be provided by the User pursuant to this Agreement shall be nonexclusive, and nothing shall preclude the City from engaging other persons or entities to provide similar services at the City's facilities.
28. This Agreement shall be construed and enforced according to the laws of the State of Florida. Venue shall be in Palm Beach County, Florida.
29. User and its employees and agents shall be deemed to be independent and not City agents or employees. The User, its employees or agents shall not attain any rights or benefits under the City's retirement plan nor any rights generally afforded the City's classified or unclassified employees, nor shall User be deemed entitled to the Florida Workers' Compensation benefits as a City employee.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

THIS SPACE IS INTENTIONALLY LEFT BLANK

Attested

City of South Bay

BY: _____
Olivia Mejia, City Clerk

BY: _____
Joe Kyles, Mayor

BY: _____
Leondrae Camel, City Manager

APPROVED AS TO FORM

Burnadette Norris-Week, P.A.
City Attorney

FEDERATION OF FAMILIES OF
FLORIDA, INC.
Address: 101 NW 1st Ave
South Bay FL 33493

WITNESSES:

Cynthia Jenkins

APPENDIX “A” SCOPE OF SERVICES

1. User is authorized to conduct a feeding program at Tanner Park.
2. City will permit the User to utilize the facilities of Tanner Park, including the restrooms.
3. City reserves the right, in its sole exclusive discretion, to change the days and times that the City’s facilities may be utilized by the User. In addition, the City reserves the right to establish and enforce limits on the number of hours and number people who will allowed to be present in the interest of public safety.
4. User shall be allowed to utilize the facilities at no cost in accordance with an Operational Plan to be approved by CITY, so long as maintenance expenses are kept at the same levels as prior to the start of this Agreement.
5. User will utilize its best efforts to promote the City of South Bay in its materials.
6. Unless otherwise agreed upon in writing by both User and the City, User shall promote and recruit for its programs residents of the City first and foremost and then spread to beyond the city limits for its Programs.
7. Parking will be allowable for User’s Programs only in spaces designated by City staff.
8. User will be responsible for all transportation necessary to any away contests, performances, or other Program activities.
9. User shall be responsible for cleaning all utilized facilities after usage. If there is excessive use of the bathrooms or special maintenance required for overuse, additional reasonable charges will be billed for USER by City and shall be due to CITY no later than thirty (30) days.
10. A copy of the additional insured certificate must be made available to the City Manager upon request.
11. Smoking is prohibited by User or any patrons associated with User’s scheduled activity. All City ordinances, rules & regulations must be upheld by the User and program participants at all times.
12. The term of Agreement shall commence upon the date of execution hereof and shall remain in effect for one (1) year from the date of execution.
13. User will be responsible for any (minor or major) damage to city property such as (assembly halls, concession areas, all purpose fields, gazebos, fencing, bike bath, etc.). User will be billed separately for any repairs needed during this agreement, whether accidental, negligent

or any there other. If such action takes place, user will have thirty (30) days from the date of occurrence to make payment for repairs.

14. User will be responsible for any training of volunteers to properly instruct Program participants.
15. User will be responsible for the use of any City equipment. Any negligence or reckless use of City equipment shall not be tolerated and may result in termination of this Agreement by the City and suspension or termination of User's Program.

Remainder of page intentionally left blank.

RESOLUTION NO. 29-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN AGREEMENT FOR INFORMATION TECHNOLOGY SERVICES BETWEEN THE CITY OF SOUTH BAY AND COASTAL NETWORK SOLUTIONS, LLC FOR TECHNICAL SUPPORT OF THE CITY'S COMPUTER NETWORK, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of South Bay has determined that the City is in need of information technology support services; and

WHEREAS, the City of South Bay ("City") issued Request for Proposals ("RFP") No. SB-IT-2026-02 on May 1, 2026 and said RFP closed on May 26, 2026; and

WHEREAS, there were five (5) respondents and Coastal Network Solutions, LLC was found to be the most responsive and responsible proposer; and

WHEREAS, the City seeks to retain the services of Coastal Network Solutions, LLC, as an independent contractor for the provision of managed services; on-site support; out-of-band support; network monitoring and service desk assistance and any other related matters; and

WHEREAS, the contract term shall take effect as of the date of execution and continue for two (2) years which may be extended for one (1) additional year if approved by the City Commission; and

WHEREAS, the City Commission of the City of South Bay finds that executing an agreement between the City and Coastal Network Solutions, LLC for Information Technology services is in the best interests of the residents of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of Mayor and City Manager. The City Commission of the City of South Bay hereby authorizes the Mayor and City Manager to execute an Agreement for Information Technology Services between the City of South Bay and Coastal Network Solutions, LLC for technical support of the City’s computer network, attached hereto as Exhibit “A. The City Manager is further authorized to take all necessary and expedient action to carry out the aims of this Resolution.

Section 3. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED and ADOPTED this 21st day of July 2026.

Joe Kyles, Mayor

ATTEST:

By: _____
Olivia Mejia, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Barnard	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

AGREEMENT

THIS IS AN AGREEMENT, dated the ___ day of _____, 2026, between:

CITY OF SOUTH BAY
a Florida municipal corporation, hereinafter "CITY,"

and

COASTAL NETWORK SOLUTIONS, LLC., a for profit
corporation, authorized to do business in the State of Florida,
hereinafter "CONTRACTOR."

WITNESSETH:

In consideration of the mutual terms and condition, promises, covenants, and payments hereinafter set forth, CITY and CONTRACTOR agree as follows:

ARTICLE 1 PREAMBLE

In order to establish the background, context and form of reference for this Agreement and to generally express the objectives, and intentions, of the respective parties herein, the following statements, representations and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

- 1.1 CITY is in immediate need of an independent contractor to perform work related to information technology support services;
- 1.2 CITY issued Request for Proposals ("RFP") No. SB-IT-2026-02 on May 1, 2026 and said RFP closed on May 26, 2026; and
- 1.3 Coastal Network Solutions, LLC ("CONTRACTOR") was found to be the lowest responsive and responsible proposer; and
- 1.4 The City of South Bay desires a fully outsourced IT management provider to provide proactive maintenance, support, and other IT related functions in the area of information services; and
- 1.5 The Agreement shall be for a two (2) year term, with a one (1) year option to renew.

City _____ Contractor _____

ARTICLE 2

SCOPE OF WORK

2.1 The CONTRACTOR shall furnish all of the materials, tools, supplies, and labor necessary to perform all of the work described in this Article and shall provide the following services to the CITY in accordance with Request for Proposal (RFP) #SB-IT-226-02, attached hereto as Exhibit "A"; Contractors Proposal, attached hereto as Exhibit "B", and as set forth below:

Initial Assessment

With the assistance of city staff, compile an inventory of all information technology related assets, assess system assets, and make recommendations for improved city-wide IT system performance.

Desktop Applications Support

Perform basic support functions including installation of PC's, laptops, printers, and software; diagnose and correct desktop application problems; configure laptops and desktops for standard applications; and identify and correct hardware problems, performing advanced troubleshooting. Assist designated City personnel with hardware and software purchases as needed. Assist with warranty and other technical support.

Server Administration Services

Manage computer network and associated hardware, software, communications, and operating system necessary for the quality, security, performance, availability, recoverability, and reliability of the system. Monitor server performance and capacity management services. Ensure scheduled preventive maintenance for equipment is promptly performed; develop back-up plans and procedural documentation for active servers to include the 6-month Florida State Digital archive backup. Confidentiality of information is vital. The selected vendor and their employees will be required to sign and adhere to a confidentiality clause that information in the system must remain confidential under penalty of law. All vendor employees with access to the City network will be required to undergo fingerprint background checks at the vendor's expense and training and be expected to maintain CJIS security standards at all times.

Network Administration Services

Scope of activity includes all City network equipment, including switches, firewalls, routers, IP phone system, and other security devices. Manage backup and disaster recovery systems. The scope also includes primary installation and

maintenance of printers, network copiers/scanners, group policy, software updates, etc., as deemed necessary. Monitor network performance and capacity management services. Maintain city- wide network diagram.

Cybersecurity Monitoring

Maintenance of virus/malware detection and spam reduction programs on City servers, email and all other City computers and laptops. Perform security audits as requested and notify City personnel immediately of suspected breaches of security. Assist the City of South Bay in complying with best practices as well as ISB and CJIS requirements.

Email and System Management

Provide administration and support for the City's email platform and IT systems to ensure secure, reliable, and efficient operations. Services include email account management, system monitoring, cybersecurity, data backup, software updates and user support.

Strategic Planning

Provide technical leadership for all technology issues. Make recommendations for future purchasing and technology needs. Keep City up to date on new technology changes and uses that will enable the City to increase efficiency and reduce costs. Install equipment including new servers, software, and hardware and transfer data when required. Assist with policy formulation and application.

Help Desk and User Support

End user support must be timely, friendly, and professional. Urgent and emergency support must be available 24/7/365. Routine support must be available Monday – Friday from 7:00 a.m. to 5:00 p.m. Must be able to provide on-site emergency response within 24 hours.

End User Training

Provide training for various technologies as needed. This would normally be for common software or hardware used in a business setting or new equipment installed. This can be at the request of the City or when a need is identified by the vendor.

Onsite Support

Provide regular scheduled and dedicated onsite support sixteen (16) hours each month to address city-wide and/or departmental hardware and software issues. Additional onsite support may be needed for major projects.

Public Records

Provide assistance in public records keyword searches through active and archived e-mail and network files of current and former employees. Preserve the original metadata of e-mails and network files while saving contents to electronic files. Vendor must be knowledgeable in Florida State Public Record Laws.

Computer Inventory and Disposal

Vendor must provide monthly hardware inventory reporting and proper and legal electronic disposal of surplus electronic equipment.

All services must be documented, trackable, and verifiable prior to payment.

2.2 CONTRACTOR hereby represents to CITY, with full knowledge that CITY is relying upon these representations when entering into this Agreement with CONTRACTOR, that CONTRACTOR has the professional expertise, experience and manpower to perform the services to be provided by CONTRACTOR pursuant to the terms of this Agreement.

2.3 CONTRACTOR assumes professional and technical responsibility for performance of its services to be provided hereunder in accordance with applicable recognized professional standards. If within ten (10) days following completion of its services, such services fail to meet the aforesaid standards, and the CITY promptly advises CONTRACTOR thereof in writing, CONTRACTOR agrees to re-perform such deficient services without charge to the CITY.

2.4 None of the work or services under this contract shall be subcontracted beyond that that approved by the City in writing.

ARTICLE 3
TIME FOR COMPLETION

3.1 The CONTRACTOR shall commence work as directed by CITY in a prompt manner and in accordance with the Scope of Work.

3.2 It is mutually agreed that time is of the essence of this Contract and should the CONTRACTOR fail to complete the work within a reasonable time and if possible within the same business day.

3.3 Anything to the contrary notwithstanding, minor adjustment to the timetable for completion approved by CITY in advance, in writing, will not constitute a delay by

City _____ Contractor _____

CONTRACTOR. Furthermore, a delay due to an Act of God, fire, lockout, strike or labor dispute, riot or civil commotion, act of public enemy or other cause beyond the control of CONTRACTOR shall extend this Agreement for a period equal to such delay and during this period such delay shall not constitute a delay by CONTRACTOR.

ARTICLE 4 CONTRACT SUM

4.1 The CITY hereby agrees to pay CONTRACTOR for the faithful performance of this Agreement, for work completed the amount of Two Thousand Five Hundred (\$2,500.00) Dollars per month for the provision of the Managed IT Services. Out-of-scope T&M Services shall be billed at an amount of \$100.00 per hour. There shall be no payment by CITY for out-of-pocket travel time.

4.2 CONTRACTOR shall invoice City through Electronic Mail for the Services that it has provided on a monthly basis.

4.3 The CITY will make payments to CONTRACTOR for completed and proper work.

4.4 The CONTRACTOR shall guarantee all portions of the work against poor workmanship and faulty materials for a period of thirty days (30) days after final spray.

4.5 The making and acceptance of the final payment shall constitute a waiver of all claims by the CONTRACTOR other than those arising from requirements of the specifications.

4.6 CONTRACTOR is prohibited from placing a lien on the City's property. This prohibition applies to; *inter alia*, all sub-consultants and subcontractors, suppliers and labors.

ARTICLE 5 CONTRACTOR'S LIABILITY INSURANCE

5.1 The CONTRACTOR shall not commence work under this contract until it has obtained all insurance required under this paragraph and such insurance has been approved by the CITY nor shall the CONTRACTOR allow any Subcontractor, if applicable, to commence work on his sub-contract until all similar such insurance required of the subcontractor has been obtained and approved.

5.2 Certificates of insurance, reflecting evidence of the required insurance, shall be filed with the City prior to the commencement of the work. These Certificates shall contain a provision that coverage afforded under these policies will not be canceled until at least thirty (30) days prior written notice has been given to the CITY. Policies shall be issued by

City _____ Contractor _____

companies authorized to do business under the laws of the State of Florida.

5.3 Financial Ratings must be no less than "A" in the latest edition of "Best's Key Rating Guide", published by A.M. Best Guide.

5.4 Insurance shall be in force until all work required to be performed under the terms of the Contract is satisfactorily completed as evidenced by the formal acceptance by the CITY. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this contract, then in that event, the CONTRACTOR shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the contract and extension thereunder is in effect. The CONTRACTOR shall not continue to work pursuant to this contract unless all required insurance remains in full force and effect.

5.5 Comprehensive General Liability insurance to cover liability bodily injury and property damage. Exposures to be covered are: premises, operations, products/completed operations, and certain contracts. Coverage must be written on an occurrence basis, with the following limits of liability:

- a) Workers' Compensation Insurance - as required by law;
- b) Employer's Liability Insurance - \$500,000 per occurrence;
- c) Automobile Liability Insurance - \$500,000 per occurrence, \$500,000 per Accident for bodily injury and \$500,000 per accident for property damage.

5.6 The CONTRACTOR shall hold the CITY, its agents, and employees, harmless on account of claims for damages to persons, property or premises arising out of the operations to complete this Agreement and name the CITY as an additional insured under their policy.

5.7 The CITY reserves the right to require any other insurance coverage it deems necessary depending upon the exposures.

ARTICLE 6 PROTECTION OF PROPERTY

6.1 At all times during the performance of this Contract, the CONTRACTOR shall protect the CITY's property and properties adjoining the treatment site from all damage whatsoever on account of the work being carried on pursuant to this Agreement.

ARTICLE 7 CONTRACTOR'S INDEMNIFICATION

City _____ Contractor _____

7.1 The CONTRACTOR agrees to release the CITY from and against any and all liability and responsibility in connection with the above mentioned matters. The CONTRACTOR further agrees not to sue or seek any money or damages from CITY in connection with the above mentioned matters.

7.2 The CONTRACTOR agrees to indemnify and hold harmless the CITY, its trustees, elected and appointed officers, agents, servants and employees, from and against any and all claims, demands, or causes of action of whatsoever kind or nature, and the resulting losses, costs, expenses, reasonable attorneys' fees, liabilities, damages, orders, judgments, or decrees, sustained by the CITY or any third party arising out of, or by reason of, or resulting from the CONTRACTOR's negligent acts, errors, or omissions.

7.3 If a court of competent jurisdiction holds the CITY liable for certain tortuous acts of its agents, officers, or employees, such liability shall be limited to the extent and limit provided in 768.28, Florida Statutes. This provision shall not be construed as a waiver of any right or defense that the CITY may possess. The CITY specifically reserves all rights as against any and all claims that may be brought.

ARTICLE 8 INDEPENDENT CONTRACTOR

8.1 This Agreement does not create an employee/employer relationship between the parties. It is the intent of the parties that the CONTRACTOR is an independent contractor under this Agreement and not the CITY's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers Compensation Act, and the State unemployment insurance law. The CONTRACTOR shall retain sole and absolute discretion in the judgment of the manner and means of carrying out the CONTRACTOR's activities and responsibilities hereunder provided. This Agreement shall not be construed as creating any joint employment relationship between the CONTRACTOR and the CITY and the CITY will not be liable for any obligation incurred by CONTRACTOR, including but not limited to unpaid minimum wages and/or overtime premiums.

ARTICLE 9 PERFORMANCE BOND

9.1 No performance bond shall be required on this contract.

City _____ Contractor _____

ARTICLE 10
CHANGES TO SCOPE OF WORK AND ADDITIONAL WORK

10.1 CITY or CONTRACTOR may request changes that would increase, decrease or otherwise modify the Scope of Services/Basic Services to be provided under this Agreement as described in Article 2 of this Agreement. Such changes or additional services must be in accordance with the provisions of the Code of Ordinances of the CITY and must be contained in a written amendment, executed by the parties hereto, with the same formality and with equality and dignity prior to any deviation from the terms of this Agreement, including the initiation of any additional or extra work. Each amendment shall at a minimum include the following information on each project:

PROJECT NAME
PROJECT DESCRIPTION
ESTIMATED PROJECT COST
ESTIMATED COST FOR ADDITION OR CHANGE TO PROJECT CONTRACT
ESTIMATED PROJECT COMPLETION DATE

10.2 In no event will the CONTRACTOR be compensated for any work which has not been described in a separate written agreement executed by the parties hereto.

ARTICLE 11
TERM AND TERMINATION

11.1 This Agreement shall take effect as of the date of execution as shown herein below and continue for a period of two (2) years thereafter with a one (1) year option to renew.

11.2 Either Party may terminate this Agreement upon thirty (30) days notice in writing to the other party.

ARTICLE 12
CONTRACT DOCUMENTS

12.1 CONTRACTOR and CITY hereby agree that the following Specification and Contract Documents, which are attached hereto and made a part thereof, are fully incorporated herein and made a part of this Agreement, as if written herein word for word: this Agreement and all Exhibits attached hereto.

ARTICLE 13

City _____ Contractor _____

MISCELLANEOUS

13.1 Legal Representation. It is acknowledged that each party to this Agreement had the opportunity to be represented by counsel in the preparation of this Agreement and, accordingly, the rule that a contract shall be interpreted strictly against the party preparing same shall not apply due to the joint contribution of both parties.

13.2 Assignments. This Agreement, or any interest herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances, by CONTRACTOR without the prior written consent of CITY. For purposes of this Agreement, any change of ownership of CONTRACTOR shall constitute an assignment which requires CITY approval. However, this Agreement shall run to the CITY and its successors and assigns.

13.3 Records. CONTRACTOR shall keep books and records and require any and all subcontractors to keep books and records as may be necessary in order to record complete and correct entries as to personnel hours charged to this engagement, and any expenses for which CONTRACTOR expects to be reimbursed, if applicable. Such books and records will be available at all reasonable times for examination and audit by CITY and shall be kept for a period of three (3) years after the completion of all work to be performed pursuant to this Agreement. Incomplete or incorrect entries in such books and records will be grounds for disallowance by CITY of any fees or expenses based upon such entries.

CITY is a public agency subject to Chapter 119, Florida Statutes. To the extent CONTRACTOR is acting on behalf of CITY pursuant to Section 119.0701, Florida Statutes, CONTRACTOR shall:

- a. Keep and maintain public records that ordinarily and necessarily would be required to be kept and maintained by CITY were CITY performing the services under this agreement;
- b. Provide the public with access to such public records on the same terms and conditions that the City would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and;
- d. Meet all requirements for retaining public records and transfer to CITY, at no cost, all public records in possession of the CONTRACTOR upon termination of this Agreement and destroy any duplicate public records that are exempt or

confidential and exempt. All records stored electronically must be provided to the CITY.

e. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT OLIVIA MEJIA, CITY CLERK, THE CUSTODIAN OF PUBLIC RECORDS AT: (561) 996-6751, South Bay, FL 33493.

f. Abide by all requirements for data security and take reasonable measures to protect and secure data in electronic form containing personal information consistent with Section 501.171, Florida Statutes.

13.4 Ownership of Documents. Reports, surveys, plans, studies and other data provided in connection with this Agreement are and shall remain the property of CITY.

13.5 No Contingent Fees. CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONTRACTOR, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the CITY shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

13.6 Palm Beach County Code of Ethics. The Contractor certifies that it has reviewed and understands the Palm Beach County Code of Ethics and agrees to comply with all applicable provisions throughout the term of this Agreement. Failure to comply with the Code of Ethics shall constitute a material breach of this Agreement.

13.7 Notice. Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, the CONTRACTOR and the CITY designate the following as the respective places for giving of notice:

CITY: Leondrae D. Camel, City Manager
 335 SW 2nd Avenue

City _____ Contractor _____

South Bay, FL 33493

Copy To: Burnadette Norris-Weeks, City Attorney
Burnadette Norris-Weeks, P.A.
401 North Avenue of the Arts
Fort Lauderdale, Florida 33311

CONTRACTOR: Mark Liskay, Manager
Coastal Network Solutions, LLC
7344 162nd Court North
West Palm Beach, FL 33418

13.8 Binding Authority. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

13.9 Exhibits. Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The exhibits, if not physically attached, should be treated as part of this Agreement and are incorporated herein by reference.

13.10 Headings. Headings herein are for convenience of reference only and shall not be considered on any interpretation of this Agreement.

13.11 Severability. If any provision of this Agreement or application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

13.12 Governing Law. This Agreement shall be governed by the laws of the State of Florida with venue lying in Palm Beach, County, Florida.

13.13 Disputes. Any claim, objection, or dispute arising out of the terms of this Agreement shall be litigated in the Fifteenth Judicial Circuit Court in and for Palm Beach County.

13.14 Attorney's Fees. To the extent authorized by law, in the event that either party brings suit for enforcement of this Agreement, the prevailing party shall be entitled to attorney's fees and court costs in addition to any other remedy afforded by law.

13.15 Intellectual Property Rights. The CONTRACTOR agrees to grant to the CITY a

City _____ Contractor _____

non-exclusive, irrevocable, royalty free license to use, copy and modify any elements of the Material not specifically created for the CITY as part of the Services. In respect of the Material specifically created for the CITY as part of the Services, the CONTRACTOR assigns the full title guarantee to the Buyer and any all of the copyright, other intellectual property rights and any other data or material used or subsisting in the Material whether finished or unfinished. If any third party intellectual property rights are used in the Material the CONTRACTOR shall ensure that it has secured all necessary consents and approvals to use such third party intellectual property rights for the CONTRACTOR and the CITY. For the purposes of this Clause 2.1, "Material" shall mean the materials, in whatever form, used by the CONTRACTOR to provide the Services, as determined by CITY and the products, systems, programs or processes, in whatever form, produced by the CONTRACTOR pursuant to this Agreement

13.16 Extent of Agreement. This Agreement together with Contract Documents, attached as an Exhibit hereto, as amended herein above represents the entire and integrated agreement between the CITY and the CONTRACTOR and supersedes all prior negotiations, representations or agreements, either written or oral.

13.17 Waiver. Failure of the CITY to insist upon strict performance of any provision or condition of this Agreement, or to execute any right therein contained, shall not be construed as a waiver or relinquishment for the future of any such provision, condition, or right, but the same shall remain in full force and effect.

13.18 E-Verify. In accordance with Florida Statutes §448.095, the Contractor, prior to commencement of services or payment by the City, will provide to the City proof of participation/enrollment in the E-Verify system of the Department of Homeland Security. Evidence of participation/enrollment will be a printout of the Company's "Company Profile" page from the E-verify system. Failure to be continually enrolled and participating in the E-Verify program will be a breach of contract which will be grounds for immediate termination of the contract by the City. The Contractor will not hire any employee who has not been vetted through E-Verify. The Contractor may not subcontract any work for the City to any subcontractor that has not provided an affidavit stating that the subcontractor does not employ, contract with or subcontract with an unauthorized alien.

13.19 Public Entity Crime By execution of this Agreement, Contractor affirms that it will execute a Public Entity Crimes form to be provided by City pursuant to Section 287.133(3)(a), Florida Statutes.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

City _____ Contractor _____

Attested

City of South Bay

BY: _____
Olivia Mejia, City Clerk

BY: _____
Leondrae D. Camel, City Manager

APPROVED AS TO FORM

Burnadette Norris-Week, P.A.
City Attorney

CONTRACTOR

WITNESSES:

BY: _____
Mark Liskay, Manager
Coastal Network Solutions, LLC

ATTEST:

SECRETARY

STATE OF FLORIDA)) SS:
COUNTY OF PALM BEACH)

City _____ Contractor _____

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared _____ as _____, of _____, a Florida corporation, and acknowledged executed the foregoing Agreement as the proper official of _____, for the use and purposes mentioned in it and affixed the official seal of the corporation, and that the instrument is the act and deed of that corporation.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal at in the State and County aforesaid on this __ day of _____, 2026.

NOTARY PUBLIC

My Commission Expires:

City _____ Contractor _____



RESPONSE PROPOSAL TO RFP

Prepared By: **Mark Liskay**

Phone: **(561)-355-5950**

Email: **MLiskay@Coastal-NS.com**

Website: **<https://coastal-ns.com>**





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COVER LETTER

Coastal Network Solutions, LLC

Palm Beach Gardens, Florida

Phone: (561) 355-5950

Email: mliskay@coastal-ns.com

Date: May 15, 2026

City of South Bay

Attention: Leondrae Camel (City Manager)

335 SW 2nd Ave.

South Bay, Florida 33493

RE: Proposal for Information Technology Consulting Services (RFP SB-IT-2026-02)

To the City of South Bay:

Coastal Network Solutions, LLC respectfully submits this proposal to provide Information Technology Consulting Services in accordance with the requirements set forth in RFP SB-IT-2026-02.

Coastal Network Solutions, LLC is a Florida-based managed IT services provider specializing in municipal and government technology infrastructure. The firm has been in continuous operation for over ten (10) years and has extensive experience delivering comprehensive IT services including network management, cybersecurity, infrastructure support, vendor coordination, and strategic technology planning.

For more than a decade, Coastal Network Solutions has directly supported the City of South Bay's IT infrastructure. This long-standing relationship has provided the firm with in-depth knowledge of the City's systems, network architecture, operational workflows, and cybersecurity requirements. This experience uniquely positions the firm to deliver uninterrupted, efficient, and secure services without the risks associated with transition or onboarding.

Federal Tax Identification Number (FEIN): 49-0934368

Coastal Network Solutions, LLC is duly registered and authorized to conduct business in the State of Florida. A copy of the company's business registration and supporting documentation is included within this proposal submission.



The primary staff member assigned to this project will be:

Mark Liskay

Managing Member

Coastal Network Solutions, LLC

Mr. Liskay brings over a decade of hands-on experience managing municipal IT environments, including direct oversight of the City of South Bay's infrastructure. He will serve as the primary point of contact and will be responsible for ensuring full compliance with all contractual requirements, service levels, and performance expectations.

Coastal Network Solutions distinguishes itself through its established presence within the City's environment, rapid response capability, deep institutional knowledge, and proven ability to maintain secure and reliable IT operations. The firm's familiarity with existing systems, vendors, and operational needs eliminates transition risks and ensures immediate continuity of service.

The Proposer acknowledges receipt of any and all addenda issued for this RFP and confirms that this proposal incorporates all such addenda.

This proposal shall remain valid for a period of sixty (60) days from the due date of submission.

Coastal Network Solutions, LLC affirms its commitment to providing high-quality, reliable, and secure Information Technology Consulting Services in full compliance with the requirements outlined in the RFP.

Respectfully submitted,

Mark Liskay

Managing Member

Coastal Network Solutions, LLC

(561)-355-5950

MLiskay@Coastal-NS.com

Signature: _____

Date: May 15, 2026



REFERENCES

Coastal Network Solutions, LLC has provided Information Technology consulting and managed services to municipal and commercial clients. The following references represent similar work performed within the past several years:

Reference 1

Client Name: City of Pahokee

Contact Person: James Scott

Title: City Commissioner

Organization: City of Pahokee

Address: 207 Begonia Drive, Pahokee, FL 33476

Location: Pahokee, Florida

Telephone: (561) 261-0786

Email: JScott@CityOfPahokee.com

Project Description: Provision of comprehensive managed IT services including network infrastructure management, server administration, cybersecurity monitoring, vendor coordination, disaster recovery planning, and end-user technical support.

Dates of Service: Ongoing (Over 10 years)

Reference 2

Client Name: City of South Bay

Contact Person: Leondrae Camel

Title: City Manager

Organization: City of South Bay

Address: 335 SW 2nd Avenue, South Bay, FL 33493

Location: South Bay, Florida

Telephone: (561) 996-6751

Email: Camell@SouthBayCity.com

Project Description: Delivery of IT consulting services including network support, infrastructure management, cybersecurity oversight, and system maintenance for municipal operations.

Dates of Service: –



Reference 3

Client Name: Fischetti Law Group

Contact Person: Michael Fischetti

Title: Managing Partner

Organization: Fischetti Law Group

Address: Florida

Location: Boynton Beach, Florida

Telephone: (954) 592-8448

Email: Mike@FischettiLawGroup.com

Project Description: Provision of IT support services including network management, system security, data protection, and ongoing technical support for legal operations.

Dates of Service: –

Additional references are available upon request.



AFFIRMATIVE COMPLIANCE WITH SCOPE OF WORK AND TECHNICAL SPECIFICATIONS

Coastal Network Solutions, LLC affirms that it meets or exceeds all requirements outlined in Section 2 – Scope of Work and Technical Specifications of RFP SB-IT-2026-02. The following statements are provided in direct response to each requirement:

2.1 Proposer Qualifications and Experience

Coastal Network Solutions affirms that it possesses extensive experience delivering managed IT services within municipal and government environments. The firm has over ten (10) years of experience supporting the City of South Bay and other local government entities. The company provides full-service managed IT solutions, including network infrastructure management, cybersecurity, and operational support. Coastal Network Solutions confirms its capability to manage and support municipal network environments in accordance with the RFP requirements.

2.2 Managed Services and Technical Support

Coastal Network Solutions affirms its ability to provide 24/7 monitoring and support services, including continuous remote monitoring, server hardening, and cybersecurity oversight. The firm confirms that it will provide unlimited remote and telephone support for the City's network.

Response time commitments are as follows:

- Remote/Phone Response: Within 60 minutes, including after-hours, weekends, and holidays
- Emergency On-Site Response: Within 8 hours
- Non-Emergency On-Site Response: Within 24 hours

Coastal Network Solutions affirms that it will provide a minimum of 16 hours per month of scheduled on-site support during standard business hours. The firm will also act as the primary liaison for third-party vendors and provide ongoing IT consulting and long-term infrastructure planning services.

2.3 Network, Cloud, and Infrastructure Management

Coastal Network Solutions affirms its capability to provide full lifecycle infrastructure management, including installation, configuration, and maintenance of network hardware such as switches, firewalls, and wireless access points.

The firm confirms its ability to:



- Manage firewalls, VPNs, and wireless networks
- Administer physical and virtual server environments
- Perform system maintenance, patching, and optimization
- Implement and maintain business continuity solutions, including cloud services, backup systems, and disaster recovery protocols

2.4 Procurement and Asset Management

Coastal Network Solutions affirms its ability to support the full lifecycle of IT asset management, including procurement, provisioning, and maintenance of hardware and software.

The firm will:

- Provide standardization recommendations for hardware and software environments
- Assist the City in budgeting and financial planning for IT investments
- Ensure compliance with City procurement policies
- Provide technical specifications to support procurement through State Contracts

2.5 Cybersecurity, Compliance, and Privacy

Coastal Network Solutions affirms its commitment to maintaining a high level of cybersecurity readiness in alignment with the Florida Cybersecurity Act.

The firm confirms its ability to:

- Monitor and respond to cybersecurity threats using advanced endpoint protection solutions
- Manage and support Endpoint Detection and Response (EDR) systems, including SentinelOne
- Conduct continuous security monitoring and support periodic audits
- Implement advanced network security measures, including SSL/TLS inspection and user-level reporting
- Protect endpoints across multiple platforms, including Windows, macOS, and mobile devices



2.6 Personnel Security and Training

Coastal Network Solutions affirms that all personnel assigned to the project will comply with CJIS requirements, including fingerprint-based background checks and security awareness training as required by FDLE standards.

All personnel will:

- Execute required CJIS Security Addendums
- Complete Level 4 Security Awareness Training and maintain recertification
- Sign Non-Disclosure Agreements prior to performing services

The firm also affirms participation in the City's internal cybersecurity awareness and training programs.

2.7 Technical Environment and Compatibility

Coastal Network Solutions affirms its full compatibility with the City's existing technology environment, including all listed hardware and software platforms.

The firm confirms extensive experience managing:

- Microsoft Windows Server and Workstations
- Microsoft Office 365, Teams, and Zoom
- Cougar Mountain Software, IWorq, and Adobe Creative Cloud
- Dell hardware infrastructure and Ubiquiti networking systems

All services will maintain full compatibility with the City's existing systems without introducing additional licensing costs unless otherwise approved by the City.

Optional Services

Coastal Network Solutions affirms its ability to provide web design and management services, and can provide examples of previous work upon request.



REQUIRED CITY FORMS

Coastal Network Solutions, LLC confirms that all required City forms have been fully completed, executed, and included as part of this proposal submission in accordance with RFP SB-IT-2026-02 requirements.

The following forms are attached:

- a. Proposal Form (Completed and Signed)
- b. Drug-Free Workplace Certification (Signed)
- c. Sworn Statement on Public Entity Crimes (Completed, Signed, and Notarized)
- d. Scrutinized Vendor Certification (Completed, Signed, and Notarized)
- e. Registration Form (Completed and Signed)

All forms have been reviewed for completeness and accuracy and are submitted in full compliance with the requirements outlined in the Request for Proposal.

ATTACHMENTS

Coastal Network Solutions, LLC has included the following supporting documentation as part of this proposal submission:

- a. Business Registration Documentation (State of Florida)
- b. Organizational Chart Identifying Assigned Personnel and Responsibilities
- c. Certificate of Liability Insurance (ACORD Certificate)
- d. Workers' Compensation Exemption Documentation

All supporting documentation has been included to demonstrate compliance with the RFP requirements and to verify the firm's qualifications, legal standing, and operational readiness to perform the requested services.

DRUG FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more proposals which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie proposals will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a), FLORIDA STATUTES, ON
ENTITY CRIMES**

1. This sworn statement is submitted to the City of Pahokee, Florida

by Mark Liskay, Managing Member
(print individual's name and title)
for Coastal Network Solutions, LLC
(print name of entity submitting sworn statement)

whose business address is 7344 162nd Ct N, Palm Beach Gardens, FL 33418

and (if applicable) its Federal Employer Identification Number (FEIN) is: 49-0934368
(If the entity has no FEIN, include the Social Security Number of the Individual
signing this sworn statement: _____)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision or any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:

a. A predecessor or successor of a person convicted of a public entity crime; or

5. An entity under the control any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into binding contract and which proposals or applies to proposal on contracts for the provision of goods or services let by a public entity, or which

otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(indicate which statement applies.)**

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(attach a copy of the final order)**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT HIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature)

The foregoing document was sworn and subscribed before me this _____ day of _____, 20____ by _____, who is personally known to me or produced _____ as identification.

Notary Public
My Commission Expires:

**SCRUTINIZED VENDOR CERTIFICATION PURSUANT TO
SECTION 287.135, FLORIDA STATUTES**

This sworn statement is submitted to the City of South Bay, Florida

by Mark Liskay, Managing Member
(print individual's name and title)
for Coastal Network Solutions, LLC
(print name of entity submitting sworn statement)

whose business address is 7344 162nd Ct N, Palm Beach Gardens, FL 33418

and (if applicable) its Federal Employer Identification Number (FEIN) is: 49-0934368

(If the entity has no FEIN, include the Social Security Number of the
Individual signing this sworn statement: _____)

1. I hereby certify that the above-named entity:
 - A. Does not participate in the boycott of Israel; and
 - B. Is not on the Scrutinized Companies that Boycott Israel List.
2. If the Contract for goods and services is for more than \$1,000,000, I hereby certify that the above-named entity:
 - A. Is not on the Scrutinized Companies with Activities in Sudan List; and
 - B. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
 - C. Has not engaged in business operations in Cuba or Syria.

Section 287.135, Florida Statutes, prohibits the City from: (1) contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; and (2) contracting with companies, for goods or services over \$1,000,000 that are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created pursuant to Section 215.473, Florida Statutes or is engaged in business operations in Cuba or Syria.

As the person authorized to sign on behalf of the above-named entity, I hereby certify that the statements set forth above are true and that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company has been found to have submitted a false certification.

(Signature)

The foregoing document was sworn and subscribed before me this __ day of _____, 20__ by _____, who is personally known to me or produced _____ as identification.

Notary Public
My Commission Expires:

PROPOSAL FORM

Proposal of Coastal Network Solutions, LLC (Proposer), to furnish all materials, equipment and labor and to perform all work in accordance with the requirements of the Proposal Documents and Scope of Work/Specifications for:

Information Technology Consulting Services for the City of South Bay SB-IT-2026-02

TO: City of South Bay
RFP No.: SB-IT-2026-02
Attention: Leondrae Camel
City Manager
335 2nd Avenue
South Bay, Florida 33493
CamellL@SouthBayCity.com

Proposal prices shall be summarized below. It is the responsibility of the Proposer to provide all requested documentation described in this proposal package. The City reserves the right to make any necessary changes to this contract as it sees fit.

The Proposer is responsible to provide an on-site engineer for a minimum of two (2) days per month (eight hours per day/ 16 hours per month) for a twelve (12) month period, to manage the City's computer network. The Proposer shall also furnish remote information technology services throughout the month, monitoring the City's network and responding to issues as they arise. The Proposer must provide verification of experience working with government agencies and all software and hardware identified in the Scope of Work/Specifications. Due to the sensitive nature of the services performed, each Proposer shall be vetted by the Palm Beach Sheriff's Department before a final selection is made.

STATE PRICE IN WORDS AND FIGURES:

TOTAL PROPOSAL: TO PROVIDE INFORMATION TECHNOLOGY CONSULTING SERVICES FOR THE CITY OF SOUTH BAY FOR A MINIMUM OF 16 HOURS A MONTH ON-SITE (8 HOURS 2x/MONTH) INCLUDING 24/7 UNLIMITED REMOTE AND TELEPHONE SUPPORT:

(\$ 3,500)

Three Thousand Five Hundred Dollars **DOLLARS PER MONTH**

Additional on-site non-scheduled technical support shall be provided upon request and availability and will be billed at a rate of \$ 125 per hour.

The undersigned Proposer has carefully examined the specifications and Proposal Document.
The undersigned is familiar with and agrees to provide the requested services.

Mark Liskay

Signature

Print Name

Managing Member

May 15th, 2026

(561) 355-5950

Title

Date

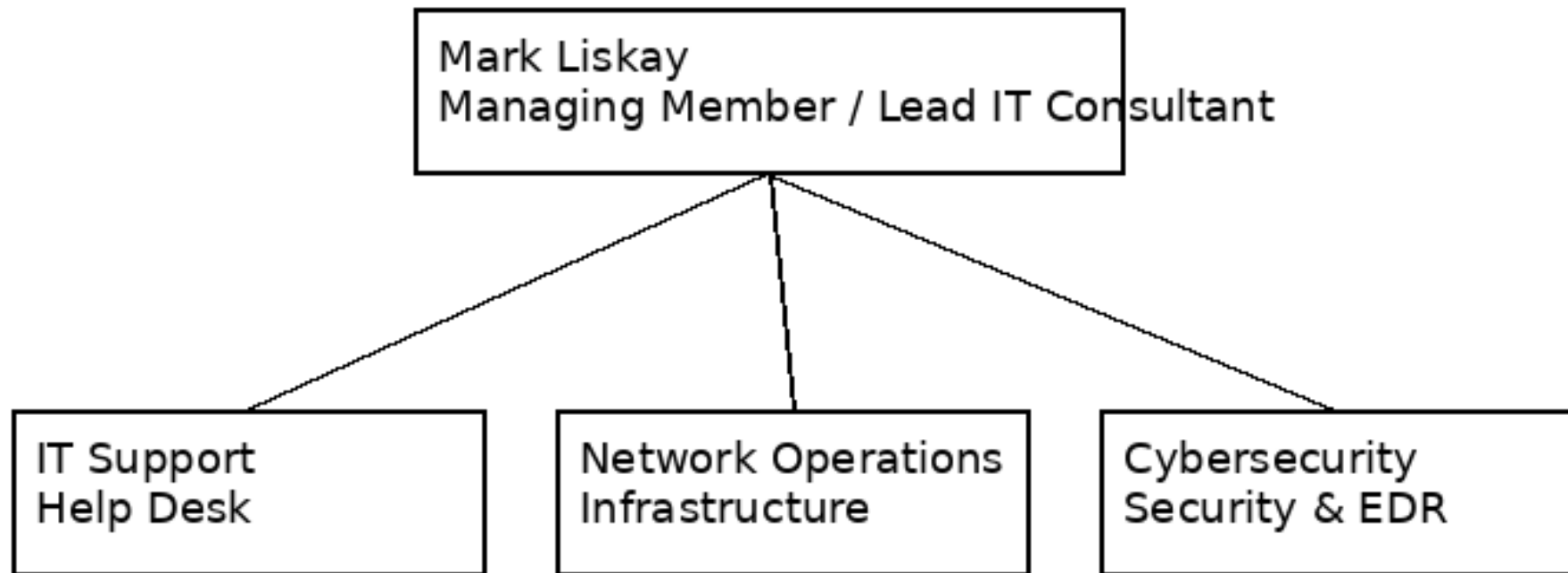
Phone Number

7344 162nd Ct N, Palm Beach Gardens, FL 33418

Address:

Attest: _____

Organizational Chart



2026 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

DOCUMENT# L12000113376

Entity Name: COASTAL NETWORK SOLUTIONS, LLC

Current Principal Place of Business:

7344 162ND COURT NORTH
WEST PALM BEACH, FL 33418

Current Mailing Address:

7344 162ND COURT NORTH
WEST PALM BEACH, FL 33418 US

FEI Number: 46-0934368

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

LISKAY, MARK
7344 162ND COURT NORTH
WEST PALM BEACH, FL 33418 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: MARK LISKAY

05/15/2026

Electronic Signature of Registered Agent

Date

Authorized Person(s) Detail :

Title MGRM
Name LISKAY, MARK
Address 7344 162ND COURT NORTH
City-State-Zip: WEST PALM BEACH FL 33418

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: MARK LISKAY

MGRM

02/16/2026

Electronic Signature of Signing Authorized Person(s) Detail

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shoreline Insurance 5600 PGA Blvd Suite 100A Palm Beach Gardens FL 33418		CONTACT NAME: Matthew Savage PHONE (A/C, No, Ext): (561) 660-8851 E-MAIL ADDRESS: helenb@shorelineinsinc.com FAX (A/C, No): (561) 898-2212	
INSURED Coastal Network Solutions C/O MARK LISKAY 7344 162nd Ct N West Palm Beach FL 33418		INSURER(S) AFFORDING COVERAGE INSURER A: SCOTTSDALE INSURER B: SAFECO INSURANCE COMPANY OF AMERICA INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 41297 24740	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			F4009187	12/06/2025	12/06/2026	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$ 100,000 PIP \$ 10,000
	UMBRELLA LIAB EXCESS LIAB DED ☐ RETENTION \$ ☐						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☒ Y	N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Cyber Liability: Claims Made	Y	N	EKS3594493	11/30/2025	11/30/2026	Limits \$1,000,000 Retention \$ 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Technology Professional Services

The Certificate Holder listed is hereby understood by contract as additional insured for the current policy period.

CERTIFICATE HOLDER**CANCELLATION**

FOR RECORDS ONLY
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Helen Borero

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BLAISE INGOGLIA
CHIEF FINANCIAL OFFICER

**STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION**

**** CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW ****

NON-CONSTRUCTION INDUSTRY EXEMPTION

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

EFFECTIVE DATE: 3/24/2026

EXPIRATION DATE: 3/23/2028

PERSON: MARK LISKAY

EMAIL: MLISKAY@COASTAL-NS.COM

FEIN: 490934368

BUSINESS NAME AND ADDRESS:

COASTAL NETWORK SOLUTIONS, LLC

7344 162ND CT. N

PALM BEACH GARDENS, FL 33418

This certificate of election to be exempt is NOT a license issued by the Department of Business and Professional Regulation. To determine if the certificate holder is required to have a license to perform work or to verify the license of the certificate holder, go to www.myfloridalicense.com.

IMPORTANT: Pursuant to subsection 440.05(13), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to subsection 440.05(11), F.S., Certificates of election to be exempt issued under subsection (3) apply only to the corporate officer named on the notice of election to be exempt. Pursuant to subsection 440.05(12), F.S., notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a certificate at any time for failure of the person named on the certificate to meet the requirements of this section.

DFS-F2-DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT
RULE 69L-6.012, F.A.C. REVISED 08/2025

E02321705

QUESTIONS? (850) 413-1609

2026 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

DOCUMENT# L12000113376

Entity Name: COASTAL NETWORK SOLUTIONS, LLC

Current Principal Place of Business:

7344 162ND COURT NORTH
WEST PALM BEACH, FL 33418

Current Mailing Address:

7344 162ND COURT NORTH
WEST PALM BEACH, FL 33418 US

FEI Number: 46-0934368

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

LISKAY, MARK
7344 162ND COURT NORTH
WEST PALM BEACH, FL 33418 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: MARK LISKAY

02/16/2026

Electronic Signature of Registered Agent

Date

Authorized Person(s) Detail :

Title MGRM
Name LISKAY, MARK
Address 7344 162ND COURT NORTH
City-State-Zip: WEST PALM BEACH FL 33418

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: MARK LISKAY

MGRM

02/16/2026

Electronic Signature of Signing Authorized Person(s) Detail

Date



BLAISE INGOGLIA
CHIEF FINANCIAL OFFICER

**STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION**

**** CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW ****

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EFFECTIVE DATE: 3/24/2026

EXPIRATION DATE: 3/23/2028

PERSON: MARK LISKAY

EMAIL: MLISKAY@COASTAL-NS.COM

FEIN: 490934368

BUSINESS NAME AND ADDRESS:

COASTAL NETWORK SOLUTIONS, LLC

7344 162ND CT. N

PALM BEACH GARDENS, FL 33418

This certificate of election to be exempt is NOT a license issued by the Department of Business and Professional Regulation. To determine if the certificate holder is required to have a license to perform work or to verify the license of the certificate holder, go to www.myfloridalicense.com.

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DFS-F2-DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT
RULE 69L-6.012, F.A.C. REVISED 08/2025

E02321705

QUESTIONS? (850) 413-1609

RESOLUTION 30-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SOUTH BAY AND LIGHTING BY DESIGN OF FLORIDA LLC FOR THE PROVISIONS OF HOLIDAY DECORATIONS/LIGHTING INSTALLATION AND TREE TRIM WITHIN THE CITY, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of South Bay ("City Commission") have publicly expressed a desire to install holiday decorations throughout the City the City of South Bay ("City") during the month of December; and

WHEREAS, the City Manager, through staff, has requested a proposal and contract pertaining to the installation of holiday decorations and tree trim; and

WHEREAS, a proposal and contract were specifically received from Lighting by Design of Florida LLC for Holiday Lighting in the amount of Thirteen Thousand Six Hundred Thirty-Seven Dollars (\$13,637.00) and for Tree Trim in the amount of Eight Hundred Thirty-Two Dollars (\$832.00); and

WHEREAS, the term of the agreement shall be effective as of November 16, 2026 through January 1, 2027; and

WHEREAS, the City Commission deems accepting the proposal and contract from Lighting by Design of Florida LLC for the installation of holiday decorations/lighting in the amount of Thirteen Thousand Six Hundred Thirty-Seven Dollars (\$13,637.00) and Tree Trim in the amount of Eight Hundred Thirty-Two Dollars (\$832.00) is in the best interests of the residents of the City.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Manager of the City of South Bay is hereby authorized to execute an Agreement between the City of South Bay and

Lighting by Design of Florida LLC for the provisions of holiday decorations/lighting installation and tree trim within the City, attached hereto as Exhibit "A. The City Manager is further authorized take all necessary and expedient action to carry out the intent of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 21st day of July 2026.

Joe Kyles, Mayor

Attested

By: _____
Olivia Mejia, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Barnard	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

AGREEMENT

This Agreement is entered into this 21st day of July 2026 between the City of South Bay ("City") and Lighting by Design of Florida LLC ("Contractor"), whose address is 8254 Bama Lane #4, West Palm Beach, FL 33414.

WHEREAS, Contractor is a Service Decorating Company desiring to provide Holiday decorations to the City; and

WHEREAS, the Contractor desires to be associated with the City and City desires to retain the services of Contractor.

NOW THEREFORE, in consideration of the premises and the mutual covenants contained herein, the City and the Contractor mutually agree as follows:

1. This Agreement shall be effective as of November 16, 2026 and shall terminate on January 1, 2027 (the "Term").
2. City retains Contractor as an independent contractor and Contractor agrees to work closely with the City to install holiday decorations no later than November 16, 2026 and remove said decorations no later than January 1, 2027.
3. The City agrees to pay the proposal specifically received from Lighting by Design of Florida LLC for Holiday Lighting in the amount of Thirteen Thousand Six Hundred Thirty-Seven Dollars (\$13,637.00) and for Tree Trim in the amount of Eight Hundred Thirty-Two Dollars (\$832.00).
4. Contractor agrees to use best efforts, attention, knowledge and skill in carrying out Services. Contractor acknowledges the importance of completing the Services as set forth in this Agreement and further agrees that time is of the essence in all matters relating to fulfilling the obligations of this Agreement.
5. The fee shall be the entire compensation for any and all services rendered by Contractor hereunder and shall relate to the bid response for quotes document attached hereto as Exhibit "A."
6. This Agreement does not create an employee/employer relationship between the parties. It is the intent of the parties that the Contractor is an independent contractor under this Agreement and not the City's employee for all purposes, including but

not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers Compensation Act, and the State unemployment insurance law. Contractor is not an employee of the City, and will not be entitled to any medical, health, pension or any other employment related benefits.

7. Contractor acknowledges and agrees that it shall be solely and exclusively Contractor's obligation and responsibility to report to the appropriate governmental agencies and other authorities all compensation received by Contractor hereunder and to report and pay all related taxes. Contractor shall indemnify and hold harmless the City for and against any and all claims, damages, losses or obligations asserted or imposed against the City by any governmental agency or any other person in connection with the payment or recovery of such sums.
8. The City expressly reserves the right, at any time or for any reason whatsoever, to retain other Contractors in addition to Contractor to perform Services that are similar or identical to the Services being performed by Contractor.
9. Contractor acknowledges that, in the course of performing the Services, it may originate, develop, receive or otherwise become aware of knowledge and information concerning the City and its plans and that all such knowledge and information, whether oral or written which is developed or acquired by, or communicated or delivered to Contractor or of which Contractor may otherwise become aware are and shall be and remain the confidential information of the City ("Confidential Information"). The Contractor will not use or disclose any information concerning a recipient of services under this Agreement for any purpose not in conformity with state statutes and applicable federal regulations. Contractor further acknowledges that, in the course of performing the services, it may have access to certain other information that relates, directly or indirectly, to the City's or its agents, statistical, business or technical research, development, trade secrets, processes, formulae, specifications, programs, software packages, technical know-how, methods, security matters and procedures of operation, business or confidential plans ("Proprietary Information").
10. Contractor agrees to hold such Confidential Information and Proprietary Information in strict confidence; not to disclose or use the same in any way, commercially or otherwise—except in performance of the Services—at any time without the prior written consent of the City; to take all actions reasonably necessary to protect the confidentiality of the information; and, at termination of

this Agreement, to return all Confidential Information and Proprietary Information to the City whether written, printed, machine readable or in any other form whatsoever.

11. All services provided by Contractor are deemed Services done for hire. The City shall be deemed to be the absolute and unqualified owner items owned by the City for use.
12. The City shall not be under any obligation to use Contractor's name or give Contractor credit of any kind for any of the Services performed or work product prepared or furnished by Contractor; nor may Contractor use the City's name or trademark in any manner, expressly or implied, which might tend to convey the impression that Contractor's services indicate an endorsement by the City of Contractor's services, without the prior written consent of the City.
13. It is understood and agreed that Contractor's relationship with the City is not to exercise supervision of Contractor in Contractor's performance of the Services nor shall the City require Contractor's compliance with detailed orders or instructions, it being intended that Contractor shall serve as an independent contractor to the City with the time, manner and place of performance of Contractor's obligations being determined by Contractor, in his sole discretion and judgment as an independent Contractor.
14. Contractor acknowledges and agrees that it does not have the authority to bind or attempt to bind the City by contract or otherwise, or to represent to third parties that Contractor has any right to so bind the City or to use the City's name in any connection of or for any purpose whatsoever.
15. To the extent permitted by law, the Contractor shall be liable for and indemnify, defend, and hold the City and all of its officers, agents, and employees harmless from all claims, suits, judgments, or damages, including attorneys' fees (including all levels of appeal) and court costs and expenses, arising out of any act, actions, neglect, or omissions by the Contractor, its agents, officers, subcontractors, or employees during the performance or operation of this Agreement or any subsequent modifications thereof, whether direct or indirect, and whether to any person or tangible or intangible property, including, without limitation, any and all claims, demands, or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. This section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the City, any sums due to the Contractor under this Contract may be retained by the City until all of the City's claims for

indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by the City. The parties agree that such indemnification obligations shall survive the expiration or termination of this Agreement. Nothing herein shall be construed to waive any sovereign immunity that may be applicable pursuant to law.

16. Contractor shall maintain at its sole cost and expense all times, comprehensive general liability insurance, in addition to any other insurance the City may reasonably require. Each policy shall state that it is not subject to cancellation, modification, or reduction in coverage without 30 days written notice to the City prior to the effective date of cancellation, modification or reduction in coverage. Contractor shall maintain each of the above insurance policies throughout the term of this Agreement and any extensions of this Agreement.
17. This Agreement is personal in nature to Contractor and the rights and obligations of Contractor may not and shall not be assigned, subcontracted, delegated or otherwise transferred from Contractor to any person or entity by operation of law or otherwise.
18. In the event that any one or more of the provisions of this Agreement shall be held to be invalid, the remaining provisions of the Agreement shall not in any way be affected or impaired thereby.
19. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida applicable to contracts made and to be performed in such State. The parties further agree to abide by all applicable Federal and State law and that venue shall be in Palm Beach County.
20. This Agreement or any part of this Agreement may be terminated by either party at any time upon no less than twenty-four (24) hours notice to the other party delivered in person or by confirmed delivery. Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, the Contractor and the City designate the following as the respective places for giving of notice:

CITY: Leondrae D. Camel
 City Manager

335 SW 2nd Avenue
South Bar, FL 33493

Copy To: Burnadette Norris-Weeks
City Attorney
401 North Avenue of the Arts
Fort Lauderdale, FL 33311

CONTRACTOR: Lighting by Design of Florida LLC
Tristan D. Arjoon
8254 Bama Lane #4
West Palm Beach FL 33414

21. All agreements and covenants herein are severable, and in the event any one of them shall be held to be invalid by any competent court, this Contract shall be interpreted as if such invalid agreements or covenants were not contained herein.
22. The Contractor certifies that it has reviewed and understands the Palm Beach County Code of Ethics and agrees to comply with all applicable provisions throughout the term of this Agreement. Failure to comply with the Code of Ethics shall constitute a material breach of this Agreement.
23. If a court of competent jurisdiction holds the City of South Bay liable for certain tortuous acts of its agents, officers, or employees, such liability shall be limited to the extent and limit provided in 768.28, Florida Statutes. This provision shall not be construed as a waiver of any right or defense that the City may possess. The City specifically reserves all rights regarding any and all claims that may be brought as a result of this Contract.
24. It is the intention of the parties that this Agreement supersedes all prior agreements, representations and understandings and that it shall not be modified or amended in any respect except in a writing signed by both parties.

("City")

("Contractor")
Tax ID 47-1380140

Print Name

Lighting by Design of Florida LLC

Date Signed _____

EXHIBIT "A"

Scope of Services

Tree Trim – Prices quoted below include the following:

- **Materials:** Commercial-grade LED lighting & Decorations; cords, clips and timers used throughout the display.
- **Installation & Take Down**
- **Maintenance of the entire display:** Repair or replace lights within 48 hours of notification and many times the same day.

A.

12 Royal Palms	Item	Color	TL Qty	Price
	Tree Trim	N/A	12 pcs	\$1,110.00
25% Discount	Tree Trim	N/A	12 pcs	(\$277.56)

Total \$832

Holiday Lighting - Prices quoted below include the following:

- **Materials:** Commercial-grade LED lighting & Decorations; cords, clips and timers used
- **Installation & Take Down**
- **Maintenance of the entire display.** Repair or replace lights within 48 hours of notification and many times the same day.

A.

12 Royal Palms	Item	Color	TL Qty	Price
Spiral wrap trunks (Gray wood only) with 12 sets per tree	6" Screw Connect	Warm White	144 Sets	\$4,079.52
Spiral wrap crowns with 2 sets per tree (6 trees red; 6 trees green)	6" Screw Connect	Red	12 Sets	\$366.00

Spiral wrap crowns with 2 sets per tree (6 trees red; 6 trees green)	6" Screw Connect	Green	12 Sets	\$324.00
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B.

Tree of Lights	Item	Color	TL Qty	Price
Install 20' Tree of lights	Tree of Lights	Warm Light	1 piece	\$2,330.00
Install snowburst tree topper on top of tree of lights	Tree Topper 3d-3'	Red	1 piece	\$0.00

C.

10 Light Poles	Item	Color	TL Qty	Price
Install 2 pieces of prelit decorated garland on each pole	Garland 9' x 14" Decorated	Red Gold Glitter	20 pcs	\$4,120.00
Install 1 bow on each wreath on poles at top facing the road	24" Bow Flocked	Red	10 pcs	\$760.00
Install Wreath onto poles	36" Wreath Prelit	Warm White	10 pcs	\$750.00

D. City Hall

Roof Gable	Item	Color	TL Qty	Price
Install 1-60" Wreath at the Gable of the roof	60" Wreath Prelit	Warm White	1 piece	\$444.00
Install Red, Green & Gold	60" Wreath Décor Package	Red Gold Green	1 piece	\$103.00

décor on wreath				
Install 1- 24" bow on wreath	24" Bow Glitter	Red	1 piece	\$72.03

4 Columns	Item	Color	TL Qty	Price
Install 1-24" bow at the top of each column	24" Bow Glitter	Red	4 pcs	\$288.12

Job Supplies	Item	Color	TL Qty	Price
Install 2 digital timers	Timer	N/A	2 pcs	\$0.00

Total **\$13,637**



2026 Holiday Lighting Proposal and Contract

PO Box 213455, Royal Palm Beach, FL 33421

Phone: 561-714-4233/Email: admin@lightdesignfl.com/Web: www.lightdesignfl.com

June 15, 2026

Mr. Leondrae Camel
City of South Bay
310 E Palm Beach Blvd
South Bay, FL 33493

Re: City of South Bay

Dear Mr. Leondrae Camel and Board Members:

Thank you for the opportunity to propose Holiday Lighting City of South Bay again this year. We are happy to have you as a loyal customer since 2022. **If you choose to contract with us, and we hope that you do, we request to receive this signed contract within 30 days. This will secure your place on our Installation Calendar to accommodate your requested turn-on date. June 1 If you are requesting changes, please reach out to us as soon as possible to discuss.**

Lighting by Design has been serving customers in Palm Beach, Broward, and the surrounding counties for over 23 years. We pride ourselves in providing beautiful holiday lighting designs and outstanding customer service as evidenced by the fact that, on average, **95% of our customers renew** with Lighting by Design every year.

A few communities that we light are listed below, and more are available upon request. We are happy to provide you with contact information or feel free to reach out to them directly to secure a reference.

- Zoo Miami
- Traditions (Pt. St. Lucie)
- Tivoli Lakes
- Harbourside Place (Jupiter)

Thank you for your consideration and we look forward to creating an attractive entry, one that may bring a little cheerfulness to those as they come home or receive visitors during the festive season.

Prices quoted below include the following:

- **Materials:** Commercial-grade LED lighting & Decorations; cords, clips and timers used throughout the display
- **Installation & Take Down**
- **Maintenance of the entire display.** Repair or replace lights within 48 hours of notification and many times the same day.

Tristan Arjoon
Lighting by Design of Florida
561-714-4233



PO Box 213455, Royal Palm Beach, FL 33421

Phone: 561-714-4233/Email: admin@lightdesignfl.com/Web: www.lightdesignfl.com

Additional Services Provided by Lighting by Design

Lighting by Design is proud to offer a range of additional services to complement our holiday lighting solutions. Our expertise extends beyond seasonal decorations, allowing us to enhance your property's aesthetic appeal year-round.

Custom Bow Manufacturing

Add a personal touch to your decorations with our custom-made bows. Our skilled artisans can create bows in various sizes, colors, and materials to perfectly match your holiday theme or corporate branding.

Custom Holiday Décor Items

Let your imagination run wild with our bespoke holiday décor items. From unique ornaments to specially designed displays, we can bring your vision to life, creating one-of-a-kind pieces that will make your property stand out.

Year Round/Landscape Lighting

Illuminate your outdoor spaces with our year round and professional landscape lighting services. We design and install lighting systems that enhance the beauty of your property, improve safety, and create a welcoming ambiance after dark.

Tree Trimming

Maintain the health and appearance of your trees with our expert tree trimming service. Our trained arborist along with our tree trimming specialists ensure your trees are properly pruned, promoting growth and preparing them for holiday lighting installations.

Contact us today to learn more about how these additional services can enhance your property and complement your holiday lighting display.

A.	Item	Color	TL Qty	Price
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12 Royal Palms

Spiral wrap trunks (Gray wood only) with 12 sets per tree	6" Screw Connect	Warm White	144 sets	\$4,079.52
Spiral wrap crowns with 2 sets per tree (6 trees red; 6 trees green)	6" Screw Connect	Red	12 sets	\$366.00
Spiral wrap crowns with 2 sets per tree (6 trees red; 6 trees green)	6" Screw Connect	Green	12 sets	\$324.00

B.	Item	Color	TL Qty	Price
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Tree of Lights

Install 20' Tree of lights	Tree of Lights	Warm White	1 piece	\$2,330.00
Install snowburst tree topper on top of tree of lights	Tree Topper 3D-3'	Red	1 piece	\$0.00

C.	Item	Color	TL Qty	Price
				
<u>10 Light Poles</u>				
Install 2 pieces of prelit decorated garland on each pole	Garland 9' x 14" Decorated	Red Gold Glitter	20 pcs	\$4,120.00
Install 1 bow on each wreath on poles at top facing the road	24" Bow Flocked	Red	10 pcs	\$760.00
Install Wreath onto poles	36" Wreath Prelit	Warm White	10 pcs	\$750.00

D. City Hall**Item****Color****TL Qty****Price**Roof Gable

Install 1-60" Wreath at the Gable of the roof	60" Wreath Prelit	Warm White	1 piece	\$444.00
Install Red, Green & Gold décor on wreath	60" Wreath Décor Package	Red Gold Green	1 piece	\$103.00
Install 1- 24" bow on wreath	24" Bow Glitter	Red	1 piece	\$72.03

4 Columns

Install 1-24" bow at the top of each column	24" Bow Glitter	Red	4 pcs	\$288.12
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Job Supplies

Install 2 digital timers	Timer	N/A	2 pcs	\$0.00
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Total**\$13,637****Proposal valid for 30 days.****The Pictures above are for visual purposes only.**

PLEASE COMPLETELY FILL OUT THIS PAGE

Signed contract due: June 1 in order to lock in current pricing.

Option A. 1 Year Contract. Deposit of 50% due upon contract signing. Balance is due upon completion of installation.**2026** \$13,637

*Plus tree trimming if necessary

I hereby accept and authorize the work set forth above or attached hereto:

Signed: _____ Date: _____

Option B. 3 Year Contract includes a 10% discount per year. Deposit of 50% due upon contract signing. Balance is due upon completion of installation.**2026** \$12,273**Discounts Applied**

Multi-Year Discount 10%

2027 \$12,273**2028** \$12,273

*Plus tree trimming if necessary

I hereby accept and authorize the work set forth above or attached hereto:

Signed: _____ Date: _____

Tristan Arjoon

Date: 6/15/2026

Tristan Arjoon, Lighting by Design of Florida

***Trees must be substantially pruned by **September 1st**. Failure to do so:**

- may delay your installation which could affect your turn on date
- will result in additional tree trimming charges that will be billed separately

2026 Turn On Date (unless otherwise specified): **12/8/2026** (based on 2025 Turn On Date) _____

Turn Off Date Range between _____ and _____. Takedown of lights may occur up to 30 days after the requested Turn Off date. Lights remaining on after 1/31 will required an Extended or Annual Use Contract in place.

Timer Settings (if applicable) On 5:00 pm Off 2:00 am (unless otherwise specified).

Please specify if other: _____ to _____

Gate Code (if applicable) or contact at property: _____

Not providing this could delay your installation and affect your turn on date.

Onsite contact/Holiday Lighting Liaison: (Name and Phone)

ADDITIONAL INFORMATION

Termination of Contract

If customer terminates a multi-year contract prior to completion of term, all discounts taken in each of the years that holiday lighting was installed, will be returned to Lighting by Design as liquidated damages. Cancellation must occur in writing no later than January 31st of the current year. If written cancellation is not received, the customer will also be responsible for prior year's discounts and the full contract amount in the current year.

Installation and Takedown of Lights

Installation dates are booked upon receiving your signed contract and 50% deposit. Installation can occur any time after September 1st. Takedown of lights may occur up to 30 days after the requested Turn Off date.

Maintenance of Materials

Lighting by Design owns all materials. We will repair and/or replace any materials that malfunction from November 1st through January 31st with the exceptions noted below. Any lights left up after January 31st will incur additional charges.

Lighting repairs needed, beyond the control of Lighting by Design, i.e., 'acts of nature', electrical outages, vandalism, theft, damage from lawn maintenance equipment, electrical surges, not pruned palm fronds, etc. will be charged hourly and invoiced separately.

Maintenance

Lighting by Design understands that your holiday lighting is lit for a limited amount of time and that you want service issues to be addressed as quickly as possible. We have taken several steps to help minimize service issues, however, if service is required, please EMAIL admin@lightdesignfl.com so that we can address your needs as quickly as possible. Emailing is the most efficient way to report your repair.

Tree and Hedge Trimming

To ensure that your holiday lighting and decorations are installed properly, your trees must be substantially pruned by **September 1st**. Failure to do so will result in pruning charges.

GFCI (Ground Fault Circuit Interrupter)

Customers are responsible for resetting GFI's. When your holiday lights or outlets get wet from rain or sprinkler systems while they are on, your GFI will trip. There is no way to avoid this. **Please have your sprinkler times changed to a time when your holiday lighting is off.** To reset your GFI outlet simply depress the red *reset* button. This can only be done when lights and outlets are dry and power to the outlet is on. **Lighting by Design is not responsible for resetting the GFCI outlets and may result in additional charges.**

Photos

Lighting by Design reserves the rights to use pictures of the customer lights and décor in promotional material.

Hold Harmless

Lighting by Design takes the utmost care and precaution to protect your premises and property. Customer hereby authorizes Lighting by Design to install and take down all materials on said property as provided herein. Customer agrees to defend, hold harmless and indemnify Lighting by Design from and against all claims, liabilities to any third parties for injury, death or damage to person, property, trespass, and all other damage or loss arriving out of the installation and/or takedown or location of materials, unless such damage or loss is a result of the gross negligence of Lighting by Design.

**2026 Tree Trim
Proposal and Contract**



PO Box 213455, Royal Palm Beach, FL 33421

Phone: 561-714-4233/**Email:** admin@lightdesignfl.com/**Web:** www.lightdesignfl.com

June 15, 2026

Mr. Leondrae Camel
City of South Bay
310 E Palm Beach Blvd
South Bay, FL 33493

Re: City of South Bay

Dear Mr. Leondrae Camel and Board Members:

Thank you for the opportunity to propose Tree Trim for City of South Bay this year!

Lighting by Design has been serving customers in Palm Beach, Broward, and the surrounding counties for over 23 years. We pride ourselves in providing beautiful lighting designs and outstanding customer service.

Prices quoted below include the following:

- **Materials:** Commercial-grade LED lighting & Decorations; cords, clips and timers used throughout the display.
- **Installation & Take Down**
- **Maintenance of the entire display:** Repair or replace lights within 48 hours of notification and many times the same day.

Tristan Arjoon
President, Lighting by Design of Florida
561-714-4233



PO Box 213455, Royal Palm Beach, FL 33421

Phone: 561-714-4233/Email: admin@lightdesignfl.com/Web: www.lightdesignfl.com

Additional Services Provided by Lighting by Design

Lighting by Design is proud to offer a range of additional services to complement our holiday lighting solutions. Our expertise extends beyond seasonal decorations, allowing us to enhance your property's aesthetic appeal year-round.

Custom Bow Manufacturing

Add a personal touch to your decorations with our custom-made bows. Our skilled artisans can create bows in various sizes, colors, and materials to perfectly match your holiday theme or corporate branding.

Custom Holiday Décor Items

Let your imagination run wild with our bespoke holiday décor items. From unique ornaments to specially designed displays, we can bring your vision to life, creating one-of-a-kind pieces that will make your property stand out.

Year Round/Landscape Lighting

Illuminate your outdoor spaces with our year round and professional landscape lighting services. We design and install lighting systems that enhance the beauty of your property, improve safety, and create a welcoming ambiance after dark.

Tree Trimming

Maintain the health and appearance of your trees with our expert tree trimming service. Our trained arborist along with our tree trimming specialists ensure your trees are properly pruned, promoting growth and preparing them for holiday lighting installations.

Contact us today to learn more about how these additional services can enhance your property and complement your holiday lighting display.

A. Triangle	Item	Color	TL Qty	Price
				
<u>12 Royal Palms</u>				
	Tree Trim	N/A	12 pcs	\$1,110.00

A1. 25% Discount	Item	Color	TL Qty	Price
<u>25% Discount</u>				
	Tree Trim	N/A	12 pcs	(\$277.56)

Total\$832

Proposal valid for 30 days.
The Pictures above are for visual purposes only.

PLEASE COMPLETELY FILL OUT THIS PAGE

Signed contract due: June 1 in order to accommodate your turn on date.

Option A. 1 Year Contract. **Deposit of 50% due upon contract signing.** Balance is due upon completion of installation.

2026 \$832

*Plus tree trimming if necessary

I hereby accept and authorize the work set forth above or attached hereto:

Signed: _____ Date: _____

Requested 2026 Turn On Date: _____

Turn Off Date Range between _____ and _____.

Timer Settings (if applicable) On 5:00 pm Off 7:00 am (unless otherwise specified).

Please specify if other: _____ to _____

Gate Code (if applicable) or contact at property: _____

ADDITIONAL INFORMATION

Termination of Contract

If customer terminates a multi-year contract prior to completion of term, all discounts taken in each of the years that holiday lighting was installed, will be returned to Lighting by Design as liquidated damages. Cancellation must occur in writing no later than January 31st of the current year. If written cancellation is not received, the customer will also be responsible for prior year's discounts and the full contract amount in the current year.

Installation of Lights

Installation dates are booked upon receiving your signed contract and 50% deposit. Installation can occur up to 60 days prior to turn on date.

Maintenance of Materials

Lighting by Design owns all materials. We will repair and/or replace any materials that malfunction with the exceptions noted below.

Lighting repairs needed, beyond the control of Lighting by Design, i.e., 'acts of nature', electrical outages, vandalism, theft, damage from lawn maintenance equipment, electrical surges, not pruned palm fronds, etc. will be charged hourly and invoiced separately.

Maintenance

Lighting by Design understands that your lighting is lit for a limited amount of time and that you want service issues to be addressed as quickly as possible. We have taken several steps to help minimize service issues, however, if service is required, please email admin@lightdesignfl.com or call **561-714-4233** so that we can address your needs as quickly as possible.

Tree and Hedge Trimming

To ensure that your lighting and decorations are installed properly, your trees must be substantially pruned. Failure to do so will result in pruning charges.

GFCI (Ground Fault Circuit Interrupter)

A GFCI is a device that has been installed that offers personal protection against electrical shock. When your holiday lights or outlets get wet from rain or sprinkler systems while they are on, your GFCI will trip and need to be reset. **Please have your sprinkler times changed to a time when your holiday lighting is off.** To reset your GFCI outlet simply depress the red *reset* button. This can only be done when lights and outlets are dry and power to the outlet is on. **Lighting by Design is not responsible for resetting the GFCI outlets and may result in additional charges.**

Photos

Lighting by Design reserves the rights to use pictures of the customer lights and décor in promotional material.

Hold Harmless

Lighting by Design takes the utmost care and precaution to protect your premises and property. Customer hereby authorizes Lighting by Design to install and take down all materials on said property as provided herein. Customer agrees to defend, hold harmless and indemnify Lighting by Design from and against all claims, liabilities to any third parties for injury, death or damage to person, property, trespass, and all other damage or loss arriving out of the installation and/or takedown or location of materials, unless such damage or loss is a result of the gross negligence of Lighting by Design.

RESOLUTION NO. 31-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN HOUSE OF GRACE INTERNATIONAL INC. AND THE CITY OF SOUTH BAY FOR THE PROVISION OF FOOD DISTRIBUTION AND OTHER COMMUNITY SERVICES ON A MONTHLY BASIS CONSISTENT WITH EXHIBIT "A" ATTACHED HERETO; PROVIDING FOR AN ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of South Bay ("City") desires to enter into a Memorandum of Understanding ("MOU") with House of Grace International Inc. (hereinafter, "House of Grace ") for the provision of food distribution and other community services on a monthly basis; and

WHEREAS, the House of Grace is a 501(c)(3), with the Tax ID #99-3988123, founded in 2024 by Nicholas Bossi with the goal of providing food, clothing, education, and free medical services to any who desire; and

WHEREAS, the House of Grace is dedicated to providing food, clothing and essential education to those in need. The local organization partners to better service the community and perform outreach. In partnership with other organizations, House of Grace provides specialized support in the form of food, clothing and essential education.; and

WHEREAS, all services shall be free of charge to local families and individuals; and

WHEREAS, House of Grace agrees to respect City sites and further agrees not to cause damage to any site location where a stop is made; and

WHEREAS, the City Commission of the City of South Bay finds that authorizing the City Manager to execute this MOU between House of Grace and the City is in the best interests of the residents of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:**

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay hereby authorizes the City Manager to execute the Memorandum of Understanding (MOU) between House of Grace International Inc. and the City of South Bay, for the provision of food distribution and other services, attached hereto as Exhibit “A,”. The City Manager is further authorized to take all necessary and expedient action to carry out the aims of this Resolution.

Section 3. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED and ADOPTED this 21st day of July 2026.

Joe Kyles, Mayor

ATTEST:

By: _____
Olivia Mejia , City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Barnard	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

MEMORANDUM OF UNDERSTANDING

This two-party Memorandum of Understanding (MOU) is made and entered into this ____ day of July 2026 by and between the City of South Bay ("City") whose address is 335 S.W. Second Avenue, South Bay, Florida 33493 and House of Grace International Inc., a Florida Not for Profit Corporation whose address is 11141 Misty Ridge Way, Boynton Beach, FL 33473. This MOU shall remain in effect pursuant to the terms below:

Recitals

WHEREAS, the City of South Bay ("City") desires to enter into a Memorandum of Understanding ("MOU") with House of Grace International Inc. (hereinafter, "House of Grace ") for the provision of food distribution and other community services on a monthly basis; and

WHEREAS, the House of Grace is a 501(c)(3), with the Tax ID #99-3988123, founded in 2024 by Nicholas Bossi with the goal of providing food, clothing, education, and free medical services to any who desire; and

WHEREAS, the House of Grace is dedicated to providing food, clothing and essential education to those in need. The local organization partners to better service the community and perform outreach. In partnership with other organizations, House of Grace provides specialized support in the form of food, clothing and essential education.; and

WHEREAS, all services shall be free of charge to local families and individuals; and

WHEREAS, House of Grace agrees to respect City sites and further agrees not to cause damage to any site location where a stop is made; and

WHEREAS, the City Commission of the City of South Bay finds that authorizing the City Manager to execute this MOU between House of Grace and the City is in the best interests of the residents of the City.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Article I: Term

Any party may terminate this MOU at any time for convenience upon thirty (30) calendar days' prior written notice to the other party. Any such termination shall be effected by delivery to the other of a Notice of Termination.

Article II: Scope of Services

House of Grace International Inc. agrees:

1. To ensure that residents of the City have access to food distribution of fresh produce, meat, and staple foods.
2. To ensure that all services are free of charge.
3. To ensure that the House of Grace offers services and support, including navigation to available supportive community-based resources and providers that can benefit City of South Bay residents.
4. To ensure operation within the City of South Bay on dates agreed upon by both parties.
5. To ensure that House of Grace International Inc. respects every site where the mobile unit stops and does not cause damage to any site location.
6. To maintain cleanliness of the designated areas.
7. Fully and independently operate the mobile health and human services units.
8. Ensure that medical records are secure and confidential.
9. To maintain a \$1,000,000.00 policy of insurance naming the City as an additional insured to the policy.

City of South Bay agrees:

1. To ensure that House of Grace is permitted to operate within the City of South Bay pursuant to the terms set forth in the MOU.

Article III: Indemnification

House of Grace assumes any and all risks of personal injury, bodily injury and property damage attributable to the acts or omissions of its officers, employees, servants, and agents. House of Grace warrants and represents that it shall indemnify, defend and hold harmless the City of South Bay, its officers, employees, agents, and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City of South Bay employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this MOU.

House of Grace, shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. House of Grace expressly understands and agrees that any insurance protection required by this MOU or otherwise afforded to the City of Opa-Locka shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its

officers, employees, agents and instrumentalities as herein provided.

The parties to this MOU agree that nothing contained herein shall be construed to be interpreted as: (1) denying either party any remedy or defense available to such party under the laws of the State of Florida; (2) a waiver of sovereign immunity beyond the waiver provided in Section 768.28, Florida Statutes.

Article IV: Insurance

1. House of Grace shall not commence work under this MOU until it has obtained all insurance required under this paragraph and such insurance has been approved by the CITY.
2. Certificates of insurance, reflecting evidence of the required insurance, shall be filed with the City prior to the commencement of the work. These Certificates shall contain a provision that coverage afforded under these policies will not be canceled until at least thirty days (30) prior written notice has been given to the CITY. Policies shall be issued by companies authorized to do business under the laws of the State of Florida.
3. Financial Ratings must be no less than "A" in the latest edition of "Best's Key Rating Guide", published by A.M. Best Guide.
4. Insurance shall be in force until all work required to be performed under the terms of the MOU is satisfactorily completed as evidenced by the formal acceptance by the CITY. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this MOU, then in that event, House of Grace International Inc. shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the MOU and extension there under is in effect. House of Grace International Inc. shall not continue to work pursuant to this MOU unless all required insurance remains in full force and effect.
5. Comprehensive General Liability insurance to cover bodily injury liability and property damage liability with minimum limits of One Million Dollars (\$1,000,000.00) per occurrences. Exposures to be covered are:
 - Premises and Operation
 - Products/Completed Operations
 - Broad Form Property Damages
 - Broad Form Contractual Coverage applicable to this specific Agreement, including any hold harmless and/or indemnification agreement.
 - Personal Injury Coverage with Employee and Contractual Exclusions removed, with minim limits of coverage equal to those required for Bodily Injury Liability and Property Damage Liability.

Business Automobile Liability with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, and must include:

- Owned vehicles
- Hired and Non-Owned Vehicles
- Employers' non-ownership.

6. House of Grace shall hold the CITY, its agents, and employees, harmless on account of claims for damages to persons, property or premises arising out of the operations to complete this MOU and name the CITY as an additional insured under their policy.

7. The CITY reserves the right to require any other insurance coverage it deems necessary depending upon the exposures.

Article V: Records Retention/Ownership

1. House of Grace shall allow City access to all relevant documents, papers, letters, or other material made or received by House of Grace in connection with this MOU, subject to the provisions of Chapter 119, Florida Statutes, and Florida Rule of Judicial Administration 2.420. Public records which are made confidential or exempt from public record disclosure by law must be protected from disclosure and include but is not limited to criminal history information derived from the U.S. Department of Justice, State of Florida or Palm Beach County. Failure to allow such public access shall result in the immediate termination of this MOU. All parties shall maintain public records stored in electronic record keeping systems in accordance with Chapter 119, Florida Statutes. Upon request from House of Grace's custodian of public records shall provide City and County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost.
2. IF THERE ARE QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, AND THE DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS MOU, CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE CITY OF SOUTH BAY AT: OLIVIA MEJIA, CITY OF SOUTH BAY, 335 S.W. 2ND AVENUE, SOUTH BAY, FL 33493; TEL: 561-996-6751 EXT. 119.

Article VI: Relationship Between the Parties

No party is an employee or agent of any other party to this MOU. Nothing in this MOU shall be interpreted to establish any relationship other than that of independent contractors, between House of Grace and CITY or between their

respective employees, agents, subcontractors, partners, or assigns, during or after the performance of this MOU.

Article VII: General Provisions

1. Notwithstanding any provisions of this MOU to the contrary, the parties shall not be held liable for any failure or delay in the performance of this MOU that arises from fires, floods, strikes, embargoes, acts of the public enemy, unusually severe weather, outbreak of war, restraint of Government, riots, civil commotion, force majeure, acts of God, or for any other cause of same character, which is unavoidable through the exercise of due care and beyond the control of the parties. Failure to perform shall be excused during the continuance of such circumstances, but this MOU shall otherwise remain in effect.
2. In the event any provisions of this MOU shall conflict, or appear to conflict, the MOU, including all exhibits, attachments and all other documents specifically incorporated by reference, shall be interpreted as a whole to resolve any inconsistency.
3. Failures or waivers to insist on strict performance of any covenant, condition, or provision of this MOU by the parties, their successors and assigns shall not be deemed a waiver of any rights or remedies, nor shall it relieve the other party from performing any subsequent obligations strictly in accordance with the term of this MOU. No waiver shall be effective unless in writing and signed by the party against whom enforcement is sought. Such waiver shall be limited to provisions of this MOU specifically referred to therein and shall not be deemed a waiver of any other provision. No waiver shall constitute a continuing waiver unless stated otherwise in writing.
4. Should any term or provision of this MOU be held, to any extent invalid or unenforceable, as against any person, entity or circumstance during the term hereof, by force of any statute, law, or ruling of any forum of competent jurisdiction, such invalidity shall not affect any other term or provision of this MOU, to the extent that the MOU shall remain operable, enforceable and in full force and effect, to the extent permitted by law.
5. This MOU may be amended only with the written approval of the parties hereto.
6. Any litigation arising out of the performance of this Agreement shall take place in a judicial forum within Palm Beach County, Florida. Further, this MOU shall be construed in accordance with the laws of the State of Florida and the ordinances of Palm Beach County, Florida, as applicable.
7. The Contractor certifies that it has reviewed and understands the Palm Beach

County Code of Ethics and agrees to comply with all applicable provisions throughout the term of this Agreement. Failure to comply with the Code of Ethics shall constitute a material breach of this Agreement.

8. This MOU states the entire understanding and agreement between the parties and supersedes any and all written or oral representations, statements, negotiations, or agreements previously existing between the parties with respect to the subject matter of this MOU. The parties recognize that any representations, statements or negotiations made by the staff of either party does not suffice to legally bind either party in a contractual relationship unless they have been reduced to writing and signed by their authorized representative(s). This MOU shall inure to the benefit of and shall be binding upon the parties, their respective assigns, and successors in interest.

Article VIII: Standards of Compliance

1. House of Grace and its employees, subcontractors, partners or assigns, shall comply with all applicable federal, state, and local laws and regulations relating to the performance of this MOU to which their activities are subject.
2. All parties assure that no person shall be excluded on the grounds of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, status as a victim of domestic violence, status as a victim of dating violence, status as a victim of stalking, gender identity, gender expression or sexual orientation, from participation in, denied the benefits of, or be otherwise subjected to discrimination in any activity under this MOU. All parties shall take all measures necessary to effectuate these assurances.

Article IX: E-Verify

House of Grace shall comply with Section 448.095, Florida Statutes, "Employment Eligibility" ("E-Verify Statute"), as may be amended from time to time. Pursuant to the E-Verify Statute, commencing on January 1, 2021, House of Grace shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees during the Term of the MOU.

Additionally, House of Grace shall expressly require any approved subcontractor performing work or providing services pursuant to the Agreement to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the MOU term. If House of Grace International Inc. enters into a contract with an approved subcontractor, the subcontractor must provide an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. House of Grace International Inc. shall maintain a copy of such affidavit for the duration of the Agreement or such other extended period as may be required.

The parties hereby execute this MOU by their duly authorized officials:

Leondrae D. Camel, City Manager
335 SW Second Avenue
South Bay, Florida 33493

City of South Bay

Date

Nicholas L. Bossi, CEO
11141 Misty Ridge Way
Boynton Beach, FL 33473

House of Grace International Inc.

Date



House of Grace

The House of Grace is more than just a building or a name—it is a sanctuary of healing, hope, and renewal. Rooted in compassion and guided by faith, it exists to provide a safe and supportive space for individuals and families seeking restoration in their lives. Whether someone comes in carrying the weight of past mistakes, emotional wounds, or the struggles of daily life, the House of Grace stands as a reminder that no one is beyond redemption and every person deserves the chance to start again.

A Place of Refuge

The name “House of Grace” reflects its central mission: to embody grace, kindness, and unconditional acceptance. It is often described as a refuge where people feel welcomed without judgment. For many, stepping through its doors is the first time in years they experience genuine love and belonging. The House of Grace offers a break from the chaos of the outside world and provides an environment where individuals can breathe, reflect, and rebuild their lives.

Programs and Support

At its core, the House of Grace is designed to meet people where they are. Depending on the needs of the community it serves, programs may include counseling, life-skills training, addiction recovery support, housing assistance, food distribution, and educational workshops. These services are not offered as a handout, but as a hand up—tools that empower individuals to reclaim their dignity and pursue a brighter future.

Many who come to the House of Grace are experiencing some of life’s deepest challenges: poverty, abuse, addiction, grief, or loneliness. The programs are structured not only to address immediate needs, but also to encourage long-term transformation. Practical resources are combined with spiritual encouragement, creating a holistic approach that strengthens both body and soul.

A Community of Belonging

The House of Grace is more than just an organization—it is a community. Volunteers, staff, and participants come together to create an atmosphere of mutual respect and support. Meals are often shared around the table, conversations flow naturally, and friendships are formed across different walks of life. This sense of belonging is what sets the House of Grace apart. People are not viewed as problems to be fixed, but as human beings with immense value, worthy of love and opportunity.



As the House of Grace continues to grow, its vision remains clear: to be a beacon of light for those in darkness, a place of second chances, and a foundation for stronger communities. With each life touched, the ripple effect of grace spreads outward, reminding us all that kindness, faith, and compassion can heal even the deepest wounds.

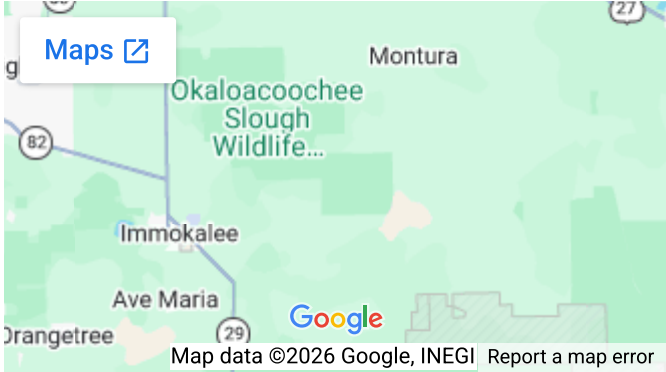


Quick Links

- Home
- About
- Team
- Events
- Contact

Get In Touch

Email: info@houseofgrace.online
Phone: (561) 777-3201



RESOLUTION 32-2026

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, ACCEPTING THE TWENTY-FIRST ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT BETWEEN THE CITY OF SOUTH BAY AND RIC L. BRADSHAW, SHERIFF OF PALM BEACH COUNTY, FLORIDA, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of South Bay and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter, "Sheriff") executed a Law Enforcement Service Agreement effective December 1, 2005; and

WHEREAS, the Parties executed a Law Enforcement Service Agreement effective December 1, 2005, a First Addendum effective October 1, 2007, a Second Addendum effective October 1, 2008, a Third Addendum effective October 1, 2009, a Fourth Addendum effective October 1, 2010, a Fifth Addendum effective October 1, 2010, a Sixth Addendum effective October 1, 2011, a Seventh Addendum effective October 1, 2012, an Eighth Addendum effective October 1, 2013, a Ninth Addendum effective October 1, 2014, a Tenth Addendum effective October 1, 2016, an Eleventh Addendum effective October 1, 2017, a Twelfth Addendum effective October 1, 2018, a Thirteenth Addendum effective October 1, 2019, a Fourteenth Addendum effective November 12, 2019, a Fifteenth Addendum effective October 1, 2020 and a Sixteenth Addendum effective July 20, 2021, and a Seventeenth Addendum effective October 1, 2022, an Eighteenth Addendum effective October 1, 2023, a nineteenth addendum effective October 1, 2024, and a twentieth addendum effective October 1, 2025 (the "Agreement") by which the Sheriff agreed to perform law enforcement services; and

WHEREAS, in accordance with Article 6, Section 6.2, of the Law Enforcement Service Agreement, Section 6.1 is amended as to the total amount due for services for the period beginning October 1, 2026 through September 30, 2027, as follows: The total cost of personnel and equipment shall be Two Hundred Fifty-Nine Thousand Five Hundred Twenty-Five Dollars (\$259,525.00). Monthly payments shall be Twenty-One Thousand Six Hundred Twenty-Seven Dollars and 08/100 (\$21,627.08). The last monthly payment shall be Twenty-One Thousand Six Hundred Twenty-Seven Dollars and 12/100 (\$21,627.12); and

WHEREAS, the City Manager is recommending approval of the Sheriff's requested law enforcement services agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Acceptance of Nineteenth Addendum; Authorization of City Manager. The City Commission of the City of South Bay ("City Commission") hereby accepts the Twenty-First Addendum to the Law Enforcement Service Agreement between the City of South Bay and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida, attached hereto as Exhibit "A". The City Commission also authorizes the City Manager to execute the Addendum consistent with the terms, attached hereto as Exhibit "A."

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 21st day of July 2026

Joe Kyles, Mayor

ATTEST:

By: _____
Olivia Mejia, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Barnard	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

TWENTY-FIRST ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT
SHERIFF RIC L. BRADSHAW AND THE CITY OF SOUTH BAY

This Twenty-First Addendum to the Law Enforcement Service Agreement is made by and between The City of South Bay (hereinafter referred to as “City”), and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter referred to as “Sheriff”). The City and the Sheriff shall hereinafter be referred to as the “Parties.”

WHEREAS, the Parties executed a Law Enforcement Service Agreement effective December 01, 2005, a First Addendum effective October 01, 2007, a Second Addendum effective October 01, 2008, a Third Addendum effective October 01, 2009, a Fourth Addendum effective October 01, 2010, a Fifth Addendum effective October 01, 2010, a Sixth Addendum effective October 01, 2011, a Seventh Addendum effective October 01, 2012, an Eighth Addendum effective October 01, 2013, a Ninth Addendum effective October 01, 2014, a Tenth Addendum effective October 01, 2016, an Eleventh Addendum effective October 01, 2017, a Twelfth Addendum effective October 01, 2018, a Thirteenth Addendum effective October 01, 2019, a Fourteenth Addendum effective November 12, 2019, a Fifteenth Addendum effective October 01, 2020, a Sixteenth Addendum effective October 01, 2021, a Seventeenth Addendum effective October 01, 2022, an Eighteenth Addendum effective October 01, 2023, a Nineteenth Addendum effective October 01, 2024, and a Twentieth Addendum effective October 01, 2025, (the “Agreement”) by which the Sheriff agreed to perform law enforcement services; and

WHEREAS, the Parties wish to set forth the consideration for the second year of the renewed contract term and amend language for additional law enforcement services.

NOW, THEREFORE, in consideration of the mutual covenants herein contained the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. In accordance with Article 6, Section 6.2, of the Law Enforcement Service Agreement, Section 6.1 is amended as to the total amount due for services for the period beginning October 01, 2026 through September 30, 2027, as follows: The total cost of personnel and equipment shall be \$259,525.00. Monthly payments shall be \$21,627.08. The final payment shall be \$21,627.12.
2. Article 6, Section 6.4, regarding additional law enforcement services of the Law Enforcement Service Agreement is amended and shall now read as follows: Additional law enforcement services shall be compensated at a rate of \$142.00 per hour for a deputy and \$183.00 per hour for a sergeant and will be billed by the SHERIFF to the CITY on a monthly basis. This rate is subject to annual review and change upon agreement between the CITY and SHERIFF.
3. In all other respects and unless otherwise stated, the terms and conditions of the Agreement, which includes prior Addendums, shall continue unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Addendum to the Agreement as of the last date all signatures below are affixed.

PALM BEACH COUNTY SHERIFF'S OFFICE

CITY OF SOUTH BAY

BY: _____
Ric L. Bradshaw, Sheriff

BY: _____

Title: Sheriff

Print Name: Joe Kyles

Title: Mayor

Witness: _____
Tristram R. Moore, Major

Witness: _____
Olivia Mejia, City Clerk

DATE: _____

DATE: _____

ORDINANCE NO. 06-2026

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AMENDING CHAPTER 10 ENTITLED "ELECTIONS", ARTICLE III, SECTION 10-49 ENTITLED "QUALIFICATIONS" TO REQUIRE THAT EACH CANDIDATE FOR CITY COMMISSION BE A RESIDENT OF THE CITY FOR AT LEAST ONE (1) YEAR PRIOR TO QUALIFYING FOR ELECTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, as provided in Section 2(b), Article VIII of the Constitution of the State of Florida, and Section 166.021(1), Florida Statutes, the City of South Bay, Florida ("City"), a municipal corporation, enjoys all governmental, corporate and proprietary powers necessary to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except as expressly prohibited by law; and

WHEREAS, the City Commission of the City of South Bay ("City Commission") has determined that elected officials should possess a meaningful familiarity with the City's neighborhoods, residents, infrastructure, municipal services, and community priorities in order to effectively represent the interests of the public; and

WHEREAS, the City Commission finds that a reasonable period of residency within the City prior to seeking elective office promotes a greater understanding of the City's history, governmental operations, financial obligations, strategic priorities, and the unique issues affecting its residents; and

WHEREAS, the City Commission recognizes that residents are best served by

candidates who have demonstrated a sustained commitment to the City through continued residency and participation in the community; and

WHEREAS, the City Commission finds that establishing a minimum residency requirement encourages public confidence that candidates seeking municipal office have developed a sufficient connection to the community and its residents before assuming the responsibilities of elected office; and

WHEREAS, the City Commission further finds that a one-year residency requirement constitutes a reasonable qualification for municipal office that balances the public's interest in broad ballot access with the City's legitimate interest in ensuring that candidates possess an adequate understanding of the community they seek to represent; and

WHEREAS, the City Commission has determined that requiring candidates for the office of City Commissioner to have resided continuously within the municipal boundaries of the City for at least one (1) year immediately preceding the date on which they qualify for office will promote informed governance, continuity of representation, and public trust in municipal government; and

WHEREAS, the City Commission finds that amending Chapter 10, Article III, Section 10-49 entitled "Qualifications" to require that any candidate for commissioner shall have resided in the City of South Bay for a period of at least one (1) year prior to qualifying for election is in the best interests of the City of South Bay.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA:

Section 1. Adoption of Representations.

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Ordinance.

Section 2. Amending Chapter 10, Article III, Section 10-49 entitled "Qualifications" to provide that any candidate for commissioner shall have resided in the City for at least one (1) year prior to qualifying for election:

Sec. 10-49 - Qualifications and Residency.

Each candidate for the city commission shall be a resident and qualified elector of the city for at least one (1) year prior to qualifying for election.

Section 3. Conflict & Repealer.

All ordinances, parts of ordinances or code provisions in conflict herewith ordinance are hereby repealed.

Section 4. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions of the Code or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 5. Inclusion in Code.

It is the intention of the City Commission of the City of South Bay that the provisions of this Ordinance shall at some time in the future become and be made a part of the Code of Ordinances of the City of West Park and that the sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be changed to "Chapter," "Section," "Article" or such other appropriate word or phrase, the use of which

shall accomplish the intentions herein expressed; provided, however, that Section 1 hereof or the provisions contemplated thereby shall not be codified.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon its passage and adoption.

PASSED FIRST READING this ____ day of _____ 2026.

PASSED SECOND READING this ____ day of _____ 2026.

Joe Kyles, Mayor

ATTEST:

Olivia Mejia, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Barnard	_____ (Yes)	_____ (No)
Commissioner King	_____ (Yes)	_____ (No)
Commissioner Polk	_____ (Yes)	_____ (No)
Vice-Mayor McKelvin	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)



City of South Bay

South Bay City Hall
335 SW 2nd Avenue
South Bay, FL 33493
Telephone: 561-996-6751
Facsimile: 561-996-7950

www.southbaycity.com

Commission

Joe Kyles Sr.
Mayor

Taranza McKelvin
Vice Mayor

Betty Barnard

Albert Polk

Barbara King

Leondrae Camel
City Manager

City Clerk
Olivia Mejia

Bernadette Norris-Weeks
City Attorney

"An equal Opportunity
Affirmative Action Employer"

To: Honorable Mayor and Commissioners
From: Massih Saadatmand, Finance Director
Thru: Mr. Leondrae Camel, City Manager
Date: July 15, 2026
Ref: Weekly check register

Enclosed, please find the summary of check register as of July 15, 2026:

General Fund

• Utility:	
Comcast	\$ 4,147.59
Verizon	552.02
FPL	15,768.84
PBC Utility Dept	5,886.45
• PBC Sheriff	20,997.17
• FL Blue	9,166.61
• FL Municipal Insurance	49,189.00
• Home Repair	30,000.00
• Bank of America	2,688.09
• Unicus	7,500.00
• Coastal Network	6,399.98
• Stony Electric	8,400.00
• Marathon Bank	5,877.94
• Purchased of supplies, materials and parts	5,355.05
• Payment for various services	16,532.88
• Payroll deduction	5,761.87
• Other	10,246.06

Total \$ 204,469.55

Capital Project Fund

CAP Government & Engineering	\$ 30,731.80
PSI, Inc	14,552.50
WGI, Inc	18,983.09
Huurr Homes, LLC	<u>335,733.04</u>
	<u>400,000.43</u>

Sanitation Fund

Goode Company	\$ <u>137,067.90</u>
	<u>\$ 137,067.90</u>

AP Check Register Report
City Of South Bay (CSBFND)

7/13/2026 10:57:15 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17739	FPL	FPL	07/13/2026	7,853.99
Non-Electronic Transactions:				7,853.99
Total Transactions:				7,853.99

AP Check Register Report
City Of South Bay (CSBFND)

7/10/2026 9:55:53 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17738	MARATHON/MEX BANK	WEX BANK	07/10/2026	2,972.93
Non-Electronic Transactions :				2,972.93
Total Transactions :				2,972.93

AP Check Register Report

City Of South Bay (CSBFND)

7/10/2026 9:01:00 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17730	1449	TREVIPAY	07/10/2026	82.10
17731	LAKE HARDWARE	LAKE HARDWARE	07/10/2026	225.50
17732	EVERGLADES TRADING	EVERGLADES TRADING	07/10/2026	25.99
17733	PBC SHERIFF'S OFFICE	PALM BEACH COUNTY SHERIFF'S OFFICE	07/10/2026	20,997.17
17734	SEASON TO SEASON, LLC	SEASON TO SEASON PEST MANAGEMENT, LLC	07/10/2026	250.00
17735	XEROX CORP	XEROX CORPORATION	07/10/2026	275.34
17736	1341	TAYLOR ELECTRIC AND AIR CONDITIONING INC.	07/10/2026	2,494.00
17737	STONY ELECTRICAL LLC	STONY ELECTRICAL CONTRACTOR LLC	07/10/2026	8,400.00
Non-Electronic Transactions :				32,750.10
Total Transactions :				32,750.10

AP Check Register Report

City Of South Bay (CSBFND)

7/6/2026 3:21:54 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17728	1480	Signia By Hilton Diplomat Beach Resort	07/06/2026	3,690.00
17729	VICENTA DEL BOSQUEZ	VICENTA J. WASHINGTON	07/06/2026	201.47
Non-Electronic Transactions:				3,891.47
Total Transactions:				3,891.47

AP Check Register Report

City Of South Bay (CSBFND)

7/1/2026 11:20:01 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17721	1469	USA TODAY MEDIA CORP.	07/01/2026	178.13
17722	LAKE HARDWARE	LAKE HARDWARE	07/01/2026	141.27
17723	LEONDRAE D. CAMEL	LEONDRAE D. CAMEL	07/01/2026	250.00
17724	PBC WATER UTILITIES	PALM BEACH COUNTY WATER UTILITIES	07/01/2026	2,936.03
17725	TIRE SERVICE PLUS CO	TIRE SERVICE PLUS CO	07/01/2026	1,015.79
17726	PRIMESTAR DIGITAL NET	PRIMESTAR DIGITAL NETWORK	07/01/2026	585.00
17727	BLUSOURCE	BLUSOURCE	07/01/2026	81.03
Non-Electronic Transactions:				5,187.25
Total Transactions:				5,187.25

AP Check Register Report

City Of South Bay (CSBFND)

6/26/2026 8:36:33 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17705	1284	UNICUS RAIL AND CONSULTING SERVICES LLC	06/26/2026	7,500.00
17706	1330	ASSURITY LIFE INSURANCE COMPANY	06/26/2026	226.94
17707	1468	NEXTIVA INC.	06/26/2026	556.47
17708	AMERICAN PUBLIC LIFE I	AMERICAN PUBLIC LIFE INSURANCE COMPANY	06/26/2026	1,144.23
17709	BANK OF AMERICA, NA	BANK OF AMERICA	06/26/2026	2,688.09
17710	BLUSOURCE	BLUSOURCE	06/26/2026	984.08
17711	COASTAL NETWORK SOL	COASTAL NETWORK SOLUTIONS, LLC	06/26/2026	4,899.98
17712	COLONIAL LIFE PROCES	COLONIAL LIFE	06/26/2026	1,132.14
17713	EVERGLADES FARM EQU	EVERGLADES EQUIPMENT GROUP	06/26/2026	372.46
17714	EVERGLADES TRADING	EVERGLADES TRADING	06/26/2026	99.00
17715	FDOT	FDOT	06/26/2026	7.68
17716	KELLY TRACTOR	KELLY TRACTOR	06/26/2026	1,067.09
17717	LIBERTY NATIONAL	LIBERTY NATIONAL	06/26/2026	900.14
17718	MUTUAL OF OMAHA	MUTUAL OF OMAHA	06/26/2026	325.20
17719	ROSENWALD ELEMENTAI	ROSENWALD ELEMENTARY	06/26/2026	129.00
17720	WASHINGTON NATIONAL	WASHINGTON NATIONAL INS. CO.	06/26/2026	68.50
Non-Electronic Transactions:				22,101.00
Total Transactions:				22,101.00

AP Check Register Report

City Of South Bay (CSBFND)

6/18/2026 12:26:59 PM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17701	1476	Abasi Hanif	06/18/2026	150.00
17702	1477	Tawny Chastine	06/18/2026	200.00
17703	1478	Gerald Smith	06/18/2026	100.00
17704	1479	Timothy Dukes	06/18/2026	300.00
Non-Electronic Transactions:				750.00
Total Transactions :				750.00

AP Check Register Report

City Of South Bay (CSBFND)

6/12/2026 9:05:01 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17680	1002	BOYS & GIRLS CLUBS OF PALM BEACH COUNTY INC	06/12/2026	1,500.00
17681	1084	PATTY WOOTEN	06/12/2026	1,500.00
17682	1265	HATTIE A. ROBERTS	06/12/2026	1,500.00
17683	1475	L.M. Consulting Management	06/12/2026	1,400.00
17684	AMAZON CAPITAL SERV	AMAZON CAPITAL SERVICES	06/12/2026	577.24
17685	EDGAR KERR	EDGAR W. KERR	06/12/2026	108.00
17686	LAKE HARDWARE	LAKE HARDWARE	06/12/2026	119.29
17687	MARATHON/MEX BANK	WEX BANK	06/12/2026	2,905.01
17688	ORIGINAL EQUIPMENT	ORIGINAL EQUIPMENT	06/12/2026	108.73
17689	PRIMESTAR DIGITAL NET	PRIMESTAR DIGITAL NETWORK	06/12/2026	585.00
17690	TIRE SERVICE PLUS CO	TIRE SERVICE PLUS CO	06/12/2026	436.00
Non-Electronic Transactions:				10,739.27
Total Transactions:				10,739.27

AP Check Register Report

City Of South Bay (CSBFND)

6/18/2026 8:07:43 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17691	1461	QUADIENT FINANCE USA, INC.	06/18/2026	250.00
17692	AMERICAN PUBLIC LIFE I	AMERICAN PUBLIC LIFE INSURANCE COMPANY	06/18/2026	1,144.23
17693	EVERGLADES FARM EQU	EVERGLADES EQUIPMENT GROUP	06/18/2026	183.96
17694	HOME DEPOT CREDIT SE	HOME DEPOT CREDIT SERVICES	06/18/2026	264.39
17695	JORDAN CONNORS GRO	JORDAN CONNORS GROUP, INC	06/18/2026	2,500.00
17696	LAKE HARDWARE	LAKE HARDWARE	06/18/2026	249.72
17697	XEROX CORP	XEROX CORPORATION	06/18/2026	261.71
17698	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	06/18/2026	112.98
17699	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	06/18/2026	250.00
Non-Electronic Transactions:				5,216.99
Total Transactions :				5,216.99

AP Check Register Report

City Of South Bay (CSBFND)

6/18/2026 10:33:59 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17700	1079	JULIA TYLER	06/18/2026	1,500.00
Non-Electronic Transactions:				1,500.00
Total Transactions:				1,500.00

AP Check Register Report

City Of South Bay (CSBFND)

6/3/2026 11:38:45 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17647	1408	VECTOR DISEASE CONTROL INTERNATIONAL LLC	06/03/2026	330.65
17648	1468	NEXTIVA INC.	06/03/2026	545.30
17649	1470	COMPLETE HIGHWAY IMPROVEMENT, INC.	06/03/2026	2,200.00
17650	1472	SHENITHA CLARK	06/03/2026	50.00
17651	4IMPRINT	4IMPRINT	06/03/2026	453.18
17652	COASTAL NETWORK SOL	COASTAL NETWORK SOLUTIONS, LLC	06/03/2026	1,500.00
17653	FLORIDA MUNICIPAL IN	FLORIDA MUNICIPAL INSURANCE TRUST	06/03/2026	16.00
17654	FPL	FPL	06/03/2026	7,914.85
17655	INDEPENDENT NEWSPAF	INDEPENDENT NEWSMEDIA INC. USA	06/03/2026	177.48
17656	LAKE HARDWARE	LAKE HARDWARE	06/03/2026	210.48
17657	LYNPHAS E. HENRY	LYNPHAS E. HENRY	06/03/2026	230.00
17658	PBC WATER UTILITIES	PALM BEACH COUNTY WATER UTILITIES	06/03/2026	2,950.42
17659	SEASON TO SEASON, LL	SEASON TO SEASON PEST MANAGEMENT, LLC	06/03/2026	250.00
17660	OLIVIA MEJIA	OLIVIA MEJIA	06/03/2026	108.00
Non-Electronic Transactions:				16,936.36
Total Transactions:				16,936.36

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH-25260553-2-202	FLORIDA MUNICIPAL IN	FLORIDA MUNICIPAL INSURANCE TRUST	07/01/2026	49,189.00
Totals:			Electronic Transactions:	49,189.00
			Total Transactions:	49,189.00

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH-254115	AFLAC	AFLAC	06/25/2026	1,617.13
ACH-78505931	1394	FLORIDA BLUE	06/25/2026	9,166.61
ACH-W11351481	SOLSTICE BENEFITS IN	SOLSTICE	06/25/2026	591.68
Totals:			Electronic Transactions:	11,375.42
			Total Transactions:	11,375.42

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17661	1082	CLAUDETTE CLARK	06/05/2026	1,500.00
17662	1083	DOROTHY DAVIS	06/05/2026	1,500.00
17663	1085	MARY DEMPS	06/05/2026	1,500.00
17664	1090	JANNIE RUTHLEDGE	06/05/2026	1,500.00
17665	1091	CELIDA DEL REAL	06/05/2026	1,500.00
17666	1098	ROSA SLEDGE	06/05/2026	1,500.00
17667	1101	DELFINO ROA	06/05/2026	1,500.00
17668	1112	PASCUALA R. MARQUEZ	06/05/2026	1,500.00
17669	1114	SHIRLEY PITTMAN	06/05/2026	1,500.00
17670	1121	BRATHROM COLLINS	06/05/2026	1,500.00
17671	1175	BETTY GUY	06/05/2026	1,500.00
17672	1215	GWENDOLYN L. CALLOWAY	06/05/2026	1,500.00
17673	1218	PEARLIE M. CALLOWAY	06/05/2026	1,500.00
17674	1224	BEATRICE BAILEY	06/05/2026	1,500.00
17675	1255	ETHELL FIELDS	06/05/2026	1,500.00
17676	1471	FL G&G SERVICES, LLC	06/05/2026	1,250.00
17677	1474	AGAPITO FIGUEROA	06/05/2026	1,500.00
17678	ROSE BURDEN	ROSE BURDEN	06/05/2026	1,500.00
17679	JOE KYLES	JOE KYLES	06/05/2026	228.00
Non-Electronic Transactions:				26,978.00
Total Transactions:				26,978.00

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
17646	1471	FL G&G SERVICES, LLC	05/29/2026	1,250.00
Non-Electronic Transactions :				1,250.00
Total Transactions :				1,250.00

AP Check Register Report
City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH-34798MAY	LIBERTY NATIONAL	LIBERTY NATIONAL	05/29/2026	900.14
Totals:			Electronic Transactions:	900.14
			Total Transactions:	900.14

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH-9928-626	COMCAST	COMCAST	06/02/2026	530.23
Totals:			Electronic Transactions:	530.23
			Total Transactions:	530.23

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
9978-626	COMCAST	COMCAST	06/10/2026	630.08
ACH-1081-626	COMCAST	COMCAST	06/10/2026	400.07
Totals:			Electronic Transactions:	1,030.15
			Total Transactions:	1,030.15

AP Check Register Report
City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH-8960-626	COMCAST	COMCAST	06/23/2026	339.39
Totals:			Electronic Transactions:	339.39
			Total Transactions:	339.39

AP Check Register Report
City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH-274345307	COMCAST BUSINESS	COMCAST	06/30/2026	938.25
ACH-6145606639	VERIZON WIRELESS	VERIZON WIRELESS	06/30/2026	362.52
ACH-620000082364	1146	VERIZON CONNECT FLEET USA LLC	06/30/2026	189.50
Totals:				
			Electronic Transactions:	1,490.27
			Total Transactions:	1,490.27

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH-1081-726	COMCAST	COMCAST	07/09/2026	400.07
ACH-9978-726	COMCAST	COMCAST	07/09/2026	369.65
Totals:			Electronic Transactions:	769.72
			Total Transactions:	769.72

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
ACH 19928-726	COMCAST	COMCAST	07/06/2026	539.85
Totals:			Electronic Transactions:	539.85
			Total Transactions:	539.85

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
366	CAP GOVERNMENT	CAP GOVERNMENT	05/29/2026	960.00
Non-Electronic Transactions:				960.00
Total Transactions:				960.00

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
371	CAP ENGINEERING	CAP ENGINEERING	07/13/2026	27,496.80
372	CAP GOVERNMENT	CAP GOVERNMENT	07/13/2026	2,275.00
373	1446	Professional Service Industries, Inc	07/13/2026	5,380.00
Non-Electronic Transactions:				35,151.80
Total Transactions:				35,151.80

AP Check Register Report

City Of South Bay (CSBFND)

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Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
367	1446	Professional Service Industries, Inc	06/03/2026	9,172.50
368	WGI INC	WGI INC	06/03/2026	18,983.09
Non-Electronic Transactions:				28,155.59
Total Transactions:				28,155.59

AP Check Register Report
City Of South Bay (CSBFND)

6/18/2026 10:26:24 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
369	1374	HUURR HOMES LLC	06/18/2026	230,166.97
Non-Electronic Transactions:				230,166.97
Total Transactions:				230,166.97

AP Check Register Report

City Of South Bay (CSBFND)

7/8/2026 9:13:58 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
370	1374	HUURR HOMES LLC	07/08/2026	105,566.97
Non-Electronic Transactions:				105,566.97
Total Transactions :				105,566.97

AP Check Register Report
City Of South Bay (CSBFND)

5/29/2026 10:01:41 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
399	1455	GOODE COMPANIES, INC.	05/29/2026	67,602.32
Non-Electronic Transactions:				67,602.32
Total Transactions:				67,602.32

AP Check Register Report

City Of South Bay (CSBFND)

7/6/2026 11:41:21 AM

Page 1

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
400	1455	GOODE COMPANIES, INC.	07/06/2026	69,465.58
Non-Electronic Transactions:				69,465.58
Total Transactions:				69,465.58