The Crossroads of South Florida,
We envision a sustainable economy, Let Us Grow Together

CITY OF SOUTH BAY

CITY COMMISSION AGENDA

CITY HALL CHAMBER

TUESDAY, OCTOBER 19, 2021

335 SW 2ND Avenue
South Bay, FL 33493
www.southbaycity.com
Phone: 561-996-6751 Fax: 561-996-7950

Mayor:	Joe Kyles Sr.
Vice Mayor:	Betty Barnard
Commissioner:	Esther Berry
Commissioner:	Taranza McKelvin
Commissioner:	John Wilson
City Manager:	Leondrae D. Camel
City Attorney:	Burnadette Norris-Weeks
City Clerk:	Natalie Malone

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not; however, public forums. Any resident who wishes to address the commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON AGENDA ITEM

I. **Consent Agenda Item** – These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.

II. **Regular Agenda Items** – These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.

III. **Public Hearing Items** – This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity for the Public to Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION: MANNER AND TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City Staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. The length of time each individual may speak should be limited in the interest or order and conduct of the business at hand. Comments to the Commission by individual citizens shall be limited to three (3) minutes during the citizens request period. The City clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the Mayor may recess or adjourn the meeting.

PLEASE SILENCE ALL CELL PHONES AND PAGERS

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Manager at 561-996-6751.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disability Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in this proceeding should contact the city clerk no later than three (3) days prior to the meeting at 561-996-6751 for assistance.

CITY OF SOUTH BAY

CITY WORKSHOP AGENDA

CITY HALL CHAMBER

TUESDAY, OCTOBER 19, 2021

6:30 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION

3.a. Agenda Items

4. ADJOURNMENT

CITY OF SOUTH BAY
REGULAR CITY MEETING AGENDA
CITY HALL CHAMBER
TUESDAY, OCTOBER 19, 2021
7:00 PM

NOTICE: If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.01055. The City of South Bay does not prepare or provide such records.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodations in order to participate in this proceeding are entitled to the provision of certain assistance at no cost. Please call the City Clerk's Office at 561-996-6751 no later than 2 days prior to the hearing if this assistance is required. For hearing impaired assistance, please call the Florida Relay Service Numbers: 800-955-8771 (TDD) or 800-955-8770 (VOICE).

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda item must complete their "Request for Appearance and Comment" card and present completed form to the City Clerk.

1. CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF VOTING CONFLICTS

3. PRESENTATIONS AND PROCLAMATIONS *(Up to 5 minutes)*

3.a. Commissioner Melissa McKinlay
Palm Beach County, District 6:
City of South Bay 80th Year Establishment, *Proclamation*

3.b. Jeffrey Baird, *Sr. Construction Manager*
Connor & Gaskins Unlimited, LLC:
'Project Bumblebee'
South Bay, FL - Logistics Park, *Presentation*

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

5. CONSENT AGENDA

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

5.a. Regular City Workshop and City Meeting
Approval of City Minutes –October 05, 2021

5.b. Regular City Workshop and City Meeting
Approval of Meeting Agenda-October 19, 2021

6. RESOLUTIONS – (Non- Consent) and Quasi-Judicial Hearing, if applicable)

6.a. RESOLUTION NO. 53-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE USE OF AMERICAN RESCUE PLAN ACT FUNDS OF 2021 FOR A COVID-19 EMERGENCY RENTAL ASSISTANCE PROGRAM, RESIDENTIAL COVID-19 VACCINATION INCENTIVE PROGRAM AND A RESIDENTIAL COVID-19 WATER ASSISTANCE GRANT PROGRAM; PROVIDING FOR REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

6.b. RESOLUTION NO. 54-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE PURCHASE OF EIGHT (8) NEW 2022 FORD UTILITY VEHICLES FROM DUVAL FORD, LLC IN THE AMOUNT OF TWO HUNDRED THIRTY-THREE THOUSAND EIGHT HUNDRED SEVENTY-SEVEN DOLLARS ($233,877.00); PIGGYBACKING THE FLORIDA SHERIFF'S ASSOCIATION COOPERATIVE PURCHASING PROGRAM CONTRACT NUMBER FSA20-VEL28.0; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

7. ORDINANCE

8. ROSENWALD ELEMENTARY SCHOOL

9. FINANCE REPORT

9.a. Finance Report

10. CITY CLERK REPORT

11. CITY MANAGER REPORT

12. CITY ATTORNEY REPORT

13. FUTURE AGENDA ITEMS

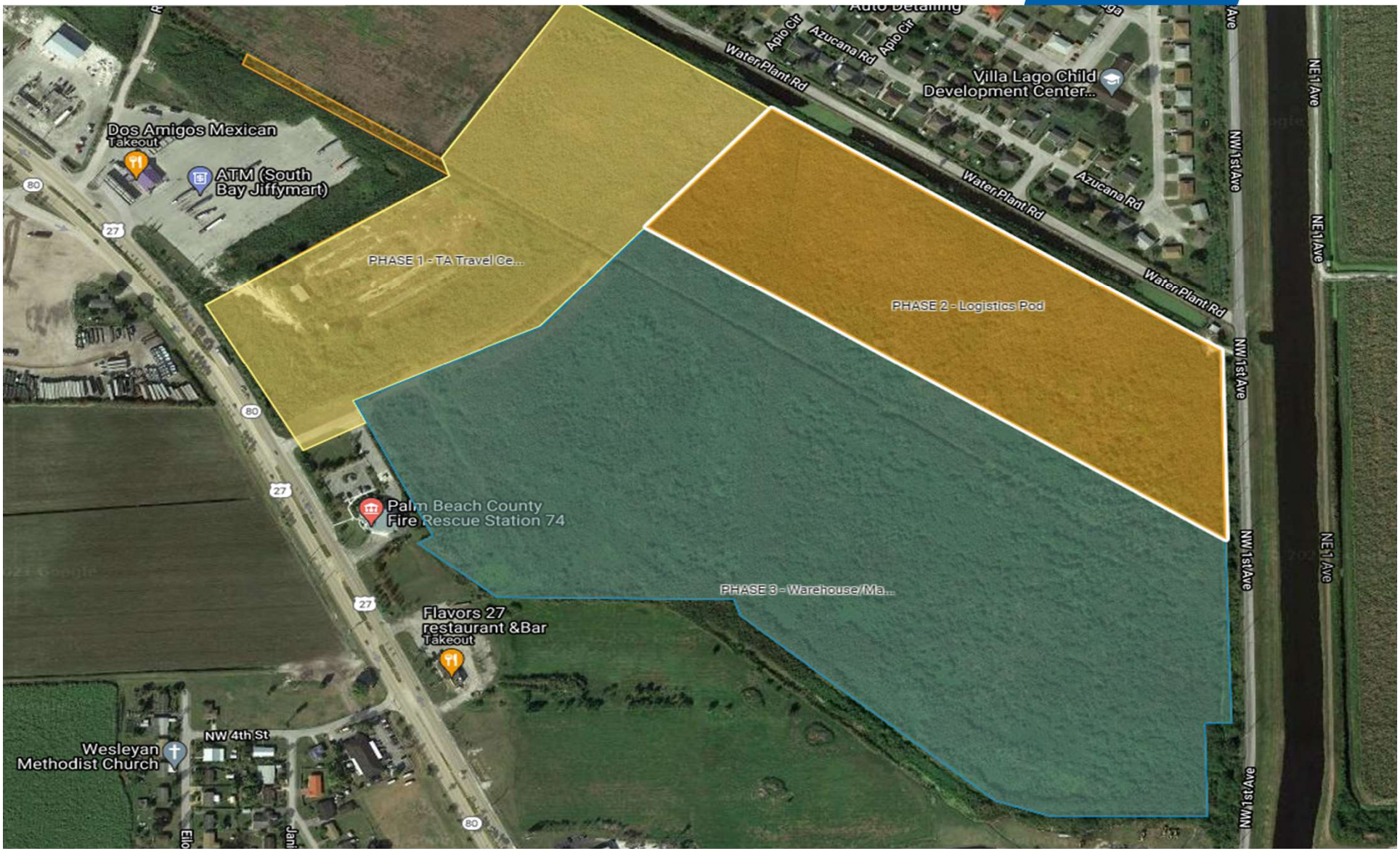
14. COMMISSIONER COMMENTS: FOR THE GOOD OF THE ORDER

15. ADJOURNMENT

South Bay, FL - Logistics Park

(Travel Center, Logistics Pod & Industrial Park)

Project Bumblebee - 98 Acres



Phase 1

TA
Travel Center

$12+ Million
Investment

65+ new local positions in Retail, Full Service Restaurant, & Specialized mechanics.

Tax Revenue: Great resource for additional local sales tax and property tax revenue.

Increased competition generates better guest offers for the community

Latest Architecture

Full-Service Food Offers

Our People

Phase 2

Logistics Pod

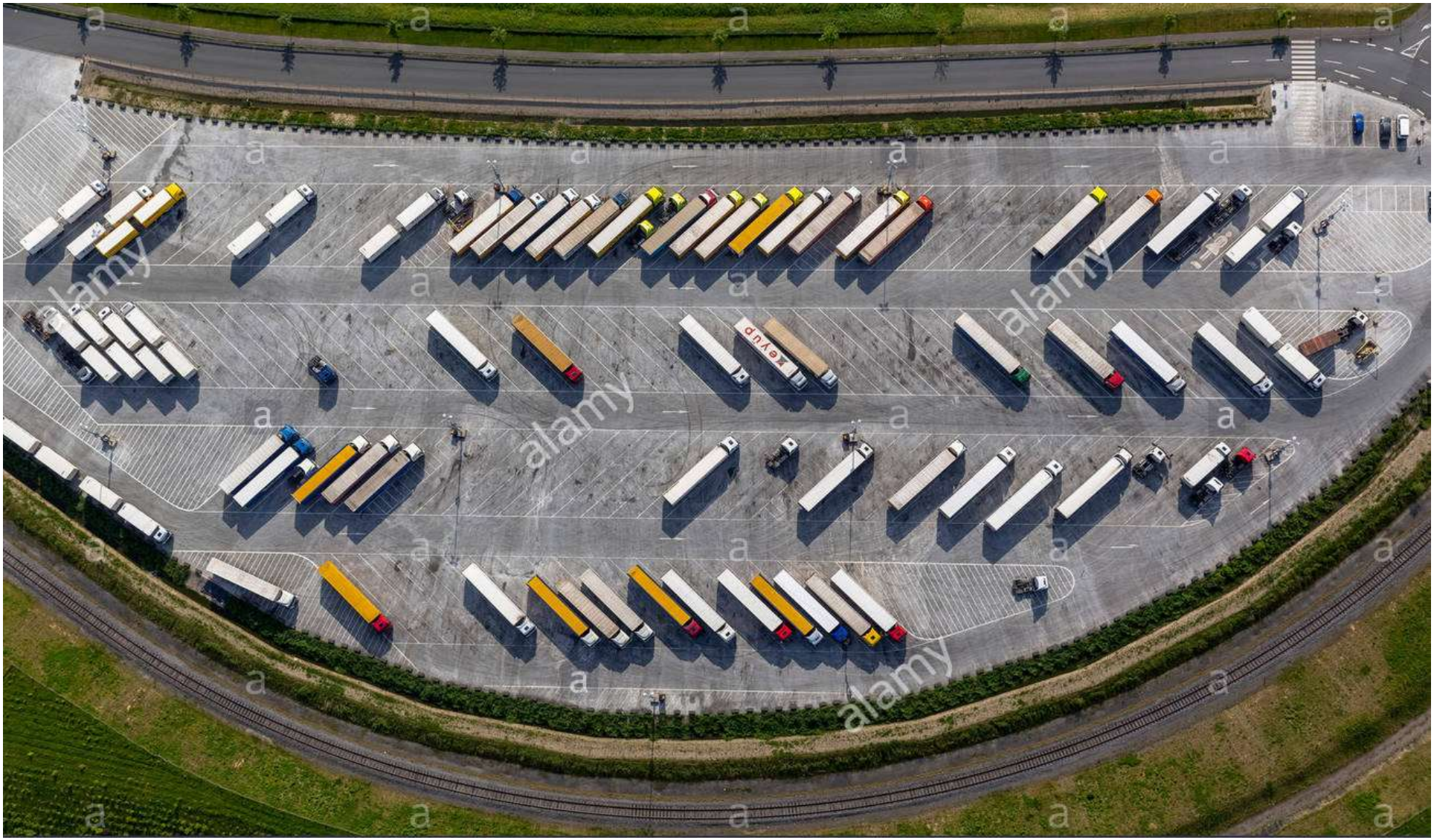
$4.5 Million Investment

20-acre facility with limited access gates, 24 hr. manned security system, and 20 employees

Greatly needed due to increase in cross-state shipping and new surrounding Amazon facilities.

Tried and true layout with the knowledge and understanding to properly run a successful business.

Logistics Pod



Phase 3

Warehouse & Manufacturing

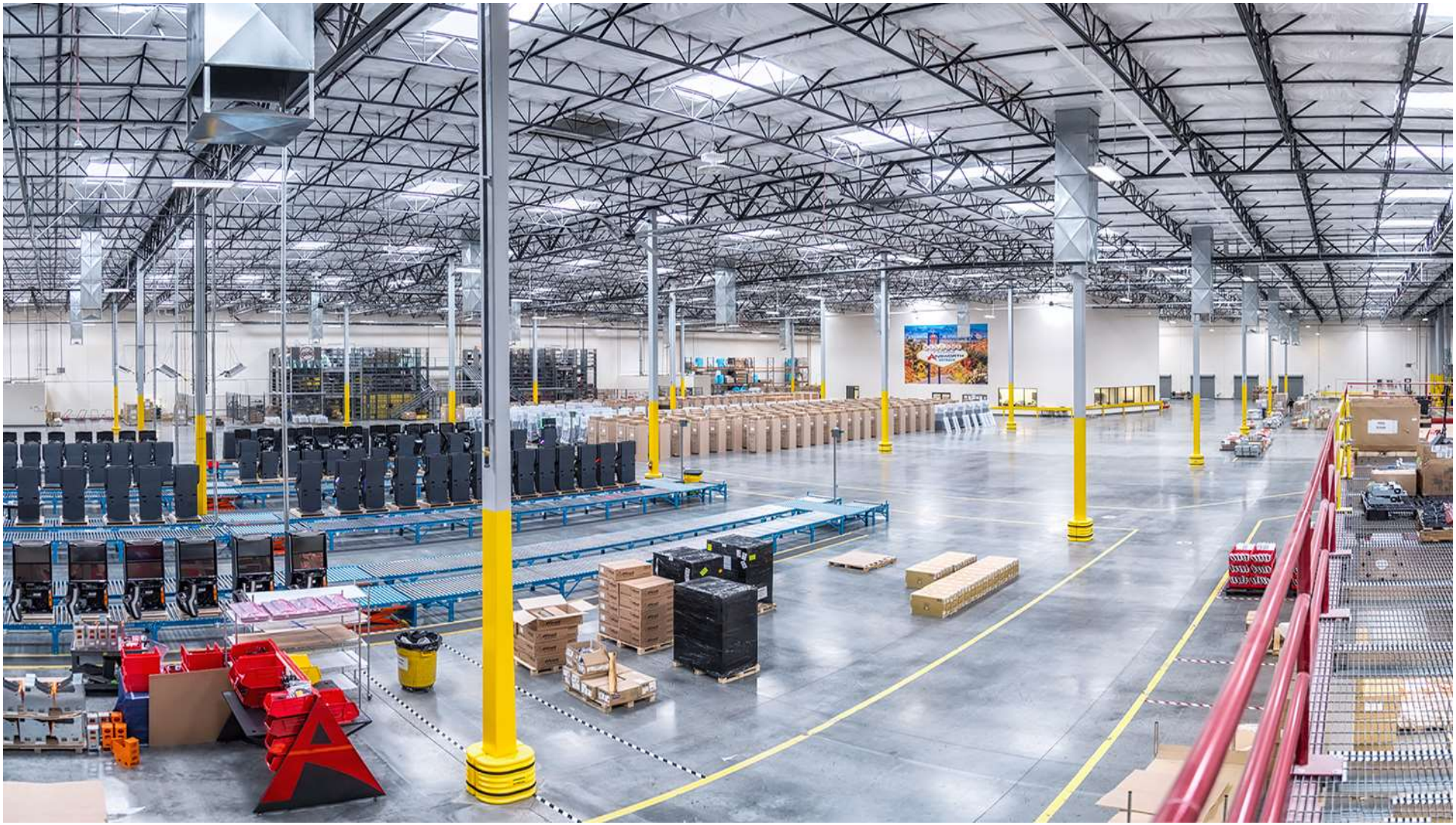
$20+ million investment

58 acres site. 1.1 million sq ft at build-out with availability for manufacturing, Flex Space, Data Center, Cold-Storage, & Distribution space

Tax Revenue: Great resource for additional local sales tax revenue and increased property tax.

Employment opportunities between 450 – 550 local positions

Warehouse Space



Warehouse Space

Local Catalysts

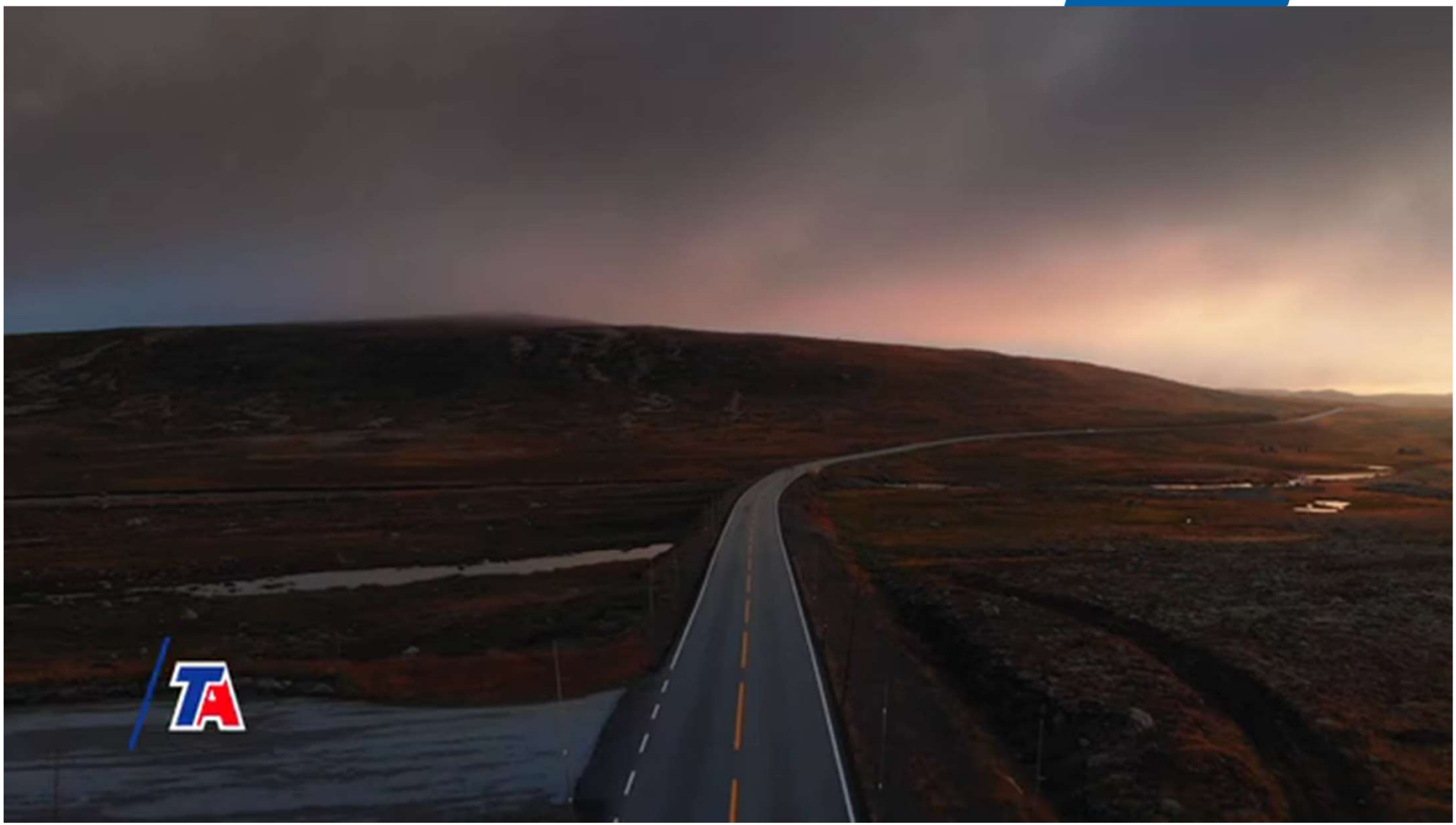
- New 1 Million square foot Amazon Fulfillment Center on Beeline Highway and proposed sale of 130-acre Palm Beach International Raceway for possible distribution center will greatly increase the need for all three proposed uses.

- Implementation of this three-phase approach will bring business INTO the South Bay community, not just through it.

- Potential of over 600 local positions of employment

- Well-known national business with the background to ensure a successful business

Our Guests



Thank you!

Our Mission: Return every traveler to the road better than they came

CITY OF SOUTH BAY, FL

CITY BUDGET WORKSHOP

CITY HALL CHAMBER
TUESDAY, OCTOBER 05, 2021
6:30PM

Present:

Mayor Joe Kyles
Vice-Mayor Betty Barnard
Commissioner Esther Berry
Commissioner Taranza McKelvin
Commissioner John Wilson

Staff:

Natalie Malone, City Clerk
Leondrae Camel, City Manager
Vicky DelBosquez, Human Resources
Massih Saadatmand, Finance Director
Burnadette Norris-Weeks, Esq., City Attorney

(Full recording/discussion available through the City Clerk/City website)

1. CALL TO ORDER at 6:30pm

2. ROLL CALL

3. DISCUSSION

3.a. Railroad Depot Cottage
3.b. City Commission Compensation
3.c. Agenda Items

4. ADJOURNMENT at 6:58pm

CITY OF SOUTH BAY, FL

REGULAR CITY MEETING

CITY HALL CHAMBER

TUESDAY, OCTOBER 05, 2021

7:00PM

A Regular City Meeting of the City Commission of the City of South Bay, Florida was called to order by Mayor Joe Kyles in the Commission Chambers at 335 S.W. 2nd Avenue, South Bay, Florida on October 05, 2021 at 7:01 p.m.

(Full recording/discussion available through the City Clerk/City website)

Present:

Mayor Joe Kyles
Vice-Mayor Betty Barnard
Commissioner Esther Berry
Commissioner Taranza McKelvin
Commissioner John Wilson

Staff:

Natalie Malone, City Clerk
Leondrae Camel, City Manager
Vicky DelBosquez, Human Resources
Massih Saadatmand, Finance Director
Burnadette Norris-Weeks, Esq., City Attorney

1. CALL TO ORDER, ROLL CALL; PRAYER, PLEDGE OF ALLEGIANCE

2. DISCLOSURE OF VOTING CONFLICTS: *NONE*

3. PRESENTATIONS AND PROCLAMATIONS *(Up to 5 minutes)*

3.a. Affinity Care Presentation -Christina Milan, *Professional Hospice Consultant*

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

5. CONSENT AGENDA

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commission. or person so requests, in which the item will be removed from the general order of business and considered in its normal sequence on the Agenda.

5.a. Regular City Workshop and City Meeting
Approval of City Minutes – September 21, 2021

5.b. Regular City Workshop and City Meeting
Approval of Meeting Agenda- October 05, 2021

Moved By: Commissioner Wilson
Second By: Commissioner McKelvin

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Wilson	YES

6. RESOLUTIONS- (Non- Consent) and Quasi-Judicial Hearing, if applicable)

6.a. RESOLUTION 51-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA APPROVING A SALARY INCREASE BY $ TWO HUNDRED DOLLARS PER MONTH FOR CITY COMMISSION MEMBERS; RATIFYING BUDGET ADJUSTMENTS; PROVIDING FOR AN EFFECTIVE DATE

Moved By: Vice-Mayor Barnard
Second By: Commissioner Wilson

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	NO
Commissioner McKelvin	YES
Commissioner Wilson	YES

6.b. RESOLUTION NO. 52-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE ATTACHED CONTRACT FOR ELECTION DAY POLLING LOCATION BETWEEN THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS OFFICE AND THE CITY OF SOUTH BAY; PROVIDING FOR AN EFFECTIVE DATE

Moved By: Commissioner McKelvin
Second By: Commissioner Wilson

COMMISSION	VOTE
Mayor Kyles	YES
Vice Mayor Barnard	YES
Commissioner Berry	YES
Commissioner McKelvin	YES
Commissioner Wilson	YES

7. ORDINANCE

8. ROSENWALD ELEMENTARY SCHOOL

Commissioner McKelvin:

8a. SAC meeting: ***October 13, 2021***

8b. ***Month of October*****- Celebrating Hispanic Heritage month**

8c. October 15, 2021-No School

9. FINANCE REPORT

9a. Accounts Payable Report

10. CITY CLERK REPORT

11. CITY MANAGER REPORT

11.a. Audit Report, *Inspector General*
11.b. Project Bumble Bee
11.c. Bid Dates- SW 10th Avenue

12. CITY ATTORNEY REPORT

12.a. Trainings

13. FUTURE AGENDA ITEMS

Commissioner Berry:

13a. COVID updates in South Bay (cases and sites)

14. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER

14a. Commissioner Taranza McKelvin

- **Thank You**
- **God Bless**

14b. Commissioner John Wilson

- Thank you to everyone and the Team
- Pandemic
- Prayers and thoughts

14c. Commissioner Esther Berry

- Thank you
- Be healthy and be safe

14d. Vice Mayor Betty Barnard:

- Thanks to everyone
- Importance of doing unto others

14e. Mayor Joe Kyles

- Thank you to everyone

15. ADJOURNMENT

_____

Joe Kyles, Mayor

ATTESTED BY:

_____

Natalie Malone, City Clerk

RESOLUTION NO. 53-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE USE OF AMERICAN RESCUE PLAN ACT FUNDS OF 2021 FOR A COVID-19 EMERGENCY RENTAL ASSISTANCE PROGRAM, RESIDENTIAL COVID-19 VACCINATION INCENTIVE PROGRAM AND A RESIDENTIAL COVID-19 WATER ASSISTANCE GRANT PROGRAM; PROVIDING FOR REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

WHEREAS, an American Rescue Plan Act (ARPA) Agreement was entered into between the State of Florida, Division of Emergency Management (the "Division") and City of South Bay (the "Non-Entitlement Unit" or "Recipient") on September 7, 2021; and

WHEREAS, the State of Florida, through the Division, will make a disbursement of each non-entitlement unit of local government allocation. The total Fiscal Recovery Funds allocation for Recipient under this ARPA Agreement is Two Million Six Hundred Four Thousand Four Hundred and Thirty-Nine Dollars ($2,604,439.00) received in two (2) tranches; and

WHEREAS, the funds will be utilized in several categories as follows: (1) Reimbursement for Covid Related Revenue Shortfall; (2) Recurring Non-profit partners; (3) Households, Small Businesses and (4) Premium Pay; and

WHEREAS, funds will be utilized for the Residential COVID-19 Emergency Rental Assistance Program, attached hereto as Exhibit "A", in an amount not to exceed Twenty Five Thousand Dollars ($25,000.00); and

WHEREAS, funds will be utilized for the Residential COVID-19 Vaccination Incentive Program, attached hereto as Exhibit "B", in an amount not to exceed One Hundred Fifty Dollars ($150.00) per fully vaccinated resident; and

WHEREAS, the funds will be utilized for the Residential COVID-19 Water Assistance Grant Program, attached hereto as Exhibit "C", in an amount not to exceed Three Hundred Dollars ($300.00) per single family household ; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Commission of the City of South Bay, Florida hereby authorizes the City Manager to execute the American Rescue Plan Act of 2021 Fund Allocation. The City Manager is further authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 19th day of October 2021.

_____
Joe Kyles, Mayor

ATTEST:

_____
Natalie Malone, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Wilson	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

EXHIBIT A

City of South Bay
Residential COVID-19 Emergency Rental Assistance Program

In response to the American Rescue Plan Act (ARPA) the City of South Bay will provide much needed emergency rental assistance, covering rent payments for up to two months (including in arrears) to alleviate the housing burden for low income households that have experienced an economic hardship as a result of the COVID-19 pandemic. Assistance will be capped at $25,000 and could include first, last and security deposit and relocation assistance. Amounts in arrears prior to March 1, 2020 are not eligible for assistance.

The goal of the Rental Assistance Program is to alleviate financial pressure for low-to-moderate income households as the result of the COVID-19 pandemic as well as to provide greater economic security to tenants and rental property owners.

Funds will be used for eviction prevention due to a hardship caused by COVID-19 for rent payments not to exceed 2 months, from March 1, 2020 to current. Assistance can include rent in arrears and charges, and rent payments to prevent eviction. It can also be used for housing re-entry assistance, such as security deposits.

Once the City receives the complete application package, the file will be reviewed for eligibility. Client eligibility will be determined based on the following requirements:

1. Renters living in the City of South Bay
2. At least one person in the household must have a financial hardship from COVID-19 (i.e. reduced work hours, laid off, childcare closed, etc.)
3. At least one person in the household must have a risk of homelessness or housing instability (i.e.received past due notice or eviction notice)
4. The assistance requested if for an eligible use
5. The total household income is at or below 80% of the area median income

All payments made on behalf of the applicant will be paid directly to the landlord or other eligible third party.

Under no circumstance will the payment be made directly to the household.

All applicants will be served on a first eligible, first serve basis with ARPA funds, while funds last.

EXHIBIT B

City of South Bay
Residential COVID-19 Vaccination Incentive Program

City of South Bay residents who became fully vaccinated with the COVID-19 vaccine after June 22, 2021 are eligible for the incentives. If you received your first Pfizer or Moderna COVID-19 shot before June 22nd and received or will receive your second Pfizer or Moderna shot after June 22nd, you are still eligible to receive the $150 gift card. One dose Johnson and Johnson COVID-19 shots must be received after June 22nd in order to qualify.

The program is utilizing American Rescue Plan Act (ARPA) funds as an incentive to get as many South Bay residents fully vaccinated as possible. The distribution of Visa gift cards will be on a first come, first served basis and will be available while supplies last or until the program ends on November 30th.

Residents must complete and submit an application to the City's Office of Economic and Community Development upon having received all of the required doses of the Covid-19 vaccine after June 22, 2021. Proof of residency is required by providing a copy of your Driver's License or any other legal form of Photo ID showing City Address. A copy of the COVID-19 Vaccination Record Card from the Center for Disease Control (CDC) is also required. The City will be verifying proof of vaccination through the Florida Shots Database as maintained by the CDC.

Residents who do not have access to a computer or Internet can call 561-996-6751.

Residents may obtain the COVID-19 vaccine at any approved vaccination site. Please be advised that gift cards will be distributed after the completion and verification of the application.

EXHIBIT C

City of South Bay
Residential COVID-19 Water Assistance Grant Program Guidelines

The City of South Bay Water Assistance Grant Program (the "Program") is designed to provide City of South Bay households emergency utility assistance for up to two consecutive months for up to $300 (maximum award), on a first come first serve basis. The Program would be made available to single family households within City boundaries, including City residents served by Palm Beach County Water Utilities. Amounts delinquent prior to March 1, 2020 are not eligible for assistance.

To qualify for the program, residents must live within the City of South Bay and have lost income as a result of the COVID-19 pandemic. This Program will be subject to funding availability and verification of application documents and information.

The City will not issue payments directly to applicants, but rather payments will be sent directly to the utility provider.

Qualified Costs
(Tenants and Homeowners)
Water/Sewer, Garbage and Stormwater from March 1, 2020 to present.

Costs that are NOT eligible: delinquent water/sewer payments prior to March 1, 2020 mortgage payments,mortgage penalties, mortgage interest, Electrical, telephone, internet, cable bill, or insurance.

Eligibility Requirements
• Must be a US citizen permanent resident or granted legal status.
• Must reside in the City of South Bay for at least one (1) year.
• Must have household income of 80% AMI or less in order to qualify for the funding and a household income of up to 140% AMI to qualify for City contributed general funds. Applicants must be within the following income range, adjusted for family size.
• Must not have liquid assets or other sources of capital from where utilities can be paid.
• Applicant must not have received utilities assistance from other federal, state and/or local program for the unit in which the applicant resides for the same month(s) requested in application (Duplication of Benefit).
• Must not have a conflict of interest with a member of City staff or Commissioners, or, if such a conflict arises, will follow procedures for a Waiver of Conflict of Interest (see certification).

Application Procedures

Application must be completed in its entirety. Applications are processed on a first ready, first served basis. Incomplete applications will be rejected until completed. Payments will be made directly to the utility provider.

All required documentation must be provided. Application will not be processed without required documentation. Incomplete applications may lose their place in line or be disqualified.

Required Documentation (Copies Only)

1. Proof of legal residency for all adults living at the residence: Ex. Copy of passport, alien resident card or government issued picture ID along with documentation that proves legal status in the US.
2. Copy of most recent water utility bill.
3. Proof of income for 2020/2021 and the last 60-days from all sources for all household members. Ex. Copy of paystubs, unemployment letter, Social Security Award letter, etc.
4. Proof of hardship due to COVID-19. Ex. Job termination letter, unemployment verification letter or other proof of job loss or reduced hours on or after March 1, 2020.

Program Monitoring

For the next three (3) month period after the award of the grant, applicant is required to report any changes to living conditions, employment, and assistance for the file.

The City of South Bay reserves the right to deny any submitted application if it is determined such application does not meet the spirit, intent and/or legal requirements for the program offered. Failure to comply with the preceding requirements or otherwise breaches of any grant requirements will result in the grantee being responsible to repay the grant amount awarded back to the City of South Bay.

CITY OF SOUTH BAY
335 SW 2ND Avenue
South Bay, Florida 33493
(561)996-6751

Residential Emergency Assistance Program

☐ RENTAL ☐ WATER

Applicant Information and Residence History

Full Name: _____ Date: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

_____
City *State* *ZIP Code*

Phone: _____ Email _____

How long have you resided at this address? _____ Rental Amount: $ _____

Landlord's Name: _____

Landlord's Phone No.: _____

Are you currently employed? YES ☐ NO ☐ If yes, where? _____

What is the total household income? $ _____ Circle one: Annual / Hourly/ Weekly

Past due rental amount $ _____
Past due water amount $ _____

Verification

This is to confirm that rent/water for _____ the property at

_____with the monthly rental

Amount of $_____ with a monthly payment of now has past due for the months of _____

Landlord Address: _____

Landlord Signature: _____

Approval

Total Amount Paid by City: $_____

Finance Director Signature: _____

City Manager Signature: _____

Required Documentation: Proof of Legal Residency, Delinquent Water Utility Bill, Income for 2020/2021, and Hardship due to Covid 19

RESOLUTION NO. 54-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AUTHORIZING THE PURCHASE OF EIGHT (8) NEW 2022 FORD UTILITY VEHICLES FROM DUVAL FORD, LLC IN THE AMOUNT OF TWO HUNDRED THIRTY-THREE THOUSAND EIGHT HUNDRED SEVENTY-SEVEN DOLLARS ($233,877.00); PIGGYBACKING THE FLORIDA SHERIFF'S ASSOCIATION COOPERATIVE PURCHASING PROGRAM CONTRACT NUMBER FSA20-VEL28.0; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of South Bay ("City") desires to piggyback the Florida Sheriff's Association Cooperative Purchasing Program Contract number FSA20-VEL28.0 for the purchase of one (1) 2022 Ford Escape XL-FWD-U0F; five (5) 2022 Ford Ranger Super Crew 4X4 XL R4F and two (2) 2022 Ford F-150 Super Crew 4X4 XL-W1E vehicles; and

WHEREAS, the base price for one (1) 2022 Ford Escape XL-FWD-U0F is Twenty-Two Thousand Four Hundred Ninety-Four Dollars ($22,494.00); and

WHEREAS, the base price for five (5) 2022 Ford Ranger Super Crew 4X4 XL R4F is Twenty-Nine Thousand Two Hundred Eighty-Seven Dollars ($29,287.00) each for a subtotal purchase price of One Hundred Forty-Six Thousand Four Hundred Thirty-Five Dollars ($146,435.00); and

WHEREAS, the base price for two (2) 2022 Ford F-150 Super Crew 4X4 XL-W1E is Thirty-Two Thousand Four Hundred Seventy-Four Dollars ($32,474.00) each for vehicle with a subtotal purchase price of Sixty-Four Thousand Nine Hundred Forty-Eight Dollars ($64,948.00); and

WHEREAS, the grand total purchase price for the eight (8) vehicles is Two Hundred Thirty-Three Thousand Eight Hundred Seventy-Seven Dollars ($233,877.00); and

WHEREAS, a purchase order for the eight (8) vehicles is attached as Exhibit "A"; and

WHEREAS, the City Commission of the City of South Bay deems the purchase of one (1) 2022 Ford Escape XL-FWD-U0F; five (5) 2022 Ford Ranger Super Crew 4X4 XL

R4F and two (2) 2022 Ford F-150 Super Crew 4X4 XL-W1E vehicles from Duval Ford, LLC to be vitally important to the health, welfare and safety of the residents of the City; and

WHEREAS, the City Commission of the City of South Bay desires to authorize the City Manager to purchase the aforementioned vehicles and execute documentation consistent with the intent of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SOUTH BAY, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Authorization of City Manager. The City Manager is hereby authorized to piggyback the purchase of one (1) 2022 Ford Escape XL-FWD-U0F; five (5) 2022 Ford Ranger Super Crew 4X4 XL R4F and two (2) 2022 Ford F-150 Super Crew 4X4 XL-W1E from Duval Ford, LLC by utilizing the Florida Sheriff's Association Cooperative Purchasing Program Contract number FSA20-VEL28.0. The City Manager is further authorized to take all necessary and expedient action to execute all necessary documents in order to effectuate the intent of this Resolution.

Section 3. Allocation of Funds. The City Commission hereby authorizes the expenditure for eight (8) 2022 Ford Utility Vehicles from Equipment/Vehicles Account Number: 001-151-64000.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 19th day of October 2021.

_____
Joe Kyles, Mayor

ATTEST:

By: _____
Natalie Malone, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Week, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Berry	_____ (Yes)	_____ (No)
Commissioner McKelvin	_____ (Yes)	_____ (No)
Commissioner Wilson	_____ (Yes)	_____ (No)
Vice-Mayor Barnard	_____ (Yes)	_____ (No)
Mayor Kyles	_____ (Yes)	_____ (No)

City Of South Bay
335 S.W. 2nd Avenue
South Bay, FL 33493
Phone: (561) 996-6751 Fax: (561) 996-7650

Purchase Order

Purchase Order No. 001286
Vendor Number DUVAL FORD FLEET
Vendor Ph/Fax:

To
DUVAL FORD FLEET

Ship to
City Of South Bay
335 S.W. 2nd Avenue
South Bay, FL 33493

PO Date	Ship Via	F.O.B.	Terms
09/30/2021			

Buyer Name	Freight Type	Expected Date	Vendor Contact	Remarks	Tax
CAMEL	Added	09/30/2021	001-811-546500		0.00%

Quantity	Vendor Stock #	Description	Unit Cost	Extended
1.00	ITEM 288	2022 FORD ESCAPE XL-FWD-U0F	$22,494.0000	$22,494.00
5.00	ITEM 217	2022 FORD RANGER SUPER CREW 4X4 XL R4F	$29,287.0000	$146,435.00
2.00	ITEM 205	2022 FORD F-150 SUPER CREW 4X4 XL-W1E	$32,474.0000	$64,948.00

Sub Total	$233,877.00
Discount	0.00
Freight	0.00
Sales Tax	0.00
Total	$233,877.00

Authorized Signature:_____

CITY OF SOUTH BAY

Prepared for:		Contract Holder	DATE:
	CITY OF SOUTH BAY GABRIEL HORTA hortag@SouthBaycity.com 561-494-5260	*DUVAL FLEET* *Bambi Darr* *(Work) 904-381-6596* *(Fax) 904-387-6816* bambi.darr@duvalfleet.com *5203 Waterside Dr. Jax, FL 32210*	9/23/21
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	
		We appreciate your interest and the opportunity to quote. Pricing per FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA20-VEL26.0 Heavy Equipment and Trucks FSA20-VEH 18.0. If you have any questions regarding this quote please call! Note, Vehicle will be ordered white exterior unless specified on purchase order. Shipping and Invoicing instructions are required on agency purchase order.	

Labor	Code	Equipment	Price
0	ITEM 288	2022 FORD ESCAPE XL FWD- U0F	$ 20,387.00
0	996	1.5L ECO ENGINE	NC
0	100A	EQUIPMENT GROUP: XL	NC
0	INCL	POWER WINDOWS & DOOR LOCKS	NC
0	INCL	BACKUP CAMERA	NC
0	MATS	ALL WEATHER TRAY STYLED FLOOR MATS	$ 289.00
0	RMAT	WEATHER TECH REAR CARGO MAT	$ 235.00
0	3K RKE	ADDITIONAL KEY WITH REMOTE	$ 350.00
0	TINT 2	TINT ALL WINDOWS INCLUDE WINDSHIELD STRIP	$ 385.00
0	LED PKG 1	4 CORNER LED LIGHTS (2-PLACED IN GRILLE & 2- IN TAIL LAMPS) SPLIT AMBER/WHITE	$ 675.00
0	TAG.TTO	NEW CITY TAG & TITLE	$ 173.00
0			
0	YZ	EXTERIOR: OXFORD WHITE	NC
0	SH	INTERIOR: EBONY VINYL SEATS	NC
0		VINYL FLOOR	NC
	VENDOR COMMENTS	QUOTE EXPIRES ON 9/30/21	
UNIT COST			$ 22,494.00
TOTAL QUANTITY	3	*TOTAL PURCHASE*	$ 67,482.00

CITY OF SOUTH BAY

Prepared for:		Contract Holder	DATE:
	CITY OF SOUTH BAY GABRIEL HORTA hortag@SouthBaycity.com 561-494-5260	*DUVAL FLEET* *Bambi Darr* *(Work) 904-381-6596* *(Fax) 904-387-6816* *bambi.darr@duvalfleet.com* *5203 Waterside Dr. Jax, FL 32210*	9/23/21
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	
		We appreciate your interest and the opportunity to quote. Pricing per FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA20-VEL26.0 Heavy Equipment and Trucks FSA20-VEH 18.0. If you have any questions regarding this quote please call! Note, Vehicle will be ordered white exterior unless specified on purchase order. Shipping and Invoicing Instructions are required on agency purchase order.	

Labor	Code	Equipment	Price
0	ITEM 217	2022 FORD RANGER SUPER CREW 4X4 XL- R4F	$ 26,316.00
0	99H	2.3L ECOBOOST ENGINE	NC
0	100A	EQUIPMENT GROUP: XL	NC
0	67F	POWER WINDOWS & DOOR LOCKS	NC
0	INCL	BACKUP CAMERA	NC
0	X73.INCL	E-LOCKING AXLE	NC
0	534	COMPLETE TRAILER TOW PACKAGE- INCLUDES HARDWARE	$ 894.00
0	85S	SPRAY IN BEDLINER	$ 494.00
0	3K RKE	ADDITIONAL KEY WITH REMOTE	$ 350.00
0	TINT 2	TINT ALL WINDOWS INCLUDE WINDSHIELD STRIP	$ 385.00
0	LED PKG 1	4 CORNER LED LIGHTS (2-PLACED IN GRILLE & 2- IN TAIL LAMPS) SPLIT AMBER/WHITE	$ 675.00
0	TAG.TTO	NEW CITY TAG & TITLE	$ 173.00
0			
0	YZ	EXTERIOR: OXFORD WHITE	NC
0	SH	INTERIOR: EBONY VINYL SEATS	NC
0		VINYL FLOOR	NC
	VENDOR COMMENTS	QUOTE EXPIRES ON 9/30/21	
UNIT COST			$ 29,287.00
TOTAL QUANTITY	5	*TOTAL PURCHASE*	$ 146,435.00

City of South Bay

South Bay City Hall
335 SW 2nd Avenue
South Bay, FL 33493
Telephone: 561-996-6751
Facsimile: 561-996-7950

www.southbaycity.com

Commission

Joe Kyles Sr.
Mayor

Betty Barnard
Vice Mayor

Esther E. Berry

John Wilson

Taranza McKelvin

Leondrae Camel
City Manager

City Clerk
Natalie Malone

Burnadette Norris-Weeks
City Attorney

"An equal Opportunity
Affirmative Action Employer"

To: Honorable Mayor and Commissioners

From: Massih Saadatmand, Finance Director

Thru: Mr. Leondrae Camel, City Manager

Date October 14, 2021

Ref. Weekly check register

Enclosed, please find the summary of check register as of October 14, 2021:

General Fund

• Utility:			
	Comcast	$ 693.88	
	FPL	6,570.91	
	PBC Water Utility	2,696.08	
	T- Mobil	681.44	
• Marathon		2,235.52	
• Ford		1,768.20	
• Coastal network		1,500.00	
• Cardno, Inc		2,500.00	
• Orsenigo		6,385.00	
• PB Post		2,056.25	
• Northern PB County		1,550.00	
• Jordan Connors		1,666.66	
• Purchased of supplies, materials and parts		1,231.41	A
• Payment for various services		1,950.87	B
• Payroll deductions		1,227.23	C
• Other		1,866.37	D
Total		$ 36,579.82	

Capital Project Fund

S&S Paving	$ 6,500.00

AP Check Register Report
City Of South Bay (CSBFND)

10/1/2021 12:50:50 PM

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	
13719	ANDREA JOHNSON	ANDREA JOHNSON	10/1/2021	150.00	D
13720	CARDNO	CARDNO, INC	10/1/2021	2,500.00	
13721	CLARKE	CLARKE	10/1/2021	585.17	B
13722	COLONIAL LIFE PROCES	COLONIAL LIFE PROCESSING CENTER	10/1/2021	1,227.23	C
13723	COMCAST	COMCAST	10/1/2021	233.25	
13724	FORD MOTOR CREDIT	FORD MOTOR CREDIT COMPANY	10/1/2021	899.74	
13725	JIM HOOKS WELDING IN	JIM HOOKS WELDING INC.	10/1/2021	237.50	A
13726	MUTUAL OF OMAHA	MUTUAL OF OMAHA	10/1/2021	323.37	D
13727	ORIGINAL EQUIPMENT	ORIGINAL EQUIPMENT	10/1/2021	464.40	A
13728	PRIMESTAR DIGITAL NET	PRIMESTAR DIGITAL NETWORK	10/1/2021	410.00	B
13729	SEASON TO SEASON, LL(	SEASON TO SEASON, LLC	10/1/2021	230.00	J
13730	WALMART (CAPITAL ONE	CAPITAL ONE	10/1/2021	82.03	A

Non-Electronic Transactions:	7,342.69
Total Transactions:	7,342.69

AP Check Register Report
City Of South Bay (CSBFND)

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount	
13731	ALLY	ALLY	10/8/2021	725.70	B
13732	BELLE GLADE WHOLESA	BIG LAKE SNACK SALES, INC	10/8/2021	108.61	A
13733	COASTAL NETWORK SOL	COASTAL NETWORK SOLUTIONS, LLC	10/8/2021	1,500.00	
13734	COMCAST	COMCAST	10/8/2021	460.63	
13735	FLORIDA LEAGUE 2	FLORIDA LEAGUE OF CITIES	10/8/2021	758.00	D
13736	FORD CREDIT DEPT 67-4:	FORD MOTOR CREDIT COMPANY LLC	10/8/2021	868.46	
13737	FPL	FPL	10/8/2021	6,570.91	
13738	HOME DEPOT CREDIT SE	HOME DEPOT CREDIT SERVICES	10/8/2021	91.76	A
13739	JEFFERY SEARS	JEFFERY SEARS	10/8/2021	150.00	D
13740	JORDAN CONNORS GROI	JORDAN CONNORS GROUP, INC	10/8/2021	1,666.66	
13741	LAKE HARDWARE	LAKE HARDWARE	10/8/2021	67.46	A
13742	MARATHON/MEX BANK	WEX BANK	10/8/2021	2,235.52	
13743	NORTHERN PALM BEACH	NORTHERN PALM BEACH COUNTY	10/8/2021	1,550.00	
13744	ORSENIGO REPAIR	ORSENIGO REPAIR & MAINT. INC	10/8/2021	6,385.00	
13745	PALM BEACH POST	CMG-PB REITTANCE ADDRESS	10/8/2021	2,056.25	
13746	PBC WATER UTILITIES	PALM BEACH COUNTY WATER UTILITIES	10/8/2021	2,696.08	
13747	SEMINOLE SUPPLY CO	SEMINOLE SUPPLY CO	10/8/2021	155.86	A
13748	SHERWIN WILLIAMS	SHERWIN WILLIAMS	10/8/2021	23.79	A
13749	T-MOBILE	T-MOBILE	10/8/2021	681.44	

Non-Electronic Transactions: 28,752.13
Total Transactions: 28,752.13

AP Immediate Check Register Report

City Of South Bay (CSBFND)

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
13750	PETTY CASH	CITY OF SOUTH BAY-PETTY CASH	10/14/2021	260.00
Totals:			**Total Transactions:**	260.00

AP Check Register Report
City Of South Bay (CSBFND)

10/14/2021 10:08:25 AM

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
13751	AIYANA BENT	AIYANA BENT	10/14/2021	75.00
13752	ADRIEL LONGORIA	ADRIEL LONGORIA	10/14/2021	75.00
13753	JOSE SEPULVEDA	JOSE SEPULVEDA	10/14/2021	75.00
			Non-Electronic Transactions:	225.00
			Total Transactions:	225.00

AP Immediate Check Register Report

City Of South Bay (CSBFND)

10/8/2021 12:04:53 PM

Check Number	Vendor Number	Vendor Name	Check Date	Check Amount
214	S&S PAVING & CONCRET	S&S PAVING & CONCRETE	10/8/2021	6,500.00
Totals:			Total Transactions:	6,500.00